Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

Description

This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to the International Financial Reporting Standards (IFRS).

Textbooks

Miller-Nobles/Mattison: Horngren's Financial & Managerial Accounting 7th Edition
Author(s): Miller-Nobles, Tracie | Mattison, Brenda
Textbook ISBN-13: 9780136516255

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Use basic accounting terminology and the assumptions, principles, and constraints of the accounting environment.
2. Identify the difference between accrual and cash basis accounting.
3. Analyze and record business events in accordance with U.S. generally accepted accounting principles (GAAP).
4. Prepare adjusting entries and close the general ledger.
5. Prepare financial statements in an appropriate U.S. GAAP format, including the following: income statement, balance sheet, statement of cash flows, and statement of shareholders’ equity.
6. Analyze and interpret financial statements using financial analysis techniques.
7. Describe the conceptual differences between International Financial Reporting Standards and U.S. generally accepted accounting principles.

Schedule	Week 1-Accounting and Business Environment Week 2-Recording Business Transactions Week 3-The Adjusting Process Week 4-The Accounting Cycle Week 5-Merchandising Operations Week 6-Merchandise Inventory Week 7-Internal Controls and Cash Week 8-Receivables Week 9-Plant Assets, Natural Resources, and Intangibles Week 10-Investments Week 11-Current Liabilities and Payroll Week 12-Long Term Liabilities Week 13-Bonds Payable Week 14-Stockholders' Equity Week 15-Review for Final Exam Week 16-Final Exam
Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 450 Final Examination 300 Three Quizzes to Total 150 Homework 100 Total 1000 For a total of 1,000 possible points

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	130

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

Description

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	430

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

Description

This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to the International Financial Reporting Standards (IFRS).

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	130

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

Description

This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to the International Financial Reporting Standards (IFRS).

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	430

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

Description

This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to the International Financial Reporting Standards (IFRS).

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

Description

This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to the International Financial Reporting Standards (IFRS).

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	130

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

Description

This course is an introduction to the fundamental concepts of financial accounting as prescribed by U.S. generally accepted accounting principles (GAAP) as applied to transactions and events that affect business organizations. Students will examine the procedures and systems to accumulate, analyze, measure, and record financial transactions. Students will use recorded financial information to prepare a balance sheet, income statement of cash flows, and statement of shareholders' equity to communicate the business entity's results of operations and financial position to users of financial information who are external to the company. Students will study the nature of assets, liabilities, and owners' equity while learning to use reported financial information for purposes of making decisions about the company. Students will be exposed to the International Financial Reporting Standards (IFRS).

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	430

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2301
Title	Principles of Financial Accounting

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2302
Title	Principles of Managerial Accounting

Description

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.

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Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.
Explain methods of performance evaluation. Use appropriate financial information to make operational decisions.
Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions..

Schedule	Week 1-The Statement of Cash Flows Week 2-Financial Statement Analysis Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising Week 4-Job Order Costing Week 5-Process Costing Week 6-Cost Management Systems: Activity Based, Just in Time, and Quality Management Week 7-ICost Volume-Profit Analysis Week 8-Variable Costing Week 9-Master Budgets Week 10-Flexible Budgets Week 11-Standard Cost Systems Week 12-Responsibility Accounting Performance Evaluation Week 13-Business Decisions Week 14-Capital Investment Decisions Week 15-Review for Final Exam Week 16-Final Exam
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Schedule

Week 1-Cost Volume Profit Analysis, Responsibility & Performance Accounting
Week 2-Short Term Investment Decisions, Capital Investment Decisons
Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising
Week 4-Job Order Costing
Week 5-Process Costing
Week 6-Process Costing
Week 7-Activity Based Costing
Week 8-Activity Based Costing
Week 9-Master Budgets
Week 10-Master Budgets
Week 11-Flexible Budgets
Week 12- Flexible Budgets
Week 13- Standard Costing
Week 14 - Summary Assignment
Week 15-Review for Final Exam
Week 16-Final Exam

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Explain methods of performance evaluation. Use appropriate financial information to make operational decisions.
Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions..

Schedule	Week 1-The Statement of Cash Flows Week 2-Financial Statement Analysis Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising Week 4-Job Order Costing Week 5-Process Costing Week 6-Cost Management Systems: Activity Based, Just in Time, and Quality Management Week 7-ICost Volume-Profit Analysis Week 8-Variable Costing Week 9-Master Budgets Week 10-Flexible Budgets Week 11-Standard Cost Systems Week 12-Responsibility Accounting Performance Evaluation Week 13-Business Decisions Week 14-Capital Investment Decisions Week 15-Review for Final Exam Week 16-Final Exam
Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 450 Final Examination 300 Three Quizzes to Total 150 Homework 100 Total 1000

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	130

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2302
Title	Principles of Managerial Accounting

Description

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.

Textbooks

Miller-Nobles/Mattison: Horngren's Financial & Managerial Accounting 7th Edition
Author(s): Miller-Nobles, Tracie | Mattison, Brenda
Textbook ISBN-13: 9780136516255

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:

Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision making process of managers.
Define operational and capital budgeting, and explain its role in planning, control, and decision making.
Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.
Explain methods of performance evaluation. Use appropriate financial information to make operational decisions.
Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions..

Schedule	Week 1-The Statement of Cash Flows Week 2-Financial Statement Analysis Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising Week 4-Job Order Costing Week 5-Process Costing Week 6-Cost Management Systems: Activity Based, Just in Time, and Quality Management Week 7-ICost Volume-Profit Analysis Week 8-Variable Costing Week 9-Master Budgets Week 10-Flexible Budgets Week 11-Standard Cost Systems Week 12-Responsibility Accounting Performance Evaluation Week 13-Business Decisions Week 14-Capital Investment Decisions Week 15-Review for Final Exam Week 16-Final Exam
Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 450 Final Examination 300 Three Quizzes to Total 150 Homework 100 Total 1000

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	430

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2302
Title	Principles of Managerial Accounting

Description

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.

Textbooks

Miller-Nobles/Mattison: Horngren's Financial & Managerial Accounting 7th Edition
Author(s): Miller-Nobles, Tracie | Mattison, Brenda
Textbook ISBN-13: 9780136516255

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:

Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision making process of managers.
Define operational and capital budgeting, and explain its role in planning, control, and decision making.
Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.
Explain methods of performance evaluation. Use appropriate financial information to make operational decisions.
Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions..

Schedule

Week 1-Cost Volume Profit Analysis, Responsibility & Performance Accounting
Week 2-Short Term Investment Decisions, Capital Investment Decisons
Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising
Week 4-Job Order Costing
Week 5-Process Costing
Week 6-Process Costing
Week 7-Activity Based Costing
Week 8-Activity Based Costing
Week 9-Master Budgets
Week 10-Master Budgets
Week 11-Flexible Budgets
Week 12- Flexible Budgets
Week 13- Standard Costing
Week 14 - Summary Assignment
Week 15-Review for Final Exam
Week 16-Final Exam

Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 450 Final Examination 300 Three Quizzes to Total 150 Homework 100 Total 1000

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2302
Title	Principles of Managerial Accounting

Description

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.

Textbooks

Miller-Nobles/Mattison: Horngren's Financial & Managerial Accounting 7th Edition
Author(s): Miller-Nobles, Tracie | Mattison, Brenda
Textbook ISBN-13: 9780136516255

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:

Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision making process of managers.
Define operational and capital budgeting, and explain its role in planning, control, and decision making.
Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.
Explain methods of performance evaluation. Use appropriate financial information to make operational decisions.
Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions..

Schedule	Week 1-The Statement of Cash Flows Week 2-Financial Statement Analysis Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising Week 4-Job Order Costing Week 5-Process Costing Week 6-Cost Management Systems: Activity Based, Just in Time, and Quality Management Week 7-ICost Volume-Profit Analysis Week 8-Variable Costing Week 9-Master Budgets Week 10-Flexible Budgets Week 11-Standard Cost Systems Week 12-Responsibility Accounting Performance Evaluation Week 13-Business Decisions Week 14-Capital Investment Decisions Week 15-Review for Final Exam Week 16-Final Exam
Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 450 Final Examination 300 Three Quizzes to Total 150 Homework 100 Total 1000

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	130

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2302
Title	Principles of Managerial Accounting

Description

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.

Textbooks

Miller-Nobles/Mattison: Horngren's Financial & Managerial Accounting 7th Edition
Author(s): Miller-Nobles, Tracie | Mattison, Brenda
Textbook ISBN-13: 9780136516255

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:

Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision making process of managers.
Define operational and capital budgeting, and explain its role in planning, control, and decision making.
Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.
Explain methods of performance evaluation. Use appropriate financial information to make operational decisions.
Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions..

Schedule	Week 1-The Statement of Cash Flows Week 2-Financial Statement Analysis Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising Week 4-Job Order Costing Week 5-Process Costing Week 6-Cost Management Systems: Activity Based, Just in Time, and Quality Management Week 7-ICost Volume-Profit Analysis Week 8-Variable Costing Week 9-Master Budgets Week 10-Flexible Budgets Week 11-Standard Cost Systems Week 12-Responsibility Accounting Performance Evaluation Week 13-Business Decisions Week 14-Capital Investment Decisions Week 15-Review for Final Exam Week 16-Final Exam
Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 450 Final Examination 300 Three Quizzes to Total 150 Homework 100 Total 1000

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	430

Faculty	Lissa A. Julius
Office	MS 111
Phone	903-782-0372
email	ljulius@parisjc.edu

Course	ACCT 2302
Title	Principles of Managerial Accounting

Description

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include product costing methodologies, cost behavior, operational and capital budgeting, and performance evaluation.

Textbooks

Miller-Nobles/Mattison: Horngren's Financial & Managerial Accounting 7th Edition
Author(s): Miller-Nobles, Tracie | Mattison, Brenda
Textbook ISBN-13: 9780136516255

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:

Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision making process of managers.
Define operational and capital budgeting, and explain its role in planning, control, and decision making.
Prepare an operating budget, identify its major components, and explain the interrelationships among its various components.
Explain methods of performance evaluation. Use appropriate financial information to make operational decisions.
Demonstrate use of accounting data in the areas of product costing, cost behavior, cost control, and operational and capital budgeting for management decisions..

Schedule

Week 1-Cost Volume Profit Analysis, Responsibility & Performance Accounting
Week 2-Short Term Investment Decisions, Capital Investment Decisons
Week 3-Managerial Accounting: Trends, Manufacturing, and Merchandising
Week 4-Job Order Costing
Week 5-Process Costing
Week 6-Process Costing
Week 7-Activity Based Costing
Week 8-Activity Based Costing
Week 9-Master Budgets
Week 10-Master Budgets
Week 11-Flexible Budgets
Week 12- Flexible Budgets
Week 13- Standard Costing
Week 14 - Summary Assignment
Week 15-Review for Final Exam
Week 16-Final Exam

Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 450 Final Examination 300 Three Quizzes to Total 150 Homework 100 Total 1000

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	900

Faculty	Ariel Causey
Office	RCHS C221
Phone	972-636-9991
email	acausey@parisjc.edu

Course	ACCT 2302
Title	Principles of Managerial Accounting

Description

This course is an introduction to the fundamental concepts of managerial accounting appropriate for all organizations. Students will study information from the entity's accounting system relevant to decisions made by internal managers, as distinguished from information relevant to users who are external to the company. The emphasis is on the identification and assignment of product costs, operational budgeting and planning, cost control, and management decision making. Topics include

Textbooks

HORNGREN'S FINANCIAL AND MANAGERIAL ACCOUNTING | Sixth Edition
Nobles, Mattison & Matsumura | Pearson Learning Solutions |
ISBN-10: 0-13-464285-6 | ISBN-13: 978-0-13-464285-7
MyAccountingLab | Sixth Edition

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
Identify the role and scope of financial and managerial accounting and the use of accounting information in the decision making process of managers.
Define operational and capital budgeting, and explain its role in planning, control, and decision

Schedule

Week 1- Introduction to Managerial Accounting
Week 2- Job Order Costing
Week 3- Process Costing
Week 4- Cost Management Systems
Week 5- Test #1
Week 6- Cost-Volume-Profit Analysis
Week 7- Variable Costing
Week 8- Master Budgets
Week 9- Flexible Budgets/Standard Cost Systems
Week 10- Test #2
Week 11- Responsibility Accounting & Performance Evaluation
Week 12- Short-Term Business Decisions
Week 13- Capital Investments
Week 14- Test #3
Week 15- Appendix B
Week 16- Final

Evaluation methods	Evaluations consist of quizzes, examinations, and homework. The final course grade is based on the following items: Course Work Point Value Three major Tests to Total 400 Final Examination 300 Five Quizzes to Total 250 Homework 120 Total 1000

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	ACNT 1311
Title	Introduction to Computerized Accounting

Description

Introduction to utilizing the computer in maintaining accounting records, making management decisions, and processing business applications with primary emphasis on general ledger package.

Textbooks

QuickBooks Online: Comprehensive, Academic Year 2021-2022
Patricia Hartley
Labyrinth
Textbook includes eLab: 1 term (5 months) Printed Access Card
ISBN: 978-1-64061-328-5 (Item # 1-64061-328-5)

eLab (5 month access) is bundled with the textbook.
Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Demonstrate proficiency using industry application sofware -- QuickBooks 2021.

Schedule	Week 1: Discussion Board, Syllabus Quiz, Register, Chapter 1 Week 2: Chapter 2 Week 3: Chapter 3 Week 4: Chapter 4 Week 5: Chapter 5 Week 6/7: Chapter 6 Week 8: Chapter 7 Spring Break Week 9: Chapter 8 Week 10: Chapter 9 Week 11: Chapter 10 Week 12: Chapter 11 Week 13: Chapter 12 Week 16: Complete any missing assignment(s) This schedule is a rough guide only and is subject to change as the semester progresses.
Evaluation methods	Evalutaions consist of QuickBooks 2021 assessments, projects, applications, activities, quizzes, and tests. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Office 365. Letter grades will be assigned based on the following point scale: 2493 - 2767 = A 2214 - 2492 = B 1937 - 2213 = C 1678 - 1936 = D 0 - 1677 = F Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. All assessments will be completed within BlackBoard utilizing eLab.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	430

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	ACNT 1311
Title	Introduction to Computerized Accounting

Description

Introduction to utilizing the computer in maintaining accounting records, making management decisions, and processing business applications with primary emphasis on general ledger package.

Textbooks

QuickBooks Online: Comprehensive, Academic Year 2021-2022
Patricia Hartley
Labyrinth
Textbook includes eLab: 1 term (5 months) Printed Access Card
ISBN: 978-1-64061-328-5 (Item # 1-64061-328-5)

eLab (5 month access) is bundled with the textbook.
Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Demonstrate proficiency using industry application sofware -- QuickBooks 2021.

Schedule

Week 1: Discussion Board, Syllabus Quiz, Register, Chapter 1
Week 2: Chapter 2
Week 3: Chapter 3
Week 4: Chapter 4
Week 5: Chapter 5
Week 6/7: Chapter 6
Week 8: Chapter 7
Spring Break
Week 9: Chapter 8
Week 10: Chapter 9
Week 11: Chapter 10
Week 12: Chapter 11
Week 13: Chapter 12
Week 16: Complete any missing assignment(s)

This schedule is a rough guide only and is subject to change as the semester progresses.

Evaluation methods	Evalutaions consist of QuickBooks 2021 assessments, projects, applications, activities, quizzes, and tests. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Office 365. Letter grades will be assigned based on the following point scale: 2493 - 2767 = A 2214 - 2492 = B 1937 - 2213 = C 1678 - 1936 = D 0 - 1677 = F Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. All assessments will be completed within BlackBoard utilizing eLab.

Paris Junior College Syllabus

Year	2022	Faculty	Charle Fox
Term	Spring	Office	
Section	1331.2	Phone	903-885-1232
		email	cfox@parisjc.edu

Course AGRI 1131.200

Title The Agricultural Industry

Description

This course will provide students with an overview of the multiple faucets to the Agriculture Industry with emphasis on Agricultural Sciences. Students will be given a brief history of Agriculture, a look at the large variety of occupations associated with Agriculture, the role of Agricultural Leadership and a condensed description of Agricultural Sciences. The sciences include, but not limited to: Soil Quality, Air Quality, Animal Science, Food Science, Horticulture, Crop

Textbooks

No text book required. Instructor is using: Agriscience, Fundamentals and Applications, 5th Edition by L. DeVere Burton

Student Learning Outcomes (SLO)

1.Student will be able to define Leadership
2.Student will be able to identify scientific field associated with individual AG careers
3.Student will be able to identify careers associated with AG production.
4.Student will understand the need for Agricultural Communications

Schedule

Week 1-Define Agriculture, Brief History and Intro to Biotechnology
Week 2-Career Options, Supervised AG Experience, and Leadership Development
Week 3-Resource Management: Air Quality, Water and Soil Conservation and Soils and Hydroponics
Week 4-Resource Management: Forest and Wildlife Management and Aquaculture
Week 5-Intergrated Pest Management: iological and Chemical control of pests and Safe Use of Pesticides
Week 6-Agricultural responses to the Pandemic, Climate Change, Disaster Readiness
Week 7-Plant Science: Structure, Physiology and Reproduction
Week 8-Mid Term Exam and Crop Science: Home Gardening, Vegetables and Fruit and Nuts
Week 9-Crop Science: Grain, Oil and Specialty, Forage and Pasture Management
Week 10-Ornamental Use of Plants: Indoor Plants, Turfgrass and Trees and Shrubs
Week 11-Animal Sciences: Anatomy, Physiology and Nutrition and Animal Health
Week 12-Animal Sciences: Genetics and Samll animal Care
Week 13-Animal Sciences: Dairy and Livestock and Horse Management
Week 14-Food Science and Technology: Food Industry and Science
Week 15-Marketing and Agribusiness Planning

Evaluation methods	Students will be given assignments, discussions, quizzes, and exams. 30% or 150 pts. Class Assignments on each Lesson (15 @ 10 pts each) 10% or 50 pts Short Essay (5 @ 10 pts each) 60% or 300 pts. Exams Grade Determination: 450 to 500 points = A 400 to 449 points =B 350 to 399 points = C 300 to 349 points = D 299 or below = F

Paris Junior College Syllabus

Year	2021-2022	Faculty	Charle Fox
Term	Spring	Office	
Section	AGRI 1329.200	Phone	903-885-1232
		email	cfox@parisjc.edu

Course	AGRI 1329.200
Title	Principles of Food Science

Description

This course will provide students with an overview of the multiple faucets to the Principles of Food Science. Students will be given a brief history of Food Science, a look at the occupations associated with Food Science. Topics included in the course: Basic Chemistry, Sugars, Complex Carbohydrates, Lipids, Proteins, Enzymes, Microcomponents, Food Microbiology, and Food Preservation and Packaging.

Textbooks

No Text Required. The majority of the course will be taught from " Principles of Food Science, Fourth Edition", 2015 by Janet D. Ward

Student Learning Outcomes (SLO)

1.Student will be able to define Food Science
2.Student will be able to identify basic chemistry components in regards to Food Science
3.Student will be able to identify sugars, complex carbohydrates, lipids and proteins.
4.Student will understand processes, preservation and packaging of food.

Schedule

Week 1-Brief History, Careers, and Sensory Evaluation
Week 2-Basic Chemistry: Nature of Matter and Energy
Week 3-Basic Chemistry: Ions and Water
Week 4-Organic Chemistry: Sugar and Complex Carbohydrates
Week 5-Organic Chemistry: Lipids and Proteins
Week 6-Organic Chemistry: Enzymes and Mid Term Review
Week 7-Microcomponents: vitamins and minerals and Phytochemicals. Mid Term Exam
Week 8-Microcomponents: Food Analogs and Additives
Week 9-Food Microbiology: Living Organisms in Food, Fermentation and Food Safety
Week 10-Food Preservation and Packaging; Dehydration and Concentration
Week 11--Food Preservation and Packaging; Irradiation, Packaging and Biotechnology
Week 12-Working with Complex Food Systems: Mixtures and Separation Techniques
Week 13-Research: Developing new Foods, Related Careers
Week 14-Food Labeling and Nutritional Guidelines
Week 15-Digestion and Metablolism and Career Success
Week 16-Review and Final Exam.

Evaluation methods	Students will be given assignments, quizzes and exams. 30% or 150 pts. Class Assignments on each Lesson (15 @ 10 pts each) 10% or 50 pts Short Essay (5 @ 10 pts each) 60% or 300 pts. Exams Grade Determination: 450 to 500 points = A 400 to 449 points =B 350 to 399 points = C 300 to 349 points = D 299 or below = F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Lena Spencer
Office	Art Building Annex III
Phone	903.782.0438
email	lspencer@parisjc.edu

Course	ARTS 1301
Title	Art Appreciation

Description

Description: A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts. Three credit hours.

Textbooks

Open resources used, no textbook required. All materials will be available online in the form of links, power points and videos.

Student Learning Outcomes (SLO)

Student Learning Outcomes (Program Level)
1. Demonstrate the ability to recognize in a work of art chosen randomly from any culture or historical period these three examples of design elements: color harmony, use of perspective, and understanding of dimension.

Schedule

UNIT #1 INTRO DISCUSSION, PREHISTORIC ART, GRAFFITI AND MURALS
UNIT #2 CLASSICAL ART- IDEALISM, ANCIENT GREECE AND ROME
UNIT # 3 BYZANTINE ART, RELIGIOUS ART AND MOSAIC ART
UNIT #4 RENAISSANCE ART, HUMANISM, ART GUILDS
UNIT #5 ELEMENTS OF ART
UNIT #6 PRINCIPLES OF DESIGN
UNIT # 7 IMPRESSIONISM, POST IMPRESSIONISM & CUBISM
UNIT #8 NON-OBJECTIVE ART, ABSTRACT ART, REPRESENTATIONAL ART
UNIT # 9 SURREALISM & ABSTRACT EXPRESSIONISM & JUDY PFAFF
UNIT #10 POP ART, POPULAR CULTURE
UNIT #11 TRADITIONAL MEDIUMS IN TWO-DIMENSIONAL ARTWORK
UNIT #12 TRADITIONAL MEDIUMS
IN THREE-DIMENSIONAL ARTWORK
UNIT #13 INSTALLATION ART ART 21 ARTISTS
UNIT #14 KINETIC ART
UNIT #15 EPHEMERAL ART, EARTHWORKS
16 FINAL ASSIGNMENT CHOOSE ARTWORK OR ESSAY OPTION

Evaluation methods	Course Requirements and Evaluation: Each unit may consist of tests, quizzes, discussions, art projects and written papers to equal 1000 available points for the semester. Unit One through Fifteen will total ….900 points Final Exam (Essay or Artwork…….100 Points Total Points available……...1,000 points 900-1000 points will equal= 90-100 A 800-899 points will equal = 80-89 B 700-799 points will equal = 70-79 C 600-699 points will equal = 60-69 D

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Lena Spencer
Office	Art Building Annex III
Phone	903.782.0438
email	lspencer@parisjc.edu

Course	ARTS 1301
Title	Art Appreciation

Description

Description: A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts. Three credit hours.

Textbooks

Open resources used, no textbook required. All materials will be available online in the form of links, power points and videos.

Student Learning Outcomes (SLO)

Student Learning Outcomes (Program Level)
1. Demonstrate the ability to recognize in a work of art chosen randomly from any culture or historical period these three examples of design elements: color harmony, use of perspective, and understanding of dimension.

Schedule

UNIT #1 INTRO DISCUSSION, PREHISTORIC ART, GRAFFITI AND MURALS
UNIT #2 CLASSICAL ART- IDEALISM, ANCIENT GREECE AND ROME
UNIT # 3 BYZANTINE ART, RELIGIOUS ART AND MOSAIC ART
UNIT #4 RENAISSANCE ART, HUMANISM, ART GUILDS
UNIT #5 ELEMENTS OF ART
UNIT #6 PRINCIPLES OF DESIGN
UNIT # 7 IMPRESSIONISM, POST IMPRESSIONISM & CUBISM
UNIT #8 NON-OBJECTIVE ART, ABSTRACT ART, REPRESENTATIONAL ART
UNIT # 9 SURREALISM & ABSTRACT EXPRESSIONISM & JUDY PFAFF
UNIT #10 POP ART, POPULAR CULTURE
UNIT #11 TRADITIONAL MEDIUMS IN TWO-DIMENSIONAL ARTWORK
UNIT #12 TRADITIONAL MEDIUMS
IN THREE-DIMENSIONAL ARTWORK
UNIT #13 INSTALLATION ART ART 21 ARTISTS
UNIT #14 KINETIC ART
UNIT #15 EPHEMERAL ART, EARTHWORKS
16 FINAL ASSIGNMENT CHOOSE ARTWORK OR ESSAY OPTION

Evaluation methods	Course Requirements and Evaluation: Each unit may consist of tests, quizzes, discussions, art projects and written papers to equal 1000 available points for the semester. Unit One through Fifteen will total ….900 points Final Exam (Essay or Artwork…….100 Points Total Points available……...1,000 points 900-1000 points will equal= 90-100 A 800-899 points will equal = 80-89 B 700-799 points will equal = 70-79 C 600-699 points will equal = 60-69 D

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	300

Faculty	Lena Spencer
Office	Art Building Annex III
Phone	903.782.0438
email	lspencer@parisjc.edu

Course	ARTS 1301
Title	Art Appreciation

Description

Description: A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts. Three credit hours.

Textbooks

Open resources used, no textbook required. All materials will be available online in the form of links, power points and videos.

Student Learning Outcomes (SLO)

Student Learning Outcomes (Program Level)
1. Demonstrate the ability to recognize in a work of art chosen randomly from any culture or historical period these three examples of design elements: color harmony, use of perspective, and understanding of dimension.

Schedule

UNIT #1 INTRO DISCUSSION, PREHISTORIC ART, GRAFFITI AND MURALS
UNIT #2 CLASSICAL ART- IDEALISM, ANCIENT GREECE AND ROME
UNIT # 3 BYZANTINE ART, RELIGIOUS ART AND MOSAIC ART
UNIT #4 RENAISSANCE ART, HUMANISM, ART GUILDS
UNIT #5 ELEMENTS OF ART
UNIT #6 PRINCIPLES OF DESIGN
UNIT # 7 IMPRESSIONISM, POST IMPRESSIONISM & CUBISM
UNIT #8 NON-OBJECTIVE ART, ABSTRACT ART, REPRESENTATIONAL ART
UNIT # 9 SURREALISM & ABSTRACT EXPRESSIONISM & JUDY PFAFF
UNIT #10 POP ART, POPULAR CULTURE
UNIT #11 TRADITIONAL MEDIUMS IN TWO-DIMENSIONAL ARTWORK
UNIT #12 TRADITIONAL MEDIUMS
IN THREE-DIMENSIONAL ARTWORK
UNIT #13 INSTALLATION ART ART 21 ARTISTS
UNIT #14 KINETIC ART
UNIT #15 EPHEMERAL ART, EARTHWORKS
16 FINAL ASSIGNMENT CHOOSE ARTWORK OR ESSAY OPTION

Evaluation methods	Course Requirements and Evaluation: Each unit may consist of tests, quizzes, discussions, art projects and written papers to equal 1000 available points for the semester. Unit One through Fifteen will total ….900 points Final Exam (Essay or Artwork…….100 Points Total Points available……...1,000 points 900-1000 points will equal= 90-100 A 800-899 points will equal = 80-89 B 700-799 points will equal = 70-79 C 600-699 points will equal = 60-69 D

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	800

Faculty	Beth Prather
Office	RM 104
Phone	N/A
email	bprather@parisjc.edu or bprather@ptaaschool.org

Course	ARTS 1301
Title	Art Appreciation

Description

A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts.

Textbooks

Getlin, Living with Art, 12th Ed. ISBN: 9781260905960

Student Learning Outcomes (SLO)

The student will be able to apply art terminology as it specifically relates to works of art, demonstrate knowledge of art elements and principles of design, differentiate between the processes and materials used in the production of various works of art, critically interpret and evaluate works of art, and demonstrate an understanding of the impact of arts on culture.

Schedule

Week 1- Living with Art
Week 2- What is Art & Themes of Art
Week 3- Visual Elements & Principles of Design
Week 4- Drawing
Week 5- Painting & Prints
Week 6- Camera and Computer Arts & Graphic Design
Week 7- Sculpture and Installation
Week 8- Arts of Ritual and Daily Life & Architecture
Week 9- Ancient Mediterranean Worlds
Week 10- Christianity and the Formation of Europe & The Renaissance
Week 11- The 17th and 18th Centuries
Week 12- Arts of Islam and of Africa & Arts of Asia: India, China, and Japan
Week 13- Arts of the Pacific and of the Americas
Week 14- The Modern World: 1800-1945 & From Modern to Postmodern
Week 15- Contemporary Art around the World and Final Review
Week 16- Final Exams

Evaluation methods	Over the course of the semester students will submit unique artworks; written formal, cultural, and historical analysis; as well as participate in small group and whole group discussion.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Lena Spencer
Office	Art Building Annex III
Phone	903.782.0438
email	lspencer@parisjc.edu

Course	ARTS 1312
Title	Design II

Description

Description: A studio course exploring design through a variety of methods and tools to foster visual literacy. Students create projects that explore the principles and elements of design including line, shape, form, color, texture, space and value and develop an understanding of the role of design in arts and culture. Emphasis is placed in understanding form in a three-dimensional space. Lectures and critiques cultivate verbal communication skills.

Textbooks

Open resources used, no textbook required. All materials will be available online in the form of links, power points and videos.

Student Learning Outcomes (SLO)

Student Learning Outcomes (Program Level)
1. Demonstrate the ability to recognize in a work of art chosen randomly from any culture or historical period these three examples of design elements: color harmony, use of perspective, and understanding of dimension.

Schedule

Week One
Intro – Grading, Goals, & Expectations –
Safety Demo & Examples
#1 Lecture Non-Objective Relief Design Sketchbook #1
Begin Sketches and Maquette for Non-Objective Design Research Stella, Kandinsky
Week Two
Studio time Non-Objective Relief DesignSketchbook #2
Turning 2 D into 3D
Week Three
Studio time Non-Objective Relief DesignSketchbook #3
Non objective, abstract, realism
Week Four
#2 Lecture – Human Bust
Beyond Traditional Style Sketchbook #4
Research Marc Quinn
Week Five
Studio time Human Bust

Evaluation methods	Course Requirements and Evaluation: Each unit may consist of tests, quizzes, discussions, art projects and written papers to equal 1000 available points for the semester. Unit One through Fifteen will total ….900 points Final Exam (Essay or Artwork…….100 Points Total Points available……...1,000 points 900-1000 points will equal= 90-100 A 800-899 points will equal = 80-89 B 700-799 points will equal = 70-79 C 600-699 points will equal = 60-69 D

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Lena Spencer
Office	Art Building Annex III
Phone	903.782.0438
email	lspencer@parisjc.edu

Course	ARTS 1317
Title	Drawing II

Description

Description: A general introduction to the visual arts designed to create an appreciation of the vocabulary, media, techniques, and purposes of the creative process. Students will critically interpret and evaluate works of art within formal, cultural, and historical contexts. Three credit hours.

Textbooks

Open resources used, no textbook required. All materials will be available online in the form of links, power points and videos.

Student Learning Outcomes (SLO)

Student Learning Outcomes (Program Level)
1. Demonstrate the ability to recognize in a work of art chosen randomly from any culture or historical period these three examples of design elements: color harmony, use of perspective, and understanding of dimension.

Schedule

WK 1
Jan 13-17Intro, overview of assignments, prepare sketchbooks

Review perspective, lecture and demo
WK 2
Jan 20-24#1 Drawing the torso simplified shapes from multiple views lecture and demo
#1 Sketchbook assignment
#1 Workday
WK 3
Jan 27-31#2 Drawing the Head lecture and demo
#2 Sketchbook assignment
#2 Workday
WK 4
Feb 3-7#3 Drawing hands lecture and demo – students will cast plaster hands
#3 Sketchbook assignment
#3 Workday
WK 5

Evaluation methods	Course Requirements and Evaluation: Each unit may consist of tests, quizzes, discussions, art projects and written papers to equal 1000 available points for the semester. Unit One through Fifteen will total ….900 points Final Exam (Essay or Artwork…….100 Points Total Points available……...1,000 points 900-1000 points will equal= 90-100 A 800-899 points will equal = 80-89 B 700-799 points will equal = 70-79 C 600-699 points will equal = 60-69 D

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	BCIS 1305
Title	Business Computer Applications

Description

Introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the internet.
3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of information technology concepts – hardware, software, security, and privacy.
2. Demonstrate proper file management techniques to manipulate electronic files and folders in local, network, and online environments.
3. Create business documents with word processing software using spelling and grammar check, format and layout, tables, citations, graphics, and mail merge.
4. Create business documents and analyze data with spreadsheet software using
(1) tables, sorting, filtering, charts and graphics, pivot tables, macros; (2) statistical, financial, logical and look-up functions and formulas; and (3) add-ins.
5. Create business multimedia presentations with presentation software using templates, lists, groups, themes, colors, clip art, pictures, tables, transitions, animation, video, charts, and views.
6. Create databases and manage data with database software using tables, fields, relationships, indexes, keys, views, queries, forms, reports, and import/export functions.
7. Integrate business software applications.
8. Use web-based technologies to conduct ethical business research.
9. Use “goal seeking” and “what-if analysis” to solve problems and make adjustments/recommendations in a business environment.

Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule	Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts Week 2: Creating and Modifying a Flyer Week 3: Creating a Research Paper Week 4: Word Assessment Week 5: Creating a Worksheet and a Chart Week 6 Formulas, Functions, and Formatting Week 7: Working with Large Wordsheets, Charting, and What-If Analysis Week 8: Financial Functions, Data Tables, and Amortization Schedules Week 9: Spreadsheet Assessment Week 10: Databases and Database Objects: An Intro Week 11: Querying a Database Week 12: Database Assessment Week 13: Creating and Editing Presentations with Pictures Week 14: Enhancing Presentations with Shapes and SmartArt Week 15: PowerPoint Assessment Week 16: Final Exam
Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	131

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	BCIS 1305
Title	Business Computer Applications

Description

Introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the internet.
3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of information technology concepts – hardware, software, security, and privacy.
2. Demonstrate proper file management techniques to manipulate electronic files and folders in local, network, and online environments.
3. Create business documents with word processing software using spelling and grammar check, format and layout, tables, citations, graphics, and mail merge.
4. Create business documents and analyze data with spreadsheet software using
(1) tables, sorting, filtering, charts and graphics, pivot tables, macros; (2) statistical, financial, logical and look-up functions and formulas; and (3) add-ins.
5. Create business multimedia presentations with presentation software using templates, lists, groups, themes, colors, clip art, pictures, tables, transitions, animation, video, charts, and views.
6. Create databases and manage data with database software using tables, fields, relationships, indexes, keys, views, queries, forms, reports, and import/export functions.
7. Integrate business software applications.
8. Use web-based technologies to conduct ethical business research.
9. Use “goal seeking” and “what-if analysis” to solve problems and make adjustments/recommendations in a business environment.

Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule	Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts Week 2: Creating and Modifying a Flyer Week 3: Creating a Research Paper Week 4: Word Assessment Week 5: Creating a Worksheet and a Chart Week 6 Formulas, Functions, and Formatting Week 7: Working with Large Wordsheets, Charting, and What-If Analysis Week 8: Financial Functions, Data Tables, and Amortization Schedules Week 9: Spreadsheet Assessment Week 10: Databases and Database Objects: An Intro Week 11: Querying a Database Week 12: Database Assessment Week 13: Creating and Editing Presentations with Pictures Week 14: Enhancing Presentations with Shapes and SmartArt Week 15: PowerPoint Assessment Week 16: Final Exam
Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Dr. Mark Kjellander
Office	GC 209
Phone	903-457-8716
email	mkjellander@parisjc.edu

Course	BCIS 1305
Title	Business Computer Applications

Description

Introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the internet.
3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of information technology concepts – hardware, software, security, and privacy.
2. Demonstrate proper file management techniques to manipulate electronic files and folders in local, network, and online environments.
3. Create business documents with word processing software using spelling and grammar check, format and layout, tables, citations, graphics, and mail merge.
4. Create business documents and analyze data with spreadsheet software using
(1) tables, sorting, filtering, charts and graphics, pivot tables, macros; (2) statistical, financial, logical and look-up functions and formulas; and (3) add-ins.
5. Create business multimedia presentations with presentation software using templates, lists, groups, themes, colors, clip art, pictures, tables, transitions, animation, video, charts, and views.
6. Create databases and manage data with database software using tables, fields, relationships, indexes, keys, views, queries, forms, reports, and import/export functions.
7. Integrate business software applications.
8. Use web-based technologies to conduct ethical business research.
9. Use “goal seeking” and “what-if analysis” to solve problems and make adjustments/recommendations in a business environment.

Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule	Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts Week 2: Creating and Modifying a Flyer Week 3: Creating a Research Paper Week 4: Word Assessment Week 5: Creating a Worksheet and a Chart Week 6 Formulas, Functions, and Formatting Week 7: Working with Large Wordsheets, Charting, and What-If Analysis Week 8: Financial Functions, Data Tables, and Amortization Schedules Week 9: Spreadsheet Assessment Week 10: Databases and Database Objects: An Intro Week 11: Querying a Database Week 12: Database Assessment Week 13: Creating and Editing Presentations with Pictures Week 14: Enhancing Presentations with Shapes and SmartArt Week 15: PowerPoint Assessment Week 16: Final Exam
Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	300

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	BCIS 1305
Title	Business Computer Applications

Description

Introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the internet.
3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of information technology concepts – hardware, software, security, and privacy.
2. Demonstrate proper file management techniques to manipulate electronic files and folders in local, network, and online environments.
3. Create business documents with word processing software using spelling and grammar check, format and layout, tables, citations, graphics, and mail merge.
4. Create business documents and analyze data with spreadsheet software using
(1) tables, sorting, filtering, charts and graphics, pivot tables, macros; (2) statistical, financial, logical and look-up functions and formulas; and (3) add-ins.
5. Create business multimedia presentations with presentation software using templates, lists, groups, themes, colors, clip art, pictures, tables, transitions, animation, video, charts, and views.
6. Create databases and manage data with database software using tables, fields, relationships, indexes, keys, views, queries, forms, reports, and import/export functions.
7. Integrate business software applications.
8. Use web-based technologies to conduct ethical business research.
9. Use “goal seeking” and “what-if analysis” to solve problems and make adjustments/recommendations in a business environment.

Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule	Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts Week 2: Creating and Modifying a Flyer Week 3: Creating a Research Paper Week 4: Word Assessment Week 5: Creating a Worksheet and a Chart Week 6 Formulas, Functions, and Formatting Week 7: Working with Large Wordsheets, Charting, and What-If Analysis Week 8: Financial Functions, Data Tables, and Amortization Schedules Week 9: Spreadsheet Assessment Week 10: Databases and Database Objects: An Intro Week 11: Querying a Database Week 12: Database Assessment Week 13: Creating and Editing Presentations with Pictures Week 14: Enhancing Presentations with Shapes and SmartArt Week 15: PowerPoint Assessment Week 16: Final Exam
Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	430

Faculty	Dr. Mark Kjellander
Office	GC 209
Phone	903-457-8716
email	mkjellander@parisjc.edu

Course	BCIS 1305
Title	Business Computer Applications

Description

Introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the internet.
3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of information technology concepts – hardware, software, security, and privacy.
2. Demonstrate proper file management techniques to manipulate electronic files and folders in local, network, and online environments.
3. Create business documents with word processing software using spelling and grammar check, format and layout, tables, citations, graphics, and mail merge.
4. Create business documents and analyze data with spreadsheet software using
(1) tables, sorting, filtering, charts and graphics, pivot tables, macros; (2) statistical, financial, logical and look-up functions and formulas; and (3) add-ins.
5. Create business multimedia presentations with presentation software using templates, lists, groups, themes, colors, clip art, pictures, tables, transitions, animation, video, charts, and views.
6. Create databases and manage data with database software using tables, fields, relationships, indexes, keys, views, queries, forms, reports, and import/export functions.
7. Integrate business software applications.
8. Use web-based technologies to conduct ethical business research.
9. Use “goal seeking” and “what-if analysis” to solve problems and make adjustments/recommendations in a business environment.

Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule	Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts Week 2: Creating and Modifying a Flyer Week 3: Creating a Research Paper Week 4: Word Assessment Week 5: Creating a Worksheet and a Chart Week 6 Formulas, Functions, and Formatting Week 7: Working with Large Wordsheets, Charting, and What-If Analysis Week 8: Financial Functions, Data Tables, and Amortization Schedules Week 9: Spreadsheet Assessment Week 10: Databases and Database Objects: An Intro Week 11: Querying a Database Week 12: Database Assessment Week 13: Creating and Editing Presentations with Pictures Week 14: Enhancing Presentations with Shapes and SmartArt Week 15: PowerPoint Assessment Week 16: Final Exam
Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	530

Faculty	Dr. Mark Kjellander
Office	GC 209
Phone	903-457-8716
email	mkjellander@parisjc.edu

Course	BCIS 1305
Title	Business Computer Applications

Description

Introduces and develops foundational skills in applying essential and emerging business productivity information technology tools. The focus of this course is on business productivity software applications, including word processing, spreadsheets, databases, presentation graphics, data analytics, and business-oriented utilization of the internet.
3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of information technology concepts – hardware, software, security, and privacy.
2. Demonstrate proper file management techniques to manipulate electronic files and folders in local, network, and online environments.
3. Create business documents with word processing software using spelling and grammar check, format and layout, tables, citations, graphics, and mail merge.
4. Create business documents and analyze data with spreadsheet software using
(1) tables, sorting, filtering, charts and graphics, pivot tables, macros; (2) statistical, financial, logical and look-up functions and formulas; and (3) add-ins.
5. Create business multimedia presentations with presentation software using templates, lists, groups, themes, colors, clip art, pictures, tables, transitions, animation, video, charts, and views.
6. Create databases and manage data with database software using tables, fields, relationships, indexes, keys, views, queries, forms, reports, and import/export functions.
7. Integrate business software applications.
8. Use web-based technologies to conduct ethical business research.
9. Use “goal seeking” and “what-if analysis” to solve problems and make adjustments/recommendations in a business environment.

Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule	Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts Week 2: Creating and Modifying a Flyer Week 3: Creating a Research Paper Week 4: Word Assessment Week 5: Creating a Worksheet and a Chart Week 6 Formulas, Functions, and Formatting Week 7: Working with Large Wordsheets, Charting, and What-If Analysis Week 8: Financial Functions, Data Tables, and Amortization Schedules Week 9: Spreadsheet Assessment Week 10: Databases and Database Objects: An Intro Week 11: Querying a Database Week 12: Database Assessment Week 13: Creating and Editing Presentations with Pictures Week 14: Enhancing Presentations with Shapes and SmartArt Week 15: PowerPoint Assessment Week 16: Final Exam
Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Jason Taylor
Office	MS 210A
Phone	903-782-0369
email	jtaylor@parisjc.edu

Course	BIOL 1322
Title	Nutrtion

Description

A study of the basic principles of Human Nutrition. The major food groups, minerals, and vitamins will be studied.

Textbooks

Wardlaws Contemporary Nutrition 12th ed. Connect Plus Access Code with ebook
ISBN#9781260790023

Student Learning Outcomes (SLO)

1. Compare and Contrast the structural and functional roles of the 6 classes of nutrients in the human body.
2. Interpret nutrition facts and ingredient lists on food labels and apply that information to assess foods for nutrient density.

Schedule

Week 1-Chapter 1- Nutrition Food Choices and Health
Week 2-Chapter 2- Designing a Healthy Eating Pattern
Week 3-Chapter 3-The Human Body: A Nutrition Perspective
Week 4-Chapter 3-(Cont.)
Week 5-Exam 1 and Chapter 4-Carbohydrates
Week 6-Chapter 4(Cont.) and Chapter 5- Lipids
Week 7-Chapter 5(Cont.) and Chapter 6-Proteins
Week 8-Chapter 6(Cont) and Exam 2
Week 9-Chapter 7-Energy Balance and Weight Control
Week 10-Chapter 8-Vitamins
Week 11-Chapter 9-Water and Minerals
Week 12-Exam 3 and start Chapter 10-Nutrition: Fitness and Sports
Week 13-Chapter 10(Cont.)-Nutrition: Fitness and Sports
Week 14-Chapter 11-Eating Disorders
Week 15-Chapter 12-Protecting Our Food Supply
Week 16-Final Exam(Exam 4)

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material. Exams: Exam 1=75 points Exam 2=75 points Exam 3=75 points Exam 4= 75 points Nutrition Calc Plus Project 7 day diet tracking=45 points 2-Introduction Video assignments are 7.5 Syllabus Quizz 10 points Why Study Nutrition video assignment 15 points Chapter quizzes and metric quiz 13 total quizzes are 15 points each Each day a quiz is late will deduct 15% off of your quiz grade.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Jason Taylor
Office	MS 210A
Phone	903-782-0369
email	jtaylor@parisjc.edu

Course	BIOL 1322
Title	Nutrtion

Description

A study of the basic principles of Human Nutrition. The major food groups, minerals, and vitamins will be studied.

Textbooks

Wardlaws Contemporary Nutrition 12th ed. Connect Plus Access Code with ebook
ISBN#9781260790023

Student Learning Outcomes (SLO)

1. Compare and Contrast the structural and functional roles of the 6 classes of nutrients in the human body.
2. Interpret nutrition facts and ingredient lists on food labels and apply that information to assess foods for nutrient density.

Schedule

Week 1-Chapter 1- Nutrition Food Choices and Health
Week 2-Chapter 2- Designing a Healthy Eating Pattern
Week 3-Chapter 3-The Human Body: A Nutrition Perspective
Week 4-Chapter 3-(Cont.)
Week 5-Exam 1 and Chapter 4-Carbohydrates
Week 6-Chapter 4(Cont.) and Chapter 5- Lipids
Week 7-Chapter 5(Cont.) and Chapter 6-Proteins
Week 8-Chapter 6(Cont) and Exam 2
Week 9-Chapter 7-Energy Balance and Weight Control
Week 10-Chapter 8-Vitamins
Week 11-Chapter 9-Water and Minerals
Week 12-Exam 3 and start Chapter 10-Nutrition: Fitness and Sports
Week 13-Chapter 10(Cont.)-Nutrition: Fitness and Sports
Week 14-Chapter 11-Eating Disorders
Week 15-Chapter 12-Protecting Our Food Supply
Week 16-Final Exam(Exam 4)

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material. Exams: Exam 1=75 points Exam 2=75 points Exam 3=75 points Exam 4= 75 points Nutrition Calc Plus Project 7 day diet tracking=45 points 2-Introduction Video assignments are 7.5 Syllabus Quizz 10 points Why Study Nutrition video assignment 15 points Chapter quizzes and metric quiz 13 total quizzes are 15 points each Each day a quiz is late will deduct 15% off of your quiz grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Dr. Dan Reinboldt
Office	Greenville Center -faculty lounge
Phone	903-454-9333
email	dreinboldt@parisjc.edu

Course	Biology 1322
Title	Nutrition and Diet Therapy

Description

This course introduces general nutritional concepts in health and disease and includes practical applications of that knowledge. Special emphasis is given to nutrients and nutritional processes including functions, food sources, digestion, absorption, and metabolism. Food safety, availability, and nutritional information including food labels, advertising, and nationally established guidelines are addressed.

Textbooks

Wardlaw's Perspectives in Nutrition 12th ed by Smith 12th Edition: Wardlaw's Contemporary Nutrition McGraw-Hill Publishing ISBN 9781260790023 (electronic version – may purchase loose leaf copy of book for $20 from publisher website

Student Learning Outcomes (SLO)

1. Compare and contrast the structural and functional roles of the 6 classes of nutrients in the human body.
2. Interpret nutrition facts and ingredient lists on food labels and apply that information to assess foods for nutrient density.

Schedule

Semester Schedule:
1/18/2022 Introduction – class orientation
Ch. 1 Nutrition, Food Choices and Health
2nd week Ch. 2 Designing a Healthy Eating Pattern
3rd week Ch. 2 Designing a Healthy Eating Pattern
4th week Ch. 3 The Human Body: A Nutritional Perspective
5th week Exam 1 Ch. 1, 2, 3 / Ch. 4 Carbohydrates
6th week Ch. 4 Carbohydrates (Profile established in Nutrition Calc)
7th week Ch. 5 Lipids
8th week Ch. 6 Proteins (Track Diet 7 days)
9th week Exam 2 Ch. 4, 5, 6 Ch. 7 Energy Balance and Weight Control
10th week Ch. 7 Energy Balance and Weight Control /Ch. 8 Vitamins
11th week Ch. 8 Vitamins /Ch. 9 Water and Minerals (Daily Intake Reports due)
12th week Exam 3 Ch 7, 8, 9
13th week Ch. 10 Nutrition, Fitness and Sports / Ch. 11
14th week Ch. 12 Global Nutrition/ Ch. 13 Protecting our Food Supply
5/9/2022 EXAM 4 Ch. 10, 11, 12 & 13

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material: Lecture: 50% 4 exams over assigned chapters from text. (12.5% each) 20% Nutrition Calc Exercises & Written Assignments over Personal Diet Analysis 20% CONNECT Homework Assignments 10% Chapter take home quizes

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Dr. Jack Brown
Office	MS 210 F
Phone	903-782-0319
email	jbrown@parisjc.edu

Course	Biol 1407.100
Title	Majors Biology

Description

The diversity and classification of life will be studied, including animals, plants, protists, fungi, and prokaryotes. Special emphasis will be given to anatomy, physiology, ecology, and evolution of plants and animals..

Laboratory activities will reinforce study of the diversity and classification of life, including

Textbooks

Brooker Biology 5th ed - with Connect
ISBN: 9781260692013

Student Learning Outcomes (SLO)

ACGM Learning Outcomes

Upon successful completion of this course, students will:
1. Describe modern evolutionary synthesis, natural selection, population genetics, micro and

Schedule

Course Schedules:

Lecture Schedule: MW 8:00-9:15 MS 207

Jan 19 – Ch 22 - Evolution
Jan 24 – Ch 22 - Evolution
Jan 26 - Ch 22 - Evolution
Jan 31 – Ch 23 Population Genetics
Feb 2 - Ch 23 Population Genetics
Feb 7 - Ch 23 Population Genetics
Feb 9 - Exam 1
Feb 14 – Ch 24 The Origin of Species
Feb 16 – Ch 24 The Origin of Species
Feb 21- Ch 25 Phylogeny and Systematics
Feb 23- Ch 25 Phylogeny and Systematics
Fab 28 – Ch 26 History of Life and Human Evolution
Mar 2 – Ch 26 History of Life and Human Evolution

Evaluation methods	Course Requirements and Evaluation: Course Exams – 65% MGH Connect Assignments – 15% Laboratory – 25% Course exams will include (multiple-choice, true-false, matching) and subjective questions (critical thinking, essay, and short answer) over class notes, text readings, and any additional outside reading that may be assigned. 50% to 80% of the points awarded on your exams will come from subjective questioning (essay, short answer, completion).

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	400

Faculty	Dr. Jeanmarie Stiles
Office	GC 208
Phone	903-457-8717
email	jstiles@parisjc.edu

Course Biol-1407

Title Biology for Science Majors II

Description

The diversity and classification of life will be studied, including animals, plants, protists, fungi, and prokaryotes. Special emphasis will be given to anatomy, physiology, ecology, and evolution of plants and animals..

Laboratory activities will reinforce study of the diversity and classification of life, including

Textbooks

Brooker Biology 5th ed - with Connect
ISBN: 9781260487855

Student Learning Outcomes (SLO)

1.Demonstrate mastery of the processes of science, the scientific method and established scientific knowledge.
2.Demonstrate knowledge of basic terminology and understanding of major biological concepts.
3.Use appropriate laboratory techniques and equipment safely and proficiently.

Schedule

Week 1-ch 22 Evolution / safety and metric system lab
Week 2-ch 23 Population Genetics / evolution lab & ELISA
Week 3- exam 1 /
Week 4- ch 24 Origin of Species / Natural Selection Lab & Analysis of Lambda DNA
Week 5- ch 25 Taxonomy / Cladogram lab
Week 6-ch 26 History of Life and exam 2 / Group Project & PCR Lab
Week 7-ch 19 Viruses / Bacterial Transformation lab
Week 8-ch 27 Bacteria / Bacteria lab (con't)
Week 9-spring break
Week 10-ch 28 Protists and exam 3 / Protist Lab & CRISPR
Week 11-ch 29 Fungi / Fungi lab
Week 12-ch 31 and 32 Plants and exam 4 / Plant lab
Week 13- ch 33 Animals / Acoelomates
Week 14-ch 34 Invertebrates / Pig dissection
Week 15-ch 35 Vertebrates and exam 5 / Pig Exam
Week 16-final exam

Evaluation methods	Lecture: 60% exams + 10% lecture assignments Lab: 20% lab activities + 10% group project

Paris Junior College Syllabus

Year	2021-2022	Faculty	Michael Barnett
Term	Spring	Office	MS213
Section	200	Phone	903 7820209
		email	mbarnett@parisjc.edu

Course	Biol 1408
Title	General Biology I (Non-Majors)

Description	Provides a survey of biological principles with an emphasis on humans, including chemistry of life, cells, structure, function, and reproduction.
Textbooks	Mader "Inquiry Into Life" 16th. Ed. Connect Access Code - ISBN# 97812643532
Student Learning Outcomes (SLO)	Upon successful completion of this course, students will: 1. Distinguish between prokaryotic, eukaryotic, plant and animal cells, and identify major cell structures. 2. Identify stages of the cell cycle, mitosis (plant and animal), and meiosis.
Schedule	Lesson 1, Chapter 1 - The Study of Life. Lesson 2, Chapter 2 - The Molecules of Cells. Lesson 3, Chapter 3 - Cell Structure and Function. Lesson 4, Chapter 4 - Membrane Structure and Function. Lesson 5, Chapter 5 - Cell Division. Lesson 6, Chapter 6 - Metabolism: Energy and Enzymes. Lesson 7, Chapter 7 - Cellular Respiration. Lesson 8, Chapter 8 - Photosynthesis. Lesson 9, Chapter 23 - Patterns of Gene Inheritance. Lesson 10, Chapter 24 - Chromosomal Basis of Inheritance. Lesson 11 Chapter Chapter 25 DNA Structure and Gene Expression Lesson 12 Chapter 27 Evoltion of Life

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material. Lecture - exams (10-12), 50%, 25% daily grades (reviews, discussions, etc.) Homework – 25%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Michael Barnett
Term	Spring	Office	M&S 213
Section	130	Phone	903 7820209
		email	mbarnett@parisjc.edu

Course	Biology 1409
Title	General Biology II (Non-Majors)

Description	This course will provide a survey of biological principles with an emphasis on humans, including evolution, ecology, plant and animal diversity, and physiology.
Textbooks	Mader "Inquiry Into Life" 16th. Ed. Connect Access Code - ISBN# 97812643532
Student Learning Outcomes (SLO)	Upon successful completion of this course, students will: 1. Describe modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation. 2. Describe phylogenetic relationships and classification schemes. 3. Identify the major phyla of life with an emphasis on plants and animals, including the basis
Schedule	Chapter 27 - Evolution Chapter 28 – The Microbial World Chapter 29 – Protists and Fungi Chapter 30 – Plants Chapter 31 – Animals: The Invertebrates Chapter 32 – Animals: Chordates and Vertebrates Chapter 34 – Population and Community Ecology Chapter 11 – Human Organization Chapter 12 – Cardiovascular System Chapter 13 – Lymphatic and Immune Systems Chapter 17 – Nervous System Chapter 20 – Endocrine System Chapter 21 – Reproductive System

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material. Lecture - exams, 50%, 25% daily grades (reviews, discussions, etc.) Laboratory – 25%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Beverly Kopachena
Term	Spring 2022	Office	MW 8:30 – 9:30, 1:00 – 2:00, TR 9:3
Section	200	Phone	903-885-1232
		email	bkopachena@parisjc.edu

Course	BIOL 1409
Title	Biology for Non-Science Majors 2 Online

Description

This course will provide a survey of biological principles with an emphasis on humans, including evolution, ecology, plant and animal diversity, and physiology. Laboratory activities will reinforce a survey of biological principles with an emphasis on humans, including evolution, ecology, plant and animal diversity, and physiology. 4 SCH

Textbooks

Mader, Inquiry Into Life, 16th ed. (eBook with LearnSmart Labs). McGraw-Hill, ISBN# 9781264353293

Student Learning Outcomes (SLO)

Lecture Objectives:
Upon successful completion of this course, students will:
1. Describe modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation.
2. Describe phylogenetic relationships and classification schemes.
3. Identify the major phyla of life with an emphasis on plants and animals, including the basis for classification, structural and physiological adaptations, evolutionary history, and ecological significance.
4. Describe basic animal physiology and homeostasis as maintained by organ systems.
5. Compare different sexual and asexual life cycles noting their adaptive advantages.
6. Illustrate the relationship between major geologic change, extinctions, and evolutionary trends

Lab Objectives:
Upon successful completion of this course, students will:
1. Apply scientific reasoning to investigate questions and utilize scientific tools such as microscopes and laboratory equipment to collect and analyze data.
2. Use critical thinking and scientific problem solving to make informed decisions in the laboratory.
3. Communicate effectively the results of scientific investigations.
4. Define modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation.
5. Describe phylogenetic relationships and classification schemes.
6. Identify the major phyla of life with an emphasis on plants and animals, including the basis for classification, structural and physiological adaptations, evolutionary history, and ecological significance.
7. Describe basic animal physiology and homeostasis as maintained by organ systems.
8. Compare different sexual and asexual life cycles noting their adaptive advantages.
9. Illustrate the relationship between major geologic change, extinctions, and evolutionary trends.

Schedule	□ Homework Set 1: Due Feb. 6th at midnight □ Homework Set 2: Due Feb. 27th at midnight □ Homework Set 3: Due March 27th at midnight □ Homework Set 4: Due April 17th at midnight □ Lab Set 1: Due Feb. 6th at midnight □ Lab Set 2: Due Feb. 27th at midnight □ Lab Practical Test 1: Available March 7th – 13th □ Lab Set 3: Due March 27th at midnight
Evaluation methods	Connect HW 15% Exam 1 15% Exam 2 15% Exam 3 15% Exam 4 15% Comprehensive Final Exam 10% Lab grade (lab exercise avg.40%, group project 10%, practical tests 2@25% each) 15%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Beverly Kopachena
Term	Spring 2022	Office	MW 8:30 – 9:30, 1:00 – 2:00, TR 9:3
Section	300	Phone	903-885-1232
		email	bkopachena@parisjc.edu

Course	BIOL 1409
Title	Biology for Non-Science Majors 2 Online Dual Credit

Description

This course will provide a survey of biological principles with an emphasis on humans, including evolution, ecology, plant and animal diversity, and physiology. Laboratory activities will reinforce a survey of biological principles with an emphasis on humans, including evolution, ecology, plant and animal diversity, and physiology. 4 SCH

Textbooks

Mader, Inquiry Into Life, 16th ed. (eBook with LearnSmart Labs). McGraw-Hill, ISBN# 9781264353293

Student Learning Outcomes (SLO)

Lecture Objectives:
Upon successful completion of this course, students will:
1. Describe modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation.
2. Describe phylogenetic relationships and classification schemes.
3. Identify the major phyla of life with an emphasis on plants and animals, including the basis for classification, structural and physiological adaptations, evolutionary history, and ecological significance.
4. Describe basic animal physiology and homeostasis as maintained by organ systems.
5. Compare different sexual and asexual life cycles noting their adaptive advantages.
6. Illustrate the relationship between major geologic change, extinctions, and evolutionary trends

Lab Objectives:
Upon successful completion of this course, students will:
1. Apply scientific reasoning to investigate questions and utilize scientific tools such as microscopes and laboratory equipment to collect and analyze data.
2. Use critical thinking and scientific problem solving to make informed decisions in the laboratory.
3. Communicate effectively the results of scientific investigations.
4. Define modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation.
5. Describe phylogenetic relationships and classification schemes.
6. Identify the major phyla of life with an emphasis on plants and animals, including the basis for classification, structural and physiological adaptations, evolutionary history, and ecological significance.
7. Describe basic animal physiology and homeostasis as maintained by organ systems.
8. Compare different sexual and asexual life cycles noting their adaptive advantages.
9. Illustrate the relationship between major geologic change, extinctions, and evolutionary trends.

Schedule	□ Homework Set 1: Due Feb. 6th at midnight □ Homework Set 2: Due Feb. 27th at midnight □ Homework Set 3: Due March 27th at midnight □ Homework Set 4: Due April 17th at midnight □ Lab Set 1: Due Feb. 6th at midnight □ Lab Set 2: Due Feb. 27th at midnight □ Lab Practical Test 1: Available March 7th – 13th □ Lab Set 3: Due March 27th at midnight
Evaluation methods	Connect HW 15% Exam 1 15% Exam 2 15% Exam 3 15% Exam 4 15% Comprehensive Final Exam 10% Lab grade (lab exercise avg.40%, group project 10%, practical tests 2@25% each) 15%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	650

Faculty	Ryan Skidmore
Office	Chisum H.S. Science 1
Phone	(903)737-2800
email	rskidmore@parisjc.edu

Course	Biol 1409.650
Title	Biology for Non-Science Majors II

Description	This course provides a survey of biological principles with emphasis on humans, including chemistry of life, cells, structure, function, and reproduction. Laboratory activities will reinforce a survey of biological principles with an emphasis on humans, including chemistry of life, cells, structure, function, and reproduction.
Textbooks	Inquiry into Life by Sylvia Mader 16th Edition ISBN-10: 1260231704
Student Learning Outcomes (SLO)	1. Distinguish between prokaryotic, eukaryotic, plant and animal cells, and identify major cell structures. 2. Identify stages of the cell cycle, mitosis (plant and animal), and meiosis. 3. Interpret results from cell physiology experiments involving movement across membranes, enzymes, photosynthesis, and cellular respiration.

Schedule	Course Schedule: Week 1- Behavioral Ecology | Lab: Conditioning Vignettes Week 2 - Conservation Biology | Lab: Lichens and Air Quality Exam #1 Week 3- Evolution | Lab: Natural Selection Week 4- Evolution & Microbiology | Lab: Hardy-Weinberg Calculations Exam #2 Week 5- Protists and Fungi | Lab: Protist and Fungi Microscopy Week 6- Plant Classification, Organization, and Reproduction | Lab: Plant Microscopy Exam #3 Week 7- Invertebrates | Lab: Histology Week 8- Vertebrates | Lab: Histology Cont'd Exam #4 Week 9- Cardiovascular System | Lab: Blood Typing Week 10- Lymphatic and Immune System | Lab: Blood Pressure and Pulse Exam #5 Week 11- Respiratory System | Lab: Spirometry Calculations
Evaluation methods	A. Major Tests (50%) - Based on material covered in lecture; multiple choice and short answer. B. Daily Grades (50%) - Consists of case study writeups, group activities, and weekly quizzes.

Paris Junior College Syllabus

Year	2022	Faculty	Colleen Shearer
Term	Spring	Office	Honey Grove High School
Section	740	Phone	903-378-2264 Ext. 319
		email	cshearer@parisjc.edu

Course	1409
Title	General Biology

Description

Provides a survey of biological principles with an emphasis on humans, including chemistry of life, homeostasis, nutrition and a structural survey of each of the organ systems of the human body as well as the functions and disorders associated with each.

Textbooks

Mader "Inquiry to Life" 14 edition - Connect w/LearnSmart Access Card = 9781259336010 or w/o Labs = 9780077516239 *Loose Leaf option (Required Resource)

Student Learning Outcomes (SLO)

1. Distinguish between the different types of tissues in human bodies.
2. Identify major body cavities and membranes, organ systems.
3. Understand the role of homeostasis in the health of an individual.
4. Identify the major structures of the Integumentary system and determine the functions of each of

Schedule

Week 1- Orientation to Course
Week 2- Safety in Science Classroom
Week 3- Chapter 11 Human Organization
Week 4- Chapter 12 Cardiovascular System
Week 5- Chapter 13 Lymphatic and Immune System
Week 6- Chapter 14 Digestive System and Nutrition
Week 7- Chapter 15 Respiratory System
Week 8- Mid Term Exams
Week 9- Chapter 16 Urinary System and Excretion
Week 10- Chapter 17 Nervous System
Week 11- Chapter 18 Senses
Week 12- Chapter 19 Musculoskeletal System
Week 13- Chapter 20 Endocrine System
Week 14- Chapter 21 Reproductive System
Week 15- Chapter 22 Development and Aging
Week 16- Final Exams

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material. Lecture Exams - 60% Daily Grades and Labs - 40%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Beverly Kopachena
Term	Spring 2022	Office	MW 8:30 – 9:30, 1:00 – 2:00, TR 9:3
Section	.866	Phone	903-885-1232
		email	bkopachena@parisjc.edu

Course	BIOL 1409
Title	Biology for Non-Science Majors 2 Online Dual Credit

Description

This course will provide a survey of biological principles with an emphasis on humans, including evolution, ecology, plant and animal diversity, and physiology. Laboratory activities will reinforce a survey of biological principles with an emphasis on humans, including evolution, ecology, plant and animal diversity, and physiology. 4 SCH

Textbooks

Mader, Inquiry Into Life, 16th ed. (eBook with LearnSmart Labs). McGraw-Hill, ISBN# 9781264353293

Student Learning Outcomes (SLO)

Lecture Objectives:
Upon successful completion of this course, students will:
1. Describe modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation.
2. Describe phylogenetic relationships and classification schemes.
3. Identify the major phyla of life with an emphasis on plants and animals, including the basis for classification, structural and physiological adaptations, evolutionary history, and ecological significance.
4. Describe basic animal physiology and homeostasis as maintained by organ systems.
5. Compare different sexual and asexual life cycles noting their adaptive advantages.
6. Illustrate the relationship between major geologic change, extinctions, and evolutionary trends

Lab Objectives:
Upon successful completion of this course, students will:
1. Apply scientific reasoning to investigate questions and utilize scientific tools such as microscopes and laboratory equipment to collect and analyze data.
2. Use critical thinking and scientific problem solving to make informed decisions in the laboratory.
3. Communicate effectively the results of scientific investigations.
4. Define modern evolutionary synthesis, natural selection, population genetics, micro and macroevolution, and speciation.
5. Describe phylogenetic relationships and classification schemes.
6. Identify the major phyla of life with an emphasis on plants and animals, including the basis for classification, structural and physiological adaptations, evolutionary history, and ecological significance.
7. Describe basic animal physiology and homeostasis as maintained by organ systems.
8. Compare different sexual and asexual life cycles noting their adaptive advantages.
9. Illustrate the relationship between major geologic change, extinctions, and evolutionary trends.

Schedule	□ Homework Set 1: Due Feb. 6th at midnight □ Homework Set 2: Due Feb. 27th at midnight □ Homework Set 3: Due March 27th at midnight □ Homework Set 4: Due April 17th at midnight □ Lab Set 1: Due Feb. 6th at midnight □ Lab Set 2: Due Feb. 27th at midnight □ Lab Practical Test 1: Available March 7th – 13th □ Lab Set 3: Due March 27th at midnight
Evaluation methods	Connect HW 15% Exam 1 15% Exam 2 15% Exam 3 15% Exam 4 15% Comprehensive Final Exam 10% Lab grade (lab exercise avg.40%, group project 10%, practical tests 2@25% each) 15%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	130

Faculty	Jason Taylor
Office	MS 210A
Phone	903-782-0369
email	jtaylor@parisjc.edu

Course	BIOL 2401
Title	Human Anatomy and Physiology

Description

A study of the structure and function of the organ systems of the human body. Particular emphasis will be placed on physiology in lecture. Lab required.

Textbooks

Hole's Human Anatomy and Physiology 15th Ed.
(E-Text) with Connect/Virtual Labs Access
ISBN: 9781260254488

Student Learning Outcomes (SLO)

Biol 2401: Upon completion of this course, a student should:
1. Apply correct anatomical terminology used to describe body directions, regions, planes, and sections
2. Discuss the chemical and cellular context of life including: homeostasis, basic chemistry,

Schedule

Week 1-Chapter 1 Orientation and Introduction to Anatomy and Physiology
Week 2-Chapter 2-Chemistry/ Start Bone Coverage Chapter 7-In Lab
Week 3-Chapter 3-Cells
Week 4-Chapter 3-Cells/ Chapter 4 Metabolism
Week 5-Chapter 4-Metabolism/Exam 1
Week 6-Chapter 5-Tissues/ Chapter 6 Integumentary /Chapter 7 Bone Tissue
Week 7-Chapter 7-Bone Tissue/Chapter 8 Joints/ Exam 2
Week 8-Chapter 9- Muscle Tissue
Week 9-Chapter 10- Nervous I/ Bone Test in Lab over Chapter 7
Week 10-Chapter 10-Nervous I/ Start Muscle Coverage in Lab Chapter 10
Week 11-Chapter 11-Nervous II
Week 12-Chapter 11-Nervous II/ Exam 3
Week 13-Chapter 12-Nervous III Senses/ Start Chapter 12 Coverage in Lab on Models
Week 14-Chapter 12-NervousIII
Week 15-Final Exam Review/ Muscle and Special Senses Test in the Lab
Week 16-Final Exam (Exam 4)

Evaluation methods	Grading: Students will be given the following opportunities to demonstrate knowledge of class material. The first assignment is a tutorial worth 5pts to help you learn McGraw Hill Connect. Metric Quiz – 15pts (1 attempt) 12 Chapter Quizzes 15pts each total (180pts) 12 Learn Smart Reading assignments 15pts each total (180pts) Virtual Labs – 22 at 15pts each total (330pts) – These are very user friendly, enjoy them, and be

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Dr. Jack Brown
Office	MS 210F
Phone	903-782-0319
email	jbrown@parisjc.edu

Course	Biol 2401.200
Title	Anatomy and Physiology 1

Description

Anatomy and Physiology I is the first part of a two-course sequence. It is a study of the structure and function of the human body including cells, tissues and organs of the following systems: integumentary, skeletal, muscular, nervous and special senses. Emphasis is on interrelationships among systems and regulation of physiological functions involved in maintaining homeostasis.

Textbooks

Hole's Human Anatomy and Physiology 15th Ed.
Loose Leaf with Connect Access
ISBN: 9781260165227

Student Learning Outcomes (SLO)

ACGM Course Learning Outcomes:
Lecture: Upon successful completion of this course, students will:
1. Use anatomical terminology to identify and describe locations of major organs of each system covered.

Schedule

Course Schedules:

Unit1: Covers Ch 1-3 (Intro-Cell)

Open from 1/18/22 at 7:00am --- 2/6/22 at 11:59pm
Timed Unit 1 Exam – Open from 1/31/22---2/6/22

Unit 1 Tips: For each assigned chapter, complete the LS assignment, there is a homework assignment (explained above). I suggest reading each chapter first, taking notes on bold terms and paying careful attention to tables and charts that condense critical concepts in each chapter. Pay special attention to the questions in each homework assignment, many will repeat on your Unit Exams. The Unit Exams are also timed (explained above.) Take your time on the virtual labs and follow the instructions well.

Unit 2: Cover Ch 4-6 (Metabolism - Integument)

Open from 2/7/22 at 7:00am --- 3/6/22 at 11:59pm

Evaluation methods	The first assignments are tutorials to help you learn Connect, your APR Cadaver Dissection Tool, how your virtual labs work, and some helpful lecture video links Bones Practice Exam: This has unlimited attempts, and you can find the images in this assignment inside your APR Cadaver Dissection Tool under the "Skeletal" Module. This practice exam closes the day before your actual Bones Exam opens. The Bones Exam is TIMED, so study this well! Muscles Practice Exam: This has unlimited attempts, and you can find the images in this assignment inside your APR Cadaver Dissection Tool under the "Muscular" Module. This practice exam closes the day before your actual Muscles Exam opens. The Muscles Exam is TIMED, so study this well! The first 4 introduction and tutorial videos are – 5pts each (20pts)

Paris Junior College Syllabus

Year	2021
Term	Spring
Section	201

Faculty	Jeanmarie Stiles
Office	GC 209
Phone	903-457-8717
email	jstiles@parisjc.edu

Course: BIOL-2401

Title: Anatomy and Physiology I

Description

This course will consist of a study of structures and functions of human organ systems and how these organ systems interact to create a functional organism. We will also discuss how various diseases and disorder can disrupt the proper functioning of the organ systems of the human body.

Anatomy & Physiology is a course at PJC for students entering fields in allied health sciences,

Textbooks

Hole's Human Anatomy and Physiology, 15th edition by Shier. ISBN 9781260165227.
ebook with McGraw-Hill Connect access code. Code good for 540 days.

Student Learning Outcomes (SLO)

1. Demonstrate mastery of the processes of science, the scientific method and established scientific knowledge.
2. Demonstrate knowledge of basic terminology and understanding of major biological concepts.
3. Use appropriate laboratory techniques and equipment safely and proficiently

Schedule

Week	Lecture	Lab
1	First Assignment: Syllabus Quiz	Safety and Metric System
1	Ch 1: Introduction	
1	Activity 1: Drawing Body Cavities	
2	Ch 2: Chemical Basis	Microscope
3	Ch 3: Cells	Cells
4	Exam 1 (chapter 1, 2, 3)	Diffusion and Osmosis
5	Ch 4: Cellular Metabolism	Group Project
6	Ch 5: Tissues	Tissues
	Activity 2: Tissues Outline	
7	Ch 6: Integumentary System	Integumentary System
8	Exam 2 (chapter 4, 5, 6)	
9	Ch 7: Skeletal System	Bones
10	Ch 8: Joints	Bones
	Scientific Inquiry Group Project due	
11	Ch 9: Muscular System	Bones Exam
12	Exam 3 (chapter 7, 8, 9)	Muscles

Evaluation methods

	Lecture	Lab
50%	Unit Exams (4) and Final Exam	10% Activities and Quizzes
10%	Activities & Assignments	10% Lab Practical I
10%	Scientific Inquiry Group Assignment	10% Lab Practical II

Paris Junior College Syllabus

Year	2021
Term	Spring
Section	400

Faculty	Jeanmarie Stiles
Office	GC 209
Phone	903-457-8717
email	jstiles@parisjc.edu

Course: BIOL-2401

Title: Anatomy and Physiology I

Description

This course will consist of a study of structures and functions of human organ systems and how these organ systems interact to create a functional organism. We will also discuss how various diseases and disorder can disrupt the proper functioning of the organ systems of the human body.

Anatomy & Physiology is a course at PJC for students entering fields in allied health sciences,

Textbooks

Hole's Human Anatomy and Physiology, 15th edition by Shier. ISBN 9781260165227.
ebook with McGraw-Hill Connect access code. Code good for 540 days.

Student Learning Outcomes (SLO)

1. Demonstrate mastery of the processes of science, the scientific method and established scientific knowledge.
2. Demonstrate knowledge of basic terminology and understanding of major biological concepts.
3. Use appropriate laboratory techniques and equipment safely and proficiently

Schedule

Week	Lecture	Lab
1	First Assignment: Syllabus Quiz	Safety and Metric System
1	Ch 1: Introduction	
1	Activity 1: Drawing Body Cavities	
2	Ch 2: Chemical Basis	Microscope
3	Ch 3: Cells	Cells
4	Exam 1 (chapter 1, 2, 3)	Diffusion and Osmosis
5	Ch 4: Cellular Metabolism	Group Project
6	Ch 5: Tissues	Tissues
	Activity 2: Tissues Outline	
7	Ch 6: Integumentary System	Integumentary System
8	Exam 2 (chapter 4, 5, 6)	
9	Ch 7: Skeletal System	Bones
10	Ch 8: Joints	Bones
	Scientific Inquiry Group Project due	
11	Ch 9: Muscular System	Bones Exam
12	Exam 3 (chapter 7, 8, 9)	Muscles

Evaluation methods

	Lecture	Lab
50%	Unit Exams (4) and Final Exam	10% Activities and Quizzes
10%	Activities & Assignments	10% Lab Practical I
10%	Scientific Inquiry Group Assignment	10% Lab Practical II

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	130

Faculty	Jason Taylor
Office	MS 210A
Phone	903-782-0369
email	jtaylor@parisjc.edu

Course	Biol 2402
Title	Anatomy and Physiology 2

Description

This course will consist of a study of structures and functions of human organ systems and how these organ systems interact to create a functional organism. We will also discuss how various diseases and disorder can disrupt the proper functioning of the organ systems of the human body.

Textbooks

Hole's Human Anatomy and Physiology 15th Ed.
(E-Text) with Connect/Virtual Labs Access
ISBN: 9781260254488

Student Learning Outcomes (SLO)

1. Describe the structure and function of blood cells and plasma.
2. Discuss the form and function of the following body systems: cardiovascular, respiratory, lymphatic and immune, digestive, urinary, and reproductive.
3. Recognize the factors that determine body water content and describe the effect of each factor

Schedule

Week 1-Endocrine
Week 2-Blood
Week 3-Cardiovascular
Week 4-Exam 1/ Lymphatic and Immunity
Week 5-Digestive
Week 6-Respiratory
Week 7-Exam 2/ Nutrition and Metabolism
Week 8-Nutrition/ Metabolism
Week 9-Urinary
Week 10-Water. Electrolyte, and Acid-Base Balance
Week 11-Exam 3
Week 12-Reproductive
Week 13-Reproductive
Week 14-Pregnancy, Growth, and Development
Week 15-Genetics
Week 16- Final Exam

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material. McGraw Hill Connect Introduction Assignment-10 pts Anatomy and Physiology Revealed Introduction Assignment-10 pts Metric Quiz – 15pts (1 attempt) 10 Chapter Quizzes 15pts each total (150pts) 10 Learn Smart Reading assignments 20pts each total (200pts)

Paris Junior College Syllabus

Year	2021 - 2022
Term	Spring 2022
Section	200

Faculty	Susan Gossett
Office	MS 111
Phone	(903) 782-0209
email	sgossett@parisjc.edu

Course	BIOL 2402
Title	Anatomy and Physiology II

Description

Course Description

BIOL 2402 is the second of a two-course sequence in Human Anatomy and Physiology. It is the study of the structure and function of the human body including the following systems: endocrine, cardiovascular, immune, lymphatic, respiratory, digestive (including nutrition), urinary (including

Textbooks

Required Textbook: Hole's Human Anatomy and Physiology Connect AC (540 day access) w/Proctorio
Edition: 15th
Publisher: McGraw-Hill

Student Learning Outcomes (SLO)

THECB Science Core Objectives
1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
2. Communication Skills - to include effective development, interpretation and expression of ideas

Schedule

Week 1 - January 18 through January 22
Course Activities
1. Syllabus Review
2. Blackboard Course Navigation
3. Complete the required Course Activity Assignment demonstrating "active" course participation by registering in Connect® for course assignments and exams.
4. Students are to “self-enroll” into one of the Scientific Inquiry Groups under the Main Menu of your Blackboard course. Students must self-enroll prior to midnight Saturday, January 29.
Reading Assignment
Chapter 13 - The Endocrine System
Homework Assignment
Students should work the homework assignment for Chapter 13 - Endocrine System this week. It will be due at 11:59 p.m. on Saturday, February 12.
Virtual Labs® Laboratory Assignments
The Virtual Labs® assigned for this week are as follows and will be due at 11:59 p.m. on Saturday, February 12:
1) Metric Measurement - Volume

Evaluation methods	Grading and Evaluation The graded components for the BIOL 2402 course will consist of twelve chapter homework assignments corresponding to the twelve chapters of study, twenty-three Virtual Labs® laboratory assignments, a Metric Conversion quiz, a Cadaver Dissection Exam, a group Scientific Inquiry assignment, and six course exams. The total possible points for all exams and assignments are 1000 points. BIOL 2402 Graded Components and Points Chapter Homework Assignments (12 at 10 points each) - Total 120 Virtual Labs® Laboratory Assignments (23 at 10 points each) - Total 230 Metric Conversion Quiz - 10 Points Cadaver Exam - 100 Points Scientific Inquiry Assignment - 40 Points

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	201

Faculty	Jason Taylor
Office	MS 210A
Phone	903-782-0369
email	jtaylor@parisjc.edu

Course	Biol 2402
Title	Anatomy and Physiology 2

Description

This course will consist of a study of structures and functions of human organ systems and how these organ systems interact to create a functional organism. We will also discuss how various diseases and disorder can disrupt the proper functioning of the organ systems of the human body.

Textbooks

Hole's Human Anatomy and Physiology 15th Ed.
(E-Text) with Connect/Virtual Labs Access
ISBN: 9781260254488

Student Learning Outcomes (SLO)

1. Describe the structure and function of blood cells and plasma.
2. Discuss the form and function of the following body systems: cardiovascular, respiratory, lymphatic and immune, digestive, urinary, and reproductive.
3. Recognize the factors that determine body water content and describe the effect of each factor

Schedule

Week 1-Endocrine
Week 2-Blood
Week 3-Cardiovascular
Week 4-Exam 1/ Lymphatic and Immunity
Week 5-Digestive
Week 6-Respiratory
Week 7-Exam 2/ Nutrition and Metabolism
Week 8-Nutrition/ Metabolism
Week 9-Urinary
Week 10-Water. Electrolyte, and Acid-Base Balance
Week 11-Exam 3
Week 12-Reproductive
Week 13-Reproductive
Week 14-Pregnancy, Growth, and Development
Week 15-Genetics
Week 16- Final Exam

Evaluation methods	Students will be given the following opportunities to demonstrate knowledge of class material. McGraw Hill Connect Introduction Assignment-10 pts Anatomy and Physiology Revealed Introduction Assignment-10 pts Metric Quiz – 15pts (1 attempt) 10 Chapter Quizzes 15pts each total (150pts) 10 Learn Smart Reading assignments 20pts each total (200pts)

Paris Junior College Syllabus

Year	2021 - 2022
Term	Spring 2022
Section	300

Faculty	Susan Gossett
Office	MS 111
Phone	(903) 782-0209
email	sgossett@parisjc.edu

Course	BIOL 2402
Title	Anatomy and Physiology II

Description

Course Description

BIOL 2402 is the second of a two-course sequence in Human Anatomy and Physiology. It is the study of the structure and function of the human body including the following systems: endocrine, cardiovascular, immune, lymphatic, respiratory, digestive (including nutrition), urinary (including

Textbooks

Required Textbook: Hole's Human Anatomy and Physiology Connect AC (540 day access) w/Proctorio
Edition: 15th
Publisher: McGraw-Hill

Student Learning Outcomes (SLO)

THECB Science Core Objectives
1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
2. Communication Skills - to include effective development, interpretation and expression of ideas

Schedule

Week 1 - January 18 through January 22
Course Activities
1. Syllabus Review
2. Blackboard Course Navigation
3. Complete the required Course Activity Assignment demonstrating "active" course participation by registering in Connect® for course assignments and exams.
4. Students are to “self-enroll” into one of the Scientific Inquiry Groups under the Main Menu of your Blackboard course. Students must self-enroll prior to midnight Saturday, January 29.
Reading Assignment
Chapter 13 - The Endocrine System
Homework Assignment
Students should work the homework assignment for Chapter 13 - Endocrine System this week. It will be due at 11:59 p.m. on Saturday, February 12.
Virtual Labs® Laboratory Assignments
The Virtual Labs® assigned for this week are as follows and will be due at 11:59 p.m. on Saturday, February 12:
1) Metric Measurement - Volume

Evaluation methods	Grading and Evaluation The graded components for the BIOL 2402 course will consist of twelve chapter homework assignments corresponding to the twelve chapters of study, twenty-three Virtual Labs® laboratory assignments, a Metric Conversion quiz, a Cadaver Dissection Exam, a group Scientific Inquiry assignment, and six course exams. The total possible points for all exams and assignments are 1000 points. BIOL 2402 Graded Components and Points Chapter Homework Assignments (12 at 10 points each) - Total 120 Virtual Labs® Laboratory Assignments (23 at 10 points each) - Total 230 Metric Conversion Quiz - 10 Points Cadaver Exam - 100 Points Scientific Inquiry Assignment - 40 Points

Paris Junior College Syllabus

Year	2022	Faculty	Jeanmarie Stiles
Term	Spring	Office	GC 209
Section	401	Phone	903-457-8717
		email	jstiles@parisjc.edu

Course BIOL-2402

Title Anatomy and Physiology II

Description

This course will consist of a study of structures and functions of human organ systems and how these organ systems interact to create a functional organism. We will also discuss how various diseases and disorder can disrupt the proper functioning of the organ systems of the human body.

Anatomy & Physiology is a course at PJC for students entering fields in allied health sciences,

Textbooks

Hole's Human Anatomy and Physiology, 15th edition by Shier
McGraw-Hill Connect access code. Code good for 540 days. ISBN 9781260165227.

Student Learning Outcomes (SLO)

1. Demonstrate mastery of the processes of science, the scientific method and established scientific knowledge.
2. Demonstrate knowledge of basic terminology and understanding of major biological concepts.
3. Use appropriate laboratory techniques and equipment safely and proficiently

Schedule

Week	Lecture	Lab
1	First Assignment: Syllabus Quiz	Safety & Metric System
2	Ch 13: Endocrine System	Endocrine System
3	Ch 14: Blood	Cardiovascular System
4	Ch 15: Cardiovascular System	Heart exam
4	Exam 1 (chapter 13, 14, 15)	ELISA
5	Ch 16: Lymphatic and Immune	Immunity
6	Ch 19: Respiratory System	Respiration
7	Ch 17: Digestive System	Digestion
7	Exam 2 (chapter 16, 17, 19)	
8	Ch 18: Nutrition	Nutrition
9	Ch 21: Water, Electrolytes, and Ph	Group Project
10	Group Project due	
10	Ch 20: Urinary System	Urinary system
11	Exam 3 (chapter 18, 20, 21)	Pig Dissection
12	Ch 22: Reproductive System	Pig Dissection

Evaluation methods	Lecture:	50%	Lecture exams (4) and final exam
		10%	Scientific Inquiry Group Assignment
		10%	Lecture activities
	□		
	Laboratory:	10%	Lab activities
		20%	Lab exams

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Beverly Kopachena
Term	Spring 2022	Office	MW 8:30 – 9:30, 1:00 – 2:00, TR 9:3
Section	530	Phone	903-885-1232
		email	bkopachena@parisjc.edu

Course BIOL 2402

Title Anatomy & Physiology II

Description

Continuation of Biology 2401. A study of the structure and function of the organ systems of the human body. Particular emphasis will be placed on physiology. Core Curriculum satisfied for Natural Lab Sciences. Prerequisite: BIOL 2301 or consent of instructor.

Textbooks

Holes Human Anatomy & Physiology (LL)(w/Connect Access), 15th ed. - online access code, includes online assignments and the online textbook

Student Learning Outcomes (SLO)

Lecture:
1. Use anatomical terminology to identify and describe locations of major organs of each system covered.
2. Explain interrelationships among molecular, cellular, tissue, and organ functions in each system.
3. Describe the interdependency and interactions of the systems.
4. Explain contributions of organs and systems to the maintenance of homeostasis.
5. Identify causes and effects of homeostatic imbalances.
6. Describe modern technology and tools used to study anatomy and physiology.Lab:

Lab:
1. Apply appropriate safety and ethical standards.
2. Locate and identify anatomical structures.
3. Appropriately utilize laboratory equipment, such as microscopes, dissection tools, general lab ware, physiology data acquisition systems, and virtual simulations.
4. Work collaboratively to perform experiments.
5. Demonstrate the steps involved in the scientific method.
6. Communicate results of scientific investigations, analyze data and formulate conclusions.
7. Use critical thinking and scientific problem-solving skills, including, but not limited to, inferring, integrating, synthesizing, and summarizing, to make decisions, recommendations, and predictions.

Schedule

Ch. 13 Endocrine System
Ch. 14 Blood
Ch. 15 Cardiovascular System
 Lecture Test 1
Ch. 16 Lymphatic System and Immunity
Ch. 17 Digestive System
Ch. 18 Nutrition and Metabolism
 Lecture Test 2
Ch. 19 Respiratory System
Ch. 20 Urinary System
Ch. 21 Water, Electrolyte, and Acid-Base Balance
 Lecture Test 3
Ch. 22 Reproductive Systems
Ch. 23 Pregnancy, Growth, and Development
Ch. 24 Genetics and Genomics
 Lecture Test 4
 Comprehensive Final Exam
 Homework Set 1: Due Feb. 6th at midnight
 Homework Set 2: Due Feb. 27th at midnight
 Homework Set 3: Due March 27th at midnight
 Homework Set 4: Due April 17th at midnight

  Labs Set 1: Due Feb. 6th at midnight
 Labs Set 2: Due Feb. 27th at midnight
 Lab Practical Test 1: Available March 7th – 13th

Evaluation methods

Connect Homework	25%
Exam 1	10%
Exam 2	10%
Exam 3	10%
Exam 4	10%
Comprehensive Final Exam	10%
Lab grade (lab exercise avg. 40%, practical tests 2@25% each, group project 10%)	25%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	650

Faculty	Ryan Skidmore
Office	Chisum H.S. Science 1
Phone	(903) 737-2800
email	rskidmore@chisumisd.org

Course	BIOL 2402.650
Title	Dual Credit Human Anatomy and Physiology II

Description

This course is a study of the structure and function of the human body including the following systems: endocrine, cardiovascular, immune, lymphatic, respiratory, digestive (including nutrition), urinary (including fluid and electrolyte balance), and reproductive (including human development and genetics). Emphasis is on interrelationships among systems and regulation of physiological functions involved in maintaining homeostasis. The lab provides a hands-on learning experience for

Textbooks

Hole's Human Anatomy and Physiology 15th Edition ISBN-10: 1259864561

Student Learning Outcomes (SLO)

Upon completion of this course, a student should:
1) Describe the structure and function of blood cells and plasma
2)Discuss the form and function of the following body systems; cardiovascular, respiratory, lymphatic and immunity, digestive, urinary and reproductive.

Schedule	Week 1- Endocrine System | Lab: Thyroid and Adrenal Gland Dysfunction Week 2- Blood | Lab: Blood Typing Week 3- Cardiovascular System | Lab: Reading an EKG Week 4- Cardiovascular System Cont'd | Lab: Measuring Pulse and Taking Blood Pressure Exam #1: Chapters 13-15 Week 5- Lymphatic System and Immunity | Lab: Immune System Case Study Week 6- Immune System | Lab: Epidemiology Statistics Week 7- Digestive System | Lab: Lactase Enzyme Lab Week 8- Nutrition and Metabolism | Lab: Nutrition Calculations Exam #2: Chapters 16-18 Week 9- Respiratory System | Lab: Respiratory Calculations Week 10- Urinary System | Lab: Complete Cat Dissection Week 11- Urinary System Cont'd | Lab: Nephron Simulation Week 12- Water, Electrolyte, and Acid-Base Balance | Lab: Acid / Base Balance Vignettes Exam #3: Chapters 19-21 Week 13- Reproductive System | Lab: Meiosis Week 14- Reproductive System / Pregnancy, Growth, and Development | Lab: Inheritance
Evaluation methods	Student grades will be calculated based on two categories: A. Major Tests & Lab Practicals (50%) - Tests will consist of short answer and essay items covering lecture and lab materials. B. Daily Grades (50%) - Includes weekly quizzes, labs, and other miscellaneous assignments.

Paris Junior College Syllabus						Faculty	Karl Bush		
Year	2021-22					Office	NS 105		
Term	Spring					Phone	903-785-7661/903-652-5681		
Section	810					email	karlbush@parisjc.edu		
		Course	BIOL 2402						
		Title	Human Anatomy and Physiology						
Description		The course topics will include principles ofhomeostasis, complimentarity, microanatomy,gross anatomy, physiology of cells and systems, with special emphasis on human body systems. Functions, interactions, and controls between systems will be emphasized. Lab required and lab fee assessed. Class times are 9:05 am-9:55 am or 10;59 am-11:35 a.m.							
Textbooks		Hole's Human Anatomy & Physiology 15th edition (loose-leaf with Connect Access) by Shier, Butler, and Lewis with appropriate materials for lecture notes.							
Student Learning Outcomes (SLO)		The student will be able to define and articulate anatomical and physiological terminology, describe and identify various tissue types. Describe every body system on the macro-anatomical and micro-anatomical scales concerning main and accessory cells, major organs,							

Schedule		Week 1- Nervous System Week 2- Continued Week 3- Continued Week 4-Special Senses Week 5-continued Week 6-Blood, Lymph, Cardiovascular System Week 7-continued Week 8-Continued Week 9-Digestive System/Nutrition Week 10-continued Week 11-continued Week 12-Respiratory System Week 13-continued Week 14-Urinary System Week 15-Endocrine/Reproductive Systems Week 16-continued							
Evaluation methods		There will be four major examinations and a final which will count for 80% of the overall grade. Laboratory reports and daily assignments will count for 20 % of the overall grade. Percent numeric grades will correspond to the following letter grades: 100 -90 % = A, 89-80 % = B, 79-70 % = C, 69-60% = D, and 59-0 % = F. Cheating on any assignment will result in an F for the course. No make-up exams will be given unless prearranged with the instructor. In case of extreme illness, representing the school in an official activity, family tragedy,or other mitigating circumstances beyond the student's control, a make-up exam will be allowed. All cell phones, beepers, computers, tablets, and personal digital assistants (PDA's) must be turned off or in silent mode while in class. Under no circumstances should a cell phone or beeper sound during class.							

Cell: H2
Comment:
enter faculty name

Cell: B3
Comment:
enter college year
ex. 2010-2011

Cell: H3
Comment:
enter office location
ex. NS 101

Cell: B4
Comment:
enter term description
ex. Fall, Spring, Summer

Cell: H4
Comment:
enter office phone number or campus phone (NO PERSONAL NUMBERS)

Cell: B5
Comment:
enter 2 digit section number

Cell: H5
Comment:
enter college email
ex. jdoe@parisjc.edu

Cell: D7
Comment:
enter course rubric and number
ex. ACCT 2401

Cell: D9
Comment:
Insert ACGM or WECM title

Cell: C11
Comment:
Insert ACGM or WECM course description

Cell: C13
Comment:
insert required text(s) and readings

Cell: C15
Comment:
Insert Student Learning Outcomes for this course.

Cell: C17
Comment:
insert major topics for each weekly lecture or lab activity

Cell: C19
Comment:
insert student requirements and evaluation rubric

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Beverly Kopachena
Term	Spring 2022	Office	MW 8:30 – 9:30, 1:00 – 2:00, TR 9:3
Section	867	Phone	903-885-1232
		email	bkopachena@parisjc.edu

Course	BIOL 2402
Title	Anatomy & Physiology II Dual Credit

Description	Continuation of Biology 2401. A study of the structure and function of the organ systems of the human body. Particular emphasis will be placed on physiology. Core Curriculum satisfied for Natural Lab Sciences. Prerequisite: BIOL 2301 or consent of instructor.
Textbooks	Holes Human Anatomy & Physiology (LL)(w/Connect Access), 15th ed. - online access code, includes online assignments and the online textbook
Student Learning Outcomes (SLO)	Lecture: 1. Use anatomical terminology to identify and describe locations of major organs of each system covered. 2. Explain interrelationships among molecular, cellular, tissue, and organ functions in each system. 3. Describe the interdependency and interactions of the systems. 4. Explain contributions of organs and systems to the maintenance of homeostasis. 5. Identify causes and effects of homeostatic imbalances. 6. Describe modern technology and tools used to study anatomy and physiology.Lab: Lab: 1. Apply appropriate safety and ethical standards. 2. Locate and identify anatomical structures. 3. Appropriately utilize laboratory equipment, such as microscopes, dissection tools, general lab ware, physiology data acquisition systems, and virtual simulations. 4. Work collaboratively to perform experiments. 5. Demonstrate the steps involved in the scientific method. 6. Communicate results of scientific investigations, analyze data and formulate conclusions. 7. Use critical thinking and scientific problem-solving skills, including, but not limited to, inferring, integrating, synthesizing, and summarizing, to make decisions, recommendations, and predictions.

Schedule

Ch. 13 Endocrine System
Ch. 14 Blood
Ch. 15 Cardiovascular System
 Lecture Test 1
Ch. 16 Lymphatic System and Immunity
Ch. 17 Digestive System
Ch. 18 Nutrition and Metabolism
 Lecture Test 2
Ch. 19 Respiratory System
Ch. 20 Urinary System
Ch. 21 Water, Electrolyte, and Acid-Base Balance
 Lecture Test 3
Ch. 22 Reproductive Systems
Ch. 23 Pregnancy, Growth, and Development
Ch. 24 Genetics and Genomics
 Lecture Test 4
 Comprehensive Final Exam
 Homework Set 1: Due Feb. 6th at midnight
 Homework Set 2: Due Feb. 27th at midnight
 Homework Set 3: Due March 27th at midnight
 Homework Set 4: Due April 17th at midnight

  Labs Set 1: Due Feb. 6th at midnight
 Labs Set 2: Due Feb. 27th at midnight
 Lab Practical Test 1: Available March 7th – 13th

Evaluation methods

Connect Homework	25%
Exam 1	10%
Exam 2	10%
Exam 3	10%
Exam 4	10%
Comprehensive Final Exam	10%
Lab grade (lab exercise avg. 40%, practical tests 2@25% each, group project 10%)	25%

Paris Junior College Syllabus

Year	2022	Faculty	Dr. Jack Brown
Term	Spring	Office	MS 210F
Section	130	Phone	903-782-0319
		email	jbrown@parisjc.edu

Course BIOL 2420.130

Title Microbiology for Non-Science Majors

Description

This course covers basic microbiology and immunology and is primarily directed at pre-nursing, pre-allied health, and non-science majors. It provides an introduction to historical concepts of the nature of microorganisms, microbial diversity, the importance of microorganisms and acellular agents in the biosphere, and their roles in human and animal diseases. Major topics include bacterial structure as well as growth, physiology, genetics, and biochemistry of microorganisms. Emphasis is on

Textbooks

Cowen: Microbiology Fundamentals - A Clinical Approach 4e with Connect
ISBN: 9781260786033

Student Learning Outcomes (SLO)

ACGM Lecture Learning Outcomes

Upon successful completion of this course, students will:
1. Describe distinctive characteristics and diverse growth requirements of prokaryotic organisms compared to eukaryotic organisms.
2. Provide examples of the impact of microorganisms on agriculture, environment, ecosystem, energy, and human health, including biofilms.
3. Distinguish between mechanisms of physical and chemical agents to control microbial populations.
4. Explain the unique characteristics of bacterial metabolism and bacterial genetics.

Schedule

Course Schedules:

Jan 18 – Course Introduction
Jan 20 – Chapter 1 - Introduction to Microbes and Their Building Blocks
Jan 25 – Ch1 Continued & Chapter 2 - Tools of the Laboratory
Jan 27 – Chapter 2 - Tools of the Laboratory
Feb 1 – Chapter 9 - Physical and Chemical Control
Feb 3 – Ch 9 Continued & Chapter 10- Antimicrobial Treatment
Feb 8 – Chapter 10- Antimicrobial Treatment
Feb 10 – Exam 1 Ch 1,2,9, & 10
Feb 15 – Chapter 11 - Interactions Between Microbes and Humans
Feb 17 – Ch 11 Continued & Chapter 12 - Host Defenses I (NS)
Feb 22- Chapter 12 - Host Defenses I (NS)
Feb 24- Chapter 13 - Host Defenses II (Specific)
Mar 1 – Chapter 13 - Host Defenses II (Specific)
Mar 3 - Chapter 14 - Disorders in Immunity
Mar 8 – Chapter 14 - Disorders in Immunity
Mar 10 – Exam 2 Ch 11-14

Evaluation methods	Course Requirements and Evaluation: Lecture - 4 Major Exams 40% of course grade Written Assignments 20% of course grade Lab/Homework – Virtual MGH Connect 40% of course grade

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Dr. Jack Brown
Office	MS 210F
Phone	903-782-0319
email	jbrown@parisjc.edu

Course	BIOL 2420.200
Title	Microbiology for Non-Science Majors

Description

This course covers basic microbiology and immunology and is primarily directed at pre-nursing, pre-allied health, and non-science majors. It provides an introduction to historical concepts of the nature of microorganisms, microbial diversity, the importance of microorganisms and acellular agents in the biosphere, and their roles in human and animal diseases. Major topics include bacterial structure as well as growth, physiology, genetics, and biochemistry of microorganisms. Emphasis is on

Textbooks

Cowen: Microbiology Fundamentals - A Clinical Approach 4e with Connect
ISBN: 9781260786033

Student Learning Outcomes (SLO)

ACGM Lecture Learning Outcomes

Upon successful completion of this course, students will:
1. Describe distinctive characteristics and diverse growth requirements of prokaryotic organisms compared to eukaryotic organisms.
2. Provide examples of the impact of microorganisms on agriculture, environment, ecosystem, energy, and human health, including biofilms.
3. Distinguish between mechanisms of physical and chemical agents to control microbial populations.
4. Explain the unique characteristics of bacterial metabolism and bacterial genetics.

Schedule

Course Schedules:

Unit 1: Covers Ch 1,2, 9, & 10 (Intro, Tools, Phys-Chem Control, & Antimicrobial Treatment)

Open from 1/18/22 at 7:00am --- 2/6/22 at 11:59pm
Timed Unit 1 Exam – Open from 1/31/22---2/6/22

Unit 1 Tips: For each assigned chapter, there is a homework assignment (explained above). I suggest reading each chapter first, taking notes on bold terms, and paying careful attention to tables and charts that condense critical concepts in each chapter. Filter each chapter through the lens of the chapter learning objectives listed on the first page of each chapter. Many of the questions from the homework will repeat on the Unit Exam, but not all; there will be some new ones! Expect several virtual labs for each unit and a file attachment assignment.

Unit 2: Cover Ch 11-14 (Interactions – Disorders if Immunity)

Open from 2/7/22 at 7:00am --- 3/6/22 at 11:59pm
Timed Unit 2 Exam – Open from 2/28/22---3/6/22

Evaluation methods	Overview of Course Assignments: MGH Connect Orientation: This is a tutorial on how to best use the features in MGH Connect. Do this as your first assignment. 5pts Virtual Labs Introduction: This assignment will teach you how to use your virtual labs. You will have 20 of them assigned throughout the course. 5pts Homework (160pts) - These assignments have unlimited attempts. You can see your scores in the MGH Connect Results Tab. It does average the attempts, but I take the highest score in the end. You will get detailed feedback after each attempt, so you should get 100% on attempt number 2. Repetition is key to learning, so making use of the unlimited attempts is heavily suggested. Study

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	430

Faculty	Jeanmarie Stiles
Office	GC 209
Phone	903-457-8717
email	jstiles@parisjc.edu

Course	BIOL-2420
Title	Microbiology

Description

This course covers basic microbiology and immunology and is primarily directed at pre-nursing, pre-allied health, and non-science majors. It is an introduction to historical concepts of the nature of microorganisms, microbial diversity, the importance of microorganisms and acellular agents in the biosphere, and their roles in human and animal diseases. Major topics include bacterial structure as well as growth, physiology, genetics, and biochemistry of microorganisms. Emphasis is on medical

Textbooks

Cowen's 4th edition of Microbiology Fundamentals – A Clinical Approach (McGraw-Hill Connect access. ISBN: 9781260786033.

Student Learning Outcomes (SLO)

1. Demonstrate mastery of the processes of science, the scientific method and established scientific knowledge.
2. Demonstrate knowledge of basic terminology and understanding of major biological concepts.
3. Use appropriate laboratory techniques and equipment safely and proficiently

Schedule

Week	Lecture	Online Lab	Disease Report
1	First Assignment: Syllabus Quiz		
1	Ch 1: Introduction Activity 1: Aseptic Technique		
2	Ch 2: Tools of the Lab	1: Lab Safety	1
3	Ch 9: Physical and Chemical Control of Microbes Activity 2: Drawing Microbes	2: Metric	2
4	Ch 10: Antimicrobial Treatment		
4	Exam 1 (ch 1, 2, 9, 10)	3: Microscopy	3
5	Ch 11: Interactions	4: Aseptic Technique	4
6	Ch 12: Host Defenses I	5: Staining	5
7	Ch 13: Host Defenses II		
7	Exam 2 (ch 11, 12, 13)	6: Isolation Methods	6
8	Ch 15: Diagnosing	7: Microbial Growth	7
9	Ch 16: Diseases of Skin	8: Control of Microbial	8
10	Ch 17: Diseases of Nervous	9: Id of Unknown	9
11	Ch 18: Diseases of Cardio		

Evaluation methods	Lecture: 40% 4 Unit Exams 10% Comprehensive Final Exam 10% Disease reports 10% Lecture Activities Lab: 30% CONNECT Virtual labs

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	BMGT 1327
Title	Principles of Management

Description

Concepts, terminology, principles, theories, and issues in the field of management.

Textbooks

Principles of Management. 13th Edition.
Ricky Griffin.
Cengage Learning
ISBN: 978-0-357-53660-5

Textbook is a loose-leaf version bundled with MindTap Management, 1 term (6 months) Printed Access Card.

Cengage Unlimited is an unlimited all-you-can-learn access to a library of more than 22,000 products which is less than the cost of individual Cengage course materials.

Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Students will be able to apply business concepts, practices, and/or techniques to effectively manage an organization.

Students will be able to evaluate company production, profitability and cost using managerial accounting tools.

Demonstrate proficiency using industry application software.

Schedule	Week 1: IceBreaker Discussion Board, Syllabus Quiz, register for MindTap Week 2: Chapter 1 Week 3: Chapter 2 Week 4: Chapter 3 Week 5: Chapter 4 Week 6: Chapter 5 Week 7: Chapter 6 Week 8: Mid-Term Exam Spring Break Week 9: Chapter 7 Week 10: Chapter 8 Week 11: Chapter 9 Week 12: Chapter 10 Week 13: Chapter 11 Week 14: Chapter 12 Week 15: Final Exam Week 16: Complete any missing assignment(s) This schedule is a rough guide only and is subject to change as the semester progresses.
Evaluation methods	Grades are based on a point system for completion of assessments which include MindTap assessments, Mid-Term Exam, Final Exam, chapter tests, Syllabus Quiz, and Discussion Board Forum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access. Letter grades will be assigned based on the following point scale: 1543 - 1714 = A 1371 - 1542 = B 1200 - 1370 = C 1028 - 1199 = D 0 - 1027 = F Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. All assessments will be completed within BlackBoard utilizing MindTap.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	903-782-0378
email	wduncan@parisjc.edu

Course	BMGT 1368
Title	Practicum - Business Asministration & Management, General

Description

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

Textbooks

No textbook required.

Student Learning Outcomes (SLO)

The student will be able to demonstrate appropriate workplace behaviors and competencies.

Schedule

Although there are no classes, students are expected to stay on schedule with their work experience, remain in contact with the instructor, and complete all work and reports on time.

1. Read Welcome Letter
2. Read Procedures for Practicum informational document
3. Register for the Employability Training through Adult Education (NOT mandatory)

Due before practicum placement:
- Background Check
- Drug Test
- TB Test

Due to the Instructor within three (3) weeks after placement:
- Training Station Agreement
- Learning Contract Objectives

Employability Training, Exercises, Evaluation Form, Training Station Agreement, Summanr of Skills Learned and Objectives, and Time Sheets – Due by May 9.

Student must complete Practicum hours + Employability Training to equal 21 hours per week for a total of 280 hours.

Evaluation methods	Grades are based on a letter grade system for completion of Employability Training, assessments, and workplace practicum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful online learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Office 365. Letter grades will be assigned based on the following point scale: 90 - 100 = A 80 - 89 = B 70 - 79 = C 60 - 69 = D Below 60 = F The assessments are broken-down as follows: Discussion Board: 5% On-the-job Practicum Evaluation by employer: 50% Exercises and Employability Training: 45% To pass this course, you must maintain an overall “C” Average.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	BUSG 2309
Title	Principles of Management

Description

This course provides an overview of the entrepreneurial process and prepares students for an entrepreneurial mindset. The course will attempt to help develop skills needed to start and operate a new small business while avoiding common pitfalls. Also, the course focuses upon the student as the entrepreneur, financial feasibility, creating the business, marketing, various specific decisions, legalities and paperwork, and the formal and informal business plan.

Textbooks

Small Business Management/Entrepreneurship. 19th Edition.
Longenecker/Petty/Palich/Hoy.
Cengage Learning.
ISBN: 978-0-357-20959-2

Textbook is a loose-leaf version bundled with MindTap, 1 term (6 months) Printed Access Card.

Cengage Unlimited is an unlimited all-you-can-learn access to a library of more than 22,000 products which is less than the cost of individual Cengage course materials.

Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Students will be able to apply business concepts, practices, and/or techniques to effectively manage an organization.

Students will be able to evaluate company production, profitability and cost using managerial accounting tools.

Demonstrate proficiency using industry application software.

Schedule	Week 1: IceBreaker Discussion Board, Syllabus Quiz, Register for MindTap Week 2: Chapter 6 & Chapter 1 Week 3: Part 1 Business Plan Week 4: Chapter 2 & Chapter 3 Week 5: Part 2 Business Plan Week 6: Chapter 4 & Chapter 5 Week 7: Part 3 Business Plan Week 8: Chapter 7 & Chpater 8 Week 9: Part 4 Business Plan Week 10: Chapter 9 & Chapter 10 Week 11: Part 5 Business Plan Week 12: Chapter 11 Week 13: Part 6 Business Plan Week 14: Chapter 12 Week 15: Final Busines Plan and Pro Forma Template Week 16: Complete any missing assessment(s) This schedule is a rough guide only and is subject to change as the semester progresses.
Evaluation methods	Grades are based on a point system for completion of assessments which include MindTap assessments, video-case studies, business plan, Syllabus Quiz, and Discussion Board Forum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access. Letter grades will be assigned based on the following point scale: 588 - 653 = A 522 - 587 = B 457 - 521 = C 392 - 456 = D 0 - 391 = F Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. All assessments will be completed within BlackBoard utilizing MindTap. Business Plan will be submitted through BlackBoard.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Rob Stanley
Office	Sulphur Springs Center
Phone	903-885-1232
email	rstanley@parisjc.edu

Course	BUSI 2301
Title	Business Law

Description

The course provides the student with foundational information about the U.S. legal system and dispute resolution, and their impact on business. The major content areas will include general principles of law, the relationship of business and the U.S. Constitution, state and federal legal systems, the relationship between law and ethics, contracts, sales, torts, agency law, intellectual property, and business law in the global context.

Textbooks

Law for Business; John Ashcroft, Katherine Ashcroft, and Martha Patterson; South-Western Cengage Learning, 2017, 19th edition ISBN - 978-1-305-65492-1-3.

Student Learning Outcomes (SLO)

1. Describe the origins and structure of the U.S. legal system.
2. Describe the relationship of ethics and law in business.
3. Define relevant legal terms in business.
4. Explain basic principles of law that apply to business and business transactions.
5. Describe business law in the global context.
6. Describe current law, rules, and regulations related to settling business disputes.

Schedule

Week Of TOPIC ASSIGNMENTS
Week 1: Chapters 1-4, Legal System & Environment Read pages 2-45, review PowerPoints, complete homework assignment online
Week 2: Chapters 5-7, Contracts Read pages 48-74, review PowerPoints, complete homework assignment online
Week 3: Chapters 8-10, Contracts Read pages 77-107, review PowerPoints, complete homework assignment online, complete ethics question online
Week 4: Chapters 11-13, Contracts Read pages 110-141, review PowerPoints, complete homework assignment online
Week 5: Chapters 14-15, Personal Property Read pages 150-174, review PowerPoints, complete homework assignment online
EXAM 1 Exam 1 covers Chapters 1 through 13
Week 6: Sales Read pages 182-230, review PowerPoints, complete homework assignment online, complete ethics question online
Week 7: Negotiable Instruments Read pages 238-268, review PowerPoints, complete homework assignment online
Week 8: Negotiable Instruments Read pages 271-291, review PowerPoints, complete homework assignment online
Week 9: Agency and Employment Read pages 300-331, review PowerPoints, complete homework assignment online, complete Case Studies online
EXAM 2 Exam 2 covers Chapters 14 through 24
Week 10: Agency and Employment Read pages 334-349, review PowerPoints, complete homework assignment online
Week 11: Business Organizations Read pages 358-389, review PowerPoints, complete homework assignment online
Week 12: Business Organizations Read pages 392-421, review PowerPoints, complete homework assignment online, complete Ethics question online
Week 13: Business Organizations Read pages 430-473, review PowerPoints, complete homework assignment online
Week 14: Read Property Read pages 482-509, review PowerPoints, complete homework

Evaluation methods

Possible Points: 30% or 150 pts. Class Assignments on each Lesson (15 @ 10 pts each)
10% or 50 pts. Ethics and Legal Case Questions (5 @ 10 pts each)
60% or 300 pts. Exams

Grade Determination:

450 to 500 points	=	A
400 to 449 points	=	B
350 to 399 points	=	C
300 to 349 points	=	D
299 or below	=	F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	101

Faculty	Bobby Fields
Office	WTC 1111
Phone	903-728-0722
email	bfields@parisjc.edu

Course	CETT 1349
Title	Digital Systems

Description

A course in electronics covering digital systems. Emphasis on application and troubleshooting digital systems.

Textbooks

Digital Electronics, A Practical Ninth Edition, ISBN: 978-0-13-254303-3

Student Learning Outcomes (SLO)

The student will have a good overall knowledge of digital systems and have a good understanding of digital applications and troubleshooting methods and techniques.

Schedule

Week 1- Introduction, Handouts, Policies and Procedures
Week 2- Chapter 1 – Number Systems and Codes
Week 3- Chapter 2 – Digital Electronic Signals and Switches
Week 4- TEST 1, Chapters 1 and 2
Week 5- Chapter 3 – Basic Logic Gates
Week 6- Chapter 4 – Programmable Logic Devices: CPLDs and FPGAs with VHDL Design
Week 7- Review Chapters 3 and 4
Week 8- TEST 2, Chapters 3 and 4
Week 9- Chapter 5 – Boolean Algebra and Reduction Techniques
Week 10- Chapter 6 – Exclusive-Or and Exclusive-Nor Gates
Week 11- Review Chapters 5 and 6
Week 12- TEST 3, Chapters 5 and 6
Week 13- Chapter 7 - Arithmetic Operations and Circuits
Week 14- Chapter 8 – Code Converters, Multiplexers, and Demultiplexers
Week 15- Review Chapters 7 and 8
Week 16- FINAL EXAM, Chapters 7 and 8

Evaluation methods	Varies with topic

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Lisa Shelton
Office	MS 210C
Phone	903-782-0481
email	lshelton@parisjc.edu

Course	CHEM 1405
Title	Introductory Chemistry I

Description

Survey course introducing chemistry. Topics may include inorganic, organic, biochemistry, food/physiological chemistry, and environmental/consumer chemistry. Designed for allied health students and for students who are not science majors.

Basic laboratory experiments supporting theoretical principles presented in CHEM 1405;

Textbooks

Introduction to Chemistry by Bauer, 5th edition, McGraw-Hill Publishing Company, ISBN: 9781260264920 (make sure that you get the access code) The access code to McGraw-Hill Connectis is on the bottom of your receipt at the bookstore if you purchased it there.
Note that reliable internet is required. A scientific calculator is mandatory for all proctored exams.

Student Learning Outcomes (SLO)

Student Learning Outcomes (Physical Science Program-Level)
The main objective of the study of a natural sciences component of a core curriculum is to enable the student to understand, construct, and evaluate relationships in the natural sciences and to enable the student to understand the basis for building and testing theories. The exemplary educational core

Schedule

Course Schedules:
Lecture Schedule: See Course Calendar available on Blackboard (Subject to change/Tentative)
Chapter 1: Matter and Energy
Chapter 2: Atoms, Ions, and the Periodic Table
Chapter 3: Chemical Compounds
Chapter 4: Chemical Composition
Chapter 5: Chemical Reactions and Equations
Chapter 6: Quantities in Chemical Reactions
Chapter 8: Chemical Bonding
Chapter 9: The Gaseous State
Chapter 10: The Liquid and Solid State
Chapter 15: Nuclear Chemistry

Other labs may be substituted at the instuctor's discretion

Evaluation methods	Weighted totals: Official grades are posted in BlackBoard. Connect Online Homework and other assignments (15%) Connect Online Smartbook (15%) Lab (20%) (4) Exams (40%) (1) Final exam (10%)

Paris Junior College Syllabus

Year	2021-2022
Term	Fall
Section	200

Faculty	Lisa Shelton
Office	MS 210C
Phone	903-782-0481
email	lshelton@parisjc.edu

Course	CHEM 1411
Title	General Chemistry I

Description

Fundamental principles of chemistry for majors in the sciences, health sciences, and engineering; topics include measurements, fundamental properties of matter, states of matter, chemical reactions, chemical stoichiometry, periodicity of elemental properties, atomic structure, chemical bonding, molecular structure, solutions, properties of gases, and an introduction to thermodynamics and descriptive chemistry.

Textbooks

Silberberg: Chemistry -The Molecular Nature of Matter and Change 9e edition.
LL with Connect/Learn Smart Labs Access
ISBN: 9781260477351

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:

1. Define the fundamental properties of matter.
2. Classify matter, compounds, and chemical reactions.
3. Determine the basic nuclear and electronic structure of atoms.

Schedule

Course Schedules:
Lecture Schedule:
Chapter 1: Keys to Studying Chemistry: Definitions, Units, and Problem Solving
Chapter 2: The Components of Matter
Chapter 3: Stoichiometry of Formulas and Equations
Chapter 4: Three Major Classes of Chemical Reactions
Chapter 5: Gases and the KMT
Chapter 6: Thermochemistry: Heat Flow and Chemical Change
Chapter 7: Quantum Theory and Atomic Structure
Chapter 8: Electron Configuration and Chemical Periodicity
Chapter 9: Models of Chemical Bonding
Chapter 10: The Shapes of Molecules
Chapter 11: Theories of Covalent Bonding

Week	Lectures
1	Chapter 1
2	Chapter 2

Evaluation methods	Grading scale: 100-90 = A 89-80 = B 79-70 = C 69-60 = D 59 = F Weighted totals: Connect Online Smartbook Assignments (15%) Connect Online Homework (15%) Lab Assignments (20%) Scientific Inquiry (5%) (3) Exams will be proctored though the testing center (33%) (1) Final exam (12%)

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	430

Faculty	Sushma Ralla
Office	PJC - GREENVILLE CENTER
Phone	903-453-3687
email	sralla@parisjc.edu

Course	CHEM1411
Title	General Chemistry I

Description

Fundamental principles of chemistry for majors in the sciences, health sciences, and engineering; topics include measurements, fundamental properties of matter, states of matter, chemical reactions, chemical stoichiometry, periodicity of elemental properties, atomic structure, chemical bonding, molecular structure, solutions, properties of gases, and an introduction to thermodynamics and descriptive chemistry.

Textbooks

Molecular nature of matter and change by Silberberg, 9th edition. ISBN: 9781264094202

Student Learning Outcomes (SLO)

Student Learning Outcomes (Physical Science Program-Level):
The main objective of the study of a natural sciences component of a core curriculum is to enable the student to understand, construct, and evaluate relationships in the natural sciences and to enable the student to understand the basis for building and testing theories. The exemplary educational core

Schedule

Week 1-Course Syllabi, Keys to Studying Chemistry: Definitions, Units, and Problem Solving
Week 2-Keys to Studying Chemistry: Definitions, Units, and Problem Solving; The Components of Matter
Week 3- The Components of Matter; Stoichiometry of Formulas and Equations
Week 4-Stoichiometry of Formulas and Equations; Three Major Classes of Chemical Reactions
Week 5-Three Major Classes of Chemical Reactions
Week 6-Exam 1 Gases
Week 7-Gases and the KMT; Enthalpy and Calorimetry
Week 8-Thermochemistry: Heat Flow and Chemical Change;
Week 9-Exam 2
Week 10-Electron Configuration and Chemical Periodicity
Week 11-Models of Chemical Bonding
Week 12-VSEPR
Week 13-Exam 3
Week 14-Theories of Covalent Bonding
Week 15-Final Exam
Labs:

Evaluation methods	Grading scale: 100-90 = A 89-80 = B 79-70 = C 69-60 = D ≤59 = F (3) In-class proctored exams (33%*) (1) Final exam (12%) Lab Assignments (20%*) Scientific Inquiry (5%) Quizzes (15%*) Homework (15%*) *See attendance incentives

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Lisa Shelton
Office	MS 210C
Phone	903-782-0481
email	lshelton@parisjc.edu

Course	CHEM 1412
Title	General Chemistry II

Description

Chemical equilibrium; phase diagrams and spectrometry; acid-base concepts; thermodynamics; kinetics; electrochemistry; nuclear chemistry; an introduction to organic chemistry and descriptive inorganic chemistry. Basic laboratory experiments supporting theoretical principles presented in the course, including introduction of the scientific method, experimental design, chemical instrumentation, data collection and analysis, and preparation of laboratory reports.

Textbooks

Smith: Organic Chemistry 6e edition.
LL with Connect/Learn Smart Labs Access
ISBN: 9781260475593

Student Learning Outcomes (SLO)

THECB Core Objectives:
1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. Communication Skills - to include effective development, interpretation and expression of ideas

Schedule

Course Schedules:
Lecture Schedule: See Course Calendar available on Blackboard Tentative.
Chapter 12: Intermolecular Forces: Liquids, Solids, and Phase Changes
Chapter 13: The Properties of Mixtures: Solutions and Colloids
Chapter 16: Kinetics: Rates and Mechanisms of Chemical Reactions
Chapter 17: Equilibrium: The Extent of Chemical Reactions
Chapter 18: Acid-Base Equilibria
Chapter 19: Ionic Equilibria in Aqueous Systems
Chapter 20: Thermodynamics: Entropy, Free Energy, and Reaction Direction
Chapter 21: Electrochemistry: Chemical Change and Electrical Work
Chapter 15: Organic Compounds and the Atomic Properties of Carbon
Chapter 24: Nuclear Reactions and Their Applications

1Jan 18- Syllabus Essentials, Course Introduction, Objectives, Relevant Chemical Concepts, Introduction to Environmental Chemistry- Intermolecular Forces: Liquids, Solids, and Phase

Evaluation methods	Connect Online Homework (25%) Lab Assignments/Lab Notebook (20%) Scientific Inquiry (5%) Attendance (5%) (4) Exams (33%) (1) Final exam (12%)

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Lisa Shelton
Office	MS 210C
Phone	903-782-0481
email	lshelton@parisjc.edu

Course	CHEM 1412
Title	General Chemistry II

Description

Chemical equilibrium; phase diagrams and spectrometry; acid-base concepts; thermodynamics; kinetics; electrochemistry; nuclear chemistry; an introduction to organic chemistry and descriptive inorganic chemistry. Basic laboratory experiments supporting theoretical principles presented in the course, including introduction of the scientific method, experimental design, chemical instrumentation, data collection and analysis, and preparation of laboratory reports.

Textbooks

Smith: Organic Chemistry 6e edition.
LL with Connect/Learn Smart Labs Access
ISBN: 9781260475593

Student Learning Outcomes (SLO)

THECB Core Objectives:
1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2.Communication Skills - to include effective development, interpretation and expression of ideas

Schedule

Course Schedules:
Lecture Schedule: See Course Calendar available on Blackboard Tentative.
Chapter 12: Intermolecular Forces: Liquids, Solids, and Phase Changes
Chapter 13: The Properties of Mixtures: Solutions and Colloids
Chapter 16: Kinetics: Rates and Mechanisms of Chemical Reactions
Chapter 17: Equilibrium: The Extent of Chemical Reactions
Chapter 18: Acid-Base Equilibria
Chapter 19: Ionic Equilibria in Aqueous Systems
Chapter 20: Thermodynamics: Entropy, Free Energy, and Reaction Direction
Chapter 21: Electrochemistry: Chemical Change and Electrical Work
Chapter 15: Organic Compounds and the Atomic Properties of Carbon
Chapter 24: Nuclear Reactions and Their Applications

1Jan 18- Syllabus Essentials, Course Introduction, Objectives, Relevant Chemical Concepts, Introduction to Environmental Chemistry- Intermolecular Forces: Liquids, Solids, and Phase

Evaluation methods	Connect Online Homework (25%) Lab Assignments/Lab Notebook (20%) Scientific Inquiry (5%) Attendance (5%) (4) Exams (33%) (1) Final exam (12%)

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Lisa Shelton
Office	MS 210C
Phone	903-782-0481
email	lshelton@parisjc.edu

Course	CHEM 2425
Title	Organic Chemistry II

Description

Advanced principles of organic chemistry will be studied, including the structure, properties, and reactivity of aliphatic and aromatic organic molecules; and properties and behavior of organic compounds and their derivatives. Emphasis is placed on organic synthesis and mechanisms. Includes study of covalent and ionic bonding, nomenclature, stereochemistry, structure and reactivity, reaction

Textbooks

Silberberg: Chemistry -The Molecular Nature of Matter and Change 9e edition.
LL with Connect/Learn Smart Labs Access
ISBN: 9781260477351

Student Learning Outcomes (SLO)

Required Core Objectives:
Student Learning Outcomes (Core Curriculum-Level)
1. Critical Thinking Skills - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

Schedule

Chapter 13 Radical Reactions
Chapter 14 Conjugation, Resonance, and Dienes
Chapter 12 Oxidation and Reduction
Exam 1 -Chapter 12, 13, 14
Chapter 15 Benzene and Aromatic Compounds
Chapter 16 Reactions of Aromatic Compounds
Chapter 17 Introduction to Carbonyl Chemistry: Organometallic Reagents; Oxidation and Reduction
Exam 2 -Chapter 15, 16, 17
Chapter 18 Aldehydes and Ketones-Nucleophilic Addition
Chapter 19 Carboxylic Acids and Nitriles
Chapter 20 Carboxylic Acids and Their Derivatives- Nucleophilic Acyl Substitution
Exam 1 -Chapter 18, 19, 14
Chapter 21 Substitution Reactions of Carbonyl Compounds at the α-Carbon
Chapter 22 Carbonyl Condensation Reactions
Chapter 24 Carbon-Carbon Bond-Forming Reactions in Organic Synthesis Final Exam
Labs to be performed (Tentative):

Evaluation methods	Course Requirements and Evaluation: Grading scale:100 to 89.5--A 89.49 to 79.5--B 79.49 to 69.5--C 69.49 to 59.5--D Below 59.5--F Weighted totals: Connect Online Homework (25%) Attendance (5%) Lab Assignments (20%) 3 Major Tests and Final (50%)

Paris Junior College Syllabus

Year	2021-2022	Faculty	Russell Dieterich
Term	Spring	Office	WTC 1102
Section	01	Phone	903-782-0720
		email	rdieterich@parisjc.edu

Course	CNBT 2310
Title	Commercial/Industrial Blueprint Reading

Description	Blueprint reading for commercial/industrial construction.
Textbooks	Print Reading For Construction Author: Brown Edition: 8th, © 202 3 ISBN: 978-1-64925-985-1
Student Learning Outcomes (SLO)	Students will scale commercial/industrial prints with architectural and engineering scales; identify construction blueprint symbols and abbreviations; interpret a set of commercial/industrial construction contract documents; and correlate elevations, sections, details, plan views, schedules, and general notes.
Schedule	Week 1-Construction Drawing Organization Week 2-Construction math and Application Week 3-Reading Measuring Tools and Using Scales Week 4-Lins and Symbols Week 5-Fundamental Drawing Practices Week 6-Specifications and Building Codes Week 7-Construction Materials-Types and uses Week 8-Site Plans Week 9-Spring Break Week 10-Site & Architectural Plans Week 11-Foundation & Structural Plans Week 12-Residential Framing Plans Week 13-Plumbing & HVAC Plans Week 14-Electrical Plans Week 15-Welding Plans Week 16-Estimating Construction Cost / Review Week 17-Finals
Evaluation methods	Testing, 50% Attendance, 50% Late or Leave Early 5 min -1 point 6 min to 20 min -10 points 21 min to 30 min -20 points 31 min to 45 min -30 points over 45 min - 100 points

Paris Junior College Syllabus

Year	2021-2022	Faculty	Alex Peevy
Term	Spring	Office	AD158
Section	100	Phone	903 782 0321
		email	apeevy@parisjc.edu

Course	Comm1307
Title	Introduction to Mass Communication

Description	Survey of basic content and structural elements of mass media and their functions and influences on society.
Textbooks	Understanding Media and Culture: An Introduction to Mass Communication (e-book is free of charge)
Student Learning Outcomes (SLO)	Demonstrate understanding of the fundamental types, purposes, and relevance of mass communication. Demo understanding of mass media in historic, economic, political, and cultural realms. Demonstrate understanding of the business aspects of mass media and the influence of commercialism. Demon understanding of evolving media technologies and relevant issues and trends.
Schedule	Week Content Due Due Date Topic Module Study Week 1 - - Introduction Module 1 Week 2 First Assign 25-Jan Media Effects Module 2 Week 3 Unit 1 Essay 1-Feb Books Module 3 Unit 1 Exam Week 4 - - Newspapers Module 4 Week 5 Unit 2 Essay 15-Feb Magazines Module 5 Week 6 Unit 2 Exam 22-Feb Music Module 6 Week 7 - - Radio Module 7 Week 8 Unit 3 Exam 8-Mar Film Module 8 Week 9 Spring Break Spring Break Week 10 - - Film/Television Module 9 Week 11 Unit 4 Essay 29-Mar Television Unit 4 Exam Week 12 TBA TBA Video Games Module 10 Week 13 Unit 5 Essay 12-Apr Internet Module 11 Week 14 Unit 5 Exam 19-Apr Advertising/PR Module 12
Evaluation methods	6 Essay assignments 700pts 5 Unit Exams 300pts TOTAL 1000pts

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Paris Junior College Syllabus

Year	2021-2022	Faculty	Alex Peevy
Term	Spring	Office	AD158
Section	101	Phone	903 782 0321
		email	apeevy@parisjc.edu

Course	Comm1307
Title	Introduction to Mass Communication

Description	Survey of basic content and structural elements of mass media and their functions and influences on society.
Textbooks	Understanding Media and Culture: An Introduction to Mass Communication (e-book is free of charge)
Student Learning Outcomes (SLO)	Demonstrate understanding of the fundamental types, purposes, and relevance of mass communication. Demo understanding of mass media in historic, economic, political, and cultural realms. Demonstrate understanding of the business aspects of mass media and the influence of commercialism. Demon understanding of evolving media technologies and relevant issues and trends.
Schedule	Week Content Due Due Date Topic Module Study Week 1 - - Introduction Module 1 Week 2 First Assign 25-Jan Media Effects Module 2 Week 3 Unit 1 Essay 1-Feb Books Module 3 Unit 1 Exam Week 4 - - Newspapers Module 4 Week 5 Unit 2 Essay 15-Feb Magazines Module 5 Week 6 Unit 2 Exam 22-Feb Music Module 6 Week 7 - - Radio Module 7 Week 8 Unit 3 Exam 8-Mar Film Module 8 Week 9 Spring Break Spring Break Week 10 - - Film/Television Module 9 Week 11 Unit 4 Essay 29-Mar Television Unit 4 Exam Week 12 TBA TBA Video Games Module 10 Week 13 Unit 5 Essay 12-Apr Internet Module 11 Week 14 Unit 5 Exam 19-Apr Advertising/PR Module 12
Evaluation methods	6 Essay assignments 700pts 5 Unit Exams 300pts TOTAL 1000pts

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Paris Junior College Syllabus

Year	2021-2022	Faculty	Alex Peevy
Term	Spring	Office	AD158
Section	200	Phone	903 782 0321
		email	apeevy@parisjc.edu

Course	Comm1307
Title	Introduction to Mass Communication

Description	Survey of basic content and structural elements of mass media and their functions and influences on society.
Textbooks	Understanding Media and Culture: An Introduction to Mass Communication (e-book is free of charge)
Student Learning Outcomes (SLO)	Demonstrate understanding of the fundamental types, purposes, and relevance of mass communication. Demo understanding of mass media in historic, economic, political, and cultural realms. Demonstrate understanding of the business aspects of mass media and the influence of commercialism. Demon understanding of evolving media technologies and relevant issues and trends.
Schedule	Week Content Due Due Date Topic Module Study Week 1 Introduction Module 1 Week 2 First Assign 25-Jan Media Effects Module 2 Week 3 Unit 1 Essay 1-Feb Books Module 3 Week 4 Unit 1 Exam 8-Feb Newspapers Module 4 Week 5 - - Magazines Module 5 Week 6 Unit 2 Essay 22-Feb Music Module 6 Week 7 Unit 2 Exam 1-Mar Radio Module 7 Week 8 Unit 3 Exam 8-Mar Film/Television Module 8/9 Week 9 Spring Break Spring Break Week 10 - - Internet Module 10 Week 11 Unit 4 Essay 29-Mar Video Games Module 11 Week 12 Unit 4 Exam 5-Apr Advertising/PR Module 12 Week 13 TBA TBA TBA Week 14 Unit 5 Essay 12-Apr Ethics of Media Module 13 Week 15 Unit 5 Exam 19-Apr Media Law Module 14 Week 16 Unit 6 exam 26-Apr
Evaluation methods	6 Essay assignments 700pts 5 Unit Exams 300pts TOTAL 1000pts

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	300

Faculty	Dr. Paul May
Office	Gvl 208
Phone	(903) 457-8718
email	pmay@parisjc.edu

Course	COMM 1307
Title	Introduction to Mass Communication

Description	Survey of basic content and structural elements of mass media and their functions and influences on society.
Textbooks	Understanding Media and Culture: An Introduction to Mass Communication (e-book is free of charge)
Student Learning Outcomes (SLO)	Demonstrate understanding of the fundamental types, purposes, and relevance of mass communication. Demonstrate understanding of mass media in historic, economic, political, and cultural realms. Demonstrate understanding of the business aspects of mass media and the influence of commercialism. Demonstrate understanding of evolving media technologies and relevant issues and trends.
Schedule	January--First Assignment, Introduction February--Unit 1 Essay and Exam Due: Media Theory--Unit 2 Essay and Exam Due Print Media March--Unit 3 Essay and Exam Due Music & Radio April--Unit 4 Essay and Exam Due Film & Television--Unit 5 Essay and Exam Due New Media May--Unit 6 Essay and Exam Due Topics in Mass Media

Evaluation methods	Unit 1: Media Theory Essay 100pts 10% Unit 2: News Article 100pts 10% Unit 3: Group Discussion 100pts 10% Unit 4: Film Review 100pts 10% Unit 5: New Media Essay 100pts 10% Unit 6: Media Law/Literacy *final* 200pts 20% 6 unit exams 300pts 30%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	400

Faculty	Dr. Paul May
Office	Gvl 208
Phone	(903) 457-8718
email	pmay@parisjc.edu

Course	COMM 1307
Title	Introduction to Mass Communication

Description	Survey of basic content and structural elements of mass media and their functions and influences on society.
Textbooks	Understanding Media and Culture: An Introduction to Mass Communication (e-book is free of charge)
Student Learning Outcomes (SLO)	Demonstrate understanding of the fundamental types, purposes, and relevance of mass communication. Demonstrate understanding of mass media in historic, economic, political, and cultural realms. Demonstrate understanding of the business aspects of mass media and the influence of commercialism. Demonstrate understanding of evolving media technologies and relevant issues and trends.
Schedule	January--First Assignment, Introduction February--Unit 1 Essay and Exam Due: Media Theory--Unit 2 Essay and Exam Due Print Media March--Unit 3 Essay and Exam Due Music & Radio April--Unit 4 Essay and Exam Due Film & Television--Unit 5 Essay and Exam Due New Media May--Unit 6 Essay and Exam Due Topics in Mass Media

Evaluation methods	Unit 1: Media Theory Essay 100pts 10% Unit 2: News Article 100pts 10% Unit 3: Group Discussion 100pts 10% Unit 4: Film Review 100pts 10% Unit 5: New Media Essay 100pts 10% Unit 6: Media Law/Literacy *final* 200pts 20% 6 unit exams 300pts 30%

Paris Junior College Syllabus

Year	2020-2021
Term	Spring
Section	200

Faculty	Alex Peevy
Office	AD158
Phone	903 782 0321
email	apeevy@parisjc.edu

Course	COMM 2332
Title	Radio/Television News

Description

Preparation and analysis of news styles for the electronic media.

Textbooks

Free open source textbook available in Blackboard (e-book is free of charge)

Student Learning Outcomes (SLO)

Identify and describe development of broadcast technology and advancements in electronic media.
Demonstrate an understanding of major legal and ethical aspects of electronic media.
Write, edit, and produce news content across various styles and media platforms.
Demonstrate proficiency in analyzing TV and radio news and news analyses.

Schedule

Week Content Due Due dates Radio Topic
Week 1 Introduction to podcasting
Week 2 Recording Technology
Week 3 Podcast1 25-Jan Week 1 Podcasting
Week 4 Podcast2 1-Feb Week 2 On Air News
Week 5 Sweeper 8-Feb Week 3 Writing for an online audience
Week 6 Podcast 3 15-Feb Week 4 Streaming Media
Week 7 Media Assignment Week 5 Broadcast law
Week 8 Podcast 4 Midterm Aircheck 3/1/2021 3/3/2021 Branding development
Week 9 Spring Break
Week 10 Week 6 Ethics in Broadcast
Week 11 Podcast 5 22-Mar Week 7 News Commentary
Week 12 Sweeper 29-Mar Week 8 Writing for New Media
Week 13 Podcast 6 5-Apr Week 9 Video casting
Week 14 Media Assignment 12-Apr Week 10 Tv News Development
Week 15 Media Assignment 19-Apr Writing for TV
Week 16 News Promo

Evaluation methods

Lab Hours 20% 400 points
(2) Air Checks 10% 200 points
News Bulletins 10% 300 points
Podcasts 30% 600 points
Media Assignments 10% 200 points
Course Final 10% 200 points
Course Involvement 10% 100 points
TOTAL 100% 2000 points

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	COSC 1301
Title	Introduction to Computing

Description

Overview of computer systems—hardware, operating systems, the Internet, and application software including word processing, spreadsheets, presentation graphics, and databases. Current topics such as the effect of computers on society, and the history and use of computers in business, educational, and other interdisciplinary settings are also studied. This course is not intended to count toward a student's major field of study in business or computer science.

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of computing infrastructure components: hardware, application software, operating systems, and data communications systems.
2. Delineate and discuss societal issues related to computing, including the guiding principles of professional and ethical behavior.
3. Demonstrate the ability to create and use documents, spreadsheets, presentations and databases in order to communicate and store information as well as to support problem solving.
4. Describe the need and ways to maintain security in a computing environment.
Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule

Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts
Week 2 Creating and Modifying a Flyer
Week 3 Creating a Research Paper
Week 4 Creating a Business Letter
Week 5 Word Assessment
Week 6 Creating a Worksheet and a Chart
Week 7 Formulas, Functions, and Formatting
Week 8 Spreadsheet Assessment
Week 9 Databases and Database Objects: An Intro
Week 10 Querying a Database
Week 11: Database Assessment
Week 12 Creating and Editing Presentations with Pictures
Week 13 Enhancing Presentations with Shapes and SmartArt
Week 14 Inserting WordArt, Charts, and Tables

Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	131

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	COSC 1301
Title	Introduction to Computing

Description

Overview of computer systems—hardware, operating systems, the Internet, and application software including word processing, spreadsheets, presentation graphics, and databases. Current topics such as the effect of computers on society, and the history and use of computers in business, educational, and other interdisciplinary settings are also studied. This course is not intended to count toward a student's major field of study in business or computer science.

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of computing infrastructure components: hardware, application software, operating systems, and data communications systems.
2. Delineate and discuss societal issues related to computing, including the guiding principles of professional and ethical behavior.
3. Demonstrate the ability to create and use documents, spreadsheets, presentations and databases in order to communicate and store information as well as to support problem solving.
4. Describe the need and ways to maintain security in a computing environment.
Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule

Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts
Week 2 Creating and Modifying a Flyer
Week 3 Creating a Research Paper
Week 4 Creating a Business Letter
Week 5 Word Assessment
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Week 7 Formulas, Functions, and Formatting
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Week 11: Database Assessment
Week 12 Creating and Editing Presentations with Pictures
Week 13 Enhancing Presentations with Shapes and SmartArt
Week 14 Inserting WordArt, Charts, and Tables

Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	COSC 1301
Title	Introduction to Computing

Description

Overview of computer systems—hardware, operating systems, the Internet, and application software including word processing, spreadsheets, presentation graphics, and databases. Current topics such as the effect of computers on society, and the history and use of computers in business, educational, and other interdisciplinary settings are also studied. This course is not intended to count toward a student's major field of study in business or computer science.

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of computing infrastructure components: hardware, application software, operating systems, and data communications systems.
2. Delineate and discuss societal issues related to computing, including the guiding principles of professional and ethical behavior.
3. Demonstrate the ability to create and use documents, spreadsheets, presentations and databases in order to communicate and store information as well as to support problem solving.
4. Describe the need and ways to maintain security in a computing environment.
Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule

Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts
Week 2 Creating and Modifying a Flyer
Week 3 Creating a Research Paper
Week 4 Creating a Business Letter
Week 5 Word Assessment
Week 6 Creating a Worksheet and a Chart
Week 7 Formulas, Functions, and Formatting
Week 8 Spreadsheet Assessment
Week 9 Databases and Database Objects: An Intro
Week 10 Querying a Database
Week 11: Database Assessment
Week 12 Creating and Editing Presentations with Pictures
Week 13 Enhancing Presentations with Shapes and SmartArt
Week 14 Inserting WordArt, Charts, and Tables

Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	300

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	COSC 1301
Title	Introduction to Computing

Description

Overview of computer systems—hardware, operating systems, the Internet, and application software including word processing, spreadsheets, presentation graphics, and databases. Current topics such as the effect of computers on society, and the history and use of computers in business, educational, and other interdisciplinary settings are also studied. This course is not intended to count toward a student's major field of study in business or computer science.

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of computing infrastructure components: hardware, application software, operating systems, and data communications systems.
2. Delineate and discuss societal issues related to computing, including the guiding principles of professional and ethical behavior.
3. Demonstrate the ability to create and use documents, spreadsheets, presentations and databases in order to communicate and store information as well as to support problem solving.
4. Describe the need and ways to maintain security in a computing environment.
Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule

Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts
Week 2 Creating and Modifying a Flyer
Week 3 Creating a Research Paper
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Week 9 Databases and Database Objects: An Intro
Week 10 Querying a Database
Week 11: Database Assessment
Week 12 Creating and Editing Presentations with Pictures
Week 13 Enhancing Presentations with Shapes and SmartArt
Week 14 Inserting WordArt, Charts, and Tables

Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	430

Faculty	Dr. Mark Kjellander
Office	GC 209
Phone	903-457-8706
email	mkjellander@parisjc.edu

Course	COSC 1301
Title	Introduction to Computing

Description

Overview of computer systems—hardware, operating systems, the Internet, and application software including word processing, spreadsheets, presentation graphics, and databases. Current topics such as the effect of computers on society, and the history and use of computers in business, educational, and other interdisciplinary settings are also studied. This course is not intended to count toward a student's major field of study in business or computer science.

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of computing infrastructure components: hardware, application software, operating systems, and data communications systems.
2. Delineate and discuss societal issues related to computing, including the guiding principles of professional and ethical behavior.
3. Demonstrate the ability to create and use documents, spreadsheets, presentations and databases in order to communicate and store information as well as to support problem solving.
4. Describe the need and ways to maintain security in a computing environment.
Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule

Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts
Week 2 Creating and Modifying a Flyer
Week 3 Creating a Research Paper
Week 4 Creating a Business Letter
Week 5 Word Assessment
Week 6 Creating a Worksheet and a Chart
Week 7 Formulas, Functions, and Formatting
Week 8 Spreadsheet Assessment
Week 9 Databases and Database Objects: An Intro
Week 10 Querying a Database
Week 11: Database Assessment
Week 12 Creating and Editing Presentations with Pictures
Week 13 Enhancing Presentations with Shapes and SmartArt
Week 14 Inserting WordArt, Charts, and Tables

Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	530

Faculty	Dr. Mark Kjellander
Office	GC 209
Phone	903-457-8706
email	mkjellander@parisjc.edu

Course	COSC 1301
Title	Introduction to Computing

Description

Overview of computer systems—hardware, operating systems, the Internet, and application software including word processing, spreadsheets, presentation graphics, and databases. Current topics such as the effect of computers on society, and the history and use of computers in business, educational, and other interdisciplinary settings are also studied. This course is not intended to count toward a student's major field of study in business or computer science.

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6
Course Technology

Student Learning Outcomes (SLO)

Course Objectives:
Upon successful completion of this course, students will:
1. Describe the fundamentals of computing infrastructure components: hardware, application software, operating systems, and data communications systems.
2. Delineate and discuss societal issues related to computing, including the guiding principles of professional and ethical behavior.
3. Demonstrate the ability to create and use documents, spreadsheets, presentations and databases in order to communicate and store information as well as to support problem solving.
4. Describe the need and ways to maintain security in a computing environment.
Program Objectives:
Utilize industry standard application software to produce personal, business, and academic reports and presentations.

Demonstrate knowledge of computer industry terminology and jargon.

Schedule

Week 1: Intro to CENGAGE and Fundamentals of Information Technology Concepts
Week 2 Creating and Modifying a Flyer
Week 3 Creating a Research Paper
Week 4 Creating a Business Letter
Week 5 Word Assessment
Week 6 Creating a Worksheet and a Chart
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Week 8 Spreadsheet Assessment
Week 9 Databases and Database Objects: An Intro
Week 10 Querying a Database
Week 11: Database Assessment
Week 12 Creating and Editing Presentations with Pictures
Week 13 Enhancing Presentations with Shapes and SmartArt
Week 14 Inserting WordArt, Charts, and Tables

Evaluation methods	40% EXAMS 40% Lab Project 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	730

Faculty	Dr. Mark Kjellander
Office	GC 209
Phone	903 457-8716
email	mkjellander@parisjc.edu

Course	COSC 1336
Title	Programming Fundamentals 1

Description

Introduces the fundamental concepts of structured programming and provides a comprehensive introduction to programming for computer science and technology majors. Topics include software development methodology, data types, functions, arrays, and the mechanics of running, testing, and debugging. This course assumes computer literacy.
3 Credit Hours 2 Lecture Hours 4 Lab Hours
Prerequisite(s): Math 1314 or Instructor's permission

Textbooks

MindTap Computing, 1 term (6 months) Instant Access for An Introduction to Programming with C++. If you will be taking Programming Fundaments II, you should consider the 1-year option. ISBN 978-1-337-63196-9. Cengage

Student Learning Outcomes (SLO)

Course Level Outcomes
•Describe how data are represented, manipulated, and stored in a computer.
•Categorize different programming languages and their uses.
•Understand and use the fundamental concepts of data types, structured programming, algorithmic design and user interface design.
•Demonstrate a fundamental understanding of software development methodologies, including modular design, pseudo code, flowcharting, structure charts, data types, control structures, functions, and arrays.
•Develop projects that utilize logical algorithms from specifications and requirements statements.

Schedule

Week	Unit	Title
1	1	An overview of computers & programming languages
2	2	Basic elements of C++
3	2	Basic elements of C++
4	3	Input/Output
5	3	Input/Output
6	4	Control structures I EXAM 1 (Units 1 – 3)
7	4 & 5	Control structures I & II
8	5	Control structures II
9	6	User Defined functions
10	6	User Defined functions EXAM 2 (Units 4 – 6)
11	7	User defined simple data types, namespaces, & string type
12	7	User defined simple data types, namespaces, & string type
13	8	Arrays and strings
14	8	Arrays and strings
15	9	Records (structs)

Evaluation methods

40% EXAMS
40% Lab Project
20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Dr. Mark Kjellander
Office	GC 209
Phone	903 457-8716
email	mkjellander@parisjc.edu

Course	COSC 1337
Title	Programming Fundamentals 1

Description

Introduces the fundamental concepts of structured programming and provides a comprehensive introduction to programming for computer science and technology majors. Topics include software development methodology, data types, functions, arrays, and the mechanics of running, testing, and debugging. This course assumes computer literacy.
3 Credit Hours 2 Lecture Hours 4 Lab Hours
Prerequisite(s): COSC 1336 or Instructor's permission

Textbooks

MindTap Computing, 1 term (6 months) Instant Access for Malik's C++ Programming: Program Design Including Data Structures, 8th Edition by D.S. Malik. If you will be taking Programming Fundaments II, you should consider the 1-year option.
ISBN 978-1-337-63196-9. Cengage

Student Learning Outcomes (SLO)

Course Level Outcomes
•Describe how data are represented, manipulated, and stored in a computer.
•Categorize different programming languages and their uses.
•Understand and use the fundamental concepts of data types, structured programming, algorithmic design and user interface design.
•Demonstrate a fundamental understanding of software development methodologies, including modular design, pseudo code, flowcharting, structure charts, data types, control structures, functions, and arrays.
•Develop projects that utilize logical algorithms from specifications and requirements statements.

•Demonstrate appropriate design, coding, testing, and documenting of computer programs that implement project specifications and requirements.
•Apply computer programming concepts to new problems or situations.

Schedule

Week	Unit	Title
1	10	Classes and Data Abstraction
2	11	Inheritance and Composition
3	11	Inheritance and Composition
4	12	Pointers, Classes, Virtual Functions, and Abstract Classes
5	12	Pointers, Classes, Virtual Functions, and Abstract Classes
6	13	Overloading and Templates EXAM 1 (Units 10 – 12)
7	13	Overloading and Templates
8	14	Exception Handling
9		Spring Break
10	15	Recursion EXAM 2 (Units 13 –15)
11	15	Recursion
12	16	Searching, Sorting, and Vector type
13	17	Linked Lists
14	18	Stacks and Queues
15	18	Stacks and Queues

Evaluation methods

40% EXAMS
40% Lab Project
20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Paul Guidry
Office	MS 111D
Phone	903.782.0318
email	pguidry@parisjc.edu

Course	CRIJ 1301
Title	Introduction to Criminal Justice

Description

This course is a study of history and philosophy of criminal justice including ethical considerations. Topics include the definition of crime, the nature and impact of crime, an overview of the criminal justice system, law enforcement, court system, prosecution and defense, trial process, and corrections.

Textbooks

Criminal Justice: A Brief Introduction. Schmalleger 13th edition ISBN: 9780135209028 (eText version)

Student Learning Outcomes (SLO)

1. Describe the history and philosophy of the American criminal justice system.
2. Explain the nature and extent of crime in America.
3. Analyze the impact and consequences of crime.
4. Evaluate the development, concepts, and functions of law in the criminal justice system.

Schedule

Week 1-What is Criminal Justice - Read Chapter 1
Week 2-The Crime Picture - Read Chapter 2
Week 3-Criminal Law - Read Chapters 3
Week 4-Policing: Purpose and Organization - Read Chapter 4
Week 5-Legal Aspects - Read Chapter 5
Week 6-Issues and Challenges - Read Chapter 6
Week 7-Issues and Challenges - Read Chapter 6
Week 8-The Courts - Read Chapter 7
Week 9-PJC Spring Break
Week 10-The Courtroom Work Group and the Criminal Trial - Read Chapter 8
Week 11-Sentencing - Read Chapter 9
Week 12-Probation, Parole, and Community Corrections - Read Chapters 10
Week 13-Prisons and Jails - Read Chapter 11
Week 14-Prison Life - Read Chapter 12
Week 15-Juvenile Justice - Read Chapter 13
Week 16-Final exams week: May 9 – 12

Evaluation methods	Quizzes, Exams, and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Paul Guidry
Term	Spring	Office	MS 111D
Section	100	Phone	903.782.0318
		email	pguidry@parisjc.edu

Course	CRIJ 1306
Title	Court Systems and Practices

Description

The judiciary in the criminal justice system is explained. The structure of the American Court System is defined. Due process rights during criminal proceedings is explained. Other areas covered are pretrial release, grand juries, adjudication process, and types of rules of evidence and sentencing.

Textbooks

Courts and Criminal Justice in America (REVEL) Siegel, 3rd edition. ISBN: 9780134526744 (eText Version)

Student Learning Outcomes (SLO)

1. Describe the American judicial systems (civil, criminal, and juvenile), their jurisdiction, development and structure.
2. Analyze the function and dynamics of the courtroom work group.
3. Identify judicial processes from pretrial to appeal.

Schedule

Week 1-Legal Foundations – Read Chapter 1
Week 2-Who Controls the Courts - Read Chapter 2
Week 3-Federal Courts - Read Chapter 3
Week 4-State Courts - Read Chapter 4
Week 5-Exam 1 (Chapters 1-4) will be on 2/16/22
Week 6-Juvenile Courts - Read Chapter 5
Week 7-Specialized Courts - Read Chapter 6
Week 8-Judges - Read Chapter 7 Prosecutors - Read Chapter 8
Week 9-Spring Break for PJC
Week 10-Defense Attorneys - Read Chapter 9
Week 11-Exam 2 (Chapters 5-9) will be on 3/30/22
Week 12-Defendants & Victims-Read Chapter 10 Pretrial Procedures - Read Chapter 11
Week 13-The Jury and the Trial - Read Chapters 13
Week 14-Plea Bargaining and Guilty Pleas - Read Chapter 12
Week 15-Sentencing, Appeals and Habeas Corpus - Read Chapter 14
Week 16-Exam 3 (Chapters 10-14) will be on 5/4/22
Week 17-Final exams week: May 9 – 12 Final Exam (Chapters 1-14) will be on 5/11/22

Evaluation methods	Quizzes, Exams, Discussion Boards and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Paul Guidry
Term	Spring	Office	MS 111D
Section	200	Phone	903.782.0318
		email	pguidry@parisjc.edu

Course	CRIJ 1306
Title	Court Systems and Practices

Description

The judiciary in the criminal justice system is explained. The structure of the American Court System is defined. Due process rights during criminal proceedings is explained. Other areas covered are pretrial release, grand juries, adjudication process, and types of rules of evidence and sentencing.

Textbooks

Courts and Criminal Justice in America, Siegel, 3rd edition. ISBN: 9780134526744 (eText Version)

Student Learning Outcomes (SLO)

1. Describe the American judicial systems (civil, criminal, and juvenile), their jurisdiction, development and structure.
2. Analyze the function and dynamics of the courtroom work group.
3. Identify judicial processes from pretrial to appeal.

Schedule

Week 1-Legal Foundations – Read Chapter 1
Week 2-Who Controls the Courts - Read Chapter 2
Week 3-Federal Courts - Read Chapter 3
Week 4-State Courts - Read Chapter 4
Week 5-Juvenile Courts - Read Chapter 5
Week 6-Specialized Courts - Read Chapter 6
Week 7-Judges - Read Chapter 7
Week 8-Prosecutors - Read Chapter 8
Week 9-PJC Spring Break
Week 10-Defense Attorneys - Read Chapter 9
Week 11-Defendants & Victims-Read Chapter 10
Week 12-Pretrial Procedures - Read Chapter 11
Week 13-Plea Bargaining and Guilty Pleas - Read Chapter 12
Week 14-The Jury and the Trial - Read Chapters 13
Week 15-Sentencing, Appeals and Habeas Corpus - Read Chapter 14
Week 16-Final exams week: May 9-12

Evaluation methods	Quizzes, Exams, Discussion Boards and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Paul Guidry
Office	MS 111D
Phone	903.782.0318
email	pguidry@parisjc.edu

Course	CRIJ 1310
Title	Fundamentals of Criminal Law

Description

A study of the nature of criminal law is presented. The philosophical and historical development of criminal law is covered. Major definitions and concepts are given. The classification of crime is covered. The elements of crimes and penalties are discussed using Texas statutes as illustrations. Criminal responsibility is defined.

Textbooks

Criminal Law (Justice Series) REVEL Moore, 2nd edition. ISBN: 9780134557205 (eText Version)

Student Learning Outcomes (SLO)

1. Identify the elements of crimes and defenses under Texas statutes, Model Penal Code, and case law.
2. Classify offenses and articulate penalties for various crimes.
3. Compare culpable mental states when assigning criminal responsibility.

Schedule

Week 1 The Foundations of Criminal Law – Read Chapter 1
Week 2 Limitations on the Criminal Law – Read Chapter 2
Week 3 The Elements of Criminal Liability – Read Chapter 3
Week 4 Justifications Defenses – Read Chapter 4
Week 5 Exam One (Chapters 1-4) will be on 2/17/22
Week 6 Excuse Defenses – Read Chapter 5
Week 7 Complicity and Vicarious Liability – Read Chapter 6
Week 8 Inchoate Crimes – Read Chapter 7
Week 9 Spring Break for PJC
Week 10 Homicide – Read Chapter 8
Week 11 Exam Two (Chapters 5-8) will be on 3/31/22
Week 12Assaultive Offenses – Read Chapter 9
Week 13 Property Damage and Invasion – Read Chapter 10
Week 14 Theft and Analogous Offenses – Read Chapter 11
Week 15 Public Order, Morality, and Vice Crimes – Read Chapter 12
Week 16 Exam Three (Chapters 10-12) will be on 5/5/22
Week 17 Final exams week: May 9 – 12. Final Exam (Chapters 1-12) will be on 5/10/22

Evaluation methods	Quizzes, Exams, Discussion Boards and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Paul Guidry
Office	MS 111D
Phone	903.782.0318
email	pguidry@parisjc.edu

Course	CRIJ 1310
Title	Fundamentals of Criminal Law

Description

A study of the nature of criminal law is presented. The philosophical and historical development of criminal law is covered. Major definitions and concepts are given. The classification of crime is covered. The elements of crimes and penalties are discussed using Texas statutes as illustrations. Criminal responsibility is defined.

Textbooks

Criminal Law (Justice Series) Moore, 2nd edition. ISBN: 9780134557205 (eText Version)

Student Learning Outcomes (SLO)

1. Identify the elements of crimes and defenses under Texas statutes, Model Penal Code, and case law.
2. Classify offenses and articulate penalties for various crimes.
3. Compare culpable mental states when assigning criminal responsibility.

Schedule

Week 1 The Foundations of Criminal Law – Read Chapter 1
Week 2 Limitations on the Criminal Law – Read Chapter 2
Week 3 The Elements of Criminal Liability – Read Chapter 3
Week 4 Justifications Defenses – Read Chapter 4
Week 5 Excuse Defenses – Read Chapter 5
Week 6 Complicity and Vicarious Liability – Read Chapter 6
Week 7 Inchoate Crimes – Read Chapter 7
Week 8 Homicide – Read Chapter 8
Week 9 Spring Break for PJV
Week 10 Texas Homicide Classification
Week 11 Assaultive Offenses – Read Chapter 9
Week 12 Property Damage and Invasion – Read Chapter 10
Week 13 Theft and Analogous Offenses – Read Chapter 11
Week 14 Public Order, Morality, and Vice Crimes – Read Chapter 12
Week 15 Terrorism and Crimes Against the State - Read Chapter 13
Week 16 Final exams week:May 9 – 12

Evaluation methods	Quizzes, Exams, Discussion Boards and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Paul Guidry
Office	MS 111D
Phone	903.782.0318
email	pguidry@parisjc.edu

Course	CRIJ 2313
Title	Correctional Systems and Practices

Description

This course is a survey of institutional and non-institutional corrections. Emphasis will be placed on the organization and operation of correctional systems; treatment and rehabilitation; populations served; Constitutional issues; and current and future issues.

Textbooks

Corrections. Alarid 3rd edition ISBN: 9780134548975 (eText Version)

Student Learning Outcomes (SLO)

1. Describe the organization and operation of correctional systems and alternatives to institutionalization.
2. Describe treatment and rehabilitative programs.
3. Differentiate between the short-term incarceration and long-term institutional environments.

Schedule

Week 1-Evidenced Based Approach - Read Chapter 1
Week 2-Why do we Punish? - Read Chapter 2
Week 3-Correction Practices - Read Chapters 3
Week 4-Sentencing- Read Chapter 4
Week 5-Probation and Community Supervision - Read Chapter 5
Week 6-Jails and Pretrial Release - Read Chapter 6
Week 7-Managing Prisons and Prisoners - Read Chapter 7
Week 8-Prison Life - Read Chapter 8
Week 9-Spring Break PJC
Week 10-Special Correctional Populations - Read Chapters 9
Week 11-Reentry amd Parole - Read Chapter 10
Week 12-Legal Issues in Corrections - Read Chapter 11
Weeks 13-Capital Punishment - Read Chapter 12
Weeks 14 & 15-Juvenile Corrections - Read Chapter 13
Week 16-Final exams week: May 9 – 12

Evaluation methods	Quizzes, Exams, and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Paul Guidry
Office	MS 111D
Phone	903.782.0318
email	pguidry@parisjc.edu

Course	CRIJ 2328
Title	Policing

Description

Exploration of the profession of police officer. Topics include organization of law enforcement systems, the police role, police discretion, ethics, police-community interaction, and current and future issues.

Textbooks

Policing (REVEL) Worrall, 3rd edition ISBN: 9780134453514 (eText Version)

Student Learning Outcomes (SLO)

1. Summarize the various eras of policing.
2. Summarize the police role in the criminal justice process.
3. Describe how law enforcement organizations differ from other types of organizations.
4. Outline the hiring process, including testing, interviewing, and various screening procedures.

Schedule

Week 1-Origins and Evolution of American Policing – Read Chapter 1
Week 2-Policing in the American Context – Read Chapter 2
Week 3-Law Enforcement Agencies – Read Chapter 3
Week 4-Becoming a Cop – Read Chapter 4
Week 5-Exam One (Chapters 1-4) will be on 2/16/22
Week 6-Police Subculture – Read Chapter 5
Week 7-Police Discretion and Behavior – Read Chapter 6
Week 8-Core Police Functions – Read Chapter 7
Week 9-Spring Break for PJC
Week 10-Community Policing and Community Involvement – Read Chapter 8
Police in the Modern Era – Read Chapter 9
Week 11-Exam Two (Chapters 5-9) will be on 3/30/22
Week 12-Policing and the Law – Read Chapter 10
Week 13-Civil Liability and Accountability – Read Chapter 11
Week 14-Deviance, Ethics, and Professionalism – Read Chapter 12
Week 15-The Use of Force – Read Chapter 13
Week 16-Exam Three (Chapters 10-13) will be on 5/4/22
Week 17-Final exams week: May 9 – 12, Final Exam (Chapters 1-13) will be on 5/9/22

Evaluation methods	Quizzes, Exams, Discussion Boards and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Paul Guidry
Office	MS 111D
Phone	903.782.0318
email	pguidry@parisjc.edu

Course	CRIJ 2328
Title	Policing

Description

Exploration of the profession of police officer. Topics include organization of law enforcement systems, the police role, police discretion, ethics, police-community interaction, and current and future issues.

Textbooks

Policing Worrall, 3rd edition ISBN: 9780134453514 (eText Version)

Student Learning Outcomes (SLO)

1. Describe the types of police agencies and explain the role of police in America within the context of a democratic society.
2. Describe means and methods utilized to ensure police accountability.
3. Explain the historical development of policing.

Schedule

Week 1-Origins and Evolution of American Policing – Read Chapter 1
Week 2-Policing in the American Context – Read Chapter 2
Week 3-Law Enforcement Agencies – Read Chapter 3
Week 4-Becoming a Cop – Read Chapter 4
Week 5-Police Subculture – Read Chapter 5
Week 6-Police Discretion and Behavior – Read Chapter 6
Week 7-Core Police Functions – Read Chapter 7
Week 8-Community Policing and Community Involvement – Read Chapter 8
Week 9-Spring Break for PJC
Week 10-Police in the Modern Era – Read Chapter 9
Week 11-Policing and the Law – Read Chapter 10
Week 12-Civil Liability and Accountability – Read Chapter 11
Week 13-Deviance, Ethics, and Professionalism – Read Chapter 12
Week 14-The Use of Force – Read Chapter 13
Week 15-More on Use of Force – Read Chapter 13
Week 16-Final exams week: May 9 –12

Evaluation methods	Quizzes, Exams, and Writing assignments.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Shelby Mazerolle
Term	Spring	Office	Annex IV
Section	130	Phone	903-782-0250
		email	smazerolle@parisjc.edu

Course	CSME 2401
Title	The principles of Hair Coloring and Related Theory

Description	Presentation of the theory, practice, and chemistry of hair color. Topics include terminology, application, and workplace competencies related to hair color.
Textbooks	Milady
Student Learning Outcomes (SLO)	Define terminology; demonstrate hair color application; practice safety and sanitation according to the laws and rules of the state licensing agency; and practice workplace competencies related to hair color.
Schedule	Week 1- Ch. 30, 31, 32 Week 2- Ch. 20 Chemical Texture Services Week 3- Ch. 20 Chemical Texture Services Week 4- Ch. 21 Haircoloring Week 5- Ch. 21 Haircoloring Week 6- Ch. 9 Nail Structure and Growth Week 7- Ch. 10 Nail Disorders and Diseases Week 8- Ch. 25 Manicuring Week 9- Ch. 26 Pedicuring Week 10- Ch. 27 Nail Tips and Wraps Week 11-Ch. 28 Monomer Liquid & Polymer Nail Enhancements Week 12-Ch. 29 Light Cured Gels Week 13-Ch. 18 Braiding and Extentions Week 14-Ch. 19 Wigs and Hair Additions Week 15- Review Week, TDLR CONTENT/STATE BOARD PREP Week 16- Finals

Evaluation methods	Lab: Rubrics (execute Practicals on maniquin heads) Test Administered using Blackboard.

Compatibility Report for Nail Tech syllabus.xls
Run on 1/12/2015 14:40

The following features in this workbook are not supported by earlier versions of Excel. These features may be lost or degraded when opening this workbook in an earlier version of Excel or if you save this workbook in an earlier file format.

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Version

Excel 97-2003

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Shelby Mazerolle
Office	Annex 1
Phone	903-782-0250
email	smazerolle@parisjc.edu

Course	CSME 2410
Title	Intermediate Haircutting & Related Theory

Description

Advanced concepts and practice of haircutting. Topics include utilizing scissors, razor, and/or clippers.

Textbooks

MindTap Online Learning Platform for Milady Standard Cosmetology (2016 edition)
Milady Standard Cosmetology Textbook
Texas Dept. of Licensing & Regulation Laws and Rule Book

Student Learning Outcomes (SLO)

Identify terminology and demonstrate workplace competencies related to advanced haircutting and finishing techniques.

Schedule

Week 1- Ch. 30, 31, 32
Week 2- Ch. 20 Chemical Texture Services
Week 3- Ch. 20 Chemical Texture Services
Week 4- Ch. 21 Haircoloring
Week 5- Ch. 21 Haircoloring
Week 6- Ch. 9 Nail Structure and Growth
Week 7- Ch. 10 Nail Disorders and Diseases
Week 8- Ch. 25 Manicuring
Week 9- Ch. 26 Pedicuring
Week 10- Ch. 27 Nail Tips and Wraps
Week 11-Ch. 28 Monomer Liquid & Polymer Nail Enhancements
Week 12-Ch. 29 Light Cured Gels
Week 13-Ch. 18 Braiding and Extentions
Week 14-Ch. 19 Wigs and Hair Additions
Week 15- Review Week, TDLR CONTENT/STATE BOARD PREP
Week 16- Finals

Evaluation methods	Students will be test with written and practical test. Rubric evaluation will be conducted for each chapter.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Shelby Mazerolle
Term	Spring	Office	Annex IV
Section	130	Phone	903-782-0250
		email	smazerolle@parisjc.edu

Course	CSME 2430
Title	Nail Enhancement

Description

A course in the theory, application, and related technology of nail enhancements.

Textbooks

Milady

Student Learning Outcomes (SLO)

Demonstrate product knowledge; apply nail enhancements; and practice competencies as related to the state licensing examination.

Schedule

Week 1- Ch. 30, 31, 32
Week 2- Ch. 20 Chemical Texture Services
Week 3- Ch. 20 Chemical Texture Services
Week 4- Ch. 21 Haircoloring
Week 5- Ch. 21 Haircoloring
Week 6- Ch. 9 Nail Structure and Growth
Week 7- Ch. 10 Nail Disorders and Diseases
Week 8- Ch. 25 Manicuring
Week 9- Ch. 26 Pedicuring
Week 10- Ch. 27 Nail Tips and Wraps
Week 11-Ch. 28 Monomer Liquid & Polymer Nail Enhancements
Week 12-Ch. 29 Light Cured Gels
Week 13-Ch. 18 Braiding and Extentions
Week 14-Ch. 19 Wigs and Hair Additions
Week 15- Review Week, TDLR CONTENT/STATE BOARD PREP
Week 16- Finals

Evaluation methods	Lab: Rubrics (execute Practicals on maniquin heads) Test Administered using Blackboard.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Shelby Mazerolle
Office	Annex IV
Phone	903-782-0250
email	smazerolle@parisjc.edu

Course	CSME 2439
Title	Advanced Hair Design

Description

Advanced concepts in the theory and practice of Hair design.

Textbooks

Milady

Student Learning Outcomes (SLO)

Identify terminology, demonstrate proper techniques related to hair design, and exibit workplace competencies.

Schedule

Week 1- Ch. 30, 31, 32
Week 2- Ch. 20 Chemical Texture Services
Week 3- Ch. 20 Chemical Texture Services
Week 4- Ch. 21 Haircoloring
Week 5- Ch. 21 Haircoloring
Week 6- Ch. 9 Nail Structure and Growth
Week 7- Ch. 10 Nail Disorders and Diseases
Week 8- Ch. 25 Manicuring
Week 9- Ch. 26 Pedicuring
Week 10- Ch. 27 Nail Tips and Wraps
Week 11-Ch. 28 Monomer Liquid & Polymer Nail Enhancements
Week 12-Ch. 29 Light Cured Gels
Week 13-Ch. 18 Braiding and Extentions
Week 14-Ch. 19 Wigs and Hair Additions
Week 15- Review Week, TDLR CONTENT/STATE BOARD PREP
Week 16- Finals

Evaluation methods	Lab: Rubrics (execute Practicals on maniquin heads. Test Administered using Blackboard.)

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 1305
Title	Technical Drafting

Description	An introduction to reading, interpreting, and developing technical drawings, including the principles of drafting and computer-aided design.
Textbooks	No text required
Student Learning Outcomes (SLO)	Read, interpret, and develop technical sketches and drawings, lettering techniques, annotations, scales, line types, line weights, geometric construction, orthographic projections, pictorial views, sectional views, dimension drawings, calculations, and measurements. Identify terminology and basic functions used with 2D and 3D computer-aided design software.
Schedule	Week 1-What is drafting and how is it used in industry? Week 2-Drafting tools Week 3-Lettering and Scales Week 4-Sketching Week 5-Projection Techniques Week 6-Orthographic Projection Week 7-Designing with CAD Week 8-Drawing Tools CAD Week9-Modify Tools CAD Week 10-Multi-views in CAD Week 11-Auxiliary views in CAD Week 12-Dimensioning and Annotations Week 13-Isometric Drawing Week 14-Sections Week 15-Working with and reading blueprints Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 1309
Title	Basic Computer-Aided Drafting

Description	An introduction to computer-aided drafting. Emphasis is placed on setup; creating and modifying geometry; storing and retrieving predefined shapes; placing, rotating, and scaling objects, adding text and dimensions, using layers, coordinate systems, and plot/print to scale.
Textbooks	No Book Required
Student Learning Outcomes (SLO)	Identify terminology and basic functions used with CAD software; use CAD hardware and software to create, organize, display, and plot/print working drawings; and use file management techniques.
Schedule	Week 1-Getting Started AutoCAD Overview Week 2-Basic Drawing Set-up Week 3-Draw Commands Week 4-Modify Commands Week 5-Utilities (Zoom, Pan, Undo, Redo) Week 6-Osnaps Week 7-Creating & Editing Text Week 8-Layers Week 9-Working with Grips Week 10-Inquiry Commands (Distance, Area) Week 11-Dimensioning Week 12-Annotations Week 13-Using Hatches Week 14-Creating & working with Blocks Week 15-Printing and Plotting Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 1325
Title	Blueprint Reading and Sketching

Description

An introduction to reading and interpreting working drawings for fabrication processes and associated trades. Use of sketching techniques to create pictorial and multiple-view drawings.

Textbooks

Print Reading for Industry, 10th Edition
By: Walter C. Brown, Ryan K. Brown
ISBN: 978-1-63126-051-3

Student Learning Outcomes (SLO)

Interpret working drawings including dimensions, notes, symbols, sections, and auxiliary views; and sketch pictorials and multi-view drawings.

Schedule

Week 1-Prints: the language of industry
Week 2-Line conventions and lettering
Week 3-Title blocks and parts lists
Week 4-Geometric terms and construction
Week 5-Multiview drawings
Week 6-Dimensioning
Week 7-Section views
Week 8-Auxiliary views
Week 9-Applied math & measurement tools
Week 10-Tolerancing
Week 11-Machine specifications and notes
Week 12-Drawing revision system
Week 13-Detail drawings
Week 14-Assembly drawings
Week 15-Review
Week 16-Finals

Evaluation methods

Grading Objectives: Assignments:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 1345
Title	Parametric Modeling and Design

Description	Parametric-based design software for 3D design and drafting.
Textbooks	Solidprofessor Online Training
Student Learning Outcomes (SLO)	Use parametric modeling techniques to create rendered assemblies, orthographic drawings, auxiliary views, and details from 3-dimensional models.
Schedule	Week 1-Intro to Parametric Design Week 2-Basic Model Set-up Week 3-Sketching and Draw Commands Week 4-Sketching and Modify Commands Week 5-Building models Week 6-Apply Features to models Week 7-Creating Assemblies Week 8-Creating Exploded Assemblies Week 9-Creating drawings from models Week 10-Dimension Tools Week 11-Creating detail and setion drawings Week 12-Adding annotations Week 13-Create 3D renderings Week 14-Create 3D animations Week 15-Printing and Plotting Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	530

Faculty	Chris Malone
Office	SSC Room 102
Phone	903-885-1232
email	cmalone@parisjc.edu

Course	DFTG 1345
Title	Parametric Modeling and Design

Description	Parametric-based design software for 3D design and drafting.
Textbooks	Solidprofessor Online Training
Student Learning Outcomes (SLO)	Use parametric modeling techniques to create rendered assemblies, orthographic drawings, auxiliary views, and details from 3-dimensional models.
Schedule	Week 1-Intro to Parametric Design Week 2-Basic Model Set-up Week 3-Sketching and Draw Commands Week 4-Sketching and Modify Commands Week 5-Building models Week 6-Apply Features to models Week 7-Creating Assemblies Week 8-Creating Exploded Assemblies Week 9-Creating drawings from models Week 10-Dimension Tools Week 11-Creating detail and setion drawings Week 12-Adding annotations Week 13-Create 3D renderings Week 14-Create 3D animations Week 15-Printing and Plotting Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	WTC - Room 1101
Section	130	Phone	903-782-0391
		email	cmalone@parisjc.edu

Course	DFTG 1358
Title	Electrical/Electronics Drafting

Description	Electrical and electronic drawings stressing modern representation used for block diagrams, schematic diagrams, logic diagrams, wiring/assembly drawings, printed circuit board layouts, motor control diagrams, power distribution diagrams, and electrical one-line diagrams.
Textbooks	No text required
Student Learning Outcomes (SLO)	Layout components and symbols, both electronic and electrical; apply basic math and the theory of electricity; utilize component identification including schematics, block, wiring, and logic; and perform diagram construction and drafting.
Schedule	Week 1-Introduction to Electrical/Electronic Drafting Week 2-Electrical Symbols and Wiring Representations Week 3-Electrical Plans in industry Week 4-Power Sources Week 5-Block Diagrams Week 6-Single Line Diagrams Week 7-Flow Diagrams Week 8-Decision Diagrams Week 9-Process Diagrams Week 10-Electronic Symbols, components, and references Week 11-Schematics Week 12-Schematics Cont. Week 13-Wiring Diagrams Week 14-Enclosure Drawings Week 15-Working with and reading electronic blueprints Week 16-Finals
Evaluation methods	Grading Objectives: Assignments:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	SSC Room 102
Section	530	Phone	903-885-1232
		email	cmalone@parisjc.edu

Course	DFTG 1358
Title	Electrical/Electronics Drafting

Description	Electrical and electronic drawings stressing modern representation used for block diagrams, schematic diagrams, logic diagrams, wiring/assembly drawings, printed circuit board layouts, motor control diagrams, power distribution diagrams, and electrical one-line diagrams.
Textbooks	No text required
Student Learning Outcomes (SLO)	Layout components and symbols, both electronic and electrical; apply basic math and the theory of electricity; utilize component identification including schematics, block, wiring, and logic; and perform diagram construction and drafting.
Schedule	Week 1-Introduction to Electrical/Electronic Drafting Week 2-Electrical Symbols and Wiring Representations Week 3-Electrical Plans in industry Week 4-Power Sources Week 5-Block Diagrams Week 6-Single Line Diagrams Week 7-Flow Diagrams Week 8-Decision Diagrams Week 9-Process Diagrams Week 10-Electronic Symbols, components, and references Week 11-Schematics Week 12-Schematics Cont. Week 13-Wiring Diagrams Week 14-Enclosure Drawings Week 15-Working with and reading electronic blueprints Week 16-Finals
Evaluation methods	Grading Objectives: Assignments:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 1381
Title	Cooperative Education - Drafting and Design Technology/Technician, General

Description

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience.

Textbooks

No Book Required

Student Learning Outcomes (SLO)

As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry; and will demonstrate legal and ethical behavior, safety practices, interpersonal

Schedule

Week 1-Students will engage in on the job training at a place of employment
Week 2-Students will engage in on the job training at a place of employment
Week 3-Students will engage in on the job training at a place of employment
Week 4-Students will engage in on the job training at a place of employment
Week 5-Students will engage in on the job training at a place of employment
Week 6-Students will engage in on the job training at a place of employment
Week 7-Students will engage in on the job training at a place of employment
Week 8-Students will engage in on the job training at a place of employment
Week 9-Students will engage in on the job training at a place of employment
Week 10-Students will engage in on the job training at a place of employment
Week 11-Students will engage in on the job training at a place of employment
Week 12-Students will engage in on the job training at a place of employment
Week 13-Students will engage in on the job training at a place of employment
Week 14-Students will engage in on the job training at a place of employment
Week 15-Students will engage in on the job training at a place of employment
Week 16-Student evaluations and projects

Evaluation methods

Grading Objectives: Evaluation:50%, Career Goals & Reflection Paper: 50% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 2302
Title	Machine Drafting

Description	Production of detail and assembly drawings of machines, threads, gears, utilizing tolerances, limit dimensioning and surface finishes.
Textbooks	Solidprofessor Online Training
Student Learning Outcomes (SLO)	Interpret terms used in tolerancing; identify dimensions of two mating parts; draw spur and/or bevel gears; draw details and assemblies; identify interference and clearance fits; identify types of threads forms; and interpret thread notes.
Schedule	Week 1-Intro to Mechanical Drawings Week 2-Mechanical Drawings in Industry Week 3-Detail Drawings Week 4-Assembly Drawings Week 5-Dimensioning and Tolerances Week 6-Titleblocks, Bill of materials, and Notes Week 7-Specifications, Threads, and Callouts Week 8-Fastners Week 9-Gears Week 10-Cams Week 11-Weldment drawings Week 12-Sheet metal bends Week 13-Working Drawings Week 14-Fabrication tools Week 15-Working with and reading blueprints Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	SSC Room 102
Section	530	Phone	903-885-1232
		email	cmalone@parisjc.edu

Course	DFTG 2302
Title	Machine Drafting

Description	Production of detail and assembly drawings of machines, threads, gears, utilizing tolerances, limit dimensioning and surface finishes.
Textbooks	Solidprofessor Online Training
Student Learning Outcomes (SLO)	Interpret terms used in tolerancing; identify dimensions of two mating parts; draw spur and/or bevel gears; draw details and assemblies; identify interference and clearance fits; identify types of threads forms; and interpret thread notes.
Schedule	Week 1-Intro to Mechanical Drawings Week 2-Mechanical Drawings in Industry Week 3-Detail Drawings Week 4-Assembly Drawings Week 5-Dimensioning and Tolerances Week 6-Titleblocks, Bill of materials, and Notes Week 7-Specifications, Threads, and Callouts Week 8-Fastners Week 9-Gears Week 10-Cams Week 11-Weldment drawings Week 12-Sheet metal bends Week 13-Working Drawings Week 14-Fabrication tools Week 15-Working with and reading blueprints Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 2312
Title	Technical Illustration and Presentation

Description	Study of pictorial drawings including isometrics, obliques, perspectives, charts, and graphs. Emphasis on rendering and using different media.
Textbooks	Solidprofessor Online Training
Student Learning Outcomes (SLO)	Identify the processes used in technical illustration and produce pictorial drawings for use in technical presentation.
Schedule	Week 1-Introduction to Technical Illustrations Week 2-Basic Drawing Set-up Week 3-Navigating in 3D Week 4-UCS Basics Week 5-3d Modeling tools Week 6-Creating Solid Models Week 7-Editing Solid Models Week 8-Using Solid Models to create technical drawings Week 9-Dimension 3D Models Week 10-Plotting 3D Week 11-Rendering Week 12-Animation in design Week 13-Presentations Week 14-Project (Create a full Illustrated Instruction Booklet) Week 15-Project (Create a full Illustrated Instruction Booklet) Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	SSC Room 102
Section	530	Phone	903-885-1232
		email	cmalone@parisjc.edu

Course	DFTG 2312
Title	Technical Illustration and Presentation

Description	Study of pictorial drawings including isometrics, obliques, perspectives, charts, and graphs. Emphasis on rendering and using different media.
Textbooks	Solidprofessor Online Training
Student Learning Outcomes (SLO)	Identify the processes used in technical illustration and produce pictorial drawings for use in technical presentation.
Schedule	Week 1-Introduction to Technical Illustrations Week 2-Basic Drawing Set-up Week 3-Navigating in 3D Week 4-UCS Basics Week 5-3d Modeling tools Week 6-Creating Solid Models Week 7-Editing Solid Models Week 8-Using Solid Models to create technical drawings Week 9-Dimension 3D Models Week 10-Plotting 3D Week 11-Rendering Week 12-Animation in design Week 13-Presentations Week 14-Project (Create a full Illustrated Instruction Booklet) Week 15-Project (Create a full Illustrated Instruction Booklet) Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	WTC - Room 1101
Section	200	Phone	903-782-0391
		email	cmalone@parisjc.edu

Course	DFTG 2319
Title	Intermediate Computer-Aided Drafting

Description	A continuation of practices and techniques used in basic computer-aided drafting including the development and use of prototype drawings, construction of pictorial drawings, extracting data, and basics of 3D.
Textbooks	No Book Required
Student Learning Outcomes (SLO)	Produce 2D and 3D drawings, pictorial drawings; use external referencing of multiple drawings to construct a composite drawing; and import and extract data utilizing attributes.
Schedule	Week 1-Advanced AutoCAD Commands Week 2-Using Design Center and Tool Palettes Week 3-Creating custom Tool Palettes Week 4-Creating & using Attributes Week 5-External Referencing Week 6-Parametric Design Week 7-Using Layouts Week 8-Basic Customization of AutoCAD Week 9-Basic 3D modeling Week 10-Wire frame models Week 11-Surface models Week 12-Solid models Week 13-Editing Surfaces Week 14-Rendering Week 15-Creating 2D Drawings from 3D Models Week 16-Finals
Evaluation methods	Grading Objectives: Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 2323
Title	Pipe Drafting

Description

A study of pipe fittings, symbols, specifications and their applications to a piping process system. Creation of symbols and their usage in flow diagrams, plans, elevations, and isometrics.

Textbooks

No Book Required

Student Learning Outcomes (SLO)

Create drawings of foundations, structural supports, and process equipment; identify symbols and research specifications; generate a bill of material list; use charts and standards; generate isometric drawings; and calculate measurements for pipe fittings.

Schedule

Week 1-Introduction to Pipe Drafting
Week 2-Pipe Standards and Dimensioning
Week 3-Types of Pipe
Week 4-Pipe Fittings
Week 5-Valves
Week 6-Pipe Instrumentation
Week 7-Pumps
Week 8-Tanks & Vessels
Week 9-Pipe Equipment
Week 10-Flow Diagrams
Week 11-Plan Views and Elevations
Week 12-Piping Isometrics
Week 13-Piping Isometrics (Cont.)
Week 14-Piping Spools
Week 15-Working with and reading piping blueprints

Evaluation methods

Grading Objectives: Assignments:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	530

Faculty	Chris Malone
Office	SSC Room 102
Phone	903-885-1232
email	cmalone@parisjc.edu

Course	DFTG 2323
Title	Pipe Drafting

Description

A study of pipe fittings, symbols, specifications and their applications to a piping process system. Creation of symbols and their usage in flow diagrams, plans, elevations, and isometrics.

Textbooks

No Book Required

Student Learning Outcomes (SLO)

Create drawings of foundations, structural supports, and process equipment; identify symbols and research specifications; generate a bill of material list; use charts and standards; generate isometric drawings; and calculate measurements for pipe fittings.

Schedule

Week 1-Introduction to Pipe Drafting
Week 2-Pipe Standards and Dimensioning
Week 3-Types of Pipe
Week 4-Pipe Fittings
Week 5-Valves
Week 6-Pipe Instrumentation
Week 7-Pumps
Week 8-Tanks & Vessels
Week 9-Pipe Equipment
Week 10-Flow Diagrams
Week 11-Plan Views and Elevations
Week 12-Piping Isometrics
Week 13-Piping Isometrics (Cont.)
Week 14-Piping Spools
Week 15-Working with and reading piping blueprints

Evaluation methods

Grading Objectives: Assignments:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	WTC - Room 1101
Section	130	Phone	903-782-0391
		email	cmalone@parisjc.edu

Course	DFTG 2332
Title	Advanced Computer-Aided Drafting

Description

This class is used to demonstrate and learn the application of advanced CAD techniques using a customized CAD system to create documents and/or solid models; and use OLE with external software. The class will explore the use of and history of rapid prototyping with the use of 3D Printers.

Textbooks

No text required

Student Learning Outcomes (SLO)

Students will Create 3d Models for use in rapid prototyping • Operate various types of 3D Printers and the software required to use them • Operate various software in the design of 3D models for prototyping

Schedule

Week 01 - Intro to Rapid Prototyping
Week 02 - History of 3D Printing
Week 03 - Types of Printers
Week 04 - Download and Scanning Models
Week 05 - Modeling Software
Week 06 - Modeling Software
Week 07 - Modeling Software
Week 08 - Modeling Software
Week 09 - Materials
Week 10 - Maintenance
Week 11 - Cleaning Models
Week 12 - Molds
Week 13 - Repairing Models
Week 14 - Fabrication tools
Week 15 - Operational Expenses
Week 16 - Finals

Evaluation methods

Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Chris Malone
Office	WTC - Room 1101
Phone	903-782-0391
email	cmalone@parisjc.edu

Course	DFTG 2338
Title	Final Project Advanced Drafting

Description	An advanced course in which students produce a comprehensive project from conception to conclusion.
Textbooks	No Book Required
Student Learning Outcomes (SLO)	Conceptualize, design and present a complete project/portfolio in a prescribed discipline. Integrate problem solving and related technologies to identify solutions; use discipline specific industry standards, and produce documentation.
Schedule	Week 1-Orientation Week 2-Cad operating systems & Drawing standards Week 3-Definition of product need Week 4-Product concept design and evaluation Week 5-Industrial research Week 6-Synthesis of employment research, application and portfolio Week 7-Design and workflow management Week 8-Prototype production Week 9-Prototype testing and evaluation Week 10-Prototype testing and evaluation Week 11-Production drawings and/or manuals Week 12-Production drawings and/or manuals Week 13-Production drawings and/or manuals Week 14-Production drawings and/or manuals Week 15-Quality assurance Week 16-Final product portfolio and presentation
Evaluation methods	Grading Objectives: Final Project: 100% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	530

Faculty	Chris Malone
Office	SSC Room 102
Phone	903-885-1232
email	cmalone@parisjc.edu

Course	DFTG 2338
Title	Final Project Advanced Drafting

Description	An advanced course in which students produce a comprehensive project from conception to conclusion.
Textbooks	No Book Required
Student Learning Outcomes (SLO)	Conceptualize, design and present a complete project/portfolio in a prescribed discipline. Integrate problem solving and related technologies to identify solutions; use discipline specific industry standards, and produce documentation.
Schedule	Week 1-Orientation Week 2-Cad operating systems & Drawing standards Week 3-Definition of product need Week 4-Product concept design and evaluation Week 5-Industrial research Week 6-Synthesis of employment research, application and portfolio Week 7-Design and workflow management Week 8-Prototype production Week 9-Prototype testing and evaluation Week 10-Prototype testing and evaluation Week 11-Production drawings and/or manuals Week 12-Production drawings and/or manuals Week 13-Production drawings and/or manuals Week 14-Production drawings and/or manuals Week 15-Quality assurance Week 16-Final product portfolio and presentation
Evaluation methods	Grading Objectives: Final Project: 100% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	WTC - Room 1101
Section	130	Phone	903-782-0391
		email	cmalone@parisjc.edu

Course	DFTG 2340
Title	Solid Modeling/Design

Description	A computer-aided modeling course. Development of three-dimensional drawings and models from engineering sketches and orthographic drawings and utilization of three-dimensional models in design work
Textbooks	Solidprofessor Video Training
Student Learning Outcomes (SLO)	Create three-dimensional solid model objects; and generate pictorial and orthographic drawings.
Schedule	Week 01-Intro to Solid modeling Week 02-Modeling in Industry Week 03-Advanced Parts Week 04-Creating Surface Models Week 05-Advanced Assemblies Week 06-Autocad to Solidworks Week 07-Types of models Week 08-Project Assignment Week 09-Project Assignment Week 10- Project Assignment Week 11- Project Assignment Week 12-CSWA Preperation Week 13- CSWA Preperation Week 14- CSWA Preperation Week 15- CSWA Preperation Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chris Malone
Term	Spring	Office	SSC Room 102
Section	530	Phone	903-885-1232
		email	cmalone@parisjc.edu

Course	DFTG 2340
Title	Solid Modeling/Design

Description	A computer-aided modeling course. Development of three-dimensional drawings and models from engineering sketches and orthographic drawings and utilization of three-dimensional models in design work
Textbooks	Solidprofessor Video Training
Student Learning Outcomes (SLO)	Create three-dimensional solid model objects; and generate pictorial and orthographic drawings.
Schedule	Week 01-Intro to Solid modeling Week 02-Modeling in Industry Week 03-Advanced Parts Week 04-Creating Surface Models Week 05-Advanced Assemblies Week 06-Autocad to Solidworks Week 07-Types of models Week 08-Project Assignment Week 09-Project Assignment Week 10- Project Assignment Week 11- Project Assignment Week 12-CSWA Preperation Week 13- CSWA Preperation Week 14- CSWA Preperation Week 15- CSWA Preperation Week 16-Finals
Evaluation methods	Grading Objectives:Projects:60%, Final Exam/Project: 40% of total grade

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Robyn Huizinga
Office	AD 159
Phone	903-782-0410
email	rhuizinga@parisjc.edu

Course	DRAM 1121
Title	Theatre Practicum II

Description

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in play productions.

Textbooks

Required Textbook(s) and Materials:

Textbook(S): This course uses OPEN SOURCE materials inside Blackboard and HANDS ON learning in the Ray E. Karrer Theatre

Student Learning Outcomes (SLO)

Course Goals and Objectives:

Foundational Component Area: Creative Arts
Courses in this category focus on the appreciation and analysis of creative artifacts and works of the

Schedule

Important Production Dates and Requirements
Spring 2022
This class meets on T/R throughout the semester, unless otherwise noted on the schedule. The dates below are final deadlines for major course projects and departmental productions. Daily participation is expected throughout the semester.

Lab Hours are to be completed outside of regular class meetings, work days, and strikes. Students are responsible for completing and recording lab hours. Students are encouraged to spread them out throughout the semester. There may not be any remaining laboratory projects if students wait until the last few weeks of the semester to complete lab hours.

*Note: This schedule is meant as a guide, and the actual dates and order of events are in no way fixed. The instructor reserves the right to change the dates and/or the order of events upon her choosing or as needed. This schedule applies to DRAM 1121, Spring 2022: Theatre Practicum. *

Spring Semester Work Days:
These Shining Lives February 25 9:00-5:00 Required

Evaluation methods	Course Requirements and Evaluation: Quarterly assessments will be completed by the instructor to ascertain students' development in the course learning outcomes based on performance in scheduled classes and lab hours. Assessments will be completed by the instructor at the completion of each production to ascertain students' application of skills and knowledge gained in the course. Students will also be graded based on successful completion of "work calls" and "strikes" for all semester productions. Students will complete a minimum of 10 lab hours outside of class time working on a technical aspect of all semester productions. Students who fail to complete 10 lab hours cannot pass the class. Quarterly Assessments 40% 10 Lab Hours (minimum) 10% Production Assessments 20%

Paris Junior College Syllabus

Year	2021-2022	Faculty	William Walker
Term	Spring	Office	MB 106
Section	100	Phone	903-782-0488
		email	wwalker@parisjc.edu

Course	DRAM 1310
Title	Theater Appreciation

Description

Survey of theater including its history, dramatic works, stage techniques, production procedures, and relation t
forms. Three credit hours.
Credits: 3.2.4
TSI Requirement: 350 M, 351 R, 340 W.

Textbooks

Mitchel, Charlie. Theatrical Worlds. (Included in the class in PDF format.)
Sophocles. Oedipus Rex. (Included in the class in PDF format.)
Miller, Arthur. The Crucible. (Included in the class in PDF format.)
Shakespeare, William. Macbeth. (Included in the class in PDF format.)

Student Learning Outcomes (SLO)

Outcomes (Core Curriculum-Level):
1.Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis evaluation and synth
information
2.Communication Skills – to include effective development, interpretation, and expression of ideas through wr

Schedule

Course Schedule/Calendar:

First Assignment due February 1, 2022 at 11:59 PM

MODULE 1 – Theatre and Its Beginnings (January 8-May 4)
PowerPoint
PowerPoint Quiz - Due by May 4 at 11:59 PM
Read Oedipus the King
Oedipus the King Quiz – Due by May 4 at 11:59 PM
MODULE 2 – Innovators Both on Stage and Off Stage (January 8-May 4)
PowerPoint
PowerPoint Quiz - Due by Due by May 4 at 11:59 PM
Read Macbeth
Macbeth Quiz - Due by Due by May 4 at 11:59 PM
Macbeth Discussion - Due by May 4 at 11:59 PM

MODULE 3 – American Theatre: The Good, The Bad, and the Ugly (January 8-May 4)

Evaluation methods	Course Requirements and Evaluation: Requirements: This course will require students to watch theatre, write objective reviews; complete quizzes and discussions b readings, watch a video, and write an essay, write and submit a short biography and photo, and take a final exa Timeliness of Assignments: All work will be completed and uploaded on time. Late work will be accepted at the instructor's discretion. Ex work will only be accepted with verifiable documented proof from a reputable source. (Example: In an emerge multiple days) Problems with Internet service providers, computers, or not backing up one's work will not be c acceptable. Become familiar with alternatives such as the public library, Internet cafés, or friends.

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Paris Junior College Syllabus

Year	2021-2022	Faculty	William Walker
Term	Spring	Office	MB 106
Section	101	Phone	903-782-0488
		email	wwalker@parisjc.edu

Course	DRAM 1310
Title	Theater Appreciation

Description

Survey of theater including its history, dramatic works, stage techniques, production procedures, and relation t
forms. Three credit hours.
Credits: 3.2.4
TSI Requirement: 350 M, 351 R, 340 W.

Textbooks

Mitchel, Charlie. Theatrical Worlds. (Included in the class in PDF format.)
Sophocles. Oedipus Rex. (Included in the class in PDF format.)
Miller, Arthur. The Crucible. (Included in the class in PDF format.)
Shakespeare, William. Macbeth. (Included in the class in PDF format.)

Student Learning Outcomes (SLO)

Outcomes (Core Curriculum-Level):
1.Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis evaluation and synth
information
2.Communication Skills – to include effective development, interpretation, and expression of ideas through wr

Schedule

Course Schedule/Calendar:

First Assignment due February 1, 2022 at 11:59 PM

MODULE 1 – Theatre and Its Beginnings (January 8-May 4)
PowerPoint
PowerPoint Quiz - Due by May 4 at 11:59 PM
Read Oedipus the King
Oedipus the King Quiz – Due by May 4 at 11:59 PM
MODULE 2 – Innovators Both on Stage and Off Stage (January 8-May 4)
PowerPoint
PowerPoint Quiz - Due by Due by May 4 at 11:59 PM
Read Macbeth
Macbeth Quiz - Due by Due by May 4 at 11:59 PM
Macbeth Discussion - Due by May 4 at 11:59 PM

MODULE 3 – American Theatre: The Good, The Bad, and the Ugly (January 8-May 4)

Evaluation methods	Course Requirements and Evaluation: Requirements: This course will require students to watch theatre, write objective reviews; complete quizzes and discussions b readings, watch a video, and write an essay, write and submit a short biography and photo, and take a final exa Timeliness of Assignments: All work will be completed and uploaded on time. Late work will be accepted at the instructor's discretion. Ex work will only be accepted with verifiable documented proof from a reputable source. (Example: In an emerge multiple days) Problems with Internet service providers, computers, or not backing up one's work will not be c acceptable. Become familiar with alternatives such as the public library, Internet cafés, or friends.

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Paris Junior College Syllabus

Year	2021-2022	Faculty	William Walker
Term	Spring	Office	MB 106
Section	165	Phone	903-782-0488
		email	wwalker@parisjc.edu

Course	DRAM 1310
Title	Theater Appreciation

Description

Survey of theater including its history, dramatic works, stage techniques, production procedures, and relation t
forms. Three credit hours.
Credits: 3.2.4
TSI Requirement: 350 M, 351 R, 340 W.

Textbooks

Mitchel, Charlie. Theatrical Worlds. (Included in the class in PDF format.)
Sophocles. Oedipus Rex. (Included in the class in PDF format.)
Shakespeare, William. Macbeth. (Included in the class in PDF format.)

Student Learning Outcomes (SLO)

Outcomes (Core Curriculum-Level):
1.Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis evaluation and synth
information
2.Communication Skills – to include effective development, interpretation, and expression of ideas through wr

Schedule

Important Dates:
March 21, 2022: First Day of Class
March 28, 2022: ORD
April 14, 2022: Last day to drop with a "W"
May 4, 2022 at 11:59 PM: All Assignments will close except for the final exam
May 5-11, 2022: Final Exams Open
May 12, 2022: Grades are due
May 13, 2022: Commencement

Course Schedule/Calendar:
First Assignment due March 25, 2022 at 11:59 PM
MODULE 1 – Theatre and Its Beginnings (March 21-May 4)
PowerPoint
PowerPoint Quiz - Due by May 4 at 11:59 PM
Read Oedipus the King
Oedipus the King Quiz – Due by May 4 at 11:59 PM
MODULE 2 – Innovators Both on Stage and Off Stage (March 21-May 4)

Evaluation methods	Course Requirements and Evaluation: Requirements: This course will require students to watch theatre, write objective reviews; complete quizzes and discussions b readings, watch a video, and write an essay, write and submit a short biography and photo, and take a final exa Timeliness of Assignments: All work will be completed and uploaded on time. Late work will be accepted at the instructor's discretion. Ex work will only be accepted with verifiable documented proof from a reputable source. (Example: In an emerge multiple days) Problems with Internet service providers, computers, or not backing up one's work will not be c acceptable. Become familiar with alternatives such as the public library, Internet cafés, or friends.

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Paris Junior College Syllabus

Year	2021-2022	Faculty	William Walker
Term	Spring	Office	MB 106
Section	200	Phone	903-782-0488
		email	wwalker@parisjc.edu

Course	DRAM 1310
Title	Theater Appreciation

Description

Survey of theater including its history, dramatic works, stage techniques, production procedures, and relation t
forms. Three credit hours.
Credits: 3.2.4
TSI Requirement: 350 M, 351 R, 340 W.

Textbooks

Mitchel, Charlie. Theatrical Worlds. (Included in the class in PDF format.)
Sophocles. Oedipus Rex. (Included in the class in PDF format.)
Miller, Arthur. The Crucible. (Included in the class in PDF format.)
Shakespeare, William. Macbeth. (Included in the class in PDF format.)

Student Learning Outcomes (SLO)

Outcomes (Core Curriculum-Level):
1.Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis evaluation and synth
information
2.Communication Skills – to include effective development, interpretation, and expression of ideas through wr

Schedule

Course Schedule/Calendar:

First Assignment due February 1, 2022 at 11:59 PM

MODULE 1 – Theatre and Its Beginnings (January 8-May 4)
PowerPoint
PowerPoint Quiz - Due by May 4 at 11:59 PM
Read Oedipus the King
Oedipus the King Quiz – Due by May 4 at 11:59 PM
MODULE 2 – Innovators Both on Stage and Off Stage (January 8-May 4)
PowerPoint
PowerPoint Quiz - Due by Due by May 4 at 11:59 PM
Read Macbeth
Macbeth Quiz - Due by Due by May 4 at 11:59 PM
Macbeth Discussion - Due by May 4 at 11:59 PM

MODULE 3 – American Theatre: The Good, The Bad, and the Ugly (January 8-May 4)

Evaluation methods	Course Requirements and Evaluation: Requirements: This course will require students to watch theatre, write objective reviews; complete quizzes and discussions b readings, watch a video, and write an essay, write and submit a short biography and photo, and take a final exa Timeliness of Assignments: All work will be completed and uploaded on time. Late work will be accepted at the instructor's discretion. Ex work will only be accepted with verifiable documented proof from a reputable source. (Example: In an emerge multiple days) Problems with Internet service providers, computers, or not backing up one's work will not be c acceptable. Become familiar with alternatives such as the public library, Internet cafés, or friends.

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Paris Junior College Syllabus

Year	2021-2022	Faculty	William Walker
Term	Spring	Office	MB 106
Section	300	Phone	903-782-0488
		email	wwalker@parisjc.edu

Course	DRAM 1310
Title	Theater Appreciation

Description	Survey of theater including its history, dramatic works, stage techniques, production procedures, and relation t forms. Three credit hours. Credits: 3.2.4 TSI Requirement: 350 M, 351 R, 340 W.
Textbooks	Mitchel, Charlie. Theatrical Worlds. (Included in the class in PDF format.) Sophocles. Oedipus Rex. (Included in the class in PDF format.) Miller, Arthur. The Crucible. (Included in the class in PDF format.) Shakespeare, William. Macbeth. (Included in the class in PDF format.)
Student Learning Outcomes (SLO)	Outcomes (Core Curriculum-Level): 1.Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis evaluation and synth information 2.Communication Skills – to include effective development, interpretation, and expression of ideas through wr
Schedule	Course Schedule/Calendar: First Assignment due February 1, 2022 at 11:59 PM MODULE 1 – Theatre and Its Beginnings (January 8-May 4) PowerPoint PowerPoint Quiz - Due by May 4 at 11:59 PM Read Oedipus the King Oedipus the King Quiz – Due by May 4 at 11:59 PM MODULE 2 – Innovators Both on Stage and Off Stage (January 8-May 4) PowerPoint PowerPoint Quiz - Due by Due by May 4 at 11:59 PM Read Macbeth Macbeth Quiz - Due by Due by May 4 at 11:59 PM Macbeth Discussion - Due by May 4 at 11:59 PM MODULE 3 – American Theatre: The Good, The Bad, and the Ugly (January 8-May 4)

Evaluation methods	Course Requirements and Evaluation: Requirements: This course will require students to watch theatre, write objective reviews; complete quizzes and discussions b readings, watch a video, and write an essay, write and submit a short biography and photo, and take a final exa Timeliness of Assignments: All work will be completed and uploaded on time. Late work will be accepted at the instructor's discretion. Ex work will only be accepted with verifiable documented proof from a reputable source. (Example: In an emerge multiple days) Problems with Internet service providers, computers, or not backing up one's work will not be c acceptable. Become familiar with alternatives such as the public library, Internet cafés, or friends.

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Robyn Huizinga
Office	AD 159
Phone	903-782-0410
email	rhuizinga@parisjc.edu

Course	DRAM 1322
Title	Stage Movement

Description

Course Description:
Principles, practices, and exercises in awareness, relaxation, freedom, flexibility, and expressiveness in the actor's physical instrument.

Credits: SCH = 3

Textbooks

Required Textbook(s) and Materials:

Textbook(s): This course uses OPEN SOURCE materials inside Blackboard and handouts distributed in class

Student Learning Outcomes (SLO)

Course Goals and Objectives:

Foundational Component Area: Creative Arts
Courses in this category focus on the appreciation and analysis of creative artifacts and works of the

Schedule

Course Schedule/Calendar:
This class meets every Tuesday and Thursday throughout the semester unless otherwise noted on the schedule. The dates below are final deadlines for major course assignments. Daily participation is expected throughout the semester.

*Note: This schedule is meant as a guide, and the actual dates and order of events are in no way fixed. The instructor reserves the right to change the dates and/or the order of events upon her choosing or as needed. This schedule applies to DRAM 1322, Spring 2022: Stage Movement. *

Important Days:
Dr. MLK, Jr. Holiday (no classes; all campuses closed) 01/17
First Class Meeting 01/18
UIL OAP Contest 03/08
Midterm Grades Submitted in MyPJC (by 9:00 AM) 03/11
Spring Beak (no classes; all campuses closed) 03/14-03/18
Last Day to Drop with a "W" 04/14
Final Grades Submitted in MyPJC (by 9:00 AM) 05/13

Evaluation methods	Course Requirements and Evaluation: During the course, students will complete four (4) major Performance Exams, one of which is a group project, one of which is a dyad-based project, and one of which is the Final Exam for the course. Students will also compose two play reports, two written performance critiques, and keep a journal with weekly responses to questions posted by the instructor in Blackboard. Finally, students will participate in daily classroom activities and exercises. □ *Please note: This is a percentage-based course, not a points-based course. Each component- Exams, Play Reports, Performance Critiques, Journal Entries, and Participation- makes up a percentage of the final course grade. Your grade is not complete until all components are graded. Some components are more heavily weighted than others. (Ex: Exam 1 comprises 10% of the course grade and Exam 4 comprises 15% of the course grade.) It is the student's responsibility to read and

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	William Walker
Office	MB 106
Phone	903-782-0488
email	wwalker@parisjc.edu

Course	DRAM 1342
Title	Costume Technology

Description

Principles and techniques of costume design and construction for theatrical productions. Three credit hours.
Credits: 3.2.4
TSI Requirement: 350 M, 351 R, 340 W.

Textbooks

All course textbooks are Open Source materials given out throughout the semester.

Student Learning Outcomes (SLO)

Foundational Component Area: Creative Arts
Student Learning Outcomes (Core Curriculum-Level):
1.Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis evaluation and synth
information

Schedule

Course Schedule/Calendar:

First Assignment due February 1, 2022 at 11:59 PM
Sewing Machine Test
Practical Build #1
Practical Build #2
Sewing Notebook

Evaluation methods	Course Requirements and Evaluation: Requirements: This course will require students to watch live theatre, write objective reviews; complete a practical sewing bui submit a short biography and photo, keep and maintain a sewing notebook, and know the parts of the sewing m how to thread one. Timeliness of Assignments: All work will be completed and uploaded on time. Late work will be accepted at the instructor's discretion. Ex work will only be accepted with verifiable documented proof from a reputable source. (Example: In an emerge multiple days) Problems with Internet service providers, computers, or not backing up one's work will not be c acceptable. Become familiar with alternatives such as the public library, Internet cafés, or friends. IF YOU ARE LATE FOR AN ASSIGNMENT THERE IS NO MAKEUP UNLESS IT IS DUE TO VERIFIA ILLNESS OR PERSONAL/FAMILY EMERGENCY.

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Paris Junior College Syllabus

Year	2021-2022	Faculty	William Walker
Term	Spring	Office	MB 106
Section	100	Phone	903-782-0488
		email	wwalker@parisjc.edu

Course	DRAM 2121
Title	Theater Practicum IV

Description

Practicum in theater open to all students with emphasis on technique and procedures with experience gained in productions.

Credits: SCH = 1

Textbooks

This course uses OPEN SOURCE materials inside Blackboard and HANDS ON learning in the Ray E. Karrer

Materials: Acceptable shop attire that is functional and safe, including:
oClose-toed shoes o Binding for long hair

Student Learning Outcomes (SLO)

Course Objectives
This course involves time spent working in the PJC scene shop, paint shop, lighting/sound shop, costume shop production office. Students will be given projects to complete while acquiring skills, knowledge, and an appre technical theatre and production.Students will improve collaboration and organizational skills while developin

Schedule

Timeliness of Assignments:
All work will be completed and uploaded on time. Late work will be accepted at the instructor's discretion. Ex work will only be accepted with verifiable documented proof from a reputable source. (Example: In an emerge multiple days) Problems with Internet service providers, computers, or not backing up one's work will not be c acceptable. Become familiar with alternatives such as the public library, Internet cafés, or friends.
IF YOU ARE LATE FOR AN ASSIGNMENT THERE IS NO MAKEUP UNLESS IT IS DUE TO VERIFIA ILLNESS OR PERSONAL/FAMILY EMERGENCY.
•Important Production Dates and Requirements
•Spring 2022
•This class meets on M/W throughout the semester, unless otherwise noted on the schedule. The dates below a deadlines for major course projects and departmental productions. Daily participation is expected throughout t
•
•Lab Hours are to be completed outside of regular class meetings, work days, and strikes. Students are respons completing and recording lab hours. Students are encouraged to spread them out throughout the semester. The any remaining laboratory projects if students wait until the last few weeks of the semester to complete lab hour
•
•*Note: This schedule is meant as a guide, and the actual dates and order of events are in no way fixed. The ins

Evaluation methods

Course Requirements and Evaluation:
Quarterly assessments will be completed by the instructor to ascertain students' development in the course lear based on performance in scheduled classes and lab hours. Assessments will be completed by the instructor at th of each production to ascertain students' application of skills and knowledge gained in the course. Students wil graded based on successful completion of "work calls" and "strikes" for all semester productions. Students wil minimum of 10 lab hours outside of class time working on a technical aspect of all semester productions. Stude complete 10 lab hours cannot pass the class.

Quarterly Assessments 40%
10 Lab Hours (minimum) 10%
Production Assessments 20%
Work Calls 15%

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Paris Junior College Syllabus

Year	2021-2022
Term	SP
Section	100

Faculty	Benjamin Burden
Office	MS 111E
Phone	903-782-0497
email	bburden@parisjc.edu

Course	ECON 2301
Title	Principles of Macroeconomics

Description

This course surveys the American economic system emphasizing the analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.
Online Reader: https://catalog.flatworldknowledge.com/books/30437/read

Student Learning Outcomes (SLO)

The primary objectives of economics courses at Paris Junior College are designed to maximize students' capacity to:
1. Explain the role of scarcity, specialization, opportunity cost, and cost/benefit analysis in economic decision-making.

Schedule

Tentative Schedule Spring 2022:
This schedule is only tentative. The instructor reserves the right to change dates and times of material covered and exams. Changes will be announced in class as the semester progresses. Students are responsible for making themselves aware of any deviations from the projected syllabus
Week 1 (Jan 18 – Jan 23):Chapter 1 {MLK Holiday Jan 17}
Week 2 (Jan 24 – Jan 30):Chapter 2
Week 3 (Jan 31 – Feb 6):Chapter 3
Week 4 (Feb 7 – Feb 13):Chapter 4
Week 5 (Feb 14 – Feb 20):Chapter 5, Exam 1{Ch's 1, 2, 3, 4}
Week 6 (Feb 21 – Feb 27):Chapter 6
Week 7 (Feb 28 – Mar 6):Chapter 7
Week 8 (Mar 7 – Mar 13):Chapter 8
Week 9 (Mar 14 – Mar 20):Spring Break
Week 10 (Mar 21 – Mar 27)Chapter 9, Exam 2{Ch's 5,6,7,8}
Week 11 (Mar 28 – Apr 3):Chapter 10
Week 12 (Apr 4 – Apr 10):Chapter 11
Week 13 (Apr 11 – Apr 17):Chapter 12, Exam 3{Ch's 9,10,11}

Evaluation methods	Grading Policy: Your grade will be determined by your average at the end of the semester. The grading scale will be as follows: 100% - 89.5%A 89.4% - 79.5%B 79.4% - 69.5%C 69.4% - 59.5%D Below 59.5%F Further, your course average will be determined by four exams (20% each) as well as numerous homework assignments and in class quizzes (20% total). There are no make-up homework assignments. If you miss an exam, it is your obligation to inform your instructor as soon as possible. You must have verifiable documentation (doctor's note, etc…) in order not to receive a

Paris Junior College Syllabus

Year	2021-2022
Term	SP
Section	101

Faculty	Benjamin Burden
Office	MS 111E
Phone	903-782-0497
email	bburden@parisjc.edu

Course	ECON 2301
Title	Principles of Macroeconomics

Description

This course surveys the American economic system emphasizing the analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.
Online Reader: https://catalog.flatworldknowledge.com/books/30437/read

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1. Explain the role of scarcity, specialization, opportunity cost, and cost/benefit analysis in economic decision-making.

Schedule

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Week 2 (Jan 24 – Jan 30):Chapter 2
Week 3 (Jan 31 – Feb 6):Chapter 3
Week 4 (Feb 7 – Feb 13):Chapter 4
Week 5 (Feb 14 – Feb 20):Chapter 5, Exam 1{Ch's 1, 2, 3, 4}
Week 6 (Feb 21 – Feb 27):Chapter 6
Week 7 (Feb 28 – Mar 6):Chapter 7
Week 8 (Mar 7 – Mar 13):Chapter 8
Week 9 (Mar 14 – Mar 20):Spring Break
Week 10 (Mar 21 – Mar 27)Chapter 9, Exam 2{Ch's 5,6,7,8}
Week 11 (Mar 28 – Apr 3):Chapter 10
Week 12 (Apr 4 – Apr 10):Chapter 11
Week 13 (Apr 11 – Apr 17):Chapter 12, Exam 3{Ch's 9,10,11}

Evaluation methods	Grading Policy: Your grade will be determined by your average at the end of the semester. The grading scale will be as follows: 100% - 89.5%A 89.4% - 79.5%B 79.4% - 69.5%C 69.4% - 59.5%D Below 59.5%F Further, your course average will be determined by four exams (20% each) as well as numerous homework assignments and in class quizzes (20% total). There are no make-up homework assignments. If you miss an exam, it is your obligation to inform your instructor as soon as possible. You must have verifiable documentation (doctor's note, etc…) in order not to receive a

Paris Junior College Syllabus

Year	2021-2022
Term	SP
Section	200

Faculty	Benjamin Burden
Office	MS 111E
Phone	903-782-0497
email	bburden@parisjc.edu

Course	ECON 2301
Title	Principles of Macroeconomics

Description

This course surveys the American economic system emphasizing the analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.
Online Reader: https://catalog.flatworldknowledge.com/books/30437/read

Student Learning Outcomes (SLO)

The primary objectives of economics courses at Paris Junior College are designed to maximize students' capacity to:
1. Explain the role of scarcity, specialization, opportunity cost, and cost/benefit analysis in economic decision-making.

Schedule

Tentative Schedule Spring 2022:
This schedule is only tentative. The instructor reserves the right to change dates and times of material covered and exams. Changes will be announced in class as the semester progresses. Students are responsible for making themselves aware of any deviations from the projected syllabus
Week 1 (Jan 18 – Jan 23):Chapter 1 {MLK Holiday Jan 17}
Week 2 (Jan 24 – Jan 30):Chapter 2
Week 3 (Jan 31 – Feb 6):Chapter 3
Week 4 (Feb 7 – Feb 13):Chapter 4
Week 5 (Feb 14 – Feb 20):Chapter 5, Exam 1{Ch's 1, 2, 3, 4}
Week 6 (Feb 21 – Feb 27):Chapter 6
Week 7 (Feb 28 – Mar 6):Chapter 7
Week 8 (Mar 7 – Mar 13):Chapter 8
Week 9 (Mar 14 – Mar 20):Spring Break
Week 10 (Mar 21 – Mar 27)Chapter 9, Exam 2{Ch's 5,6,7,8}
Week 11 (Mar 28 – Apr 3):Chapter 10
Week 12 (Apr 4 – Apr 10):Chapter 11
Week 13 (Apr 11 – Apr 17):Chapter 12, Exam 3{Ch's 9,10,11}

Evaluation methods	Grading Policy: Your grade will be determined by your average at the end of the semester. The grading scale will be as follows: 100% - 89.5%A 89.4% - 79.5%B 79.4% - 69.5%C 69.4% - 59.5%D Below 59.5%F Further, your course average will be determined by four exams (20% each) as well as numerous homework assignments and in class quizzes (20% total). There are no make-up homework assignments. If you miss an exam, it is your obligation to inform your instructor as soon as possible. You must have verifiable documentation (doctor's note, etc…) in order not to receive a

Paris Junior College Syllabus

Year	2021-2022
Term	SP
Section	300

Faculty	Benjamin Burden
Office	MS 111E
Phone	903-782-0497
email	bburden@parisjc.edu

Course	ECON 2301
Title	Principles of Macroeconomics

Description

This course surveys the American economic system emphasizing the analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.
Online Reader: https://catalog.flatworldknowledge.com/books/30437/read

Student Learning Outcomes (SLO)

The primary objectives of economics courses at Paris Junior College are designed to maximize students' capacity to:
1. Explain the role of scarcity, specialization, opportunity cost, and cost/benefit analysis in economic decision-making.

Schedule

Tentative Schedule Spring 2022:
This schedule is only tentative. The instructor reserves the right to change dates and times of material covered and exams. Changes will be announced in class as the semester progresses. Students are responsible for making themselves aware of any deviations from the projected syllabus
Week 1 (Jan 18 – Jan 23):Chapter 1 {MLK Holiday Jan 17}
Week 2 (Jan 24 – Jan 30):Chapter 2
Week 3 (Jan 31 – Feb 6):Chapter 3
Week 4 (Feb 7 – Feb 13):Chapter 4
Week 5 (Feb 14 – Feb 20):Chapter 5, Exam 1{Ch's 1, 2, 3, 4}
Week 6 (Feb 21 – Feb 27):Chapter 6
Week 7 (Feb 28 – Mar 6):Chapter 7
Week 8 (Mar 7 – Mar 13):Chapter 8
Week 9 (Mar 14 – Mar 20):Spring Break
Week 10 (Mar 21 – Mar 27)Chapter 9, Exam 2{Ch's 5,6,7,8}
Week 11 (Mar 28 – Apr 3):Chapter 10
Week 12 (Apr 4 – Apr 10):Chapter 11
Week 13 (Apr 11 – Apr 17):Chapter 12, Exam 3{Ch's 9,10,11}

Evaluation methods	Grading Policy: Your grade will be determined by your average at the end of the semester. The grading scale will be as follows: 100% - 89.5%A 89.4% - 79.5%B 79.4% - 69.5%C 69.4% - 59.5%D Below 59.5%F Further, your course average will be determined by four exams (20% each) as well as numerous homework assignments and in class quizzes (20% total). There are no make-up homework assignments. If you miss an exam, it is your obligation to inform your instructor as soon as possible. You must have verifiable documentation (doctor's note, etc…) in order not to receive a

Paris Junior College Syllabus

Year	2021-2022
Term	SP
Section	301

Faculty	Benjamin Burden
Office	MS 111E
Phone	903-782-0497
email	bburden@parisjc.edu

Course	ECON 2301
Title	Principles of Macroeconomics

Description

This course surveys the American economic system emphasizing the analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.
Online Reader: https://catalog.flatworldknowledge.com/books/30437/read

Student Learning Outcomes (SLO)

The primary objectives of economics courses at Paris Junior College are designed to maximize students' capacity to:
1. Explain the role of scarcity, specialization, opportunity cost, and cost/benefit analysis in economic decision-making.

Schedule

Tentative Schedule Spring 2022:
This schedule is only tentative. The instructor reserves the right to change dates and times of material covered and exams. Changes will be announced in class as the semester progresses. Students are responsible for making themselves aware of any deviations from the projected syllabus
Week 1 (Jan 18 – Jan 23):Chapter 1 {MLK Holiday Jan 17}
Week 2 (Jan 24 – Jan 30):Chapter 2
Week 3 (Jan 31 – Feb 6):Chapter 3
Week 4 (Feb 7 – Feb 13):Chapter 4
Week 5 (Feb 14 – Feb 20):Chapter 5, Exam 1{Ch's 1, 2, 3, 4}
Week 6 (Feb 21 – Feb 27):Chapter 6
Week 7 (Feb 28 – Mar 6):Chapter 7
Week 8 (Mar 7 – Mar 13):Chapter 8
Week 9 (Mar 14 – Mar 20):Spring Break
Week 10 (Mar 21 – Mar 27)Chapter 9, Exam 2{Ch's 5,6,7,8}
Week 11 (Mar 28 – Apr 3):Chapter 10
Week 12 (Apr 4 – Apr 10):Chapter 11
Week 13 (Apr 11 – Apr 17):Chapter 12, Exam 3{Ch's 9,10,11}

Evaluation methods	Grading Policy: Your grade will be determined by your average at the end of the semester. The grading scale will be as follows: 100% - 89.5%A 89.4% - 79.5%B 79.4% - 69.5%C 69.4% - 59.5%D Below 59.5%F Further, your course average will be determined by four exams (20% each) as well as numerous homework assignments and in class quizzes (20% total). There are no make-up homework assignments. If you miss an exam, it is your obligation to inform your instructor as soon as possible. You must have verifiable documentation (doctor's note, etc…) in order not to receive a

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	302

Faculty	Kara Booth
Office	virtual
Phone	virtual
email	kbooth@parisjc.edu

Course	ECON 2301-302
Title	Principles of Microeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.

Textbooks

Principles of Economics
FlatWorld Knowledge
By: Libby Rittenberg and Timothy Tregarthen
ISBN (Digital): 978-1-4533-8370-4

Student Learning Outcomes (SLO)

Course Goals and Objectives:
Upon successful completion of this course, students will:
1. Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Schedule

Course Schedule:
Week 1 Chapter 1Economics: The Study of Choice
Week 2 Chapter 2Confronting Scarcity: Choices in Production
Week 3Chapter 3Demand and Supply
Week 4Chapter 4Applications of Demand and Supply
Week 5Exam 1Chapters 1-4
Week 5Chapter 5Macroeconomics: The Big Picture
Week 6Chapter 6Measuring Total Output and Income
Week 7Chapter 7Aggregate Demand and Aggregate Supply
Week 8Exam 2Chapters 5-7
Week 8Chapter 8Economic Growth
Week 9Chapter 9The Nature and Creation of Money
Week 10Chapter 10Financial Markets and the Economy
Week 11Chapters 11 & 12 Monetary Policy, the Fed, Government and Fiscal Policy
Week 12 Exam 3Chapters 8-12
Week 12Chapter 13Consumption and the Aggregate Expenditures Model
Week 13Chapter 15Net Exports and International Finance

Evaluation methods	Final grades will be calculated according to the following criteria: 1.Weekly Quizzes 10% 2.Participation on Discussion Boards 10% 3.Unit #1 Exam 15% 4.Unit #2 Exam 15% 5.Unit #3 Exam 15% 6.Unit #4 Exam 15% 7.Research Project 20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	440

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	540

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	648

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Jeffrey C. Tarrant
Term	Spring 2022	Office	GC 207
Section	755	Phone	903.457.8720
		email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	805

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	825

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	860

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	861

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	870

Faculty	Jeffrey C. Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2301
Title	Principles of Macroeconomics

Description

An analysis of the economy as a whole including measurement and determination of Aggregate Demand and Aggregate Supply, national income, inflation, and unemployment. Other topics include international trade, economic growth, business cycles, and fiscal policy and monetary policy.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.
Prerequisite(s): None

Textbooks

Principles of Macroeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8370-4.

Student Learning Outcomes (SLO)

Course Outcomes:
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.

Define and measure national income and rates of unemployment and inflation.

Identify the phases of the business cycle and the problems caused by cyclical fluctuations in the market economy.

Define money and the money supply; describe the process of money creation by the banking system and the role of the central bank.

Construct the aggregate demand and aggregate supply model of the macro economy and use it to illustrate macroeconomic problems and potential monetary and fiscal policy solutions.

Explain the mechanics and institutions of international trade and their impact on the macro economy.

Define economic growth and identify sources of economic growth.

Program Outcomes:
Evaluate economic data.

Schedule	Week 1-Syllabus Economics: The Study of Choice Week 2-Confronting Scarcity: Choices in Production Week 3-Supply and Demand Applications of Supply and Demand Week 4-Exam 1 Week 5-Macroeconomics: The Big Picture Week 6-Measuring Total Output and Income Aggregate Demand and Aggregate Supply Week 7-Economic Growth Week 8-Exam 2 Week 9-The Nature and Creation of Money Week 10-Financial Markets and the Economy Week 11-Monetary Policy and the Fed Government and Fiscal Policy Week 12-Exam 3 Week 13-Consumption and the Aggregate Expenditures Model Investment and Economic Activity Week 14-Net Exports and International Finance Week 15-A Brief History of Macroeconomic Thought and Policy Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021-2022
Term	SP
Section	100

Faculty	Benjamin Burden
Office	MS 111E
Phone	903-782-0497
email	bburden@parisjc.edu

Course	ECON 2302
Title	Principles of Microeconomics

Description

This course surveys the American economic system emphasizing the impact of choices made by consumers and firms on the total level of economic activity. Introduces the fundamental economic principles underlying the economic problem; special emphasis on market economic analysis; determinants of policy; economic growth; microeconomic equilibrium, profit maximization. Specific topics are examined using basic methods of economics.

Textbooks

Principles of Microeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. June 2017. eISBN: 978-1-4533-8373-5.
Online Reader: https://catalog.flatworldknowledge.com/books/30438/read

Student Learning Outcomes (SLO)

The primary objectives of economics courses at Temple College are designed to maximize students' capacity to:
1. Explain the role of scarcity, specialization, opportunity cost, and cost/benefit analysis in economic decision-making.

Schedule

Tentative Schedule Spring 2022:
This schedule is only tentative. The instructor reserves the right to change dates and times of material covered and exams. Changes will be announced in class as the semester progresses. Students are responsible for making themselves aware of any deviations from the projected syllabus
Week 1 (Jan 18 – Jan 23):Chapter 1 {MLK Holiday Jan 17}
Week 2 (Jan 24 – Jan 30):Chapter 2
Week 3 (Jan 31 – Feb 6):Chapter 3
Week 4 (Feb 7 – Feb 13):Chapter 4
Week 5 (Feb 14 – Feb 20):Chapter 5, Exam 1{Ch's 1, 2, 3, 4}
Week 6 (Feb 21 – Feb 27):Chapter 6
Week 7 (Feb 28 – Mar 6):Chapter 7
Week 8 (Mar 7 – Mar 13):Chapter 8
Week 9 (Mar 14 – Mar 20):Spring Break
Week 10 (Mar 21 – Mar 27)Chapter 9, Exam 2{Ch's 5,6,7,8}
Week 11 (Mar 28 – Apr 3):Chapter 10
Week 12 (Apr 4 – Apr 10):Chapter 11
Week 13 (Apr 11 – Apr 17):Chapter 14, Exam 3{Ch's 9,10,11}

Evaluation methods	Grading Policy: Your grade will be determined by your average at the end of the semester. The grading scale will be as follows: 100% - 89.5%A 89.4% - 79.5%B 79.4% - 69.5%C 69.4% - 59.5%D Below 59.5%F Further, your course average will be determined by four exams (20% each) as well as numerous homework assignments and in class quizzes (20% total). There are no make-up homework assignments. If you miss an exam, it is your obligation to inform your instructor as soon as possible. You must have verifiable documentation (doctor's note, etc…) in order not to receive a

Paris Junior College Syllabus

Year	2021 - 2022
Term	Spring 2022
Section	200

Faculty	Jeffrey Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2302
Title	Principles of Microeconomics

Description

Analysis of the behavior of individual economic agents, including consumer behavior and demand, producer behavior and supply, price and output decisions by firms under various market structures, factor markets, market failures, and international trade.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.

Textbooks

Principles of Microeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. May 2017. eISBN: 978-1-4533-8373-5.

Student Learning Outcomes (SLO)

Course Outcomes
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.
Summarize the law of diminishing marginal utility; describe the process of utility maximization.

Calculate supply and demand elasticities, identify the determinants of price elasticity of demand and supply, and demonstrate the relationship between elasticity and total revenue.

Describe the production function and the Law of Diminishing Marginal Productivity; calculate and graph short-run and long-run costs of production.

Identify the four market structures by characteristics; calculate and graph the profit maximizing price and quantity in the output markets by use of marginal analysis.

Determine the profit maximizing price and quantity of resources in factor markets under perfect and imperfect competition by use of marginal analysis.

Describe governmental efforts to address market failure such as monopoly power, externalities, and public goods.

Identify the benefits of free trade using the concept of comparative advantage.

Program Outcomes:
Evaluate economic data.
Apply economic reasoning to analysis of current events.Demonstrate an understanding of economic

Schedule	Week 1-Syllabus Week 2-Supply and Demand Applications of Supply and Demand Week 3-Elasticity: A Measure of Response Markets, Maximizers, and Efficiency Week 4-Exam 1 Week 5-The Analysis of Consumer Choice Week 6-Production and Cost Week 7-Competitive Markets for Goods and Services Monopoly Week 8-Exam 2 Week 9-The World of Imperfect Competition Wages and Employment in Perfect Competition Week 10-Interest Rates and the Markets for Capital and Natural Resources Week 11-Imperfectly Competitive Markets for Factors of Production Week 12-Exam 3 Week 13-Public Finance and Public Choice Antitrust Policy and Business Regulation Week 14-The Economics of the Environment Week 15-Inequality, Poverty, and Discrimination Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021 - 2022
Term	Spring 2022
Section	440

Faculty	Jeffrey Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2302
Title	Principles of Microeconomics

Description

Analysis of the behavior of individual economic agents, including consumer behavior and demand, producer behavior and supply, price and output decisions by firms under various market structures, factor markets, market failures, and international trade.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.

Textbooks

Principles of Microeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. May 2017. eISBN: 978-1-4533-8373-5.

Student Learning Outcomes (SLO)

Course Outcomes
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.
Summarize the law of diminishing marginal utility; describe the process of utility maximization.

Calculate supply and demand elasticities, identify the determinants of price elasticity of demand and supply, and demonstrate the relationship between elasticity and total revenue.

Describe the production function and the Law of Diminishing Marginal Productivity; calculate and graph short-run and long-run costs of production.

Identify the four market structures by characteristics; calculate and graph the profit maximizing price and quantity in the output markets by use of marginal analysis.

Determine the profit maximizing price and quantity of resources in factor markets under perfect and imperfect competition by use of marginal analysis.

Describe governmental efforts to address market failure such as monopoly power, externalities, and public goods.

Identify the benefits of free trade using the concept of comparative advantage.

Program Outcomes:
Evaluate economic data.
Apply economic reasoning to analysis of current events.Demonstrate an understanding of economic

Schedule	Week 1-Syllabus Week 2-Supply and Demand Applications of Supply and Demand Week 3-Elasticity: A Measure of Response Markets, Maximizers, and Efficiency Week 4-Exam 1 Week 5-The Analysis of Consumer Choice Week 6-Production and Cost Week 7-Competitive Markets for Goods and Services Monopoly Week 8-Exam 2 Week 9-The World of Imperfect Competition Wages and Employment in Perfect Competition Week 10-Interest Rates and the Markets for Capital and Natural Resources Week 11-Imperfectly Competitive Markets for Factors of Production Week 12-Exam 3 Week 13-Public Finance and Public Choice Antitrust Policy and Business Regulation Week 14-The Economics of the Environment Week 15-Inequality, Poverty, and Discrimination Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2021 - 2022
Term	Spring 2022
Section	540

Faculty	Jeffrey Tarrant
Office	GC 207
Phone	903.457.8720
email	jtarrant@parisjc.edu

Course	Econ 2302
Title	Principles of Microeconomics

Description

Analysis of the behavior of individual economic agents, including consumer behavior and demand, producer behavior and supply, price and output decisions by firms under various market structures, factor markets, market failures, and international trade.
Credits: 3 SCH = 3 lecture and 0 laboratory hours per week, from approved course list
TSI Requirement: xxx M, xxx R, xxx W.

Textbooks

Principles of Microeconomics, v3.0. Libby Rittenberg, Timothy Tregarthen. FlatWorld Knowledge. May 2017. eISBN: 978-1-4533-8373-5.

Student Learning Outcomes (SLO)

Course Outcomes
Explain the role of scarcity, specialization, opportunity cost and cost/benefit analysis in economic decision-making.

Identify the determinants of supply and demand; demonstrate the impact of shifts in both market supply and demand curves on equilibrium price and output.
Summarize the law of diminishing marginal utility; describe the process of utility maximization.

Calculate supply and demand elasticities, identify the determinants of price elasticity of demand and supply, and demonstrate the relationship between elasticity and total revenue.

Describe the production function and the Law of Diminishing Marginal Productivity; calculate and graph short-run and long-run costs of production.

Identify the four market structures by characteristics; calculate and graph the profit maximizing price and quantity in the output markets by use of marginal analysis.

Determine the profit maximizing price and quantity of resources in factor markets under perfect and imperfect competition by use of marginal analysis.

Describe governmental efforts to address market failure such as monopoly power, externalities, and public goods.

Identify the benefits of free trade using the concept of comparative advantage.

Program Outcomes:
Evaluate economic data.
Apply economic reasoning to analysis of current events.Demonstrate an understanding of economic

Schedule	Week 1-Syllabus Week 2-Supply and Demand Applications of Supply and Demand Week 3-Elasticity: A Measure of Response Markets, Maximizers, and Efficiency Week 4-Exam 1 Week 5-The Analysis of Consumer Choice Week 6-Production and Cost Week 7-Competitive Markets for Goods and Services Monopoly Week 8-Exam 2 Week 9-The World of Imperfect Competition Wages and Employment in Perfect Competition Week 10-Interest Rates and the Markets for Capital and Natural Resources Week 11-Imperfectly Competitive Markets for Factors of Production Week 12-Exam 3 Week 13-Public Finance and Public Choice Antitrust Policy and Business Regulation Week 14-The Economics of the Environment Week 15-Inequality, Poverty, and Discrimination Week 16-Comprehensive Final Exam
Evaluation methods	Letter grades will be assigned on the following scale: 90% - 100% = A 80% - 89% = B 70% - 79% = C 60% - 69% = D 0 - 59% = F Exams=50% Activities=50%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	250

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1100
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	265

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1100
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	150

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	151

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	250

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	265

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	300

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	450

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	451

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	550

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	900

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	EDUC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022	Faculty	Mr. Daron Bilyeu, M. Ed
Term	Spring	Office	online
Section	200	Phone	
		email	dbilyeu@parisjc.edu

Course	EDUC 1301
Title	Introduction to the Teaching Profession

Description	An enriched, integrated pre-service course and content experience that provides active recuitment and insititutional support of students interested in a teaching career, especially in high need fields. The course provides students with opportunities to participate in early field observations at all levels of PK-12 schools with varied and diverse student populations and provides students with support from college and school faculty, preferably in small cohort groups for the purpose of introduction to
Textbooks	Teachers, Schools, and Society: A Brief Introduction to Education, 6th edition, by David Sadker, Karen Zittleman, and Melissa Koch, ISBN 9781260804287
Student Learning Outcomes (SLO)	1. Identify current issues influencing the field of education and teacher professional development. 2. Analyze the culture of schooling and classrooms from the perspectives of language, gender, socioeconomic, ethnic, and disability-based academic diversity and equity. 3. Provide examples from classroom observations and course activities that demonstrate understanding of educational
Schedule	Week 1-Complete Early Field Experience Paperwork Week 2- Becoming a Teacher - State Standards Week 3-Human Development and How Learning Occurs Week 4- Multiculturalism and Diverse Students Week 5-Financing and Governing America's Schools Week 6- Parental and Family Involvement Week 7- Philosopy of Education Week 8- Curriculum, Standards, and Testing Week 9- Bloom, Maslow, and Effective Communication Week 10- Teaching Presentations Week 11-History of Education in America Week 12- Rules, Rituals, Routines, and Technology for an Effective Classroom Week 13- Educator's Code of Ethics Week 14- Reflective Teaching Week 15- Final Exam Week 16- Professional Portfolio

Evaluation methods	Tests and Quizzes 33%, Weekly Writing and Assignments 27% Field Observation Hours and Reflection 30% Electronic Portfolio 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Bobby Fields
Office	WTC 1111
Phone	903-728-0722
email	bfields@parisjc.edu

Course	ELMT 1380
Title	Cooperative Education - Mechatronics

Description

Career related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component.

Textbooks

No textbook required

Student Learning Outcomes (SLO)

Varies with student's job.

Schedule

Time and date TBA
Week 1- Work
Week 2- Work
Week 3- Work
Week 4- Work
Week 5- Work
Week 6- Work
Week 7- Work
Week 8- Work
Week 9- Work
Week 10- Work
Week 11- Work
Week 12- Work
Week 13- Completion of assignments and work
Week 14- Completion af assignments and work
Week 15- Completion of assignments and work
Week 16- Completion of assignments and work

Evaluation methods	The student will receive an A in the course if they complete all requirements of the course and complete all paperwork by week 13, a B by week 14, a C by week 15, and will fail the course if all work is not completed by week 15.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	01

Faculty	Russell Dieterich
Office	WTC-1102
Phone	903-784-0720
email	rdieterich@parisjc.edu

Course	ELPT 1345
Title	Commercial Wiring

Description

Commercial wiring methods. Includes overcuffent protection,raceway panel board installation, proper grounding techniques,and safety procedures.

Textbooks

Practical Electrical Wiring (22nd Edition)
Frederic P. Hartwell , Herbert P. Richter

Student Learning Outcomes (SLO)

Interpret electrical blueprints/drawings;compute the circuit size and overcurent protection needed for the installation of branch circuits,feeders,and service entrance conductors;explain the proper installation of wiring devices according to the National Electrical Code (NEC) and local electrical codes; demonstrate grounding methods; identify commercial wiring methods including conduit bending;and demonstrate proper safety procedures

Schedule

Course Schedule

Week	Topic	
1,2,3,4,5	Ch 20	Wiring for multiple circuits and specialized loads
6,7,8	Ch 24	Manufactured homes,recreational vehicles,& parks
9		Spring Break
10,11,12	Ch 25	Wiring apartment buildings
13,14,15	Ch 31	Wiring specific locations and occupancies Review
16		Review
17		Final Exam

Evaluation methods

Testing, 50%
Attendance, 50%
Late or Leave Early

5 min	-1 point
6 min to 20 min	-10 points
21 min to 30 min	-20 points
31 min to 45 min	-30 points
over 45 min	- 100 points

Paris Junior College Syllabus

Year	2021-2022	Faculty	Russell Dieterich
Term	Spring	Office	WTC-1102
Section	01	Phone	903-784-0720
		email	rdieterich@parisjc.edu

Course ELPT 1357

Title Industrial Wiring

Description

Wiring methods used for industrial installations. Includes motor circuits,raceway and bus way installations,proper grounding techniques, and associated safety procedures.

Textbooks

Practical Electrical Wiring (22nd Edition)
Frederic P. Hartwell , Herbert P. Richter

Student Learning Outcomes (SLO)

Interpret electrical blueprints/drawings;compute the circuit size and overcurent protection needed for the installation of branch circuits,feeders,and service entrance conductors;explain the proper installation of wiring devices according to the National Electrical Code (NEC) and local electrical codes; demonstrate grounding methods; identify industrial wiring methods including conduit bending;and demonstrate proper safety procedures

Schedule

Course Schedule

Week	Topic	
1,2,3,4	Ch 26	Sizing conductors for all load conditions
5,6,7,8	Ch 27	Nonresidential wiring methods and materials
9		Spring Break
10,11,12	Ch 28	Planning nonresidential installations
13,14,15	Ch 29	Nonresidential lighting
16		Review
17		Final Exam

Evaluation methods

Testing, 50%
Attendance, 50%
Late or Leave Early

5 min	-1 point
6 min to 20 min	-10 points
21 min to 30 min	-20 points
31 min to 45 min	-30 points
over 45 min	- 100 points

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	01

Faculty	Russell Dieterich
Office	WTC-1102
Phone	903-784-0720
email	rdieterich@parisjc.edu

Course	ELPT 2305
Title	Motors and Transformers

Description

Operation of single- and three-phase motors and transformers. Includes transformer banking, power factor correction, and protective devices.

Textbooks

Practical Electrical Wiring (22nd Edition)
Frederic P. Hartwell , Herbert P. Richter

Student Learning Outcomes (SLO)

Match the type of single-phase motor with its principles of operation; compare the operating characteristics of the three types of three-phase motors; explain the advantages of Wye and Delta connections in motor and transit applications; size overcurrent, short circuit, and ground fault protective devices; and utilize nameplate information.

Schedule

Course Schedule

Week	Topic	
1,2,3,4	Ch 3	AC and DC, Power Factor; Transformers
5,6,7,8	Ch 15	Residential and Farm Motors
9		Spring Break
10,11,12	Ch 23	On-site Engine Power Generation and Supply of Premises Wiring
13,14,15	Ch 30	Industrial and Commercial Motor Applications
16	Review	
17	Final Exam	

Evaluation methods

Testing, 50%
Attendance, 50%
Late or Leave Early

5 min	-1 point
6 min to 20 min	-10 points
21 min to 30 min	-20 points
31 min to 45 min	-30 points
over 45 min	- 100 points

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	.100

Faculty	Jeff Frankland
Office	WTC 1111
Phone	903-782-0726
email	jfrankland@parisjc.edu

Course	ELPT 2355
Title	Programmable Logic Controllers II

Description

Advanced concepts in programmable logic controllers and their application and interfacing with industrial controls.

Textbooks

Online Subscription to Learnamatrol.com sold in 4, 6, and 12 month durations from the Paris Junior College Bookstore. Minimum 4 month subscription required for this class

Student Learning Outcomes (SLO)

Ability to effectively troubleshoot advanced manufacturing processes; explain digital/analog devices used with PLC's; apply advanced programming techniques; execute and evaluate control system operation; and implement and utilize interfacing and networking schemes.

Schedule

Week 1 – Introduction, Handouts, Policies and Procedures
Week 2 – Module 1 & 2: Intro to Mechatronics; Machine Operator Functions
Week 3 – Module 3 & 4: Pneumatic/Electrical Pick & Place
Week 4 – Module 5 & 6: Pick & Place Operation/Sequencing
Week 5 – Module 7 & 8: Gauging Station Operation/Actuator Adjustment
Week 6 – Module 9: Gauging Module & Station Sequencing
Week 7 – Module 10 & 11: Indexing Station Operation/Stepper Motor Programming
Week 8 – Module 12: Indexing Module & Station Sequencing
Week 9 – Module 13 & 14: Sorting & Queuing Operation/Sequencing
Week 10 – Module 15: Servo Robotic Assembly Operation
Week 11 – Module 16: Servo Robotic Assembly Sequencing
Week 12 – Module 17 & 18: Torqueing Station Operation/Sequencing
Week 13 – Module 19: Parts Storage Station Operation
Week 14 – Module 20: Parts Storage Station and Module Sequencing
Week 15 – Flex Week.
Week 16 – Finals

Evaluation methods	Grading: 40% : Quizzes 60% : Hands on Skill Assessments	A grade of “D” or below is failing 90 –100 is an “A” 80 – 89 is a “B” 70 – 79 is a “C”

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	James Smith
Office	WTC 1014
Phone	903-782-0750
email	jamessmith@parisjc.edu

Course	EMSP 1160
Title	Clinical - Emergency Medical Technology/Technician

Description

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is proviced by the clinical professional.

Textbooks

None required

Student Learning Outcomes (SLO)

Upon completion of the program, the graduate will:

- Demonstrate competency and the knowledge to recognize and care for a medical emergency.
- Demonstrate competency and the knowledge to recognize and care for a trauma emergency.
- Demonstrate competency to function as an entry-level pre-hospital provider at the EMT level.

Schedule

Week 1-16: Students participate weekly in the following areas:
Hospitals - 2 hours
Emergency Medical Services - 4 hours

Evaluation methods

Required competencies are recorded and tracked for each student.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	James Smith
Office	WTC 1014
Phone	903-782-0750
email	jamessmith@parisjc.edu

Course	EMSP 1160
Title	Clinical - Emergency Medical Technology/Technician

Description

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is proviced by the clinical professional.

Textbooks

None required

Student Learning Outcomes (SLO)

Upon completion of the program, the graduate will:

- Demonstrate competency and the knowledge to recognize and care for a medical emergency.
- Demonstrate competency and the knowledge to recognize and care for a trauma emergency.
- Demonstrate competency to function as an entry-level pre-hospital provider at the EMT level.

Schedule

Week 1-16: Students participate weekly in the following areas:
Hospitals - 2 hours
Emergency Medical Services - 4 hours

Evaluation methods

Required competencies are recorded and tracked for each student.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Heath Thomas
Term	Spring	Office	WTC 1012
Section	100	Phone	903-782-0735
		email	hthomas@parisjc.edu

Course	EMSP 1162
Title	Clinical - Emergency Medical Technology/Technician

Description	A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is proviced by the clinical professional.
Textbooks	None needed FISDAP® Access Required
Student Learning Outcomes (SLO)	Upon completion of the program, the graduate will: Demonstrate competency and the knowledge to recognize and care for a medical emergency. Demonstrate competency and the knowledge to recognize and care for a trauma emergency. Demonstrate competency of medication administration. As outlined in the learning plan, the student will apply the theory, concepts and skills involving
Schedule	Week 1-16: Students participate weekly in the following areas: Hospitals - 2 hours Emergency Medical Services - 4 hours
Evaluation methods	Required competencis are recorded and tracked for each student.

Paris Junior College Syllabus

Year	2021-22	Faculty	Heath Thomas
Term	Spring	Office	WTC 1012
Section	100	Phone	903-782-0735
		email	hthomas@parisjc.edu

Course	EMSP 1355
Title	Trauma Management

Description	A detailed study of the knowledge and skills necessary to reach competence in the assessment and management of patients with traumatic injuries.
Textbooks	Nancy Caroline's Emergency Care in the Streets eigth Edition, ISBN#9781284168884 Pre-Hospital Life Support 9th Edition, ISBN 978-1-284-17147-1 -or- Ebook ISBN 978-1-284-17142-6
Student Learning Outcomes (SLO)	1. Upon completion of the program, the graduate will demonstrate competency and the knowledge to recognize and care for a medical emergency. 2. Upon completion of the program, the graduate will demonstrate competency and the knowledge to recognize and care for a trauma emergency. 3. Upon completion of the program, the graduate will demonstrate competency and the knowledge to recognize and care for patients in special populations. (OB, Pediatric, Geriatric, and Patients with special needs)
Schedule	Week 1-5: *Content covered in this course is as follows: Week 1* Trauma Systems, MOI, Hemorrhage and Shock, Week 2* Soft Tissue Trauma & Musculoskeletal, Burns, Week 3* Head and Face Trauma and Spinal Trauma, Week 4* Thoracic Trauma and Abdominal Trauma Week 5* International Trauma Life Support and Final Exam *Scheduling of Content and Exams vary throughout the Spring semester
Evaluation methods	Exams - 50% Homework and Quizzes - 25% Attendance - 25%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	James Smith
Office	WTC 1014
Phone	903-782-0750
email	jamessmith@parisjc.edu

Course	EMSP 1501
Title	Emergency Medical Technician - Basic

Description

Preparation for certification as an Emergency Medical Technician (EMT) - Basic. Includes all the skills necessary to provide emergency medical care at a basic life support level with an emergency service or other specialized services.

Textbooks

EMERG CARE & TRANS OF SICK INJ 11E W/Premier ACCESS
ISBN#9781284110524 has premier access with a physical textbook
ISBN#9781284110531 has premier access with a digital text.

Student Learning Outcomes (SLO)

Upon completion of the program, the graduate will be able to:

1.Examine and assess the complexity and condition level of the patient as well as the extent of injuries to determine the need for and provide the appropriate basic emergency medical care based on the findings.
2.Ability to conduct oneself in an ethical and professional manner demonstrating proficiency in interpersonal relations and communications.
3.Demonstrate competency as an entry-level EMT-Basic in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains

Schedule

Week 1: Orientation, Introduction to EMS, Well-Being of EMT, Medical Legal
Week 2: The Human Body
Week 3: Lifting & Moving Patients, Airway Lecture Groups, Baseline Vital Signs
Week 4: Practical Mechanical Aids to Breathing, Vital Signs/ Sample History
Skill practice
Week 5: Skills Evaluation, Mechanical Aids to Breathing, Vital Signs
Week 6: Patient Assessment, Practical Lab, Patient Assessment
Week 7: Documentation, Communications
Week 8: General Pharmacology, Respiratory Emergencies,
Cardiovascular Emergencies
Week 9: Diabetic Emergencies, Altered Level of Consciousness,
Allergies/Poisonings/Overdose
Week 10: Practical Lab, Medications Administration, AED
Week 11: Obstetrics, Gynecological Emergencies, Behavioral Emergencies,
Environmental Emergencies
Week 12: Bleeding & Shock, Soft Tissues Injuries, Musculoskeletal Injuries
Head & Spinal Injuries, Infants & Children
Week 13: EMS Operations, Weapons of Mass Destruction, MCI/ICS, HazMat Awareness
Week 14: Practical Lab, Bandaging, Splinting, Traction Splint, Spinal Immobilization
Week 15: Skills Evaluation, Bandaging, Splinting, Traction Splint, Spinal Immobilization
Week 16: Final Exam

Evaluation methods	Exams - 60% Homework and Quizzes - 20% Assignments - 20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	430

Faculty	James Smith
Office	WTC 1014
Phone	903-782-0750
email	jamessmith@parisjc.edu

Course	EMSP 1501
Title	Emergency Medical Technician - Basic

Description

Preparation for certification as an Emergency Medical Technician (EMT) - Basic. Includes all the skills necessary to provide emergency medical care at a basic life support level with an emergency service or other specialized services.

Textbooks

EMERG CARE & TRANS OF SICK INJ 11E W/Premier ACCESS
ISBN#9781284110524 has premier access with a physical textbook
ISBN#9781284110531 has premier access with a digital text.

Student Learning Outcomes (SLO)

Upon completion of the program, the graduate will be able to:

1.Examine and assess the complexity and condition level of the patient as well as the extent of injuries to determine the need for and provide the appropriate basic emergency medical care based on the findings.
2.Ability to conduct oneself in an ethical and professional manner demonstrating proficiency in interpersonal relations and communications.
3.Demonstrate competency as an entry-level EMT-Basic in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.

Schedule

Week 1: Orientation, Introduction to EMS, Well-Being of EMT, Medical Legal
Week 2: The Human Body
Week 3: Lifting & Moving Patients, Airway Lecture Groups, Baseline Vital Signs
Week 4: Practical Mechanical Aids to Breathing, Vital Signs/ Sample History
Skill practice
Week 5: Skills Evaluation, Mechanical Aids to Breathing, Vital Signs
Week 6: Patient Assessment, Practical Lab, Patient Assessment
Week 7: Documentation, Communications
Week 8: General Pharmacology, Respiratory Emergencies,
Cardiovascular Emergencies
Week 9: Diabetic Emergencies, Altered Level of Consciousness,
Allergies/Poisonings/Overdose
Week 10: Practical Lab, Medications Administration, AED
Week 11: Obstetrics, Gynecological Emergencies, Behavioral Emergencies,
Environmental Emergencies
Week 12: Bleeding & Shock, Soft Tissues Injuries, Musculoskeletal Injuries
Head & Spinal Injuries, Infants & Children
Week 13: EMS Operations, Weapons of Mass Destruction, MCI/ICS, HazMat Awareness
Week 14: Practical Lab, Bandaging, Splinting, Traction Splint, Spinal Immobilization
Week 15: Skills Evaluation, Bandaging, Splinting, Traction Splint, Spinal Immobilization
Week 16: Final Exam

Evaluation methods	Exams - 60% Homework and Quizzes - 20% Assignments - 20%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Heath Thomas
Term	Spring	Office	WTC 1012
Section	100	Phone	903-782-0735
		email	hthomas@parisjc.edu

Course	EMSP 2434
Title	Medical Emergencies

Description	A detailed study of the knowledge and skills necessary to reach competence in the assessment and management of patients with medical emergencies.
Textbooks	Nancy Carolines Emergency Care in the Streets with Advantage Bundle ISBN 9781284168884 Advanced Medical Life Support Hard Copy ISBN 9781284196115 or Ebook ISBN 9781284727593
Student Learning Outcomes (SLO)	Upon completion of the program, the graduate will demonstrate competency and the knowledge to recognize and care for a medical emergency.
Schedule	Week 6-10: *Content covered in this course is as follows: Week 6* HEENT, Pulmonary, Neurology, Week 7* Endocrinology Week 8* Allergies and Anaphylaxis, Gastroenterology and Urology Week 8* Toxicology, Week 9*Environmental, Infectious and Communicable Diseases Week 10*Behavioral/Psychiatric and Hematology, Gynocology/Obstetrics Scheduling of Content and Exams vary throughout the Spring semester
Evaluation methods	Exams - 50% Homework and Quizzes - 25% Attendance - 25%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Heath Thomas
Term	Spring	Office	WTC 1012
Section	100	Phone	903-782-0735
		email	hthomas@parisjc.edu

Course	EMSP 2444
Title	Cardiology

Description	Assessment and management of patients with cardiac emergencies. Includes single and multi-lead ECG interpretation.
Textbooks	Nancy Carolines Emergency Care in the Streets with Advantage Bundle; ISBN 9781284168884 Advanced Cardiac Life Support (ACLS) Provider Manual (Hard Copy), ISBN 978-1-61669-772-3 or eBook ISBN 978-1-61669-797-6
Student Learning Outcomes (SLO)	Upon completion of the program, the graduate will demonstrate competency and the knowledge to recognize and care for a cardiac patient.
Schedule	Week 11-16: *Content covered in this course is as follows: Week 11* Electrocardiograms Single Lead, Week 3-Electrocardiograms 12 Lead Week 12* Electrocardiograms Single Lead, Week 3-Electrocardiograms 12 Lead Week 13*Assessment of Cardiac Patient and Angina/AMI,Left/Right Heart Failure, Week 14* Cardiogenic Shock/Hypotension, ACLS-Algorythms Week 15* ACLS SKILLS, Difibrillation/Pacing/Cardioverson Week 16* Megacodeand Final Exam *Scheduling of Content and Exams vary throughout the Spring semester
Evaluation methods	Exams - 50% Homework and Quizzes - 25% Attendence - 25%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Carey Gable
Office	ADM 133: On Campus: M/F - 3-4,
Phone	903-782-0237
email	cgable@parisjc.edu

Course	ENGL 1301.100 - M/W 8 - 9:15
Title	Composition I: Online

Description

"Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis," (Catalog).
Credits: 3 Credit Hours, 3 Hours of class each week

Textbooks

Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Bedford/St. Martin's, 2021, packaged with Achieve (for labs) and Hacker A Pocket Manual with Writing about Literature. ISBN: 9781319447717

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.

Schedule

Course Schedule:
Tentative (Subject to change at instructor's discretion)

Week 1:
January 18-23
Syllabus, Course Instructions, Lab instructions, Student Intros
Assignment: Syllabus Quiz

Week 2:
January 24 - 30
Lesson 1 – Academic Writing, How to Write an Academic Intro and Conclusion
Assignment: Intro Discussion Post

Week 3:
January 31 – February 6
Lesson 2 – MLA Formatting
Lesson 3 – Pre-Writing and Grammar

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your labs, tests, and written papers. There will be five (5) essays, four (4) tests/discussion boards, writing practices, and online lab components. You will be asked to conference with your instructor during this semester as an extra credit assignment. You will have to make an appointment for this. All other assessments will be considered extra credit and will be given as the instructor sees fit. You are encouraged to revise your essays and resubmit them up to three (3) times. Please follow the revision rules. Remember that writing is a process. Essays (5)100 points each (50 points) Narrative Comparison Research/Persuasive

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	101

Faculty	Carey Gable
Office	ADM 133: On Campus: M/F - 3-4,
Phone	903-782-0237
email	cgable@parisjc.edu

Course	ENGL 1301.101 - T/R 9:30 - 10:45
Title	Composition I: Online

Description

"Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis," (Catalog).
Credits: 3 Credit Hours, 3 Hours of class each week

Textbooks

Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Bedford/St. Martin's, 2021, packaged with Achieve (for labs) and Hacker A Pocket Manual with Writing about Literature. ISBN: 9781319447717

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.

Schedule

Course Schedule:
Tentative (Subject to change at instructor's discretion)

Week 1:
January 18-23
Syllabus, Course Instructions, Lab instructions, Student Intros
Assignment: Syllabus Quiz

Week 2:
January 24 - 30
Lesson 1 – Academic Writing, How to Write an Academic Intro and Conclusion
Assignment: Intro Discussion Post

Week 3:
January 31 – February 6
Lesson 2 – MLA Formatting
Lesson 3 – Pre-Writing and Grammar

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your labs, tests, and written papers. There will be five (5) essays, four (4) tests/discussion boards, writing practices, and online lab components. You will be asked to conference with your instructor during this semester as an extra credit assignment. You will have to make an appointment for this. All other assessments will be considered extra credit and will be given as the instructor sees fit. You are encouraged to revise your essays and resubmit them up to three (3) times. Please follow the revision rules. Remember that writing is a process. Essays (5)100 points each (50 points) Narrative Comparison Research/Persuasive

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	102

Faculty	Carey Gable
Office	ADM 133: On Campus: M/F - 3-4,
Phone	903-782-0237
email	cgable@parisjc.edu

Course	ENGL 1301.102 - M/W 11 - 12:15
Title	Composition I: Online

Description

"Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis," (Catalog).
Credits: 3 Credit Hours, 3 Hours of class each week

Textbooks

Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Bedford/St. Martin's, 2021, packaged with Achieve (for labs) and Hacker A Pocket Manual with Writing about Literature. ISBN: 9781319447717

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.

Schedule

Course Schedule:
Tentative (Subject to change at instructor's discretion)

Week 1:
January 18-23
Syllabus, Course Instructions, Lab instructions, Student Intros
Assignment: Syllabus Quiz

Week 2:
January 24 - 30
Lesson 1 – Academic Writing, How to Write an Academic Intro and Conclusion
Assignment: Intro Discussion Post

Week 3:
January 31 – February 6
Lesson 2 – MLA Formatting
Lesson 3 – Pre-Writing and Grammar

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your labs, tests, and written papers. There will be five (5) essays, four (4) tests/discussion boards, writing practices, and online lab components. You will be asked to conference with your instructor during this semester as an extra credit assignment. You will have to make an appointment for this. All other assessments will be considered extra credit and will be given as the instructor sees fit. You are encouraged to revise your essays and resubmit them up to three (3) times. Please follow the revision rules. Remember that writing is a process. Essays (5)100 points each (50 points) Narrative Comparison Research/Persuasive

Paris Junior College Syllabus

Year	2022	Faculty	Carey Gable
Term	Spring	Office	ADM 133: On Campus: M/F - 3-4,
Section	200	Phone	903-782-0237
		email	cgable@parisjc.edu

Course ENGL 1301.201 - Online

Title Composition I: Online

Description

"Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis," (Catalog).
Credits: 3 Credit Hours, 3 Hours of class each week

Textbooks

Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Bedford/St. Martin's, 2021, packaged with Achieve (for labs) and Hacker A Pocket Manual with Writing about Literature. ISBN: 9781319447717

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Demonstrate knowledge of individual and collaborative writing processes.
2. Develop ideas with appropriate support and attribution.
3. Write in a style appropriate to audience and purpose.

Schedule

Course Schedule:
Tentative (Subject to change at instructor's discretion)

Week 1:
January 18-23
Syllabus, Course Instructions, Lab instructions, Student Intros
Assignment: Syllabus Quiz

Week 2:
January 24 - 30
Lesson 1 – Academic Writing, How to Write an Academic Intro and Conclusion
Assignment: Intro Discussion Post

Week 3:
January 31 – February 6
Lesson 2 – MLA Formatting
Lesson 3 – Pre-Writing and Grammar

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your labs, tests, and written papers. There will be five (5) essays, four (4) tests/discussion boards, writing practices, and online lab components. You will be asked to conference with your instructor during this semester as an extra credit assignment. You will have to make an appointment for this. All other assessments will be considered extra credit and will be given as the instructor sees fit. You are encouraged to revise your essays and resubmit them up to three (3) times. Please follow the revision rules. Remember that writing is a process. Essays (5)100 points each (50 points) Narrative Comparison Research/Persuasive

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	201

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 1301
Title	Composition and Rhetoric

Description

English 1301 is a study of grammar and composition through analysis of sentence structure, paragraph organization, and theme development. The course focuses on the analysis of written discourse with emphasis on the writing of class themes. The course prequisite(s): Students must successfully complete English 0302 with a C or above or achieve placement by department (based on admission information) before enrolling in English 1301. The course may include individual

Textbooks

Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Bedford/St. Martin's, 2021, packaged with Achieve (for labs) and Hacker A Pocket Manual with Writing about Literature. ISBN: 9781319447717

Student Learning Outcomes (SLO)

Course Description:
Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay

Schedule

Course Schedule:
Click unit folder under "Course Content" to access unit lessons and lesson instructions. All due dates are listed here.
Unit I: Narration and Description
Lesson Due Dates (all lessons are due by 11:59 pm on the assigned due date):
Lesson 1.1: Monday, January 24th
Lesson 1.2: Monday, January 31st
Lesson 1.3: Monday, February 7th
Lesson 1.4: Monday, February 14th
Lesson 1.5: Monday, February 21st
Unit II: Novel and Research Paper
Lesson Due Dates (all lessons are due by 11:59 pm on the assigned due date):
Lesson 2.1: Monday, February 28th
Lesson 2.2: Monday, March 7th
Lesson 2.3: Monday, March 14th
Lesson 2.4: Monday, March 28th
Lesson 2.5: Monday, April 4th

Evaluation methods

Semester Grade Determination:

Writing (Narration, Description, Exemplification)	30%
Argumentation Essay (Required)	15%
Quizzes & Peer Reviews	10%
Novel Exam	10%
Lab Exercises (Located in Blackboard)	15%
Participation/Discussion (includes in-class work)	10%
Final Essay	10%
Total:	100%

Both the final exam and the documented argumentation essay are required; failure to complete either one will result in failure for the course.

Paris Junior College Syllabus

Year	2022
Term	Spring Flex
Section	255
Course Title	
Description	Intensive study of and practice in writing processes, from invention and researching
Textbooks	Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Gu Pocket Manual with Writing about Literature. ISBN: ISBN-13: 9781319447717 Bradbury, Ray. Fahrenheit 451. 60th Anniversary ed. Simon &Schuster Paperbacks, 2013. ISBN: 9
Student Learning Outcomes (SLO)	Upon successful completion of this course, students will: 1. Demonstrate knowledge of individual and collaborative writing processes. 2. Develop ideas with appropriate support and attribution. 3. Write in a style appropriate to audience and purpose. 4. Read, reflect, and respond critically to a variety of texts. 5. Use Edited American English in academic essays.
Schedule	Unit I: Narration and Description-You have TWO essays due in this unit!!! Lesson Due Dates (all lessons are due by 11:59 pm on the assigned due date): Lesson 1.1 AND Lesson 1.2: Monday, January 24th. Lesson 1.3: Monday, January 31st. Unit II-Novel and Research Paper Lesson Due Dates (all lessons are due by 11:59 pm on the assigned due date): Lesson 2.1 AND Lesson 2.2: Monday, Feburary 7th. Lesson 2.3 & Lesson 2.4: Monday, Febuary 14th. Lesson 2.5: Monday, Febuary 21st -Research Paper is due here! Unit III Exemplification Essay, Fahrenheit 451 Film, and Final Exam Lesson Due Dates (all lessons are due by 11:59 pm on the assigned due date): Lesson 3.1 AND Lesson 3.2: Monday, Monday 28th 6th Lesson 3.3: Monday, March 7th (Final Essay 3.3 content folder in Unit III)

Evaluation methods

Methods of Course Instruction/Delivery:
Writing assignments and exercises, in-class writing or editing workshops, group work, class discussion
Semester Grade Determination:

Writing (Narration, Description, Exemplification)	30%
Research Argumentation Essay (Required)	15%
Quizzes	10%
Novel Exam	10%
Lab Exercises (Located in Blackboard)	15%
Participation/Discussion	10%
Final Essay	10%
Total:	100%

*Both the final essay and the documented research argumentation essay are required; failure to comple
Evaluation rubrics are posted in BB for each writing assignment.

COVID-19

Paris Junior College will continue to monitor and assess the COVID-19 impact on the communities served. Per CDC guidelines:

All COVID-19 vaccines currently available in the United States have been shown to be safe and effective at preventing COVID-19. Getting vaccinated yourself may also protect people around you, particularly people at increased risk for severe illness from COVID-19.
Anyone on PJC campus/property will be expected to govern themselves by the CDC's cleaning and disinfection, hand hygiene, and respiratory etiquette.
Masks are no longer required on a PJC campus. However, if you have not been vaccinated, you should consider wearing a mask to protect your own health.
ENGL 1301 Labs:
These lab assignments are required of all ENGL 1301 students at Paris Junior College. The labs MUST be
completed by the stated due dates. They will NOT be reopened under ANY circumstances. Plan ahead and
complete them by the scheduled due dates! You must purchase the textbook bundle to have the access code
needed for your labs.

Faculty	Kaitlin Jeffery
Office	
Phone	903-737-2800
email	kjeffery@parisjc.edu

English 1301.255

Composition

to drafting,revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices,incl

ıide. 15th ed. Bedford/St. Martin’s, 2021, packaged with Achieve (for labs) and Hacker A

78-1-4516-7331-9

due, except for those exempt-rules for exemption are located in this syllabus and in the Lesson

s, tests or quizzes, lecture, and reading.

te either one will result in failure for the course.*

uding audience, purpose, arrangement, and style. Focus on writing the academic essay as avehicle for learn

ing, communicating, and critical analysis.Credits: 3 SCHsTSI Requirement: Reading, 340 +; Writing, 4 or abovel

Prerequisites:English 0302 with a grade of C or above, or placement by department (based on admissioninform

ıation).

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. R. Partin
Term	Spring	Office	GC 124
Section	400	Phone	903.454.9333
		email	rpartin@parisjc.edu

Course	ENGL 1301
Title	Composition I (23.1301.51 12)

Description	Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis is on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.
Textbooks	Kirszner, Laurie. G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Boston: Bedford/St. Martin's, 2021, packaged with Achieve and Hacker, Diana and Nancy Sommers. A Pocket Manual With Writing About Literature, 9th ed.. ISBN: 978-1-319-44771-7. Novel: The Great Gatsby by F. Scott Fitzgerald (Amazon.com, commercial bookstore, e-books, library.

Schedule	Week 1 Introduction to course; review of syllabus and expectations for course. Diagnostic essay to be written. Week 2 Grammar/sentence stgructure review. Chapters 1 -2; begin reading of assigned novel. Week 3 Paragraphing; topic/thesis sentences;basic punctuation review. Ch 3 and reading of assigned novel. Week 4 Paragraphing; pre-writing, drafting, revising; Chapters 4-5; reading of novel. Week 5Pre-writing, drafting, revising, Chapters 4 - 5; Objective Description, Ch. 7. Reading of novel. Week 6 Narrative/Subjective Description writing, Ch. 6. Reading of novel. Week 7 Exemplification writing; formal business letter writing. Discussion of novel. Week 8 Exemplification/Process writing. Written evaluation of novel. Week 9 Comparison/Contrast writing. Begin unit on using research/resources in writing, Ch. 16 and 17. Week 10Comparison/Contrast writing. Continue unit on using research/resources in writing. Week 11 Cause/Effecft Ch. 10 and Argumentation, Ch. 14. Chapters 16, 17, and 18 on using research/sources in writing. Work on research paper. Week 12 Work on research paper and review chapters 16 - 18. Week 13 Finish review of cause'effect and argumentation and work on research paper. Study APA and MLA documentation formats. Week 14 Work on completion of research paper; revise and check documentation/format. Week 15 Research paper is due. Discuss Definition and Classification, Chs. 12 and 13. Discuss format for final exam essay. Week 16 Final exam essay

Evaluation methods	A final grade for the course will be determined according to percentage basis with emphasis upon compositions. Class discussion, class participation, journals, quizzes, reports/presentations, written exercises in grammar/composition will be weighted 10% of the course grade, and the English Department's required online labs (practice exercises and tests) on Blackboard will be weighted 20% of the final grade. Combined, these represent 30% of the final course grade. Essays will be issued two grades: one for organization/content/development and one for grammar/usage. The research (documented paper) will have three grades: one for organization/content/development, one for grammar/usage, and one for format/documentation. Essays and documented paper will be weighted 70% of the final course grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	401

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	Engl 1301
Title	Composition I

Description	Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Three credit hours. Prerequisite(s): IRWS0302 with a grade of C or above or placement by department (based on admission
Textbooks	Bradbury, R. (2013). Fahrenheit 451 (1951). New York: Simon and Schuster. ISBN 978-1-4516-7331-9 BUNDLE OF FOLLOWING THREE: 9781319447717 (available at PJC Bookstore ONLY) Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's.
Student Learning Outcomes (SLO)	Required Core Objectives: Student Learning Outcomes (Core Curriculum-Level): 1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
Schedule	WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work) Day 1 – Review Course and Syllabus, Assign Information Form, Assign Syllabus Quiz, Assign Achieve Labs Day 2 – Discuss Invention, Arrangement, Narration, Description, Drafting, Revising, Editing, and Proofreading, ASSIGN ESSAY 1 - NARRATIVE ESSAY Sun, 1/23 by 11:59pm – Read the Syllabus Sun, 1/23 by 11:59pm – Syllabus Quiz (worth 2% of Final Grade) Sun, 1/23 by 11:59pm – Information Form (worth 3% of Final Grade) WEEK 2 (Mon, 1/24 – Sun, 1/30) WEEK 2 READINGS - "Reading to Write" (13-28), "Narration" (95-110), "Description" (151-168), "Invention" (29-48), "Arrangement" (49-64), "Drafting and Revising" (65-80), "Editing and Proofreading" (81-94) Day 1 – Discuss Narration, Description, Drafting, Revising, Editing, and Proofreading, Show how to access Achieve Labs if time Day 2 – Discuss Narration, Description, Drafting, Revising, Editing, and Proofreading, Show how to access Achieve Labs if time

Evaluation methods	Miscellaneous Exercises and Short Assignments (M.E.S.A.) 5% (various) 5 of the Assigned Reading Quizzes 5% (1% apiece) ALL 17 Achieve Assignments (2 Diagnostics, 15 LearningCurves) 15% Narrative Essay 10% Cause/Effect Essay 10% Comparison/Contrast Essay 10% Research Paper Planning (unlocks Annotated Bib) Annotated Bibliography for Research Paper 10% (unlocks Peer Review) Research Paper Peer Review (unlocks Research Paper) Research Paper 20% (unlocks Presentation) Research Presentation 10% Final Exam (Handwritten Essay Exam) 5%

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	402

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	Engl 1301
Title	Composition I

Description	Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style. Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis. Three credit hours. Prerequisite(s): IRWS0302 with a grade of C or above or placement by department (based on admission
Textbooks	Bradbury, R. (2013). Fahrenheit 451 (1951). New York: Simon and Schuster. ISBN 978-1-4516-7331-9 BUNDLE OF FOLLOWING THREE: 9781319447717 (available at PJC Bookstore ONLY) Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's.
Student Learning Outcomes (SLO)	Required Core Objectives: Student Learning Outcomes (Core Curriculum-Level): 1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
Schedule	WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work) Day 1 – Review Course and Syllabus, Assign Information Form, Assign Syllabus Quiz, Assign Achieve Labs Day 2 – Discuss Invention, Arrangement, Narration, Description, Drafting, Revising, Editing, and Proofreading, ASSIGN ESSAY 1 - NARRATIVE ESSAY Sun, 1/23 by 11:59pm – Read the Syllabus Sun, 1/23 by 11:59pm – Syllabus Quiz (worth 2% of Final Grade) Sun, 1/23 by 11:59pm – Information Form (worth 3% of Final Grade) WEEK 2 (Mon, 1/24 – Sun, 1/30) WEEK 2 READINGS - "Reading to Write" (13-28), "Narration" (95-110), "Description" (151-168), "Invention" (29-48), "Arrangement" (49-64), "Drafting and Revising" (65-80), "Editing and Proofreading" (81-94) Day 1 – Discuss Narration, Description, Drafting, Revising, Editing, and Proofreading, Show how to access Achieve Labs if time Day 2 – Discuss Narration, Description, Drafting, Revising, Editing, and Proofreading, Show how to access Achieve Labs if time

Evaluation methods	Miscellaneous Exercises and Short Assignments (M.E.S.A.) 5% (various) 5 of the Assigned Reading Quizzes 5% (1% apiece) ALL 17 Achieve Assignments (2 Diagnostics, 15 LearningCurves) 15% Narrative Essay 10% Cause/Effect Essay 10% Comparison/Contrast Essay 10% Research Paper Planning (unlocks Annotated Bib) Annotated Bibliography for Research Paper 10% (unlocks Peer Review) Research Paper Peer Review (unlocks Research Paper) Research Paper 20% (unlocks Presentation) Research Presentation 10% Final Exam (Handwritten Essay Exam) 5%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Ken Haley
Term	Spring	Office	AD 125B
Section	501	Phone	(903) 782-0312
		email	khaley@parisjc.edu

Course	English 1301.501
Title	Composition I

Description

Intensive study of and practice in writing processes, from invention and researching to drafting, revising, and editing, both individually and collaboratively. Emphasis on effective rhetorical choices, including audience, purpose, arrangement, and style.Focus on writing the academic essay as a vehicle for learning, communicating, and critical analysis.
Note:

Textbooks

• Hacker, Diana and Nancy Sommers. A Pocket Style Manual. 8th or 9th edition. Boston: Bedford/St. Martin's, 2018. Print. ISBN: 978-1-319-05740-4. Recommended Reference
• Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Boston: Bedford/St. Martin's, 2021. Print. ISBN: 24379-1. Main Text

Student Learning Outcomes (SLO)

Learning Outcomes Course Level (Academic Course Guide Manual)
Upon successful completion of this course, students will:
1.Demonstrate knowledge of individual and collaborative writing processes.
2.Develop ideas with appropriate support and attribution.
3.Write in a style appropriate to audience and purpose.
4.Read, reflect, and respond critically to a variety of texts.
5.Use Edited American English in academic essays.

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Course involves the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Schedule	Module 1: Lessons 1-4 Essay Organization and the Narrative Module 2: Lessons 5-7 The Descriptive Essay Module 3: Lessons 8-9 The Novel, Fahrenheit 451 by Ray Bradbury Module 4: Lessons 10-13 Comparison/Contrast Essay, Introduction to Argumentation Module 5: Lessons 14-17 Persuasive Essay Module 6: Final Exams NOTE: Most things can be addressed by email, so send me email in Bb if you have any problems. If you should need a meeting at my office in Paris, that can be done by appointment with some reasonble notice as long as I am not out of town.
Evaluation methods	Essays 50%, Grammar Lab 15%, Novel 10%, Quizzesand Discussions 15%, Exams 10%Grading Rubric: Grading Rubric: Letter Grade Description For Written Papers and Essay Exams: The "A" Essay: An "A" essay is error free or nearly so in grammar. It addresses the topic directly and in detail. It provides very good, clear examples and illustrations. It provides enough elaboration to cover the topic and does so in an easy-to-read manner without straying from the topic. It uses proper MLA documentation and a bibliography if required. Grading Rubric: Letter Grade Description The "B" Essay: The "B" essay response is well written

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Donald R Bates
Office	133B
Phone	(903) 782-1317
email	dbates@parisjc.edu

Course	ENGL 1302
Title	Compostion II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

Student Learning Outcomes (English Program-Level):
1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.

Schedule

ENGL 1302 Assignment Schedule Fall 2020

Syllabus Quiz Jan 14, 2021
Poetry Quiz 1.2 Jan 20, 2021
Poetry Quiz 1.3 Jan 26, 2021
Poetry Quiz 1.4 Jan 28, 2021
Essay #1 Poetry Analysis: Rough Draft Peer Review- Feb. 2, 2021
Essay #1 Poetry Analysis Final Draft - Feb. 12, 2021
Major Exam I: Poetry and Research Feb. 16, 2021
Short Story 2.3 Feb. 19, 202
Short Story Quiz 2.4 Feb. 24, 2021
Essay #2 Short Story Research Rough Draft Peer Review - March 16, 2021
Essay #2 - Final Draft Short Story Research March 19, 2021
Unit Exam: Short Story March 23, 2021
Drama Quiz 3.1 April 3, 2021
Assembled Essay #3 Drama Rough Draft Peer Review April 15, 2021
Unit Exam: Drama April 20, 2021

Evaluation methods	Course Requirements and Evaluation: Labs 20% Essay #1 Poetry 10% Essay #2 Short Story 15% Essay #3 Drama (Group) 10% Final Essay 10% Participation/Attendance 15% Exam Average 20% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	101

Faculty	Donald R Bates
Office	133B
Phone	(903) 782-1317
email	dbates@parisjc.edu

Course	ENGL 1302
Title	Compostion II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

Student Learning Outcomes (English Program-Level):
1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.

Schedule

ENGL 1302 Assignment Schedule Fall 2020

Syllabus Quiz Jan 14, 2021
Poetry Quiz 1.2 Jan 20, 2021
Poetry Quiz 1.3 Jan 26, 2021
Poetry Quiz 1.4 Jan 28, 2021
Essay #1 Poetry Analysis: Rough Draft Peer Review- Feb. 2, 2021
Essay #1 Poetry Analysis Final Draft - Feb. 12, 2021
Major Exam I: Poetry and Research Feb. 16, 2021
Short Story 2.3 Feb. 19, 202
Short Story Quiz 2.4 Feb. 24, 2021
Essay #2 Short Story Research Rough Draft Peer Review - March 16, 2021
Essay #2 - Final Draft Short Story Research March 19, 2021
Unit Exam: Short Story March 23, 2021
Drama Quiz 3.1 April 3, 2021
Assembled Essay #3 Drama Rough Draft Peer Review April 15, 2021
Unit Exam: Drama April 20, 2021

Evaluation methods	Course Requirements and Evaluation: Labs 20% Essay #1 Poetry 10% Essay #2 Short Story 15% Essay #3 Drama (Group) 10% Final Essay 10% Participation/Attendance 15% Exam Average 20% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	102

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 1302
Title	Composition and Rhetoric

Description

Intensive study of and practice in the strategies and techniques for developing research-based expositoryand persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Book Title: Arguing about Literature: A Guide and Reader (packaged with Writer's Help for labs) Editors: John Schilb and John Clifford Publisher: Bedford/St. Martins Edition/Year: 3rd edition, 2020 ISBN: 9781319363932
You MUST purchase this text book. It is packaged with the required access code for the lab in the

Student Learning Outcomes (SLO)

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that

Schedule

Week 1- Course Introduction
Week 2- Introduction to poetry & Poetry Quiz I; Introduction to Argument
Week 3- Images and Figures of Speech; Symbol, Irony, & Allegory, Poetry Quiz 2
Week 4- Poetry Sounds & Forms. Essay I Due
Week 5- Villanelle, Ode, Elegy, & Open Form; Poetry Quiz 3 & Unit Exam
Week 6- A Doll's House & Elements of Drama
Week 7- Finish A Doll's House and read Trifles
Week 8- Essay II due and A Doll's House film
Week 9- Drama Unit Exam
Week 10- "A Good Man is Hard to Find; ""Good Country People"
Week 11- Introduction to research writing; MLA documentation
Week 12- Research Paper Due for peer review.
Week 13- "The Story of an Hour," "Araby," "A Rose for Emily;" Research Paper Due.
Week 14- "The Cask of Amontillado;" "The Lottery;" review for short story exam
Week 15- Short Story Unit Exam; review for final essay/exam
Week 16- Final Exam/thematic analysis paper due

Evaluation methods	Semester Grade Determination: Exams=20% (Poetry, Drama, Short Story) Writing=45% (Critical Evaluation Essay 10%; Synthesis Essay 10%; Research Argumentation Essay 15%; Final Thematic Analysis 10%) Quizzes=15% (also includes Peer Reviews) 1302 Lab Exercises=15% (The are located within Blackboard) Participation & Attendance (this includes all in-class daily work) =5% Total: 100% *Both the final exam and documented research paper are required; failure to complete either one will result in failure of the course*

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	103

Faculty	Donald R Bates
Office	133B
Phone	(903) 782-1317
email	dbates@parisjc.edu

Course	ENGL 1302
Title	Compostion II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

Student Learning Outcomes (English Program-Level):
1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.

Schedule

ENGL 1302 Assignment Schedule Fall 2020

Syllabus Quiz Jan 14, 2021
Poetry Quiz 1.2 Jan 20, 2021
Poetry Quiz 1.3 Jan 26, 2021
Poetry Quiz 1.4 Jan 28, 2021
Essay #1 Poetry Analysis: Rough Draft Peer Review- Feb. 2, 2021
Essay #1 Poetry Analysis Final Draft - Feb. 12, 2021
Major Exam I: Poetry and Research Feb. 16, 2021
Short Story 2.3 Feb. 19, 202
Short Story Quiz 2.4 Feb. 24, 2021
Essay #2 Short Story Research Rough Draft Peer Review - March 16, 2021
Essay #2 - Final Draft Short Story Research March 19, 2021
Unit Exam: Short Story March 23, 2021
Drama Quiz 3.1 April 3, 2021
Assembled Essay #3 Drama Rough Draft Peer Review April 15, 2021
Unit Exam: Drama April 20, 2021

Evaluation methods	Course Requirements and Evaluation: Labs 20% Essay #1 Poetry 10% Essay #2 Short Story 15% Essay #3 Drama (Group) 10% Final Essay 10% Participation/Attendance 15% Exam Average 20% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	105

Faculty	Donald R Bates
Office	133B
Phone	(903) 782-1317
email	dbates@parisjc.edu

Course	ENGL 1302
Title	Compostion II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

Student Learning Outcomes (English Program-Level):
1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.

Schedule

ENGL 1302 Assignment Schedule Fall 2020

Syllabus Quiz Jan 14, 2021
Poetry Quiz 1.2 Jan 20, 2021
Poetry Quiz 1.3 Jan 26, 2021
Poetry Quiz 1.4 Jan 28, 2021
Essay #1 Poetry Analysis: Rough Draft Peer Review- Feb. 2, 2021
Essay #1 Poetry Analysis Final Draft - Feb. 12, 2021
Major Exam I: Poetry and Research Feb. 16, 2021
Short Story 2.3 Feb. 19, 202
Short Story Quiz 2.4 Feb. 24, 2021
Essay #2 Short Story Research Rough Draft Peer Review - March 16, 2021
Essay #2 - Final Draft Short Story Research March 19, 2021
Unit Exam: Short Story March 23, 2021
Drama Quiz 3.1 April 3, 2021
Assembled Essay #3 Drama Rough Draft Peer Review April 15, 2021
Unit Exam: Drama April 20, 2021

Evaluation methods	Course Requirements and Evaluation: Labs 20% Essay #1 Poetry 10% Essay #2 Short Story 15% Essay #3 Drama (Group) 10% Final Essay 10% Participation/Attendance 15% Exam Average 20% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	180

Faculty	Donald R Bates
Office	133B
Phone	(903) 782-1317
email	dbates@parisjc.edu

Course	ENGL 1302
Title	Compostion II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

Student Learning Outcomes (English Program-Level):
1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.

Schedule

ENGL 1302 Assignment Schedule Fall 2020

Syllabus Quiz Jan 14, 2021
Poetry Quiz 1.2 Jan 20, 2021
Poetry Quiz 1.3 Jan 26, 2021
Poetry Quiz 1.4 Jan 28, 2021
Essay #1 Poetry Analysis: Rough Draft Peer Review- Feb. 2, 2021
Essay #1 Poetry Analysis Final Draft - Feb. 12, 2021
Major Exam I: Poetry and Research Feb. 16, 2021
Short Story 2.3 Feb. 19, 202
Short Story Quiz 2.4 Feb. 24, 2021
Essay #2 Short Story Research Rough Draft Peer Review - March 16, 2021
Essay #2 - Final Draft Short Story Research March 19, 2021
Unit Exam: Short Story March 23, 2021
Drama Quiz 3.1 April 3, 2021
Assembled Essay #3 Drama Rough Draft Peer Review April 15, 2021
Unit Exam: Drama April 20, 2021

Evaluation methods	Course Requirements and Evaluation: Labs 20% Essay #1 Poetry 10% Essay #2 Short Story 15% Essay #3 Drama (Group) 10% Final Essay 10% Participation/Attendance 15% Exam Average 20% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Jennifer Collar
Office	AD 133 F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 1302
Title	Composition, Rhetoric, and Reading

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Book Title: Arguing about Literature: A Guide and Reader (packaged with Writer's Help for labs) Editors: John Schilb and John Clifford Publisher: Bedford/St. Martins Edition/Year: 3rd edition, 2020 ISBN: 9781319363932
You MUST purchase this text book. It is packaged with the required access code for the lab in the

Student Learning Outcomes (SLO)

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that

Schedule

Due Dates (all assignments are due by 11:59 pm each Monday night):

Unit I:

January 24th: Lesson 1.1 Due
January 31st: Lesson 1.2 Due
February 7th: Lesson 1.3 Due
February 14th: Lesson 1.4 Due
February 21st: Lesson 1.5 Due PROCTORED EXAM DUE HERE

Unit II:

February 28th: Lesson 2.1 Due
March 7th: Lesson 2.2 Due
March 14th: Lesson 2.3 Due
March 28th: Lesson 2.4
April 4th: Lesson 2.5 Due

Evaluation methods	Grade Determination: Exams=20% (Poetry, Drama, & Short Story) Writing=45% (Critical Evaluation Essay=10%, Research Argumentation Essay=15%, Synthesis Essay=10%, Analytic Exam/Essay=10%), Quizzes=15% 1302 Lab Exercises=15% Discussion=5%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	201

Faculty	Ken Haley
Office	AD125B
Phone	(903) 785-0312
email	khaley@parisjc.edu

Course	English 1302.201
Title	Composition II

Description

English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture

Textbooks

Textbooks:
Required:
Schilb, John and John Clifford. Arguing about Literature. 3nd ed. Bedford/St. Martin's, 2017.
ISBN: 978-1-319-21592-7.

Student Learning Outcomes (SLO)

Learning Outcomes Course Level (Academic Course Guide Manual)
Upon successful completion of this course, students will:
1.Demonstrate knowledge of individual and collaborative writing processes.
2.Develop ideas with appropriate support and attribution.
3.Write in a style appropriate to audience and purpose.
4.Read, reflect, and respond critically to a variety of texts.
5.Use Edited American English in academic essays.

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Course involves the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Schedule	The course is divided into three major sections which will each cover about 1/3 of the course. The writing for the course will be argumentative while using literature as a basis for writing. The three major sections are poetry, short story, and drama. Each section will require a major, documented essay and a major exam in addition to other classroom activities. Poetry and Argumentative Writing: 20 February Short Story and Argumentative Writing: 27 March Drama and Argumentative Writing: 8 May Final Exam: 10 May
Evaluation methods	Requirements: The course requires three major, documented essays and an essay final exam. In addition, the course also requires three major exams, one each over the three areas of study. The lab component is required and the link appears on the left menu. Quizzes can be given at any time, and will not be made up if missed unless the student misses on official PJC business. Evaluation Methods: 4 Essays: These include critical evaluation, synthesis, analysis, and research with argumentation. Grammar/Writing Labs/Exams/Quizzes Essays: 45%, Labs: 15%, Exams: 20%, Quizzes/Discussions:20%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Diann V. Mason
Term	Spring	Office	
Section	300	Phone	903.517.7066
		email	dmason@parisjc.edu

Course	ENGL 1302
Title	Composition II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture hours). TSI Requirement: 341 or better and

Textbooks

Required Textbook(s) and Materials:
Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 3nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-215927.

Student Learning Outcomes (SLO)

Student Learning Outcomes (Core Curriculum-Level):
1.Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
2.Demonstrate Communications Skills—to include effective development, interpretation and

Schedule

Week One (18 Jan – 24 Jan)
Course Syllabus (click on Syllabus on the Course Menu); click on ENGL 1302 Lab in the Course Menu and follow the video instructions of setting up lab with the access code or the 21-Day Free Trial.
Assignments due midnight, Monday, 24 Jan:
•Syllabus Quiz (Click on Assignment Submissions in the Course Menu)
•Style, Punctuation, and Mechanics Diagnostic Pre-Test" (click on ENGL 1302 Lab on the Course Menu)

Week Two (25 Jan – 31 Jan)
What is Literature?" and "Why Study Literature in a College Writing Course?" pp. 43-46. Jamaica Kincaid's "Girl," p. 47-48; "Strategies for Arguing about Literature, pp. 49-55; A Sample Student Argument about
Literature: "The Mother's Mixed Messages in 'Girl,'" pp. 61-63.
Assignments due midnight, Monday, 31 Jan:
•Reading Quiz 1
•ENGL 1302 Labs: Critical Reading AND Argument

Evaluation methods	Evaluation of Course Grade: Essays (5) 60% Labs 20% Daily Work 20%

Paris Junior College Syllabus

Year	2022	Faculty	Donald R Bates
Term	Spring	Office	133B
Section	301	Phone	(903) 782-1317
		email	dbates@parisjc.edu

Course	ENGL 1302
Title	Compostion II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

Student Learning Outcomes (English Program-Level):
1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.

Schedule

ENGL 1302 Assignment Schedule Fall 2020

Syllabus Quiz Jan 14, 2021
Poetry Quiz 1.2 Jan 20, 2021
Poetry Quiz 1.3 Jan 26, 2021
Poetry Quiz 1.4 Jan 28, 2021
Essay #1 Poetry Analysis: Rough Draft Peer Review- Feb. 2, 2021
Essay #1 Poetry Analysis Final Draft - Feb. 12, 2021
Major Exam I: Poetry and Research Feb. 16, 2021
Short Story 2.3 Feb. 19, 202
Short Story Quiz 2.4 Feb. 24, 2021
Essay #2 Short Story Research Rough Draft Peer Review - March 16, 2021
Essay #2 - Final Draft Short Story Research March 19, 2021
Unit Exam: Short Story March 23, 2021
Drama Quiz 3.1 April 3, 2021
Assembled Essay #3 Drama Rough Draft Peer Review April 15, 2021
Unit Exam: Drama April 20, 2021

Evaluation methods	Course Requirements and Evaluation: Labs 20% Essay #1 Poetry 10% Essay #2 Short Story 15% Essay #3 Drama (Group) 10% Final Essay 10% Participation/Attendance 15% Exam Average 20% Total: 100%

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	400

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	Engl 1302
Title	Composition II

Description

English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture

Textbooks

Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's. ISBN: 978-1-319-16954-1. (ISBN: 978-1-319-?????-? for PJC-specific ed.) (You should have kept this from Engl 1301.)
BUNDLE OF FOLLOWING TWO: 9781319451035 (available at PJC Bookstore ONLY)

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work)
Day 1 – Review Course and Syllabus, ASSIGN INFOSHEETS, ASSIGN QUIZZES, ASSIGN LAUNCHPAD – ENGL 1302 LABS, ASSIGN EVALUATION/SYNTHESIS ESSAYS 1, 2, 3 Day 2 – Continued discussion of how the class works and how to complete assignments
Sun, 1/23 by 11:59pm – Watch the Short Video Introduction to the Course/Attend First Classes
Sun, 1/23 by 11:59pm – Read the Syllabus
Sun, 1/23 by 11:59pm - QUIZ 0 due over Syllabus
WEEK 1 READINGS: "Writing Effective Arguments" (27-37), "Writing about Literary Genres" (138-158), "A Rose for Emily" (473-480), "The Yellow Wallpaper" (233-247), "Barn Burning" (https://bit.ly/30oQj2f)
Sun, 1/23 by 11:59pm - DISCUSSION POSTS 0 and 1 due over WEEK 1 READINGS
Sun, 1/23 by 11:59pm – Information Form (worth 3% of final grade)

WEEK 2 (Mon, 1/24 – Sun, 1/30)
Day 1 – Discuss WEEK 1 READINGS
Day 2 – Discuss WEEK 1 READINGS
Sun, 1/30 by 11:59pm - QUIZ 1 due over WEEK 1 READINGS

Evaluation methods	Miscellaneous Exercises and Short Assignments (M.E.S.A.) 5% (various) ALL 16 Achieve Assignments (English 1302 Labs) 15% Discussion Posts (on Blackboard) 10% (10 assignments) Quizzes 10% (10 quizzes) Evaluation/Synthesis Essay 1 (E/S1) over Fiction 5% Evaluation/Synthesis Essay 2 (E/S2) over Drama (Antigone only) 5% Critical Analysis Essay (CE) 10% Research Argumentation Essay Planning (unlocks Peer Review) Evaluation/Synthesis Essay 3 (E/S3) over Poetry 5% Research Argumentation Essay Peer Review (unlocks Research Paper) Research Argumentation Essay (RAE) 20% (unlocks Presentation) Research Argumentation Essay Presentation 10%

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	402

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	Engl 1302
Title	Composition II

Description

English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture

Textbooks

Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's. ISBN: 978-1-319-16954-1. (ISBN: 978-1-319-?????-? for PJC-specific ed.) (You should have kept this from Engl 1301.)
BUNDLE OF FOLLOWING TWO: 9781319451035 (available at PJC Bookstore ONLY)

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work)
Day 1 – Review Course and Syllabus, ASSIGN INFOSHEETS, ASSIGN QUIZZES, ASSIGN LAUNCHPAD – ENGL 1302 LABS, ASSIGN EVALUATION/SYNTHESIS ESSAYS 1, 2, 3 Day 2 – Continued discussion of how the class works and how to complete assignments
Sun, 1/23 by 11:59pm – Watch the Short Video Introduction to the Course/Attend First Classes
Sun, 1/23 by 11:59pm – Read the Syllabus
Sun, 1/23 by 11:59pm - QUIZ 0 due over Syllabus
WEEK 1 READINGS: "Writing Effective Arguments" (27-37), "Writing about Literary Genres" (138-158), "A Rose for Emily" (473-480), "The Yellow Wallpaper" (233-247), "Barn Burning" (https://bit.ly/30oQj2f)
Sun, 1/23 by 11:59pm - DISCUSSION POSTS 0 and 1 due over WEEK 1 READINGS
Sun, 1/23 by 11:59pm – Information Form (worth 3% of final grade)

WEEK 2 (Mon, 1/24 – Sun, 1/30)
Day 1 – Discuss WEEK 1 READINGS
Day 2 – Discuss WEEK 1 READINGS
Sun, 1/30 by 11:59pm - QUIZ 1 due over WEEK 1 READINGS

Evaluation methods	Miscellaneous Exercises and Short Assignments (M.E.S.A.) 5% (various) ALL 16 Achieve Assignments (English 1302 Labs) 15% Discussion Posts (on Blackboard) 10% (10 assignments) Quizzes 10% (10 quizzes) Evaluation/Synthesis Essay 1 (E/S1) over Fiction 5% Evaluation/Synthesis Essay 2 (E/S2) over Drama (Antigone only) 5% Critical Analysis Essay (CE) 10% Research Argumentation Essay Planning (unlocks Peer Review) Evaluation/Synthesis Essay 3 (E/S3) over Poetry 5% Research Argumentation Essay Peer Review (unlocks Research Paper) Research Argumentation Essay (RAE) 20% (unlocks Presentation) Research Argumentation Essay Presentation 10%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Ken Haley
Term	Spring	Office	AD125B
Section	500	Phone	(903) 785-0312
		email	khaley@parisjc.edu

Course	English 1302.500
Title	Composition II

Description

English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture

Textbooks

Textbooks:
Required:
Schilb, John and John Clifford. Arguing about Literature. 3nd ed. Bedford/St. Martin's, 2017.
ISBN: 978-1-319-21592-7.

Student Learning Outcomes (SLO)

Learning Outcomes Course Level (Academic Course Guide Manual)
Upon successful completion of this course, students will:
1.Demonstrate knowledge of individual and collaborative writing processes.
2.Develop ideas with appropriate support and attribution.
3.Write in a style appropriate to audience and purpose.
4.Read, reflect, and respond critically to a variety of texts.
5.Use Edited American English in academic essays.

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Course involves the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Schedule	The course is divided into three major sections which will each cover about 1/3 of the course. The writing for the course will be argumentative while using literature as a basis for writing. The three major sections are poetry, short story, and drama. Each section will require a major, documented essay and a major exam in addition to other classroom activities. Poetry and Argumentative Writing: 20 February Short Story and Argumentative Writing: 27 March Drama and Argumentative Writing: 8 May Final Exam: 10 May
Evaluation methods	Requirements: The course requires three major, documented essays and an essay final exam. In addition, the course also requires three major exams, one each over the three areas of study. The lab component is required and the link appears on the left menu. Quizzes can be given at any time, and will not be made up if missed unless the student misses on official PJC business. Evaluation Methods: 4 Essays: These include critical evaluation, synthesis, analysis, and research with argumentation. Grammar/Writing Labs/Exams/Quizzes Essays: 45%, Labs: 15%, Exams: 20%, Quizzes/Discussions:20%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Ken Haley
Term	Spring	Office	AD125B
Section	501	Phone	(903) 785-0312
		email	khaley@parisjc.edu

Course	English 1302.501
Title	Composition II

Description

English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture

Textbooks

Textbooks:
Required:
Schilb, John and John Clifford. Arguing about Literature. 3nd ed. Bedford/St. Martin's, 2017.
ISBN: 978-1-319-21592-7.

Student Learning Outcomes (SLO)

Learning Outcomes Course Level (Academic Course Guide Manual)
Upon successful completion of this course, students will:
1.Demonstrate knowledge of individual and collaborative writing processes.
2.Develop ideas with appropriate support and attribution.
3.Write in a style appropriate to audience and purpose.
4.Read, reflect, and respond critically to a variety of texts.
5.Use Edited American English in academic essays.

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Course involves the command of oral, aural, written, and visual literacy skills that enable people to exchange messages appropriate to the subject, occasion, and audience.

Schedule	The course is divided into three major sections which will each cover about 1/3 of the course. The writing for the course will be argumentative while using literature as a basis for writing. The three major sections are poetry, short story, and drama. Each section will require a major, documented essay and a major exam in addition to other classroom activities. Poetry and Argumentative Writing: 20 February Short Story and Argumentative Writing: 27 March Drama and Argumentative Writing: 8 May Final Exam: 10 May
Evaluation methods	Requirements: The course requires three major, documented essays and an essay final exam. In addition, the course also requires three major exams, one each over the three areas of study. The lab component is required and the link appears on the left menu. Quizzes can be given at any time, and will not be made up if missed unless the student misses on official PJC business. Evaluation Methods: 4 Essays: These include critical evaluation, synthesis, analysis, and research with argumentation. Grammar/Writing Labs/Exams/Quizzes Essays: 45%, Labs: 15%, Exams: 20%, Quizzes/Discussions:20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	600

Faculty	Dr. R. Partin
Office	Bland High School/Dual Credit
Phone	903.454.9333
email	rpartin@parisjc.edu

Course	ENGL 1302
Title	Composition II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentatiion of information sources; and critical thinking about evidence and conclusions. Credits: 3 hrs. Prerequisite(s): ENGL 1301. Lecture.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader, 3rd ed. Bedford/ /St. Martin's, 2020, packaged with Achieve (for labs) & Documenting Sources in MLA Style: 2021 Update. ISBN 978-1-319-451035.
Hacker, Diana anNancy Sommers. A Pocket Style Manual with Writing About Literature. 9th ed.

Student Learning Outcomes (SLO)

1.Demonstrate knowledge of individual and collaborative research processes.
2. Develop ideas and synthesize primary and secondary courses within focused academic arguments, including one or more research-based essays.
3.Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.

Schedule

Week 1 Discuss syllabus, basic types of literature and elements of fiction; read assigned stories and Ch. 1 and Ch.4 from Arguing about Literature.
Week 2 Discuss assigned short stories/Chs. 1 and 4. Read selected short stories and Chs. 2 and 3.
Week 3 Discuss assigned short stories and Chs. 2 and 3. Read selected short stories and Ch. 5 and 6.
Week 4 Discuss Chs. 5 and 6. Read selected short stories.
Week 5 Discuss selected short stories. Work on critical essay of chosen story.
Week 6 Work on and revise critical analysis of chosen story. Read Chs. 7 and 8. Begin to consider topics of interest for documented argumentation research paper.
Week 7 Critical analysis of short story is due. Discuss Chs. 7 and 8. Approve topic for research paper.
Week 8 Begin study of poetry; study guide and Ch. 6. Begin research for documented argumentation paper.
Week 9 Continue study of poetry; work on explication/critical evaluation of selected poem. Continue work on documented research paper.
Week 10 Continue study of poetry. Work on research paper.
Week 11 Finish poetry unit. Begin drama unit with reading of "Trifles."
Week 12 Discuss Greek tragedy. Begin Antigone. Check progress on research paper.

Evaluation methods	4 essays--critical evaluation, synthesis, analytic, and research argumentation plus grammar/writing labs [Blackboard Labs/quizzes and in class grammar/composition/revision exercises=30 % of final grade] [Essays= 70% of final grade. Essays are issued two grades: one for organization/content/development and one for grammar/usage. When documentation is necessary, a third grade for format and proper documentation is also given on the essay.]

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	648

Faculty	Donald R Bates
Office	133B
Phone	(903) 782-1317
email	dbates@parisjc.edu

Course	ENGL 1302
Title	Compostion II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

Student Learning Outcomes (English Program-Level):
1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.

Schedule

ENGL 1302 Assignment Schedule Fall 2020

Syllabus Quiz Jan 14, 2021
Poetry Quiz 1.2 Jan 20, 2021
Poetry Quiz 1.3 Jan 26, 2021
Poetry Quiz 1.4 Jan 28, 2021
Essay #1 Poetry Analysis: Rough Draft Peer Review- Feb. 2, 2021
Essay #1 Poetry Analysis Final Draft - Feb. 12, 2021
Major Exam I: Poetry and Research Feb. 16, 2021
Short Story 2.3 Feb. 19, 202
Short Story Quiz 2.4 Feb. 24, 2021
Essay #2 Short Story Research Rough Draft Peer Review - March 16, 2021
Essay #2 - Final Draft Short Story Research March 19, 2021
Unit Exam: Short Story March 23, 2021
Drama Quiz 3.1 April 3, 2021
Assembled Essay #3 Drama Rough Draft Peer Review April 15, 2021
Unit Exam: Drama April 20, 2021

Evaluation methods	Course Requirements and Evaluation: Labs 20% Essay #1 Poetry 10% Essay #2 Short Story 15% Essay #3 Drama (Group) 10% Final Essay 10% Participation/Attendance 15% Exam Average 20% Total: 100%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Kaitlin Jeffery
Term	Spring	Office	Chisum High School 114
Section	650	Phone	903-737-2800
		email	kjeffery@parisjc.edu

Course	ENGL 1302
Title	Composition and Rhetoric and Reading

Description

A rigorous study of scholarly material and the practice of academic writing. Focusing on New Journalism with emphasis on rhetorical devices and literary analysis. In-depth research with the use of online databases. Projects will be both individual and collaborative. Effective writing and research skills will be taught thoroughly to ensure understanding of both.

Semester Gı

Textbooks

Required Textbook(s) and Materials:

Book Title: Arguing about Literature: A Guide and Reader (packaged with Writer's Help for labs)
Editors: John Schilb and John Clifford
Publisher: Bedford/St. Martins Edition/Year: 3rd edition, 2020
ISBN: 9781319363932

You MUST purchase this text book. It is packaged with the required access code for the lab in the PJC book store. This is the standard text package required for all ENGL 1302 courses at Paris Junior College.

Novels:
Capote, Truman. (1994). *In Cold Blood* . Vintage. 978-0679745587.
Hersey, John. (2019). *Hiroshima* . Snowball Publishing. 978-1684116881.

Schedule	Week 1: Syllabus overview, introduction to New Journalism; Read article "A Nation Challenged" by Jim Dwyer; Ch. 1 "Radical Lit" (*The Gang That Wouldn't Write Straight*) Week 2: Introduction to Hiroshima; chapters 1-3, Ch. 2 "The Great American Magazine" (The Gang That Wouldn't Write Straight) Week 3: Hiroshima chapters 4 & 5, Ch.4 "Tom Wolfe" (The Gang That Wouldn't Write Straight) Week 4: Essay 1; Test Week 5: Ch.5 "The Center Cannot Hold" (The Gang That Wouldn't Write Straight) Week 6: Ch. 7 "Into the Abyss" (The Gang That Wouldn't Write Straight) Week 7:Essay 2; Due Ch. 9 "History as a Novel" (The Gang That Wouldn't Write Straight) Week 8: Introduction to Truman Capote's *In Cold Blood* Week 9: Article Discussion, *In Cold Blood* Discussion Week 10: Essay 3 Due Week 11: *In Cold Blood;* Introduction to Annotated Bibliography Week 12: Article Discussion, Finalization of *In Cold Blood* Week 13: Article Discussions; Test Week 14:Article Discussion; Annotated Bibliography Due Week 15: Final Essay due (4), presentations begin
Evaluation methods	Semester Grades: Essays/Exams 50% Discussions, Participation 50% Lab Exercises 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	690

Faculty	Rita Petty
Office	Room 101, Cumby H. S.
Phone	(903)994-2260
email	rpetty@parisjc.edu

Course	ENGL 1302
Title	Composition and Rhetoric II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture hours). Prerequisite(s): ENGL 1301.

Textbooks

Schilb, John and John Clifford. Arguing about Literature: A Guide and Reader. Third Ed., Bedford/St. Martin's, 2020. ISBN: 978-1-319-21592-7.

Achieve Writing Lab Exercises Online Code

Student Learning Outcomes (SLO)

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that

Schedule

Week 1- Writing Effective Arguments
Week 2- Analyzing and Writing about Poetry
Week 3- Supporting Argumentative Writing
Week 4- Elements of Short Fiction
Week 5- Arguing about Short Fiction
Week 6- Supporting an Argument in a Synthesis Paper
Week 7- Symbolism in Short Fiction
Week 8- Writing about the Elements of Drama
Week 9- Analyzing Drama
Week 10- Writing about Symbolism in Drama
Week 11- Writing Researched Arguments
Week 12- Researching to Support Arguments in Drama
Week 13- Researching and Debating Current Topics
Week 14- Writers' Workshop
Week 15- Presenting and Publishing Arguments
Week 16- Review and Finals

Evaluation methods

Course Requirements and Evaluation

Essay #1 – Critical Analysis of Poetry Essay	10%
Essay #2 – Synthesis Essay of Short Stories	10%
Essay #3 – Research Argument Essay-Drama	15%
Essay #4 –Analytical Argument-Current Issues	10%
Exams – Poetry, Short Stories, and Drama	15%
Lab Exercises	15%
Quizzes on Readings and Literary Elements	10%
Daily work, Notes, and Participation	10%
Final Exam	5%
Total	100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	707

Faculty	Jennifer Collar
Office	AD 133 F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 1302
Title	Composition, Rhetoric, and Reading

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Book Title: Arguing about Literature: A Guide and Reader (packaged with Writer's Help for labs) Editors: John Schilb and John Clifford Publisher: Bedford/St. Martins Edition/Year: 3rd edition, 2020 ISBN: 9781319363932
You MUST purchase this text book. It is packaged with the required access code for the lab in the

Student Learning Outcomes (SLO)

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that

Schedule

Due Dates (all assignments are due by 11:59 pm each Monday night):

Unit I:

January 24th: Lesson 1.1 Due
January 31st: Lesson 1.2 Due
February 7th: Lesson 1.3 Due
February 14th: Lesson 1.4 Due
February 21st: Lesson 1.5 Due PROCTORED EXAM DUE HERE

Unit II:

February 28th: Lesson 2.1 Due
March 7th: Lesson 2.2 Due
March 14th: Lesson 2.3 Due
March 28th: Lesson 2.4
April 4th: Lesson 2.5 Due

Evaluation methods	Grade Determination: Exams=20% (Poetry, Drama, & Short Story) Writing=45% (Critical Evaluation Essay=10%, Research Argumentation Essay=15%, Synthesis Essay=10%, Analytic Exam/Essay=10%), Quizzes=15% 1302 Lab Exercises=15% Discussion=5%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Kelly Greiner
Term	spring	Office	Greenville Christian School, Rm. 12
Section	720	Phone	903-454-1111
		email	kgreiner@greenvillechristian.org

Course English 1302

Title Composition, Rhetoric and Reading

Description

This course covers principles and techniques of written, expository and persuasive composition; analysis of literary, expository and persuasive texts; and critical thinking. The student will apply composition skills to the study and analysis of poetry, the short story, drama, essay, and/or the novel. Analytical research papers utilizing the MLA format are required. Individual conferences are scheduled throughout the semester. Prerequisite: ENGL 1302

Textbooks

Hacker, Diana, and Nancy Sommers. A Writer's Reference. 9th ed. Boston: Bedford, 2021.
Schilb, John, and John Clifford. Arguing About Literature. Bedford, 2020.

Schedule

Week 1 - Distribute and discuss syllabus
Week 2 - The Elements of Fiction: plot and character
Week 3 - The Elements of Fiction: setting and point of view
Week 4 - The Elements of Fiction: theme and symbolism
Week 5 - The Elements of Poetry: Reading poetry- Bishop to Hardy
Week 6 - The Element of Poetry: Images in Poetry - Keats to Sandburg
Week 7 - The Elements of Poetry: symbol, allegory and irony - Shelly to Hughes
Week 8 - Drama: Greek drama - the tragic hero, Oedipus
Week 9 - Drama: Greek drama - the tragic hero - Antigone
Week 10 - Drama: Ibsen - modern - A Doll's House
Week 11 - Drama: Ibsen - A Doll's House
Week 12 - Drama: Ibsen - modern - A Doll's House
Week 13 - memory recitation
Week 14 - portfolio presentation
Week 15 - final exam

Evaluation methods

A-90-100
B- 89-80
C- 79-70
D- 69 -60
F - 59 and below
WAs 35%
Quizzes 15%
Class Participation 6%
Midterm 7%
Class Presentation 6%
Porfolio 6%
LAB 15%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	730

Faculty	Terry Azamber
Office	Greenville High School
Phone	469-243-9880
email	azambert@greenvilleisd.com

Course	ENGL 1302
Title	Composition 2

Description	"Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions," (Catalog).
Textbooks	Bundle ISBN: 9781319363932 (includes the LaunchPad Code) Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 3rd ed. Bedford/St. Martin's, 2020. With Launchpad.
Student Learning Outcomes (SLO)	Course Goals and Objectives: 1. Demonstrate knowledge of individual and collaborative research processes. 2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
Schedule	Course Schedule: Tentative (Subject to change at instructor's discretion) Week 1-3: Syllabus Quiz (on the homepage) (Your assignments are at the end of each Lesson) Lesson 1 – Academic Writing, MLA Lessons 2 – Intro Discussion Board Lesson 3 – Plato and David Foster Wallace Reading – Short Answer Assessment Week 4-7: Lesson 4 – Literary Theory -Theory Quiz Lesson 5 – Outlining and Annotated Bibliography – Outline and Annotated Bib is Due Lesson 6 – Research/Argument Essay on Plato and Wallace Week 8-11:

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your writing assignments, online lab components, and tests/quizzes/discussion boards. There will be four (4) essays, one (1) discussion board, seven (7) quizzes/tests, an annotated bibliography and outline, and an online lab completion. Extra credit may be given at the instructor's discretion. Essays (4) 10 points each Tests and Quizzes (7) 5 points each Online Labs (Composite) 15 points Discussion Boards (1) 5 points Outline & Annotated Bib 5 points ----------

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	731

Faculty	Terry Azamber
Office	Greenville High School
Phone	469-243-9880
email	azambert@greenvilleisd.com

Course	ENGL 1302
Title	Composition 2

Description	"Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions," (Catalog).
Textbooks	Bundle ISBN: 9781319363932 (includes the LaunchPad Code) Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 3rd ed. Bedford/St. Martin's, 2020. With Launchpad.
Student Learning Outcomes (SLO)	Course Goals and Objectives: 1. Demonstrate knowledge of individual and collaborative research processes. 2. Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
Schedule	Course Schedule: Tentative (Subject to change at instructor's discretion) Week 1-3: Syllabus Quiz (on the homepage) (Your assignments are at the end of each Lesson) Lesson 1 – Academic Writing, MLA Lessons 2 – Intro Discussion Board Lesson 3 – Plato and David Foster Wallace Reading – Short Answer Assessment Week 4-7: Lesson 4 – Literary Theory -Theory Quiz Lesson 5 – Outlining and Annotated Bibliography – Outline and Annotated Bib is Due Lesson 6 – Research/Argument Essay on Plato and Wallace Week 8-11:

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your writing assignments, online lab components, and tests/quizzes/discussion boards. There will be four (4) essays, one (1) discussion board, seven (7) quizzes/tests, an annotated bibliography and outline, and an online lab completion. Extra credit may be given at the instructor's discretion. Essays (4) 10 points each Tests and Quizzes (7) 5 points each Online Labs (Composite) 15 points Discussion Boards (1) 5 points Outline & Annotated Bib 5 points ----------

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	755

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	Engl 1302
Title	Composition II

Description

English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture

Textbooks

Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's. ISBN: 978-1-319-16954-1. (ISBN: 978-1-319-?????-? for PJC-specific ed.) (You should have kept this from Engl 1301.)
BUNDLE OF FOLLOWING TWO: 9781319451035 (available at PJC Bookstore ONLY)

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work)
Day 1 – Review Course and Syllabus, ASSIGN INFOSHEETS, ASSIGN QUIZZES, ASSIGN LAUNCHPAD – ENGL 1302 LABS, ASSIGN EVALUATION/SYNTHESIS ESSAYS 1, 2, 3 Day 2 – Continued discussion of how the class works and how to complete assignments
Sun, 1/23 by 11:59pm – Watch the Short Video Introduction to the Course/Attend First Classes
Sun, 1/23 by 11:59pm – Read the Syllabus
Sun, 1/23 by 11:59pm - QUIZ 0 due over Syllabus
WEEK 1 READINGS: "Writing Effective Arguments" (27-37), "Writing about Literary Genres" (138-158), "A Rose for Emily" (473-480), "The Yellow Wallpaper" (233-247), "Barn Burning" (https://bit.ly/30oQj2f)
Sun, 1/23 by 11:59pm - DISCUSSION POSTS 0 and 1 due over WEEK 1 READINGS
Sun, 1/23 by 11:59pm – Information Form (worth 3% of final grade)

WEEK 2 (Mon, 1/24 – Sun, 1/30)
Day 1 – Discuss WEEK 1 READINGS
Day 2 – Discuss WEEK 1 READINGS
Sun, 1/30 by 11:59pm - QUIZ 1 due over WEEK 1 READINGS

Evaluation methods	Miscellaneous Exercises and Short Assignments (M.E.S.A.) 5% (various) ALL 16 Achieve Assignments (English 1302 Labs) 15% Discussion Posts (on Blackboard) 10% (10 assignments) Quizzes 10% (10 quizzes) Evaluation/Synthesis Essay 1 (E/S1) over Fiction 5% Evaluation/Synthesis Essay 2 (E/S2) over Drama (Antigone only) 5% Critical Analysis Essay (CE) 10% Research Argumentation Essay Planning (unlocks Peer Review) Evaluation/Synthesis Essay 3 (E/S3) over Poetry 5% Research Argumentation Essay Peer Review (unlocks Research Paper) Research Argumentation Essay (RAE) 20% (unlocks Presentation) Research Argumentation Essay Presentation 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	760

Faculty	Marcella Hayden
Office	Miller Grove High School
Phone	903 459 2817
email	mhayden@mgisd.net

Course	ENGL 1302
Title	Compostition and Rhetoric: Conversation

Description

A study of grammar and composition through analysis of sentence structure, paragraph organization, and theme development. Students will consider conventions of written discourse with an emphasis on literature with attention given to literary genres, terms, and critical analysis.

Textbooks

Hacker, Diana. A Writer's Reference, 6th ed. Boston: Bedford, 2007

Schilb, John, and John Clifford. Arguing about Literature: a Guide and Reader. Bedford/St. Martins, 2020

Schedule	Week 1: What is Argument? Writing Effective Arguments; Envirionmental Responsibilities in Families Week 2: Can Our Culture's Tribal Hate be Bridged? What Aren't Students Free to Say? Paper 1 Assigned. Week 3: Does Our Happiness Depend on Others' Misery? Reader Response Due Week 4: The Writing Process; Writing About Literary Genres; Evaluating Resources Week 5: Melancholy Loves; True Love; Romantic Dreams Week 6: Writing Researched Arguments. The Yellow Wallpaper. Paper 1 Due. Paper 2 Assigned. Week 7: Domestic Prisons. What Are Effective Ways of Fighting Racial Injustice Today? Week 8: Aruguments About a Poem: Daddy. MidTerm. Week 9: Spring Break. Week 10: Othello Week 11: Othello Week 12: Racial Injustice; How should the United States Handle Immigration Week 13: Wartime Journeys Week 14: Spring Break Week 15-16: Ted Talks Week 17: Final Exam
Evaluation methods	Reading Response Papers will be written six times through the course of the semester. In addition, students will be tested through random quizzes, a midterm and final exam, and discussion boards periodically. A critical analysis paper will be completed for the end of the semester in which students will demonstrate what they have learned and apply it to their own analysis of a work or works of their choice. Multiple presentations over the course of the semester to develop presentation skills and prove mastery of analysis of works of Literature.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	780

Faculty	Melissa Arnold
Office	North Lamar High School
Phone	903-737-2011
email	marnold@parisjc.edu

Course	English 1302
Title	Composition II

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture hours). Prerequisite(s): ENGL 1301.

Textbooks

Arguing about Literature: A Guide and Reader (packaged with Writer's Help for labs)
Editors: John Schilb and John Clifford
Publisher: Bedford/St. Martins Edition/Year: 3rd edition, 2020
ISBN: 9781319363932

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.
ISBN: 978-1-319-05740-4

Novels: To Kill a Mockingbird by Harper Lee and Fahrenheit 451 by Ray Bradbury

Schedule

Schedule of Assignments

Jan. 6 Introduction to the course, syllabus, class rules, and procedures; Discuss class novels; Introduce Fahrenheit 451

Jan. 7 Continue the Discussion on “What Is Argument?” (Arguing about Literature: A Guide and Reader 1-14) “What Is Literature” (Arguing about Literature: A Guide and Reader 43-45) and “Why Study Literature in a College Writing Courses?” (Arguing about Literature: A Guide and Reader 45-46); Read in class “Girl” (Arguing about Literature: A Guide and Reader 47-48)

Jan. 10 Read before class “The Pedestrian” by Ray Bradbury (Handout); Irony and Satire;

Jan. 11 Continue Irony and Satire;

Jan. 12 Begin Unit One - Elements of Drama - (Arguing about Literature: A Guide and Reader 179-193); Introduce the Great Depression, the Dust Bowl, and The Grapes of Wrath (the play)

Jan. 13 Continue Drama Unit - Read in class The Grapes of Wrath (the play)

Jan. 14 Continue Drama Unit - Read in class The Grapes of Wrath (the play)

Jan. 17 Martin Luther King, Jr. Holiday;

Jan. 18 Novel Exam – Fahrenheit 451 Part One (Written Test); PJC Officially Begins

Jan. 19 Continue Drama Unit - Read in class The Grapes of Wrath (the play)

Jan. 20 Continue Drama Unit - Read in class The Grapes of Wrath (the play)

Jan. 21 Continue Drama Unit - Read in class The Grapes of Wrath (the play)

Evaluation methods	Students are encouraged to monitor grades on the Blackboard My Grades module and notify the instructor of missing grade. More importantly, it is the student's responsibility to monitor the grades and the average throughout the semester. 4 Essays—critical evaluation essay, synthesis essay, analytic essay, research argumentation essay • Formative Assessments – Daily Grades - (34%) o Daily Exercises, Various Quizzes, and Class Productivity and Participation– o Homework assignments o Prewriting activities for major essays and short answer responses (Brainstorm/Free-write/Journal) o Completed rough drafts for major essays (Three daily grades for each major essay) o Sources (annotated) for the documented argumentative essay o Peer-editing Workshops Disclaimer: There may be additions or deletions to each list of assessments as the semester progresses. • Summative Assessments – Test Grades – (66%) o Exams: Three major unit exams: (Fiction, Drama, and Poetry) o Unit Comprehensive Notes (Fiction, Drama, and Poetry) o 2 - Major Essays: Critical Evaluation, Synthesis, Analytical (Two test grades for each major essay) o 1 – Research Argumentative Essay (Four test grades) o 1 - Final Exam Essay o 3 - Novel Exams (Two test grades each) o Various Vocabulary Tests (One test grade each) o Typed outlines for major essays (One test grade each) o Sixteen Labs– The average of the sixteen labs will count as four test grades.

Paris Junior College Syllabus

Year	2020-2021
Term	Spring
Section	790

Faculty	Craig Maxwell
Office	2406 PHS
Phone	903.737.2576
email	cmaxwell@parisjc.edu

Course	English 1302.790
Title	Composition, Rhetoric, and Reading

Description

English 1302 is an intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture hours). Prerequisite(s):

Textbooks

Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 2nd ed. Bedford/St. Martin's, 2017. With Launchpad. ISBN: 978-1-319-03532-7.

Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018.

Student Learning Outcomes (SLO)

1. Students will be able to identify, arrange and evaluate the effectiveness of a thesis statement.
2. Students will be able to identify Standard Written English (SWE) and apply correct forms of English most widely accepted as clear and proper.
3. Students will be able to identify the specific parts of an essay, distinguish appropriate modes of

Schedule

Review of elements of fiction
Annotating Texts
Close Reading
Multitude of short stories, poems, and at least one novel
Non-fiction essay reading, particularly critical reviews of literature
Sentence Structure and errors
English Usage
Interpretive writing over short stories, poems, and novels
Research paper based upon interpretation of a short story

Evaluation methods	75% Test grades: Per 9 week period, 3 essays (x2 = 6 for the semester), online language assignments, vocabulary tests, novel tests, etc. 25% Daily grades: smaller range writing assignments (approximately 4-6 per 9 weeks), vocabulary work, novel quizzes, reading quizzes. I do not under normal circumstances allow for retesting, and I do not accept work for extra-credit. Study and do the work along the way and you will be fine. Grades for written work are based on content and form. All formal compositions, 6 total for the semester (3 per 9 weeks), will be written following MLA/APA formatting.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dr. Ajit Manuel
Term	Spring	Office	Pioneer Technology and Arts Acaden
Section	800	Phone	903 -257-3920 Extn 3105
		email	amanuel@parisjc.edu

Course English 1302

Title Composition II Spring 2022

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Book Title: Arguing about Literature: A Guide and Reader (packaged with Writer's Help for labs)
Editors: John Schilb and John Clifford
Publisher: Bedford/St. Martins
Edition/Year: 3rd edition, 2020 ISBN: 9781319451035

Student Learning Outcomes (SLO)

Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
2. Demonstrate Communications Skills—to include effective development, interpretation and

Schedule

Week 1 Introduction to the course, books and objectives.

Week 2 Introduction to poetry; LABS: Complete the Style, Punctuation, and Mechanics lab pre-test in BB (Please do your best, but rest assured that you will only receive a completion grade for this test.)
Read Chapter 1 “What is Argument,” pp. 1-18 and “Writing about Poems,” pp. 158-164; pay close attention to BOLDED terms; LABS: Complete “Argument” and “Persuasive Appeals”

Week 3 Read “Elements of Poetry,” pp. 165-170 (again take special note of the bolded terms).
Read Robinson’s poem “Richard Cory” p.1097 and Robert Frost’s poems, “Fire and Ice,” “Nothing Gold can Stay,”(handouts) “The Road Not Taken,” p. 1089, Emily Dickinson’s “Tell All the Truth, but Tell it Slant”, p 728, “Much Madness is Divinest Sense” p.728 .; Symbol, Irony, & Allegory notes;
Discuss & assign Essay I (Critical Evaluation).
Read “To His Coy Mistress” (handout); Tone, Diction, Imagery, Simile, & Metaphor notes; LABS:

Evaluation methods	Course Requirements and Evaluation: Methods of Course Instruction/Delivery: Writing assignments and exercises, in-class writing or editing workshops, group work, class discussions, tests or quizzes (announced or unannounced), lecture, reading Semester Grade Determination: Exams=20% (Three major unit exams: Poetry, Drama, Short Story) Writing=45% (Critical Evaluation Essay=10%, Synthesis Essay=10%, Research Argumentation Essay=15%, Analysis Essay/ Exam =10%)

Paris Junior College Syllabus

Year	2021-2022	Faculty	Melisa Ward
Term	Spring	Office	Ford High School
Section	820	Phone	903-356-1600
		email	mward@parisjc.edu

Course	ENGL 1302
Title	English 1302 Online Syllabus

Description	Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture hours). TSI Requirement: 341 or better
Textbooks	Schilb, John and John Clifford. Arguing About Literature: A Guide and Reader. 3rd ed. Bedford/St. Martin's, 2020. With Launchpad. ISBN: 978-1-319-03532-7. Hacker, Diana, and Nancy Sommers. A Pocket Style Guide. 8th ed. Bedford/St. Martin's, 2018. ISBN: 978-1-319-05740-4

Schedule

Introduction Short Story Poetry Drama Researched Argument

Evaluation methods	Rubric for ENGL 1302 essays includes the following: Response to topic 15% Organization 15% Quality and Clarity of Thought 20% Academic Language 15% Grammar, Mechanics, Usage 15% MLA citation usage 10% MLA Formatting 10% Course Policies Evaluation for Course Grade 20% Grammar Labs, including pre/post tests 20% Daily work, including writing assignments (not essays) 60% Essays (4) with documentation 100% 90-100 = A, 80 – 89 = B, 70 – 79 = C, 60-69 = D, below 60 = F Total: 100%

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	825

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	Engl 1302
Title	Composition II

Description

English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture

Textbooks

Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's. ISBN: 978-1-319-16954-1. (ISBN: 978-1-319-?????-? for PJC-specific ed.) (You should have kept this from Engl 1301.)
BUNDLE OF FOLLOWING TWO: 9781319451035 (available at PJC Bookstore ONLY)

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work)
Day 1 – Review Course and Syllabus, ASSIGN INFOSHEETS, ASSIGN QUIZZES, ASSIGN LAUNCHPAD – ENGL 1302 LABS, ASSIGN EVALUATION/SYNTHESIS ESSAYS 1, 2, 3 Day 2 – Continued discussion of how the class works and how to complete assignments
Sun, 1/23 by 11:59pm – Watch the Short Video Introduction to the Course/Attend First Classes
Sun, 1/23 by 11:59pm – Read the Syllabus
Sun, 1/23 by 11:59pm - QUIZ 0 due over Syllabus
WEEK 1 READINGS: "Writing Effective Arguments" (27-37), "Writing about Literary Genres" (138-158), "A Rose for Emily" (473-480), "The Yellow Wallpaper" (233-247), "Barn Burning" (https://bit.ly/30oQj2f)
Sun, 1/23 by 11:59pm - DISCUSSION POSTS 0 and 1 due over WEEK 1 READINGS
Sun, 1/23 by 11:59pm – Information Form (worth 3% of final grade)

WEEK 2 (Mon, 1/24 – Sun, 1/30)
Day 1 – Discuss WEEK 1 READINGS
Day 2 – Discuss WEEK 1 READINGS
Sun, 1/30 by 11:59pm - QUIZ 1 due over WEEK 1 READINGS

Evaluation methods	Miscellaneous Exercises and Short Assignments (M.E.S.A.) 5% (various) ALL 16 Achieve Assignments (English 1302 Labs) 15% Discussion Posts (on Blackboard) 10% (10 assignments) Quizzes 10% (10 quizzes) Evaluation/Synthesis Essay 1 (E/S1) over Fiction 5% Evaluation/Synthesis Essay 2 (E/S2) over Drama (Antigone only) 5% Critical Analysis Essay (CE) 10% Research Argumentation Essay Planning (unlocks Peer Review) Evaluation/Synthesis Essay 3 (E/S3) over Poetry 5% Research Argumentation Essay Peer Review (unlocks Research Paper) Research Argumentation Essay (RAE) 20% (unlocks Presentation) Research Argumentation Essay Presentation 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	860

Faculty	Mylissa Bailey
Office	Room 207
Phone	903-885-2158
email	mbailey@parisjc.edu

Course	English 1302
Title	Composition and Rhetoric

Description

Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Textbooks

Arguing about Literature: A Guide and Reader
Editors: John Schilb and John Clifford Publisher: Bedford/St. Martins Edition/Year: 3rd edition, 2020
ISBN: 9781319363932

Student Learning Outcomes (SLO)

1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
2. Demonstrate Communications Skills—to include effective development, interpretation and expression of ideas through written, oral and visual communication.

Schedule

See Weekly calendar for detailed instructions and due dates.
Unit 1Drama
Unit 2Argument
Unit 3Research
Unit 4 Short Stories
Unit 5 Novel Study

Evaluation methods	4 Essays—critical evaluation essay, synthesis essay, analytic essay, research argumentation essay Grammar/Writing LABs (15-25%)

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	870

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	Engl 1302
Title	Composition II

Description	English 1302 is a continuation of English 1301. Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions. Credits: 3 (= 3 lecture
Textbooks	Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's. ISBN: 978-1-319-16954-1. (ISBN: 978-1-319-?????-? for PJC-specific ed.) (You should have kept this from Engl 1301.) BUNDLE OF FOLLOWING TWO: 9781319451035 (available at PJC Bookstore ONLY)
Student Learning Outcomes (SLO)	Required Core Objectives Student Learning Outcomes (Core Curriculum-Level): 1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
Schedule	WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work) Day 1 – Review Course and Syllabus, ASSIGN INFOSHEETS, ASSIGN QUIZZES, ASSIGN LAUNCHPAD – ENGL 1302 LABS, ASSIGN EVALUATION/SYNTHESIS ESSAYS 1, 2, 3 Day 2 – Continued discussion of how the class works and how to complete assignments Sun, 1/23 by 11:59pm – Watch the Short Video Introduction to the Course/Attend First Classes Sun, 1/23 by 11:59pm – Read the Syllabus Sun, 1/23 by 11:59pm - QUIZ 0 due over Syllabus WEEK 1 READINGS: "Writing Effective Arguments" (27-37), "Writing about Literary Genres" (138-158), "A Rose for Emily" (473-480), "The Yellow Wallpaper" (233-247), "Barn Burning" (https://bit.ly/30oQj2f) Sun, 1/23 by 11:59pm - DISCUSSION POSTS 0 and 1 due over WEEK 1 READINGS Sun, 1/23 by 11:59pm – Information Form (worth 3% of final grade) WEEK 2 (Mon, 1/24 – Sun, 1/30) Day 1 – Discuss WEEK 1 READINGS Day 2 – Discuss WEEK 1 READINGS Sun, 1/30 by 11:59pm - QUIZ 1 due over WEEK 1 READINGS

Evaluation methods	Miscellaneous Exercises and Short Assignments (M.E.S.A.) 5% (various) ALL 16 Achieve Assignments (English 1302 Labs) 15% Discussion Posts (on Blackboard) 10% (10 assignments) Quizzes 10% (10 quizzes) Evaluation/Synthesis Essay 1 (E/S1) over Fiction 5% Evaluation/Synthesis Essay 2 (E/S2) over Drama (Antigone only) 5% Critical Analysis Essay (CE) 10% Research Argumentation Essay Planning (unlocks Peer Review) Evaluation/Synthesis Essay 3 (E/S3) over Poetry 5% Research Argumentation Essay Peer Review (unlocks Research Paper) Research Argumentation Essay (RAE) 20% (unlocks Presentation) Research Argumentation Essay Presentation 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Diann V. Mason
Office	
Phone	903 517 7066
email	dmason@parisjc.edu

Course	ENGL 2311
Title	Technical Communications

Description

Intensive study of and practice in professional settings. Focus on the types of documents necessary to make decisions and take actions on the job, such as proposals, reports, instructions, policies and procedures, email messages, letters, and descriptions of products and services. Practice individual and collaborative processes involved in the creation of ethical and efficient documents. Three credit hours.

Textbooks

Markel, M. and Selber, S. (2018). Technical Communications. 12th ed. Bedford/St. Martin's.
ISBN: 9781319245009

Student Learning Outcomes (SLO)

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that

Schedule

Week One
Introduction to the course; review all links on the Course Menu. Read Welcome and look through the other links. Register for Achieve through the Accessing Achieve link on the Course Menu. Assignments: Read Chapter 1: Introduction to the Technical Communications Environment; submit Writing Assignment 1: Your Strengths as a Writer, by midnight, 2 Feb. (ORD).

Week Two
Read Chapter 2: Understanding Ethical and Legal Considerations Writing; submit Achieve Assignment: Assessing Plagiarism. Review APA writing/citation style beginning on page 634. Official Report Date: midnight, 2 Feb (See Syllabus for importance).

Week Three
Skim through Chapter 3: Writing Technical Documents. Read Chapter 5: Analyzing Your Audience and Purpose; submit Achieve Assignment: Making Adjustments for Audience

Week Four
Read Chapter 6: Researching Your Subject; submit Writing Assignment 2: Research

Evaluation methods	Assignment (daily work) (30%); writing assignments, including letters, memos, resume, analysis (60%); and final exam (10%).

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	140

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 2323
Title	British Literature II

Description

Description:
A survey of the development of British literature from the Romantic period to the present. Students will study
works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be

Textbooks

Greenblatt, Stephen, eds. et al. The Norton Anthology of English Literature:
Major Authors, 9th ed. New York: Norton, 2013. [This is a one-volume edition
and will be used for ENGL 2322/2323.] ISBN#: 978-0-393-91963-9.

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1- Course Introduction
Week 2- Romantic Period; William Blake and Robert Burns; Mary Wollstonecraft; A Vindication of the Rights of Men;" "A Vindication of the Rights of Women;" assign research paper
Week 3- William Wordsworth and Samuel Coleridge, "TheRime of the Ancient Mariner"
Week 4- Exam I; Don Juan Canto I
Week 5- John Keats; Research paper due for peer review
Week 6- Mary Shelley, Frankenstein; final draft of research paper due
Week 7- Mary Shelley, Frankenstein
Week 8- Mary Shelley, Frankenstein; Exam II
Week 9- The Victorian Age; Barrett Browning
Week 10- Barrett Browning and Alfred Tennyson
Week 11- Alfred Tennyson
Week 12- Robert Browning, Emily Brontë, and Matthew Arnold
Week 13- Continue MatthewArnold; Exam III
Week 14- Oscar Wilde, The Importance of Being Earnest
Week 15- Group presentations; review for Final
Week 16- Final Exam

Evaluation methods	Exams=40% (Each exam is worth 10%) Quizzes=20% (also includes Peer Reviews) Research Paper=15% Research Presentation=15% Participation & Attendance (this includes all in-class daily work) =10% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 2323
Title	Literature of England II

Description

Description:
A survey of the development of British literature from the Romantic period to the present. Students will study
works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be

Textbooks

Greenblatt, Stephen, eds. et al. The Norton Anthology of English Literature:
Major Authors, 9th ed. New York: Norton, 2013. [This is a one-volume edition
and will be used for ENGL 2322/2323.] ISBN#: 978-0-393-91963-9.

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

ENGL2323: Course Schedule

Click on the unit folders and then the lesson folders for specific instructions and to access the course materials (Power Points, discussions, etc). Due dates are listed in the unit folders next to each lesson.

Lesson Due Dates:

Unit One:
“Start Here” Lesson 0: due Friday, January 21st by 11:59 pm Lesson 1: Monday, January 24th; Research Paper due February 28th!
Lesson 2: Monday, January 31st
Lesson 3: Monday, February 7th
Lesson 4: Monday, February 14th (Exam I) Unit Two:
Lesson 5: Monday, February 21st
Lesson 6: Monday, February 28th (Research Paper due here)
Lesson 7: Monday, March 7th Unit Three:

Evaluation methods	Exams=40% (Each exam is worth 10%) Quizzes=20% (also includes Peer Reviews) Research Paper=15% Research Presentation=15% Participation & Attendance (this includes all in-class daily work) =10% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	300

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 2323
Title	Literature of England II

Description

Description:
A survey of the development of British literature from the Romantic period to the present. Students will study
works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be

Textbooks

Greenblatt, Stephen, eds. et al. The Norton Anthology of English Literature:
Major Authors, 9th ed. New York: Norton, 2013. [This is a one-volume edition
and will be used for ENGL 2322/2323.] ISBN#: 978-0-393-91963-9.

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

ENGL2323: Course Schedule

Click on the unit folders and then the lesson folders for specific instructions and to access the course materials (Power Points, discussions, etc). Due dates are listed in the unit folders next to each lesson.

Lesson Due Dates:

Unit One:
“Start Here” Lesson 0: due Friday, January 21st by 11:59 pm Lesson 1: Monday, January 24th; Research Paper due February 28th!
Lesson 2: Monday, January 31st
Lesson 3: Monday, February 7th
Lesson 4: Monday, February 14th (Exam I) Unit Two:
Lesson 5: Monday, February 21st
Lesson 6: Monday, February 28th (Research Paper due here)
Lesson 7: Monday, March 7th Unit Three:

Evaluation methods	Exams=40% (Each exam is worth 10%) Quizzes=20% (also includes Peer Reviews) Research Paper=15% Research Presentation=15% Participation & Attendance (this includes all in-class daily work) =10% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	440

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 2323
Title	British Literature II

Description

Description:
A survey of the development of British literature from the Romantic period to the present. Students will study
works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be

Textbooks

Greenblatt, Stephen, eds. et al. The Norton Anthology of English Literature:
Major Authors, 9th ed. New York: Norton, 2013. [This is a one-volume edition
and will be used for ENGL 2322/2323.] ISBN#: 978-0-393-91963-9.

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1- Course Introduction
Week 2- Romantic Period; William Blake and Robert Burns; Mary Wollstonecraft; A Vindication of the Rights of Men;" "A Vindication of the Rights of Women;" assign research paper
Week 3- William Wordsworth and Samuel Coleridge, "TheRime of the Ancient Mariner"
Week 4- Exam I; Don Juan Canto I
Week 5- John Keats; Research paper due for peer review
Week 6- Mary Shelley, Frankenstein; final draft of research paper due
Week 7- Mary Shelley, Frankenstein
Week 8- Mary Shelley, Frankenstein; Exam II
Week 9- The Victorian Age; Barrett Browning
Week 10- Barrett Browning and Alfred Tennyson
Week 11- Alfred Tennyson
Week 12- Robert Browning, Emily Brontë, and Matthew Arnold
Week 13- Continue MatthewArnold; Exam III
Week 14- Oscar Wilde, The Importance of Being Earnest
Week 15- Group presentations; review for Final
Week 16- Final Exam

Evaluation methods	Exams=40% (Each exam is worth 10%) Quizzes=20% (also includes Peer Reviews) Research Paper=15% Research Presentation=15% Participation & Attendance (this includes all in-class daily work) =10% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	540

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 2323
Title	British Literature II

Description

Description:
A survey of the development of British literature from the Romantic period to the present. Students will study
works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be

Textbooks

Greenblatt, Stephen, eds. et al. The Norton Anthology of English Literature:
Major Authors, 9th ed. New York: Norton, 2013. [This is a one-volume edition
and will be used for ENGL 2322/2323.] ISBN#: 978-0-393-91963-9.

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1- Course Introduction
Week 2- Romantic Period; William Blake and Robert Burns; Mary Wollstonecraft; A Vindication of the Rights of Men;" "A Vindication of the Rights of Women;" assign research paper
Week 3- William Wordsworth and Samuel Coleridge, "TheRime of the Ancient Mariner"
Week 4- Exam I; Don Juan Canto I
Week 5- John Keats; Research paper due for peer review
Week 6- Mary Shelley, Frankenstein; final draft of research paper due
Week 7- Mary Shelley, Frankenstein
Week 8- Mary Shelley, Frankenstein; Exam II
Week 9- The Victorian Age; Barrett Browning
Week 10- Barrett Browning and Alfred Tennyson
Week 11- Alfred Tennyson
Week 12- Robert Browning, Emily Brontë, and Matthew Arnold
Week 13- Continue MatthewArnold; Exam III
Week 14- Oscar Wilde, The Importance of Being Earnest
Week 15- Group presentations; review for Final
Week 16- Final Exam

Evaluation methods	Exams=40% (Each exam is worth 10%) Quizzes=20% (also includes Peer Reviews) Research Paper=15% Research Presentation=15% Participation & Attendance (this includes all in-class daily work) =10% Total: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	648

Faculty	Jennifer Collar
Office	AD 133F
Phone	903-782-0450
email	jcollar@parisjc.edu

Course	ENGL 2323
Title	British Literature II

Description

Description:
A survey of the development of British literature from the Romantic period to the present. Students will study
works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be

Textbooks

Greenblatt, Stephen, eds. et al. The Norton Anthology of English Literature:
Major Authors, 9th ed. New York: Norton, 2013. [This is a one-volume edition
and will be used for ENGL 2322/2323.] ISBN#: 978-0-393-91963-9.

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1- Course Introduction
Week 2- Romantic Period; William Blake and Robert Burns; Mary Wollstonecraft; A Vindication of the Rights of Men;" "A Vindication of the Rights of Women;" assign research paper
Week 3- William Wordsworth and Samuel Coleridge, "TheRime of the Ancient Mariner"
Week 4- Exam I; Don Juan Canto I
Week 5- John Keats; Research paper due for peer review
Week 6- Mary Shelley, Frankenstein; final draft of research paper due
Week 7- Mary Shelley, Frankenstein
Week 8- Mary Shelley, Frankenstein; Exam II
Week 9- The Victorian Age; Barrett Browning
Week 10- Barrett Browning and Alfred Tennyson
Week 11- Alfred Tennyson
Week 12- Robert Browning, Emily Brontë, and Matthew Arnold
Week 13- Continue MatthewArnold; Exam III
Week 14- Oscar Wilde, The Importance of Being Earnest
Week 15- Group presentations; review for Final
Week 16- Final Exam

Evaluation methods	Exams=40% (Each exam is worth 10%) Quizzes=20% (also includes Peer Reviews) Research Paper=15% Research Presentation=15% Participation & Attendance (this includes all in-class daily work) =10% Total: 100%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	690

Faculty	Rita Petty
Office	Room 101, Cumby H. S.
Phone	(903)994-2260
email	rpetty@parisjc.edu

Course	ENGL 2323
Title	British Literature II

Description

A survey of the development of British literature from the Romantic period to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions. Credits: 3 (= 3 lecture hours per week). Prerequisite(s): Students must have successfully completed English 1301 or

Textbooks

Greenblatt, Stephen, eds. et al. The Norton Anthology of English Literature: Major Authors, 9th ed. New York: Norton, 2013. ISBN#: 978-0-393-91963-9.

Novels: Novels are provided in class. Frankenstein, by Mary Shelley; Wuthering Heights, by Emily

Student Learning Outcomes (SLO)

Foundational Component Area: Language, Philosophy, and Culture
Courses in this category focus on how ideas, values, beliefs, and other aspects of culture express and affect human experience. Courses involve the exploration of ideas that foster aesthetic and intellectual creation in order to understand the human condition across cultures.

Schedule

Week 1 - The Romantic Period
Week 2 – Analyzing the Novel
Week 3 - Writing about Fiction
Week 4 - The Romantic Poets
Week 5 - Presenting Analysis of Fiction
Week 6 - Applying Novel Elements to the Period
Week 7 - The Victorians
Week 8 - Linking Literary Periods through Transitional Fiction
Week 9 – Applying Research to Literary Writing
Week 10 - Literary Elements of the Victorian Age
Week 11 - Working Together to Analyze Literature
Week 12 - The Modern Era-The Short Story and Poetry
Week 13 - Modern Fiction and the Literary Period
Week 14 - Fiction with a Social Message
Week 15 - Using Teamwork to Illustrate Meaning in Literature
Week 16 - Review and Final Exam

Evaluation methods	Exams: Exam #1- Romantics 10% Exam #2-Victorian Age 10% Exam #3-The Modern Era 10% Exam #4-Final 10% Daily Work, Notes, Discussions 10% Research, compositions, and presentations 15% Reading quizzes 15% Research paper (required to pass course) 20% Total 100%

Paris Junior College Syllabus

Year	2021-22	Faculty	Terry Azamber
Term	Spring	Office	
Section	730	Phone	903-457-4500 ext 3669
		email	azambert@greenvilleisd.com

Course	English 2323
Title	British Literature 2

Description	A survey of the development of British literature from the Nineteenth Century to the present time. Students will study works of prose, poetry, drama, and fiction in relation to their linguistic, and cultural contexts. Texts will be selected from a diverse group of authors and traditions. Prerequisite: ENGL 1301
Textbooks	The Norton Anthology: English Literature. ISBN 978-0-393-91963-9
Student Learning Outcomes (SLO)	Students will understand the historical influences and social structures of the latter period of British literature.
Schedule	Week 1: Course introduction. Week 2: Pride and Prejudice Week 3: Pride and Prejudice Week 4: Pride and Prejudice Week 5: Exam 1, Pride and Prejudice Week 6: Research paper due for peer review, Regnecy Period Week 7: Byron, Shelley, Coleridge Week 8: Exam 2 Week 9: Wuthering Heights Week 10: Wuthering Heights Week 11: Wuthering Heights, Exam 3 Week 12: Harry Potter and the Half Blood Prince Week 13: Harry Potter and the Half Blood Prince Week 14: Harry Potter and the Half Bood Prince Week 15: Second research paper due Week 16: Final Exam

Evaluation methods	Students will be evaluated on quizzes, exams, and research papers.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	760

Faculty	Marcella Hayden
Office	Miller Grove High School
Phone	903 459 2817
email	mhayden@mgisd.net

Course	Engl 2323
Title	British Literature

Description	A study of the masterworks of the literature of England from the Romantic period to the Twentieth century with an emphasis on the masterworks of principle authors. Collateral reading, class themes, and research projects are required.
Textbooks	The Norton Anthology; English Literature. 9th ed. New York: Norton, 2006

Schedule	Week 1-Syllabus Review. The Eighteenth Century and Romanticism Week 2- Burns, Blake Week 3-Wordsworth, Coleridge Week 4-Science/Deism. Byron, Shelley Week 5- The Gothic. Frankenstein Week 6-Frankenstein Week 7-Women and Monsters. Frankenstein Week 8-Victorian Age. Tennyson. Midterm Week 9-Spring Break!! Week 10- Condition of England. The Soul. Browning. Kipling. Week 11-Imperialisam and Conrad. The Position of the Woman. Rosetti Week 12- Jane Austen Pride and Prejudice Week 13-Pride and Prejudice Week 14-Pride and Prejudice Week 15-Modernism. WWI. Eliot. Yeats. Week 16-Joyce. Beckett Week 17-Final Exam
Evaluation methods	Reading Response Papers will be written six times through the course of the semester. In addition, students will be tested through random quizzes, a midterm and final exam, and discussion boards periodically. A critical analysis paper will be assigned in which students will demonstrate what they have learned and apply it to their own analysis of a work or works of their choice

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	780

Faculty	Dr. Linda Winfrey
Office	NLHS 109
Phone	903 737-2011
email	lwinfrey@northlamar.net

Course	ENGL 2323
Title	BRIT LIT II

Description

A survey of rhe development of British literature from rhe Romantic period to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contests. Texts will be selected from a diverse group of authors and traditions.

Textbooks

Greenblatt, Stephen, general ed. The Norton Anthology of British Literature, 2nd ed. New York: W. W. Norton, 2013

Student Learning Outcomes (SLO)

Core Curriculum-Level 1. Demonstrate critical thinking skils to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information. 2. Demonstrate communication skills to include effective development, interpretation and expression of ideas through written, oral and visual communication. 3. Demonstrate social responsibilities to

Schedule

Week 1: Historical introduction to Neoclassic Age. Begin Swift selections--Modest Proposal. Selecrions from Gulliver's Travels.
Weekk 2 : Original Modest Proposal essays presented. Begin selecrions from Pope. Rape of the Lock. Week 3: Pope's essays. Selections from Johnson's Dictionar;y.
Week 4: Boswell's biography. Selections from Pepy's Diary.
Week 5. Vocabulary unit test # 7. The Kite Runner Chapters 1-7.
Week 6: Unit test on Neoclassic Age. Historical introduction to Romantic Age.
Week 7: Selecrions from Wordsworth.
Week 8: Selections from Coleridge and Byron.
Week 9: Selections from Shelley and Keats.
Week 10: Unit test on Romanstic Age. Vocabularuy unit test # 8. The Kite Runner Chapters 8-15 . Week 11: Historical introducftion to Victorian Age. Selections from Dickens.
Week 12: Wolde's Importance of Being Earnest.
Week 13. Conclude Wilde. Selections from Tennyson.
Week 14: Finish Tennyson. Selections from the Brownings.
Week 15: Selections from Austen. Vocabulary unit # 9. The Kite Runner Chapters 16-24.
Week 16: Unit test on Victorian Age. Cumulative vocabulary test and final test on Kite Runner

Evaluation methods	Formative: 33%--quizzes, Socratic semincars, text annotations, rough drafts, peer editing. Summative 66%--formal papers, unit voacabulary tests, unit tests.

Paris Junior College Syllabus

Year	2021-2022		
Term	Spring		
Section	200		

Faculty	Ken Haley
Office	AD 125B
Phone	(903) 782-0312
email	khaley@parisjc.edu

Course	English 2331.200
Title	World Literature

Description

A survey of world literature from the ancient world to the present. Students will study works of prose, poetry, drama, and fiction in relation to their historical and cultural contexts. Texts will be selected from a diverse group of authors and traditions. Prerequisite: ENGL 1301 Composition I, Credit Hours: 3.

Textbooks

All instructional materials are included within the course, including a PDF version of the text.

Student Learning Outcomes (SLO)

Course Goals and Objectives:
Upon successful completion of this course, students will:
1. Identify key ideas, representative authors and works, significant historical or cultural events, and characteristic perspectives or attitudes expressed in the literature of different periods or regions.
2. Analyze literary works as expressions of individual or communal values within the social, political, cultural, or religious contexts of different literary periods.
3. Demonstrate knowledge of the development of characteristic forms or styles of expression during different historical periods or in different regions.
4. Articulate the aesthetic principles that guide the scope and variety of works in the arts and humanities.
5. Write research-based critical papers about the assigned readings in clear and grammatically correct prose, using various critical approaches to literature.

Schedule	The course is divided into five modules distributed over the semester at about three-week intervals. Each module contains readings, discussion postings, quizzes, and videos. Some will also contain writing assignments, documented essays. Take the modules in order and complete the lessons in each in order as well. The final exam is listed as Module 6. Module 1: The Ancient World, 6 February Module 2: The Middle Ages, 27 February Module 3: The Renaissance, 27 March Module 4: The Age of Reason, 17 April Module 5: American Literature, 8 May Module 6: Final Exam, 10 May
Evaluation methods	Course Requirements and Evaluation: The course requires three essays, quizzes, and discussion postings. Essays: 40% Quizzes: 40% Discussions: 20% Grading Rubric: Letter Grade Description For Written Papers and Essay Exams: The "A" Essay: An "A" essay is error free or nearly so in grammar. It addresses the topic directly and in detail. It provides very good, clear examples and illustrations. It provides enough elaboration to cover the topic and does so in an easy-to-read manner without straying from the topic. It uses proper documentation and a bibliography if required.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Bobby Fields
Term	Spring	Office	1111
Section	101	Phone	903-782-0722
		email	bfields@parisjc.edu

Course	ENTC 1349
Title	Reliability and Maintainability

Description

Equpment Reliability and maintainability. Includes development and assessment of maintenance programs.

Textbooks

Industrial Maintenance and Troubleshooting, Fourth Edition, Dennis Green and Jonathan F. Gosse ISBN: 978-0-8269-3686-8. Students will also need a pair of protectice toed shoes/boots for the plant tours.

Schedule

Over the 16 week semester the topics will vary depending on scheduled industrial site tours, but will include the following:
Maintenance Principles
Safety
Service and Repair Principles
Electrical Systems
Electronics and Programmable Controllers
Refrigeration Systems
Boiler Systems
Heating, Ventilating, and Air Conditioning Systems
Mechanical Systems
Fluid Power Systems
Troubleshooting
Week 16- Final Exam

Evaluation methods

Grading:
25% Three Major Tests
25% Final Examination
25% Participation on Plant tours (Based on Percent Attended)
25% Homework Assignments
The Final Exam Score can be substituted for the Lowest Test Score

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	GAME 1301
Title	COMPUTER ETHICS

Description

A study of ethical issues that apply to computer related professions, intellectual property and privacy issues, professional responsibility, and the effects of globalization. Emphasizes the practical application of computer ethics through case studies and current events in the game and simulation industry. 3 Credit Hours 2 Lecture Hours and 4 Lab Hours

Textbooks

Cengage Unlimited
Ethics in Information Technology
ISBN- 978-1-337-40587-4
George Reynolds

Student Learning Outcomes (SLO)

1. Define ethics.
2. Identify ethical issues that arise from the use of computers in the workplace.
3. Explain intellectual property issues within computer information technology.
4. Describe the ethical issues of privacy and anonymity via the Internet.

Schedule

Week 1- Introduction to Course
Week 2- An Overview of Ethics
Week 3- An Overview of Ethics
Week 4- Ethics for It Workers and IT Users
Week 5- Cyberattacks and Cybersecurity
Week 6- Privacy
Week 7- Review
Week 8- Midterm Exam
Week 9- Freedom of Expression
Week 10- Intellectual property
Week 11- Ethical Decisions in Software Development
Week 12- The Impact of Information Technology on Society
Week 13- Social Media
Week 14- Ethics of IT Organizations
Week 15- Review
Week 16- Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 25% EXAMS 50%Labs and Assignments 25% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Ken Hanushek
Office	FGC 104F
Phone	903-782-0767
email	khanushek@parisjc.edu

Course	GOVT 2305
Title	Federal Government (federal constitution and topics)

Description

Origin and development of the U.S. Constitution, structure and powers of the national government including th executive, and judicial branches, federalism, political participation, the national election process, public policy and civil rights.

Textbooks

Ginsberg, Benjamin, Theodore Lowi, Margaret Weir, Caroline Tolbert, Andrea Campbell, and Robert Spitzer. People, 13th Essentials Edition. New York, NY: W. W. Norton.

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of the federal system.
3. Describe separation of powers and checks and balances in both theory and practice.

Schedule

Week 1- Introduction to American Government
Week 2- Introduction to Citizenship, Essential Knowledge
Week 3- Introduction to Citizens' Rights and Responsibilities, Essential Knowledge
Week 4- Founding and the Constitution, Constitutional Development
Week 5- Federalism
Week 6- Civil Liberties & Civil Rights
Week 7- Midterm Exam
Week 8- Public Opinion and Media
Week 9- Political Participation, Parties, Elections, and Interest Groups
Week 10- Institutions: Congress
Week 11- Institutions: The Presidency
Week 12- Institutions: Executive Branch and Federal Bureaucracy
Week 13- Institutions: Federal Courts
Week 14- Domestic Policy
Week 15- Foreign Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), and three wr assignments (300 pts). Students will have the opportunity to earn accountability points by submitting coursewo date and attending class in accordance with college policy (50 pts). Assignments and accountability points allo accumulation of up to 1000 points toward the student's final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	101

Faculty	Ken Hanushek
Office	FGC 104F
Phone	903-782-0767
email	khanushek@parisjc.edu

Course	GOVT 2305
Title	Federal Government (federal constitution and topics)

Description

Origin and development of the U.S. Constitution, structure and powers of the national government including th executive, and judicial branches, federalism, political participation, the national election process, public policy and civil rights.

Textbooks

Ginsberg, Benjamin, Theodore Lowi, Margaret Weir, Caroline Tolbert, Andrea Campbell, and Robert Spitzer. People, 13th Essentials Edition. New York, NY: W. W. Norton.

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Week 3- Introduction to Citizens' Rights and Responsibilities, Essential Knowledge
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Week 5- Federalism
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Week 7- Midterm Exam
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Week 10- Institutions: Congress
Week 11- Institutions: The Presidency
Week 12- Institutions: Executive Branch and Federal Bureaucracy
Week 13- Institutions: Federal Courts
Week 14- Domestic Policy
Week 15- Foreign Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), and three wr assignments (300 pts). Students will have the opportunity to earn accountability points by submitting coursewo date and attending class in accordance with college policy (50 pts). Assignments and accountability points allo accumulation of up to 1000 points toward the student's final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	140

Faculty	Ken Hanushek
Office	FGC 104F
Phone	903-782-0767
email	khanushek@parisjc.edu

Course	GOVT 2305
Title	Federal Government (federal constitution and topics)

Description

Origin and development of the U.S. Constitution, structure and powers of the national government including th executive, and judicial branches, federalism, political participation, the national election process, public policy and civil rights.

Textbooks

Ginsberg, Benjamin, Theodore Lowi, Margaret Weir, Caroline Tolbert, Andrea Campbell, and Robert Spitzer. People, 13th Essentials Edition. New York, NY: W. W. Norton.

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of the federal system.
3. Describe separation of powers and checks and balances in both theory and practice.

Schedule

Week 1- Introduction to American Government
Week 2- Introduction to Citizenship, Essential Knowledge
Week 3- Introduction to Citizens' Rights and Responsibilities, Essential Knowledge
Week 4- Founding and the Constitution, Constitutional Development
Week 5- Federalism
Week 6- Civil Liberties & Civil Rights
Week 7- Midterm Exam
Week 8- Public Opinion and Media
Week 9- Political Participation, Parties, Elections, and Interest Groups
Week 10- Institutions: Congress
Week 11- Institutions: The Presidency
Week 12- Institutions: Executive Branch and Federal Bureaucracy
Week 13- Institutions: Federal Courts
Week 14- Domestic Policy
Week 15- Foreign Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), and three wr assignments (300 pts). Students will have the opportunity to earn accountability points by submitting coursewo date and attending class in accordance with college policy (50 pts). Assignments and accountability points allo accumulation of up to 1000 points toward the student's final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Brandon Langehennig
Office	FGC 104D
Phone	903-782-0725
email	blangehennig@parisjc.edu

Course	GOVT 2305
Title	Federal Government (federal constitution and topics)

Description

Origin and development of the U.S. Constitution, structure and powers of the national government including th executive, and judicial branches, federalism, political participation, the national election process, public policy and civil rights.

Textbooks

Ginsberg, Benjamin, Theodore Lowi, Margaret Weir, Caroline Tolbert, Andrea Campbell, and Robert Spitzer. People, 13th Essentials Edition. New York, NY: W. W. Norton.

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of the federal system.
3. Describe separation of powers and checks and balances in both theory and practice.

Schedule

Week 1- Introduction to American Government
Week 2- Introduction to Citizenship, Essential Knowledge
Week 3- Introduction to Citizens' Rights and Responsibilities, Essential Knowledge
Week 4- Founding and the Constitution, Constitutional Development
Week 5- Federalism
Week 6- Civil Liberties & Civil Rights
Week 7- Midterm Exam
Week 8- Public Opinion and Media
Week 9- Political Participation, Parties, Elections, and Interest Groups
Week 10- Institutions: Congress
Week 11- Institutions: The Presidency
Week 12- Institutions: Executive Branch and Federal Bureaucracy
Week 13- Institutions: Federal Courts
Week 14- Domestic Policy
Week 15- Foreign Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), two written c (100 pts), and a term paper (250 pts). Assignments allow a possible accumulation of up to 1000 points toward final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	201

Faculty	Ken Hanushek
Office	FGC 104F
Phone	903-782-0767
email	khanushek@parisjc.edu

Course	GOVT 2305
Title	Federal Government (federal constitution and topics)

Description

Origin and development of the U.S. Constitution, structure and powers of the national government including th executive, and judicial branches, federalism, political participation, the national election process, public policy and civil rights.

Textbooks

Ginsberg, Benjamin, Theodore Lowi, Margaret Weir, Caroline Tolbert, Andrea Campbell, and Robert Spitzer. People, 13th Essentials Edition. New York, NY: W. W. Norton.

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of the federal system.
3. Describe separation of powers and checks and balances in both theory and practice.

Schedule

Week 1- Introduction to American Government
Week 2- Introduction to Citizenship, Essential Knowledge
Week 3- Introduction to Citizens' Rights and Responsibilities, Essential Knowledge
Week 4- Founding and the Constitution, Constitutional Development
Week 5- Federalism
Week 6- Civil Liberties & Civil Rights
Week 7- Midterm Exam
Week 8- Public Opinion and Media
Week 9- Political Participation, Parties, Elections, and Interest Groups
Week 10- Institutions: Congress
Week 11- Institutions: The Presidency
Week 12- Institutions: Executive Branch and Federal Bureaucracy
Week 13- Institutions: Federal Courts
Week 14- Domestic Policy
Week 15- Foreign Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), two written c (100 pts), and a term paper (250 pts). Assignments allow a possible accumulation of up to 1000 points toward final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring, Flex Term A
Section	250

Faculty	Ken Hanushek
Office	FGC 104F
Phone	903-782-0767
email	khanushek@parisjc.edu

Course	GOVT 2305
Title	Federal Government (federal constitution and topics)

Description

Origin and development of the U.S. Constitution, structure and powers of the national government including th executive, and judicial branches, federalism, political participation, the national election process, public policy and civil rights.

Textbooks

Ginsberg, Benjamin, Theodore Lowi, Margaret Weir, Caroline Tolbert, Andrea Campbell, and Robert Spitzer. People, 13th Essentials Edition. New York, NY: W. W. Norton.

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of the federal system.
3. Describe separation of powers and checks and balances in both theory and practice.

Schedule

Week 1- Introduction to American Government, Citizenship, Rights and Responsibilities, Essential Knowledge
Week 2- Founding and the Constitution, Constitutional Development
Week 3- Federalism, Civil Liberties & Civil Rights, Midterm Exam
Week 4- Public Opinion, Media, Political Participation, Parties, Elections, and Interest Groups
Week 5- Institutions: Congress, The Presidency
Week 6- Institutions: Executive Branch and Federal Bureaucracy, and Federal Courts
Week 7- Domestic Policy, and Foreign Policy
Week 8- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), two written c (100 pts), and a term paper (250 pts). Assignments allow a possible accumulation of up to 1000 points toward final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	300

Faculty	Brandon Langehennig
Office	FGC 104D
Phone	903-782-0725
email	blangehennig@parisjc.edu

Course	GOVT 2305
Title	Federal Government (federal constitution and topics)

Description

Origin and development of the U.S. Constitution, structure and powers of the national government including th executive, and judicial branches, federalism, political participation, the national election process, public policy and civil rights.

Textbooks

Ginsberg, Benjamin, Theodore Lowi, Margaret Weir, Caroline Tolbert, Andrea Campbell, and Robert Spitzer. People, 13th Essentials Edition. New York, NY: W. W. Norton.

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of constitutional democracy in the United States.
2. Demonstrate knowledge of the federal system.
3. Describe separation of powers and checks and balances in both theory and practice.

Schedule

Week 1- Introduction to American Government
Week 2- Introduction to Citizenship, Essential Knowledge
Week 3- Introduction to Citizens' Rights and Responsibilities, Essential Knowledge
Week 4- Founding and the Constitution, Constitutional Development
Week 5- Federalism
Week 6- Civil Liberties & Civil Rights
Week 7- Midterm Exam
Week 8- Public Opinion and Media
Week 9- Political Participation, Parties, Elections, and Interest Groups
Week 10- Institutions: Congress
Week 11- Institutions: The Presidency
Week 12- Institutions: Executive Branch and Federal Bureaucracy
Week 13- Institutions: Federal Courts
Week 14- Domestic Policy
Week 15- Foreign Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), two written c (100 pts), and a term paper (250 pts). Assignments allow a possible accumulation of up to 1000 points toward final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2022	Faculty	Kelly Watltman-Payne
Term	Spring	Office	Greenville #204
Section	400	Phone	903-457-8726
		email	kpayne@parisjc.edu

Course	GOVT 2305
Title	FEDERAL GOVERNMENT

Description

GOVT 2305 Federal Government (Federal Constitution and topics)
Origin and development of the U.S. Constitution, structure and powers of the national government including the legislative, executive, and judicial branches, federalism, political participation, the national election process, public policy, civil liberties and civil rights.

Textbooks

Ginsber, Benjamin Theodire Lowi, Margaret Weir, Caroling Tolbert, Andrea Campbell, Robert Spitzer. 2018 We the People, 13th edition, Essentials Edition. New York, NY: Pearson, ISBN: 9978-0-393-42702-8

Student Learning Outcomes (SLO)

1) Explain the origin and development of constitutional democracy in the United States.
2.) Demonstrate knowledge of the federal system.
3) Describe separation of powers and checks and balances in both theory and practice.

Schedule

Week 1 -Government,Citizenship:
Week 2 -Constitution, Federliams lecture, in class assignment
Week 3 -Civil Liberties, discussion
Week 4 -Civil Rights, Presenation: Civil Rights
Week 5 : Exam 1
Week 6 - Public Opinion, Media, Socratic Seminar, Public Polling Activity
Week 7 - Interest Groups, Political Parties, Current Event
Week 8 - Congress, Presidency
Week 9 - Exam
Week 10 - Bureaucry, Debate
Week 11 - Federal Courts, Supreme Court
Week 12 - Domestic Policy, lecture, Group Assignment
Week 13 - Foreign Polic lecture, Current event
Week 14 - Supreme Court Assignment, Term Paper
Week 15 - Term Paper Workshop/Due
Week 16 - Final exam (cumulative)

Evaluation methods	This is a face to face course. 1000 points possible 900-100 = A 800-899 = B 700-799 = C 600-699 = D Less than 600 = F Students will be evaluated using Exams, Open-note quizzes, 3 papers, 5 current event analyses, and participation in class discussions, presentation

Paris Junior College Syllabus

Year	2021-2022	Faculty	Brandon Langehennig
Term	Spring	Office	FGC 104D
Section	100	Phone	903-782-0725
		email	blangehennig@parisjc.edu

Course	GOVT 2306
Title	Texas Government (Texas constitution and topics)

Description

Origin and development of the Texas constitution, structure and powers of state and local government includin legislative, executive, and judicial branches, federalism and inter-governmental relations, political participatio process, public policy, and the political culture of Texas.

Textbooks

Champagne, Anthony, Edward Harpham, and Jason Casellas. 2021. Governing Texas. 5th ed. New York, NY:

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of the Texas constitution.
2. Describe state and local political systems and their relationship with the federal government.
3. Describe separation of powers and checks and balances in both theory and practice in Texas.

Schedule

Week 1- Introduction to Texas Government
Week 2- Political Culture
Week 3- Demographics and Economy
Week 4- Introduction to State Constitutions, Constitutions of Texas
Week 5- The Texas Constitution
Week 6- Texas in the Federal System
Week 7- Midterm Exam
Week 8- Political Parties, Campaigns
Week 9- Elections, Interest Groups
Week 10- Texas Legislative Branch
Week 11- Texas Executive Branch
Week 12- Texas Judicial Branch
Week 13- Local Government
Week 14- Public Policy
Week 15- Analyzing Public Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), and three wr assignments (300 pts). Students will have the opportunity to earn accountability points by submitting coursewo date and attending class in accordance with college policy (50 pts). Assignments and accountability points allo accumulation of up to 1000 points toward the student's final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022	Faculty	Brandon Langehennig
Term	Spring	Office	FGC 104D
Section	101	Phone	903-782-0725
		email	blangehennig@parisjc.edu

Course	GOVT 2306
Title	Texas Government (Texas constitution and topics)

Description

Origin and development of the Texas constitution, structure and powers of state and local government includin legislative, executive, and judicial branches, federalism and inter-governmental relations, political participatio process, public policy, and the political culture of Texas.

Textbooks

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Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of the Texas constitution.
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Schedule

Week 1- Introduction to Texas Government
Week 2- Political Culture
Week 3- Demographics and Economy
Week 4- Introduction to State Constitutions, Constitutions of Texas
Week 5- The Texas Constitution
Week 6- Texas in the Federal System
Week 7- Midterm Exam
Week 8- Political Parties, Campaigns
Week 9- Elections, Interest Groups
Week 10- Texas Legislative Branch
Week 11- Texas Executive Branch
Week 12- Texas Judicial Branch
Week 13- Local Government
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Week 15- Analyzing Public Policy
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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	102

Faculty	Brandon Langehennig
Office	FGC 104D
Phone	903-782-0725
email	blangehennig@parisjc.edu

Course	GOVT 2306
Title	Texas Government (Texas constitution and topics)

Description

Origin and development of the Texas constitution, structure and powers of state and local government includin legislative, executive, and judicial branches, federalism and inter-governmental relations, political participatio process, public policy, and the political culture of Texas.

Textbooks

Champagne, Anthony, Edward Harpham, and Jason Casellas. 2021. Governing Texas. 5th ed. New York, NY:

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of the Texas constitution.
2. Describe state and local political systems and their relationship with the federal government.
3. Describe separation of powers and checks and balances in both theory and practice in Texas.

Schedule

Week 1- Introduction to Texas Government
Week 2- Political Culture
Week 3- Demographics and Economy
Week 4- Introduction to State Constitutions, Constitutions of Texas
Week 5- The Texas Constitution
Week 6- Texas in the Federal System
Week 7- Midterm Exam
Week 8- Political Parties, Campaigns
Week 9- Elections, Interest Groups
Week 10- Texas Legislative Branch
Week 11- Texas Executive Branch
Week 12- Texas Judicial Branch
Week 13- Local Government
Week 14- Public Policy
Week 15- Analyzing Public Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), and three wr assignments (300 pts). Students will have the opportunity to earn accountability points by submitting coursewo date and attending class in accordance with college policy (50 pts). Assignments and accountability points allo accumulation of up to 1000 points toward the student's final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Ken Hanushek
Office	FGC 104F
Phone	903-782-0767
email	khanushek@parisjc.edu

Course	GOVT 2306
Title	Texas Government (Texas constitution and topics)

Description

Origin and development of the Texas constitution, structure and powers of state and local government includin legislative, executive, and judicial branches, federalism and inter-governmental relations, political participatio process, public policy, and the political culture of Texas.

Textbooks

Champagne, Anthony, Edward Harpham, and Jason Casellas. 2019. Governing Texas. 4th ed. New York, NY:

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of the Texas constitution.
2. Describe state and local political systems and their relationship with the federal government.
3. Describe separation of powers and checks and balances in both theory and practice in Texas.

Schedule

Week 1- Introduction to Texas Government
Week 2- Political Culture
Week 3- Demographics and Economy
Week 4- Introduction to State Constitutions, Constitutions of Texas
Week 5- The Texas Constitution
Week 6- Texas in the Federal System
Week 7- Midterm Exam
Week 8- Political Parties, Campaigns
Week 9- Elections, Interest Groups
Week 10- Texas Legislative Branch
Week 11- Texas Executive Branch
Week 12- Texas Judicial Branch
Week 13- Local Government
Week 14- Public Policy
Week 15- Analyzing Public Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), two written c (100 pts), and a term paper (250 pts). Assignments allow a possible accumulation of up to 1000 points toward final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	201

Faculty	Brandon Langehennig
Office	FGC 104D
Phone	903-782-0725
email	blangehennig@parisjc.edu

Course	GOVT 2306
Title	Texas Government (Texas constitution and topics)

Description

Origin and development of the Texas constitution, structure and powers of state and local government includin legislative, executive, and judicial branches, federalism and inter-governmental relations, political participatio process, public policy, and the political culture of Texas.

Textbooks

Champagne, Anthony, Edward Harpham, and Jason Casellas. 2021. Governing Texas. 5th ed. New York, NY:

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of the Texas constitution.
2. Describe state and local political systems and their relationship with the federal government.
3. Describe separation of powers and checks and balances in both theory and practice in Texas.

Schedule

Week 1- Introduction to Texas Government
Week 2- Political Culture
Week 3- Demographics and Economy
Week 4- Introduction to State Constitutions, Constitutions of Texas
Week 5- The Texas Constitution
Week 6- Texas in the Federal System
Week 7- Midterm Exam
Week 8- Political Parties, Campaigns
Week 9- Elections, Interest Groups
Week 10- Texas Legislative Branch
Week 11- Texas Executive Branch
Week 12- Texas Judicial Branch
Week 13- Local Government
Week 14- Public Policy
Week 15- Analyzing Public Policy
Week 16- Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), two written c (100 pts), and a term paper (250 pts). Assignments allow a possible accumulation of up to 1000 points toward final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2021-0222
Term	Spring, Flex Term B
Section	266

Faculty	Ken Hanushek
Office	FGC 104F
Phone	903-782-0767
email	khanushek@parisjc.edu

Course	GOVT 2306
Title	Texas Government (Texas constitution and topics)

Description

Origin and development of the Texas constitution, structure and powers of state and local government includin legislative, executive, and judicial branches, federalism and inter-governmental relations, political participatio process, public policy, and the political culture of Texas.

Textbooks

Champagne, Anthony, Edward Harpham, and Jason Casellas. 2021. Governing Texas. 5th ed. New York, NY:

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
1. Explain the origin and development of the Texas constitution.
2. Describe state and local political systems and their relationship with the federal government.
3. Describe separation of powers and checks and balances in both theory and practice in Texas.

Schedule

Week 1- Introduction to Texas Government; Political Culture
Week 2- Demographics and economy; Introduction to State Consitutions and the Texas Constitution
Week 3- The Texas Constitution; Texas in the Federal System
Week 4- Midterm Exam; Political Parties and Campaigns
Week 5- Elections and Interest Groups; the Texas Legislative Branch
Week 6- The Texas Executive Branch; the Texas Judicial Branch
Week 7- Local Government; Public Policy
Week 8- Analyzing Public Policy; Final Exam

Evaluation methods	Each student will complete two objective examinations (400 pts), five module posttests (250 pts), two written c (100 pts), and a term paper (250 pts). Assignments allow a possible accumulation of up to 1000 points toward final course grade. Final grades are assigned as follows: A (1000-900), B (899-800), C (799-700), D (699-600), F (599-0).

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Paris Junior College Syllabus

Year	2022	Faculty	Waltman-Payne
Term	Spring	Office	Greenville 204
Section	300	Phone	903-457-8726
		email	kpayne@parisjc.edu

Course: Govt 2306

Title: Texas Government

Description

This course leads students through an analysis of the Texas Constitution, and the politics and people of the stat contemporary challenges that Texans must confront through civic engagement, effective leadership, and policy Topics of the course include the origin and development of the Texas Constitution, political institutions of stat government, federalism and inter-governmental relations, political participation, the election process, public po political culture of Texas.

Textbooks

Textbook:
Champagne, Anthony, Edward Harpham, and Jason Casellas. 2019. Governing Texas. 5th ed. New York, NY:
ISBN: 9780393539707

Student Learning Outcomes (SLO)

1)Explain the origin and development of constitutional democracy in the United States.
2)Demonstrate knowledge of the federal system.
3)Describe separation of powers and checks and balances in both theory and practice.
4)Demonstrate knowledge of the legislative, executive, and judicial branches of the federal government.

Schedule

Week 1: Syllabus, Introduction to Govt
Week 2 - The Texas Constitution , Politics
Week 3 -odule 1 Pre test, post-test, discussion board
Week 4 - Federalism
Week 5 Module 2 pret-test, post test disc board
Week 6:Campaigns, Elections
Week 7: The Leg, Exe; Current Event Assignment
Week 8: The Judiciary/Mid-term
Week 9 - Public Finance
Week 10 -Public Policy
Week 11 - Crime
Week 12 - Module 4 pre test, post test, disc board
Week 13 - Term Paper
Week 14 - Building the Future, : Local Govt
Week 15 -Module 5 pre test, post test, disc board
Week 16 - Final Exam

Evaluation methods	Students will be evaluated using a point system. 500 points possible. Exams: 225; Term Paper 100; Soc Sem: 3 Current Events 50; Presentation: 50; Grade Conference: 10; Syllabus Ack: 5 450-500 = A; 400-449 = B; 350-399= C; 300-349 = D; Less than 300 = F

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Paris Junior College Syllabus

Year	2022	Faculty	Waltman-Payne
Term	Spring	Office	Greenville 204
Section	400	Phone	903-457-8726
		email	kpayne@parisjc.edu

Course	Govt 2306
Title	Texas Government

Description

This course leads students through an analysis of the Texas Constitution, and the politics and people of the stat contemporary challenges that Texans must confront through civic engagement, effective leadership, and policy Topics of the course include the origin and development of the Texas Constitution, political institutions of stat government, federalism and inter-governmental relations, political participation, the election process, public po political culture of Texas.

Textbooks

Textbook:
Champagne, Anthony, Edward Harpham, and Jason Casellas. 2019. Governing Texas. 5th ed. New York, NY:
ISBN: 9780393539707

Student Learning Outcomes (SLO)

1)Explain the origin and development of constitutional democracy in the United States.
2)Demonstrate knowledge of the federal system.
3)Describe separation of powers and checks and balances in both theory and practice.
4)Demonstrate knowledge of the legislative, executive, and judicial branches of the federal government.

Schedule

Week 1: Syllabus Quiz, Poltiical Culture Lecture
Week 2 - The Texas Constitution Lecture
Week 3 - Texas in the Federal System Political Parties
Week 4 - Campaigns and Elections; Presentations
Week 5 Exam 1
Week 6: Interest Groups/Lobbying, Socratic Seminar
Week 7: The Leg, Exe; Current Event Assignment
Week 8: The Judicirary
Week 9 - Exam 2
Week 10 -Public Finance; Debate
Week 11 - Public Policy, Grade Conferecne
Week 12 - Crime, Corrections, Public Safety; Current Event Assignment
Week 13 - Building the Future, Presentations: Local Govt
Week 14 - Building a Future Lecture, Take Home Quiz
Week 15 -Term Paper - Texas Govt
Week 16 - Final Exam (Cumulative)

Evaluation methods	Students will be evaluated using a point system. 500 points possible. Exams: 225; Term Paper 100; Soc Sem: 3 Current Events 50; Presentation: 50; Grade Conference: 10; Syllabus Ack: 5 450-500 = A; 400-449 = B; 350-399= C; 300-349 = D; Less than 300 = F

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Paris Junior College Syllabus

Year	2022	Faculty	Waltman-Payne
Term	Spring	Office	Greenville 204
Section	500	Phone	903-457-8726
		email	kpayne@parisjc.edu

Course	Govt 2306
Title	Texas Government

Description

This course leads students through an analysis of the Texas Constitution, and the politics and people of the stat contemporary challenges that Texans must confront through civic engagement, effective leadership, and policy Topics of the course include the origin and development of the Texas Constitution, political institutions of stat government, federalism and inter-governmental relations, political participation, the election process, public po political culture of Texas.

Textbooks

Textbook:
Champagne, Anthony, Edward Harpham, and Jason Casellas. 2019. Governing Texas. 5th ed. New York, NY:
ISBN: 9780393539707

Student Learning Outcomes (SLO)

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4)Demonstrate knowledge of the legislative, executive, and judicial branches of the federal government.

Schedule

Week 1: Syllabus Quiz, Poltiical Culture Lecture
Week 2 - The Texas Constitution Lecture
Week 3 - Texas in the Federal System Political Parties
Week 4 - Campaigns and Elections; Presentations
Week 5 Exam 1
Week 6: Interest Groups/Lobbying, Socratic Seminar
Week 7: The Leg, Exe; Current Event Assignment
Week 8: The Judicirary
Week 9 - Exam 2
Week 10 -Public Finance; Debate
Week 11 - Public Policy, Grade Conferecne
Week 12 - Crime, Corrections, Public Safety; Current Event Assignment
Week 13 - Building the Future, Presentations: Local Govt
Week 14 - Building a Future Lecture, Take Home Quiz
Week 15 -Term Paper - Texas Govt
Week 16 - Final Exam (Cumulative)

Evaluation methods	Students will be evaluated using a point system. 500 points possible. Exams: 225; Term Paper 100; Soc Sem: 3 Current Events 50; Presentation: 50; Grade Conference: 10; Syllabus Ack: 5 450-500 = A; 400-449 = B; 350-399= C; 300-349 = D; Less than 300 = F

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	731

Faculty	Shaonda Gathright
Office	Greenville High School RM 2017
Phone	903-453-3746
email	sgathright@parisjc.edu

Course	GOVT 2306
Title	State/Local Government

Description

GOVT 2306 is a functional study of the individual as a citizen, person, and voter. Attention to the legislative functions, administrative organization, and the judicial system in state government with an emphasis on Texas. Investigation of the Texas Constitution and the position of state government in our federal system. Consideration of the role played by local governments, counties, cities, and special districts.

Textbooks

"Governing Texas" 4th edition by Champagne, Harpham, and Casellas. W.W. Norton and Company Inc. ISBN 9-780-3936-8012-6

Student Learning Outcomes (SLO)

Students will be able to differentiate between fact and opinion.
Student communication will be clear, purposeful, and make appropriate use of evidence, data and technology as appplicable.
Students will be able to understand their role in their own education.

Schedule

Week 1: Class introduction
Week 2: Political Culture, People & Economy of Texas
Week 3: The Texas Constitution
Week 4: Texas in the Federal System
Week 5: Exam 1
Week 6: Political Parties/Interest Groups
Week 7: Campaigns and Elections
Week 8: Exam 2
Week 9: Spring Break
Week 10: The Legislature
Week 11: The Executive Branch
Week 12: Judiciary Branch/Crime, Corrections
Week 13: Exam 3
Week 14: Local Government
Week 15: Public Policy and Finance
Week 16: Photo Essay Presentations
Week 17: Final Exam

Evaluation methods	Daily Work: 21.25% Major Assignments: 63.75% Final Exam: 15% Grading Scale: A=90-100, B=80-89, C=70-79, D=60-69, F=0-59

Paris Junior College Syllabus

Year	2022	Faculty	Waltman-Payne
Term	Spring	Office	Greenville 204
Section	755	Phone	903-457-8726
		email	kpayne@parisjc.edu

Course	Govt 2306
Title	Texas Government

Description

This course leads students through an analysis of the Texas Constitution, and the politics and people of the stat contemporary challenges that Texans must confront through civic engagement, effective leadership, and policy Topics of the course include the origin and development of the Texas Constitution, political institutions of stat government, federalism and inter-governmental relations, political participation, the election process, public po political culture of Texas.

Textbooks

Textbook:
Champagne, Anthony, Edward Harpham, and Jason Casellas. 2019. Governing Texas. 5th ed. New York, NY:
ISBN: 9780393539707

Student Learning Outcomes (SLO)

1)Explain the origin and development of constitutional democracy in the United States.
2)Demonstrate knowledge of the federal system.
3)Describe separation of powers and checks and balances in both theory and practice.
4)Demonstrate knowledge of the legislative, executive, and judicial branches of the federal government.

Schedule

Week 1: Syllabus Quiz, Poltiical Culture Lecture
Week 2 - The Texas Constitution Lecture
Week 3 - Texas in the Federal System Political Parties
Week 4 - Campaigns and Elections; Presentations
Week 5 Exam 1
Week 6: Interest Groups/Lobbying, Socratic Seminar
Week 7: The Leg, Exe; Current Event Assignment
Week 8: The Judicirary
Week 9 - Exam 2
Week 10 -Public Finance; Debate
Week 11 - Public Policy, Grade Conferecne
Week 12 - Crime, Corrections, Public Safety; Current Event Assignment
Week 13 - Building the Future, Presentations: Local Govt
Week 14 - Building a Future Lecture, Take Home Quiz
Week 15 -Term Paper - Texas Govt
Week 16 - Final Exam (Cumulative)

Evaluation methods	Students will be evaluated using a point system. 500 points possible. Exams: 225; Term Paper 100; Soc Sem: 3 Current Events 50; Presentation: 50; Grade Conference: 10; Syllabus Ack: 5 450-500 = A; 400-449 = B; 350-399= C; 300-349 = D; Less than 300 = F

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Paris Junior College Syllabus

Year	2022	Faculty	Waltman-Payne
Term	Spring	Office	Greenville 204
Section	805	Phone	903-457-8726
		email	kpayne@parisjc.edu

Course	Govt 2306
Title	Texas Government

Description

This course leads students through an analysis of the Texas Constitution, and the politics and people of the stat contemporary challenges that Texans must confront through civic engagement, effective leadership, and policy Topics of the course include the origin and development of the Texas Constitution, political institutions of stat government, federalism and inter-governmental relations, political participation, the election process, public po political culture of Texas.

Textbooks

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Champagne, Anthony, Edward Harpham, and Jason Casellas. 2019. Governing Texas. 5th ed. New York, NY:
ISBN: 9780393539707

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Week 2 - The Texas Constitution Lecture
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Week 4 - Campaigns and Elections; Presentations
Week 5 Exam 1
Week 6: Interest Groups/Lobbying, Socratic Seminar
Week 7: The Leg, Exe; Current Event Assignment
Week 8: The Judicirary
Week 9 - Exam 2
Week 10 -Public Finance; Debate
Week 11 - Public Policy, Grade Conferecne
Week 12 - Crime, Corrections, Public Safety; Current Event Assignment
Week 13 - Building the Future, Presentations: Local Govt
Week 14 - Building a Future Lecture, Take Home Quiz
Week 15 -Term Paper - Texas Govt
Week 16 - Final Exam (Cumulative)

Evaluation methods	Students will be evaluated using a point system. 500 points possible. Exams: 225; Term Paper 100; Soc Sem: 3 Current Events 50; Presentation: 50; Grade Conference: 10; Syllabus Ack: 5 450-500 = A; 400-449 = B; 350-399= C; 300-349 = D; Less than 300 = F

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Paris Junior College Syllabus

Year	2022	Faculty	Waltman-Payne
Term	Spring	Office	Greenville 204
Section	870	Phone	903-457-8726
		email	kpayne@parisjc.edu

Course	Govt 2306
Title	Texas Government

Description

This course leads students through an analysis of the Texas Constitution, and the politics and people of the stat contemporary challenges that Texans must confront through civic engagement, effective leadership, and policy Topics of the course include the origin and development of the Texas Constitution, political institutions of stat government, federalism and inter-governmental relations, political participation, the election process, public po political culture of Texas.

Textbooks

Textbook:
Champagne, Anthony, Edward Harpham, and Jason Casellas. 2019. Governing Texas. 5th ed. New York, NY:
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Schedule

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Week 3 - Texas in the Federal System Political Parties
Week 4 - Campaigns and Elections; Presentations
Week 5 Exam 1
Week 6: Interest Groups/Lobbying, Socratic Seminar
Week 7: The Leg, Exe; Current Event Assignment
Week 8: The Judicirary
Week 9 - Exam 2
Week 10 -Public Finance; Debate
Week 11 - Public Policy, Grade Conferecne
Week 12 - Crime, Corrections, Public Safety; Current Event Assignment
Week 13 - Building the Future, Presentations: Local Govt
Week 14 - Building a Future Lecture, Take Home Quiz
Week 15 -Term Paper - Texas Govt
Week 16 - Final Exam (Cumulative)

Evaluation methods	Students will be evaluated using a point system. 500 points possible. Exams: 225; Term Paper 100; Soc Sem: 3 Current Events 50; Presentation: 50; Grade Conference: 10; Syllabus Ack: 5 450-500 = A; 400-449 = B; 350-399= C; 300-349 = D; Less than 300 = F

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H.A.R.T. 1301.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ELECTRICITY PRINCIPLES

Theory of electricity including proper use of test equipment, AC circuits, and air conditioning and refrigeration control component theory and operation, schematic symbols, schematic reading single phase and three phase motors and controls.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	silver soldering	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Ch 12/Take CH 12 Quiz Using Lab Book
3	silver soldering	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Ch 12/Take CH 12 Quiz Using Lab Book
4	12.1-12.15	Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Ch 12/Take CH 12 Quiz Using Lab Book
5			
6	12.16-12.23	Practice checking single phase motors for shorts and grounds; identifying common, start, run terminals.	Read Ch 12/Take CH 12 Quiz Using Lab Book
7		Practice wiring and running shaded-pole motors; split-phase motors with current and solid-state relays.	Read Ch 12/Take CH 12 Quiz Using Lab Book
8	CH 12 TEST	Wire series and parallel circuits on "ohms law" practice board. Practice basic troubleshooting on practice board.	Read Ch 12/Take CH 12 Quiz Using Lab Book/Ch 12 Test Using Blackboard
9			Read Ch 17/Take CH 17 Quiz Using Lab Book
10	17.1-17.15	Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Ch 17/Take CH 17 Quiz Using Lab Book
11		Practice wire sizing for power circuits; wiring control circuits; troubleshooting single-phase and three-phase circuits.	Read Ch 17/Take CH 17 Quiz Using Lab Book
12	17.16-17.30	Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book
13		Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book
14	TEST CH 17	Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book/Ch 17 Test Using Blackboard
15		Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book

H.A.R.T. 1301			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	18.1-18.4	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
17		Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
18	18.5-18.7	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
19		Practice wiring simple gas and electric furnaces.	Read Unit 18/Take CH 18 Quiz Using Lab Book
20	TEST CH 18	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book/Ch 18 Test Using Blackboard
21		Practice wiring simple gas and electric furnaces.	Read Ch 19/Take CH 19 Quiz Using Lab Book
22	19.1-19.12	Practice wiring simple gas and electric furnaces.	Complete Schematic Symbol Review/Read Ch 19/Take Ch 19 Quiz Using Lab Book
23	SYMBOLS	Practice wiring simple gas and electric furnaces.	Complete Schematic Symbol Review/Read Ch 19/Take Ch 19 Quiz Using Lab Book
24	TEST CH 19	Practice wiring simple gas and electric furnaces.	Read Ch 19/Take CH 19 Quiz Using Lab Book/Ch 19 Test Using Blackboard
25		Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
26	20.1-20.14	Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
27		Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
28	TEST CH 20	Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book/Ch 20 Test Using Blackboard

H.A.R.T. 1301.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ELECTRICITY PRINCIPLES

Theory of electricity including proper use of test equipment, AC circuits, and air conditioning and refrigeration control component theory and operation, schematic symbols, schematic reading single phase and three phase motors and controls.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	silver soldering	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Ch 12/Take CH 12 Quiz Using Lab Book
3	silver soldering	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Ch 12/Take CH 12 Quiz Using Lab Book
4	12.1-12.15	Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Ch 12/Take CH 12 Quiz Using Lab Book
5			
6	12.16-12.23	Practice checking single phase motors for shorts and grounds; identifying common, start, run terminals.	Read Ch 12/Take CH 12 Quiz Using Lab Book
7		Practice wiring and running shaded-pole motors; split-phase motors with current and solid-state relays.	Read Ch 12/Take CH 12 Quiz Using Lab Book
8	CH 12 TEST	Wire series and parallel circuits on "ohms law" practice board. Practice basic troubleshooting on practice board.	Read Ch 12/Take CH 12 Quiz Using Lab Book/Ch 12 Test Using Blackboard
9			Read Ch 17/Take CH 17 Quiz Using Lab Book
10	17.1-17.15	Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Ch 17/Take CH 17 Quiz Using Lab Book
11		Practice wire sizing for power circuits; wiring control circuits; troubleshooting single-phase and three-phase circuits.	Read Ch 17/Take CH 17 Quiz Using Lab Book
12	17.16-17.30	Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book
13		Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book
14	TEST CH 17	Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book/Ch 17 Test Using Blackboard
15		Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book

H.A.R.T. 1301			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	18.1-18.4	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
17		Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
18	18.5-18.7	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
19		Practice wiring simple gas and electric furnaces.	Read Unit 18/Take CH 18 Quiz Using Lab Book
20	TEST CH 18	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book/Ch 18 Test Using Blackboard
21		Practice wiring simple gas and electric furnaces.	Read Ch 19/Take CH 19 Quiz Using Lab Book
22	19.1-19.12	Practice wiring simple gas and electric furnaces.	Complete Schematic Symbol Review/Read Ch 19/Take Ch 19 Quiz Using Lab Book
23	SYMBOLS	Practice wiring simple gas and electric furnaces.	Complete Schematic Symbol Review/Read Ch 19/Take Ch 19 Quiz Using Lab Book
24	TEST CH 19	Practice wiring simple gas and electric furnaces.	Read Ch 19/Take CH 19 Quiz Using Lab Book/Ch 19 Test Using Blackboard
25		Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
26	20.1-20.14	Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
27		Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
28	TEST CH 20	Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book/Ch 20 Test Using Blackboard

H.A.R.T. 1301.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ELECTRICITY PRINCIPLES SPRING 2021

Theory of electricity including proper use of test equipment, AC circuits, and air conditioning and refrigeration control component theory and operation, schematic symbols, schematic reading single phase and three phase motors and controls.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	silver soldering	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Ch 12/Take CH 12 Quiz Using Lab Book
3	silver soldering	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Ch 12/Take CH 12 Quiz Using Lab Book
4	12.1-12.15	Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Ch 12/Take CH 12 Quiz Using Lab Book
5			
6	12.16-12.23	Practice checking single phase motors for shorts and grounds; identifying common, start, run terminals.	Read Ch 12/Take CH 12 Quiz Using Lab Book
7		Practice wiring and running shaded-pole motors; split-phase motors with current and solid-state relays.	Read Ch 12/Take CH 12 Quiz Using Lab Book
8	CH 12 TEST	Wire series and parallel circuits on "ohms law" practice board. Practice basic troubleshooting on practice board.	Read Ch 12/Take CH 12 Quiz Using Lab Book/Ch 12 Test Using Blackboard
9			Read Ch 17/Take CH 17 Quiz Using Lab Book
10	17.1-17.15	Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Ch 17/Take CH 17 Quiz Using Lab Book
11		Practice wire sizing for power circuits; wiring control circuits; troubleshooting single-phase and three-phase circuits.	Read Ch 17/Take CH 17 Quiz Using Lab Book
12	17.16-17.30	Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book
13		Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book
14	TEST CH 17	Practice wiring simple gas and electric furnaces.	Read Ch 17/Take CH 17 Quiz Using Lab Book/Ch 17 Test Using Blackboard
15		Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book

H.A.R.T. 1301			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	18.1-18.4	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
17		Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
18	18.5-18.7	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book
19		Practice wiring simple gas and electric furnaces.	Read Unit 18/Take CH 18 Quiz Using Lab Book
20	TEST CH 18	Practice wiring simple gas and electric furnaces.	Read Ch 18/Take CH 18 Quiz Using Lab Book/Ch 18 Test Using Blackboard
21		Practice wiring simple gas and electric furnaces.	Read Ch 19/Take CH 19 Quiz Using Lab Book
22	19.1-19.12	Practice wiring simple gas and electric furnaces.	Complete Schematic Symbol Review/Read Ch 19/Take Ch 19 Quiz Using Lab Book
23	SYMBOLS	Practice wiring simple gas and electric furnaces.	Complete Schematic Symbol Review/Read Ch 19/Take Ch 19 Quiz Using Lab Book
24	TEST CH 19	Practice wiring simple gas and electric furnaces.	Read Ch 19/Take CH 19 Quiz Using Lab Book/Ch 19 Test Using Blackboard
25		Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
26	20.1-20.14	Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
27		Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book
28	TEST CH 20	Practice wiring simple gas and electric furnaces.	Read Ch 20/Take Ch 20 Quiz Using Lab Book/Ch 20 Test Using Blackboard

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

CONTROLS

Basic electrical, pressure, temperature controls including motor starting devices, operating relays, a troubleshooting operating relays, and troubleshooting safety controls and devices. Emphasis on us wiring diagrams to analyze high and low voltage circuits.

As a part of this course students will be required to plan their work in such a way as to conserve material. S are expected to practice each skill learned without prompting from the instructor especially concentrating on where weakness exists. Students must work both independently and with other students to design and insta working systems.Students must learn to make all calculations necessary to successfully complete assignm Students must learn to take and record readings with instruments and then analyze these readings to deter problems and to decide which adjustments and corrections to make to the systems. The successful student systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work profession From time to time students will be required required to read articles from technical journals and write a syno Each day students will be asked to make operational checks and record the data on the proper forms to be to the instructor. Each day students will be required to fill out a work order/lab sheet describing and justifyin work performed on each piece of equipment. Students must complete all assignments given to the satisfac instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	13.1	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
3		Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
4	13.2	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
5		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
6	13.3	Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
7		Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
8	13.4	Practice wiring capacitors and potential relays; wiring PSC motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
9		Practice wiring capacitors and potential relays; wiring PSC motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
10	13.5	Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
11		Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
12	13.6	Practice wiring simple gas and electric furnaces.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
13		Practice wiring simple gas and electric furnaces.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
14	TEST CH 13	Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 13/Ch 13 Quiz Using Lab Book/Ch13 Test Using Blackboard
15		Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

16	14.1-14.3	Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
17		Practice adjust electrical and electromechanical controls on lab training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
18	14.4-14.6	Practice adjust electrical and electromechanical controls on lab training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
19		Practice wiring, troubleshooting and adjusting overloads and other electrical and temperature safety devices on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
20	14..7-14.9	Practice wiring, troubleshooting and adjusting overloads and other electrical and temperature safety devices on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
21		Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
22	14.10-14.12	Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
23		Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
24	14.10-14.12	Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
25		Practice drawing schematic symbols and schematics of specific units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
26	14.13-14.16	Practice drawing schematic symbols and schematics of specific units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
27		Practice control wiring on training units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
28	14.17-14.19	Practice control wiring on training units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
29	TEST CH 14	Practice using schematics to wire high voltage control circuits as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
30		Practice using schematics to wire high voltage control circuits as assigned.	Read Unit 14/Ch 14 Quiz Using Lab Book/Ch14 Test Using Blackboard
31		Practice adjust electrical and electromechanical controls on lab training units as assigned.	
32		Practice adjust electrical and electromechanical controls on lab training units as assigned.	

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

CONTROLS

Basic electrical, pressure, temperature controls including motor starting devices, operating relays, a troubleshooting operating relays, and troubleshooting safety controls and devices. Emphasis on us wiring diagrams to analyze high and low voltage circuits.

As a part of this course students will be required to plan their work in such a way as to conserve material. S are expected to practice each skill learned without prompting from the instructor especially concentrating on where weakness exists. Students must work both independently and with other students to design and insta working systems.Students must learn to make all calculations necessary to successfully complete assignm Students must learn to take and record readings with instruments and then analyze these readings to deter problems and to decide which adjustments and corrections to make to the systems. The successful student systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work profession From time to time students will be required required to read articles from technical journals and write a syno Each day students will be asked to make operational checks and record the data on the proper forms to be to the instructor. Each day students will be required to fill out a work order/lab sheet describing and justifyin work performed on each piece of equipment. Students must complete all assignments given to the satisfac instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1			
2	13.1	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
3		Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
4	13.2	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
5		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
6	13.3	Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
7		Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
8	13.4	Practice wiring capacitors and potential relays; wiring PSC motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
9		Practice wiring capacitors and potential relays; wiring PSC motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
10	13.5	Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
11		Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
12	13.6	Practice wiring simple gas and electric furnaces.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
13		Practice wiring simple gas and electric furnaces.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
14	TEST CH 13	Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 13/Ch 13 Quiz Using Lab Book/Ch13 Test Using Blackboard
15		Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

16	14.1-14.3	Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
17		Practice adjust electrical and electromechanical controls on lab training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
18	14.4-14.6	Practice adjust electrical and electromechanical controls on lab training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
19		Practice wiring, troubleshooting and adjusting overloads and other electrical and temperature safety devices on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
20	14..7-14.9	Practice wiring, troubleshooting and adjusting overloads and other electrical and temperature safety devices on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
21		Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
22	14.10-14.12	Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
23		Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
24	14.10-14.12	Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
25		Practice drawing schematic symbols and schematics of specific units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
26	14.13-14.16	Practice drawing schematic symbols and schematics of specific units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
27		Practice control wiring on training units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
28	14.17-14.19	Practice control wiring on training units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
29	TEST CH 14	Practice using schematics to wire high voltage control circuits as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
30		Practice using schematics to wire high voltage control circuits as assigned.	Read Unit 14/Ch 14 Quiz Using Lab Book/Ch14 Test Using Blackboard
31		Practice adjust electrical and electromechanical controls on lab training units as assigned.	
32		Practice adjust electrical and electromechanical controls on lab training units as assigned.	

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

CONTROLS

Basic electrical, pressure, temperature controls including motor starting devices, operating relays, a troubleshooting operating relays, and troubleshooting safety controls and devices. Emphasis on us wiring diagrams to analyze high and low voltage circuits.

As a part of this course students will be required to plan their work in such a way as to conserve material. S are expected to practice each skill learned without prompting from the instructor especially concentrating on where weakness exists. Students must work both independently and with other students to design and insta working systems.Students must learn to make all calculations necessary to successfully complete assignm Students must learn to take and record readings with instruments and then analyze these readings to deter problems and to decide which adjustments and corrections to make to the systems. The successful student systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work profession From time to time students will be required required to read articles from technical journals and write a syno Each day students will be asked to make operational checks and record the data on the proper forms to be to the instructor. Each day students will be required to fill out a work order/lab sheet describing and justifyin work performed on each piece of equipment. Students must complete all assignments given to the satisfac instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1			
2	13.1	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
3		Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
4	13.2	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
5		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
6	13.3	Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
7		Practice safe use of voltmeter and ammeter to take electrical measurements with voltage on.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
8	13.4	Practice wiring capacitors and potential relays; wiring PSC motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
9		Practice wiring capacitors and potential relays; wiring PSC motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
10	13.5	Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
11		Practice checking three-phase motors; wiring three-phase motors; reversing three-phase motors.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
12	13.6	Practice wiring simple gas and electric furnaces.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
13		Practice wiring simple gas and electric furnaces.	Read Unit 13/Take Chapter 13 Quiz Using Lab Book
14	TEST CH 13	Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 13/Ch 13 Quiz Using Lab Book/Ch13 Test Using Blackboard
15		Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

16	14.1-14.3	Practice wire basic control board. Practice adjusting temperature and pressure switches as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
17		Practice adjust electrical and electromechanical controls on lab training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
18	14.4-14.6	Practice adjust electrical and electromechanical controls on lab training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
19		Practice wiring, troubleshooting and adjusting overloads and other electrical and temperature safety devices on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
20	14..7-14.9	Practice wiring, troubleshooting and adjusting overloads and other electrical and temperature safety devices on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
21		Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
22	14.10-14.12	Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
23		Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
24	14.10-14.12	Practice wiring, troubleshooting and adjusting oil failure control on training units as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
25		Practice drawing schematic symbols and schematics of specific units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
26	14.13-14.16	Practice drawing schematic symbols and schematics of specific units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
27		Practice control wiring on training units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
28	14.17-14.19	Practice control wiring on training units assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
29	TEST CH 14	Practice using schematics to wire high voltage control circuits as assigned.	Read Unit 14/Take Chapter 14 Quiz Using Lab Book
30		Practice using schematics to wire high voltage control circuits as assigned.	Read Unit 14/Ch 14 Quiz Using Lab Book/Ch14 Test Using Blackboard
31		Practice adjust electrical and electromechanical controls on lab training units as assigned.	
32		Practice adjust electrical and electromechanical controls on lab training units as assigned.	

H.A.R.T. 1307.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

REFRIGERATION PRINCIPLES

The basic refrigeration cycle, basic thermodynamics, heat transfer, temperature/pressure relationship, safety, refrigeration containment, EPA requirements, evacuation, recovery, recycling, reclamation.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students ar expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working syster Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to and record readings with instruments and then analyze these readings to determine problems and to decide which adj and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools instruments effectively, and learn to complete work professionally. From time to time students will be required to read from technical journals and write a synopsis. Each day students will be asked to make operational checks and record on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab shee describing and justifying the work performed on each piece of equipment Students must complete all assignments giv satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	Silver Solder	Cutting, swaging, flaring, soldering of copper tubing. Economical planning and use of copper and silver solder.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
3	1.1-1.6	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
4		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
5		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
6	1.7-1.10	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
7		Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
8	1.11-1.13	Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
9		Practice using recovery machine on training units assigned.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
10	TEST CH 1	practice evacuating using vacuum pumps on training units assigned.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book/Test Ch 1 Using Blackboard
11	3.1-3.15	Practice using vacuum pumps and vacuum gauges on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
12		Practice charging by vapor method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
13	3.16-3.21	Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
14		Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
15	TEST CH 3	Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book/Test Ch 3 Using Blackboard

H.A.R.T. 1307.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
17	7.1-7.9	Practice measuring low side and high side measurements in PSIG; converting to PSIA.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
18			Read Unit 7/Take Chapter 7 Quiz Using Lab Book
19	7.10-7.19	Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
20		Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
21	TEST CH 7	Practice using recovery machine on training units assigned.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book/Ch 7 Test Using Blackboard
22		practice evacuating using vacuum pumps on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
23		Practice using vacuum pumps and vacuum gauges on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
24		Practice charging by vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
25	8.1-8.3	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
26		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
27	8.4-8.5	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
28		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
29	8.6-8.8	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
30		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book/Ch 8 Test Using Blackboard
31	TEST CH 8	Practice charging by weight and vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
32		Practice charging by weight and vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book

H.A.R.T. 1307.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

REFRIGERATION PRINCIPLES

The basic refrigeration cycle, basic thermodynamics, heat transfer, temperature/pressure relationship, safety, refrigeration containment, EPA requirements, evacuation, recovery, recycling, reclamation.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students ar expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working syster Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to and record readings with instruments and then analyze these readings to determine problems and to decide which adj and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools instruments effectively, and learn to complete work professionally. From time to time students will be required to read from technical journals and write a synopsis. Each day students will be asked to make operational checks and record on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab shee describing and justifying the work performed on each piece of equipment Students must complete all assignments giv satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	Silver Solder	Cutting, swaging, flaring, soldering of copper tubing. Economical planning and use of copper and silver solder.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
3	1.1-1.6	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
4		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
5		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
6	1.7-1.10	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
7		Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
8	1.11-1.13	Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
9		Practice using recovery machine on training units assigned.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
10	TEST CH 1	practice evacuating using vacuum pumps on training units assigned.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book/Test Ch 1 Using Blackboard
11	3.1-3.15	Practice using vacuum pumps and vacuum gauges on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
12		Practice charging by vapor method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
13	3.16-3.21	Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
14		Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
15	TEST CH 3	Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book/Test Ch 3 Using Blackboard

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
17	7.1-7.9	Practice measuring low side and high side measurements in PSIG; converting to PSIA.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
18			Read Unit 7/Take Chapter 7 Quiz Using Lab Book
19	7.10-7.19	Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
20		Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
21	TEST CH 7	Practice using recovery machine on training units assigned.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book/Ch 7 Test Using Blackboard
22		practice evacuating using vacuum pumps on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
23		Practice using vacuum pumps and vacuum gauges on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
24		Practice charging by vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
25	8.1-8.3	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
26		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
27	8.4-8.5	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
28		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
29	8.6-8.8	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
30		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book/Ch 8 Test Using Blackboard
31	TEST CH 8	Practice charging by weight and vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
32		Practice charging by weight and vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book

H.A.R.T. 1307.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

REFRIGERATION PRINCIPLES

The basic refrigeration cycle, basic thermodynamics, heat transfer, temperature/pressure relationship, safety, refrigeration containment, EPA requirements, evacuation, recovery, recycling, reclamation.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students ar expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working syster Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to and record readings with instruments and then analyze these readings to determine problems and to decide which adj and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools instruments effectively, and learn to complete work professionally. From time to time students will be required to read from technical journals and write a synopsis. Each day students will be asked to make operational checks and record on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab shee describing and justifying the work performed on each piece of equipment Students must complete all assignments giv satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	Silver Solder	Cutting, swaging, flaring, soldering of copper tubing. Economical planning and use of copper and silver solder.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
3	1.1-1.6	Cutting, swaging, flaring, soldering of steel tubing. Economical planning and use of copper and silver solder. Process tube adapter kit and leak checking with solution.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
4		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
5		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
6	1.7-1.10	Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
7		Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
8	1.11-1.13	Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
9		Practice using recovery machine on training units assigned.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book
10	TEST CH 1	practice evacuating using vacuum pumps on training units assigned.	Read Unit 1/Take Chapter 1 Quiz Using Lab Book/Test Ch 1 Using Blackboard
11	3.1-3.15	Practice using vacuum pumps and vacuum gauges on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
12		Practice charging by vapor method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
13	3.16-3.21	Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
14		Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book
15	TEST CH 3	Practice charging by weight method on training units assigned.	Read Unit 3/Take Chapter 3 Quiz Using Lab Book/Test Ch 3 Using Blackboard

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16		Use of flare and compression fittings. Use of pinch-off tool to seal system with pressure on it.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
17	7.1-7.9	Practice measuring low side and high side measurements in PSIG; converting to PSIA.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
18		Practice measuring low side and high side measurements in PSIG; converting to PSIA.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
19	7.10-7.19	Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
20		Practice using thermometers to measure temperature of air and refrigerant; use of gauges.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book
21	TEST CH 7	Practice using recovery machine on training units assigned.	Read Unit 7/Take Chapter 7 Quiz Using Lab Book/Ch 7 Test Using Blackboard
22		practice evacuating using vacuum pumps on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
23		Practice using vacuum pumps and vacuum gauges on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
24		Practice charging by vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
25	8.1-8.3	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
26		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
27	8.4-8.5	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
28		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
29	8.6-8.8	Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
30		Practice charging by weight method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book/Ch 8 Test Using Blackboard
31	TEST CH 8	Practice charging by weight and vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book
32		Practice charging by weight and vapor method on training units assigned.	Read Unit 8/Take Chapter 8 Quiz Using Lab Book

H.A.R.T. 1310.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

HVAC SHOP PRACTICES AND TOOLS

Tools and instruments used in the HVAC industry. Includes proper application, use and care of these to and tubing and piping practices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	silver soldering	Practice Safe and Proper Use of Oxygen-Acetylene Torches	Read Ch 4/Take Ch 4 Quiz Using Lab Book
3	silver soldering	Practice Safe and Proper Use of Oxygen-Acetylene Torches	Read Ch 4/Take Ch 4 Quiz Using Lab Book
4	4.1-4.8	Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
5		Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
6	4.1-4.8	Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
7	TEST CH 4	Practice Safe Use of Electrical Equipment	Read Ch 4/Take Ch 4 Quiz Using Lab Book/Take Ch 4 Test Using Blackoard
8		Practice Safety in Moving Heavy Objects	Read Ch 5/Take Ch 5 Quiz Using Lab Book
9	5.1-5.7	Practice Ladder Safety and Proper Use	Read Ch 5/Take Ch 5 Quiz Using Lab Book
10		Practice Ladder Safety and Proper Use	Read Ch 5/Take Ch 5 Quiz Using Lab Book
11	TEST CH 5	Introduction and Proper Use of Tubing Tools and Brushes	Read Ch 5/Take Ch 5 Quiz Using Lab Book/Take Ch 5 Test Using Blackboard
12		Introduction and Proper Use of Specialized Hand Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
13	9.1-9.5	Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
14		Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
15	9.6-9.10	Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book

H.A.R.T. 1310			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16			Read Ch 9/Take Ch 9 Quiz Using Lab Book
17	9.11-9.15	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
18		Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
19	9.16-9.21	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
20		Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
21	TEST CH 9	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book / Take Ch 9 Test Using Blackboard
22		Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
23	10.1-10.5	Practice Recovery on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
24		Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
25	10.6-10.8	Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
26		Introduction and Proper Use of Refrigerant Leak Detectors and other Specialized HVAC Tools/Use of Gauges	Read Ch 10/Take Ch 10 Quiz Using Lab Book
27		Introduction and Proper Use of Refrigerant Leak Detectors and other Specialized HVAC Tools/Use of Gauges	Read Ch 10/Take Ch 10 Quiz Using Lab Book/Take Ch 10 Test Using Blackboard

H.A.R.T. 1310.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

HVAC SHOP PRACTICES AND TOOLS

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DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	silver soldering	Practice Safe and Proper Use of Oxygen-Acetylene Torches	Read Ch 4/Take Ch 4 Quiz Using Lab Book
3	silver soldering	Practice Safe and Proper Use of Oxygen-Acetylene Torches	Read Ch 4/Take Ch 4 Quiz Using Lab Book
4		Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
5		Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
6	4.1-4.8	Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
7	TEST CH 4	Practice Safe Use of Electrical Equipment	Read Ch 4/Take Ch 4 Quiz Using Lab Book/Take Ch 4 Test Using Blackoard
8		Practice Safety in Moving Heavy Objects	Read Ch 5/Take Ch 5 Quiz Using Lab Book
9	5.1-5.7	Practice Ladder Safety and Proper Use	Read Ch 5/Take Ch 5 Quiz Using Lab Book
10		Practice Ladder Safety and Proper Use	Read Ch 5/Take Ch 5 Quiz Using Lab Book
11	TEST CH 5	Introduction and Proper Use of Tubing Tools and Brushes	Read Ch 5/Take Ch 5 Quiz Using Lab Book/Take Ch 5 Test Using Blackboard
12		Introduction and Proper Use of Specialized Hand Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
13	9.1-9.5	Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
14		Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
15	9.6-9.10	Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book

H.A.R.T. 1310			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16			Read Ch 9/Take Ch 9 Quiz Using Lab Book
17	9.11-9.15	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
18		Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
19	9.16-9.21	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
20		Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
21	TEST CH 9	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book / Take Ch 9 Test Using Blackboard
22		Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
23	10.1-10.5	Practice Recovery on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
24		Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
25	10.6-10.8	Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
26		Introduction and Proper Use of Refrigerant Leak Detectors and other Specialized HVAC Tools/Use of Gauges	Read Ch 10/Take Ch 10 Quiz Using Lab Book
27		Introduction and Proper Use of Refrigerant Leak Detectors and other Specialized HVAC Tools/Use of Gauges	Read Ch 10/Take Ch 10 Quiz Using Lab Book/Take Ch 10 Test Using Blackboard

H.A.R.T. 1310.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

HVAC SHOP PRACTICES AND TOOLS

Tools and instruments used in the HVAC industry. Includes proper application, use and care of these to and tubing and piping practices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	silver soldering	Practice Safe and Proper Use of Oxygen-Acetylene Torches	Read Ch 4/Take Ch 4 Quiz Using Lab Book
3	silver soldering	Practice Safe and Proper Use of Oxygen-Acetylene Torches	Read Ch 4/Take Ch 4 Quiz Using Lab Book
4		Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
5		Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
6	4.1-4.8	Practice Safe Use of voltmeter, ammeter with power on	Read Ch 4/Take Ch 4 Quiz Using Lab Book
7	TEST CH 4	Practice Safe Use of Electrical Equipment	Read Ch 4/Take Ch 4 Quiz Using Lab Book/Take Ch 4 Test Using Blackoard
8		Practice Safety in Moving Heavy Objects	Read Ch 5/Take Ch 5 Quiz Using Lab Book
9	5.1-5.7	Practice Ladder Safety and Proper Use	Read Ch 5/Take Ch 5 Quiz Using Lab Book
10		Practice Ladder Safety and Proper Use	Read Ch 5/Take Ch 5 Quiz Using Lab Book
11	TEST CH 5	Introduction and Proper Use of Tubing Tools and Brushes	Read Ch 5/Take Ch 5 Quiz Using Lab Book/Take Ch 5 Test Using Blackboard
12		Introduction and Proper Use of Specialized Hand Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
13	9.1-9.5	Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
14		Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book
15	9.6-9.10	Introduction and Proper Use of Power Tools	Read Ch 9/Take Ch 9 Quiz Using Lab Book

H.A.R.T. 1310			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16			Read Ch 9/Take Ch 9 Quiz Using Lab Book
17	9.11-9.15	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
18		Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
19	9.16-9.21	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
20		Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book
21	TEST CH 9	Practice Recovery on Assigned Units	Read Ch 9/Take Ch 9 Quiz Using Lab Book / Take Ch 9 Test Using Blackboard
22		Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
23	10.1-10.5	Practice Recovery on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
24		Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
25	10.6-10.8	Practice Evacuation on Assigned Units	Read Ch 10/Take Ch 10 Quiz Using Lab Book
26		Introduction and Proper Use of Refrigerant Leak Detectors and other Specialized HVAC Tools/Use of Gauges	Read Ch 10/Take Ch 10 Quiz Using Lab Book
27		Introduction and Proper Use of Refrigerant Leak Detectors and other Specialized HVAC Tools/Use of Gauges	Read Ch 10/Take Ch 10 Quiz Using Lab Book/Take Ch 10 Test Using Blackboard

H.A.R.T. 1341.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

RESIDENTIAL AIR CONDITIONING AND REFRIGERATION

Components, applications, and installation of mechanical air conditioning and refrigeration systems includi operating conditions, troubleshooting, repair, and charging of domestic refrigerators, freezers, window air conditioners and central split systems.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice eac skill learned without prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independe and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analuze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tool instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical jou and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	45.1-45.10	Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
3		Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
4	45.11-45.15	Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
5		Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
6		Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
7	45.16-45.20	Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
8		Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
9	45.21-45.25	Gaskets, drain lines, Water filters,Leveling Refrigerators & Freezers, Repair of Interior	Read Ch 45/Take Ch 45 Quiz Using Lab Book
10		Cooling Capacity, Configuration of Cubic Feet	Read Ch 45/Take Ch 45 Quiz Using Lab Book
11	45.26-45.31	Evaporator Installation, Airflow, Defrost	Read Ch 45/Take Ch 45 Quiz Using Lab Book
12		Evaporator Installation, Airflow, Defrost	Read Ch 45/Take Ch 45 Quiz Using Lab Book
13	TEST CH 45	Practice sizing compressors for domestic refrigerators and freezers.	Read Ch 45/Take Ch 45 Quiz Using Lab Book
14		Metering Device Maintenance, Installation, Repair	Read Ch 45/Take Ch 45 Quiz Using Lab Book/Take Ch 45 Test Using Blackboard
15	46.1-46.2	Practice checking typical operating conditions of refrigerators & freezers	Read Ch 46/Take Ch 46 Quiz Using Lab Book

H.A.R.T. 1341.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice checking typical operating conditions of refrigerators & freezers	Read Ch 46/Take Ch 46 Quiz Using Lab Book
17	46.3	Icemaker operation and troubleshooting	Read Ch 46/Take Ch 46 Quiz Using Lab Book
18		Icemaker operation and troubleshooting	Read Ch 46/Take Ch 46 Quiz Using Lab Book
19	46.4	Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
20		Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
21	46.5	Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
22		Reading & Interpretation of Controls and Wiring Diagrams Defrost Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
23	45.6	Reading & Interpretation of Controls and Wiring Diagrams Defrost Cycle & Icemaker	Read Ch 46/Take Ch 46 Quiz Using Lab Book
24		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Ch 46/Take Ch 46 Quiz Using Lab Book
25	46.70	Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
26		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
27	46.8-46.9	Window Units Refrigeration & Cooling Cycles (Cooling Only Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book
28		Window Units Refrigeration & Cooling Cycles (Heat Pump Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book / Take Chapter 46 Test Using Blackboard
29	46.70	Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
30		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
31		Window Units Refrigeration & Cooling Cycles (Cooling Only Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book

H.A.R.T. 1341.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

RESIDENTIAL AIR CONDITIONING AND REFRIGERATION

Components, applications, and installation of mechanical air conditioning and refrigeration systems includi operating conditions, troubleshooting, repair, and charging of domestic refrigerators, freezers, window air conditioners and central split systems.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice eac skill learned without prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independe and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analuze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tool instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical jou and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	45.1-45.10	Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
3		Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
4	45.11-45.15	Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
5		Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
6		Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
7	45.16-45.20	Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
8		Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
9	45.21-45.25	Gaskets, drain lines, Water filters,Leveling Refrigerators & Freezers, Repair of Interior	Read Ch 45/Take Ch 45 Quiz Using Lab Book
10		Cooling Capacity, Configuration of Cubic Feet	Read Ch 45/Take Ch 45 Quiz Using Lab Book
11	45.26-45.31	Evaporator Installation, Airflow, Defrost	Read Ch 45/Take Ch 45 Quiz Using Lab Book
12		Evaporator Installation, Airflow, Defrost	Read Ch 45/Take Ch 45 Quiz Using Lab Book
13	TEST CH 45	Practice sizing compressors for domestic refrigerators and freezers.	Read Ch 45/Take Ch 45 Quiz Using Lab Book
14		Metering Device Maintenance, Installation, Repair	Read Ch 45/Take Ch 45 Quiz Using Lab Book/Take Ch 45 Test Using Blackboard
15	46.1-46.2	Practice checking typical operating conditions of refrigerators & freezers	Read Ch 46/Take Ch 46 Quiz Using Lab Book

H.A.R.T. 1341.101 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice checking typical operating conditions of refrigerators & freezers	Read Ch 46/Take Ch 46 Quiz Using Lab Book
17	46.3	Icemaker operation and troubleshooting	Read Ch 46/Take Ch 46 Quiz Using Lab Book
18		Icemaker operation and troubleshooting	Read Ch 46/Take Ch 46 Quiz Using Lab Book
19	46.4	Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
20		Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
21	46.5	Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
22		Reading & Interpretation of Controls and Wiring Diagrams Defrost Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
23	45.6	Reading & Interpretation of Controls and Wiring Diagrams Defrost Cycle & Icemaker	Read Ch 46/Take Ch 46 Quiz Using Lab Book
24		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Ch 46/Take Ch 46 Quiz Using Lab Book
25	46.70	Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
26		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
27	46.8-46.9	Window Units Refrigeration & Cooling Cycles (Cooling Only Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book
28		Window Units Refrigeration & Cooling Cycles (Heat Pump Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book / Take Chapter 46 Test Using Blackboard
29	46.70	Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
30		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
31		Window Units Refrigeration & Cooling Cycles (Cooling Only Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book

H.A.R.T. 1341.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

RESIDENTIAL AIR CONDITIONING AND REFRIGERATION

Components, applications, and installation of mechanical air conditioning and refrigeration systems includi operating conditions, troubleshooting, repair, and charging of domestic refrigerators, freezers, window air conditioners and central split systems.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice eac skill learned without prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independe and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analuze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tool instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical jou and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	45.1-45.10	Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
3		Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
4	45.11-45.15	Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
5		Practice Use of Electrical Schematic to Troubleshoot Domestic Refrigerators	Read Ch 45/Take Ch 45 Quiz Using Lab Book
6		Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
7	45.16-45.20	Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
8		Refrigeration Cycle, Identification of Parts and functions of parts found in domestic appliances	Read Ch 45/Take Ch 45 Quiz Using Lab Book
9	45.21-45.25	Gaskets, drain lines, Water filters,Leveling Refrigerators & Freezers, Repair of Interior	Read Ch 45/Take Ch 45 Quiz Using Lab Book
10		Cooling Capacity, Configuration of Cubic Feet	Read Ch 45/Take Ch 45 Quiz Using Lab Book
11	45.26-45.31	Evaporator Installation, Airflow, Defrost	Read Ch 45/Take Ch 45 Quiz Using Lab Book
12		Evaporator Installation, Airflow, Defrost	Read Ch 45/Take Ch 45 Quiz Using Lab Book
13	TEST CH 45	Practice sizing compressors for domestic refrigerators and freezers.	Read Ch 45/Take Ch 45 Quiz Using Lab Book
14		Metering Device Maintenance, Installation, Repair	Read Ch 45/Take Ch 45 Quiz Using Lab Book/Take Ch 45 Test Using Blackboard
15	46.1-46.2	Practice checking typical operating conditions of refrigerators & freezers	Read Ch 46/Take Ch 46 Quiz Using Lab Book

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice checking typical operating conditions of refrigerators & freezers	Read Ch 46/Take Ch 46 Quiz Using Lab Book
17	46.3	Icemaker operation and troubleshooting	Read Ch 46/Take Ch 46 Quiz Using Lab Book
18		Icemaker operation and troubleshooting	Read Ch 46/Take Ch 46 Quiz Using Lab Book
19	46.4	Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
20		Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
21	46.5	Reading & Interpretation of Controls and Wiring Diagrams Cooling Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
22		Reading & Interpretation of Controls and Wiring Diagrams Defrost Cycle	Read Ch 46/Take Ch 46 Quiz Using Lab Book
23	45.6	Reading & Interpretation of Controls and Wiring Diagrams Defrost Cycle & Icemaker	Read Ch 46/Take Ch 46 Quiz Using Lab Book
24		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Ch 46/Take Ch 46 Quiz Using Lab Book
25	46.70	Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
26		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
27	46.8-46.9	Window Units Refrigeration & Cooling Cycles (Cooling Only Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book
28		Window Units Refrigeration & Cooling Cycles (Heat Pump Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book / Take Chapter 46 Test Using Blackboard
29	46.70	Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
30		Service and Repair of Window Units, Maintenance, Charges, Evacuation, Changeouts	Read Unit 46/Take Ch 46 Quiz Using Lab Book
31		Window Units Refrigeration & Cooling Cycles (Cooling Only Units)	Read Unit 46/Take Ch 46 Quiz Using Lab Book

H.A.R.T. 1345.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

GAS & ELECTRIC HEAT

Procedures and principles used in installing and servicing heating systems including gas-fired and electric furnaces.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice eachskill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successrully complete assignments. Students must learn to take and record readings with instruments and then analyz readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student w learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time time, students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be required to fill work order/ lab sheet describig and justifying the work performed on each piece of equipment. Students must complete all assignme given to the satisfation of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	30.1-30.5	Practice checking amperage and voltage in electric furnaces, wiring electric furnace.	Read Ch 30/Take Ch 30 Quiz Using Lab Book
3		Practice measuring BTU output of electric furnace by converting watts on assigned units	Read Ch 30/Take Ch 30 Quiz Using Lab Book/30-2 Assign Using Lab Book
4	30.6-30.10	Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Take Ch 30 Quiz Using Lab Book
5		Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Take Ch 30 Quiz Using Lab Book
6	30.11-30.15	Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Tke Ch 30 Quiz Using Lab Book/30-6 Assign Using Lab Book
7		Practice converting Watts to BTUs using Ohms Law on assigned units.	Read Ch 30/Take Ch 30 Quiz Using Lab Book
8	30.16-30.21	Installation & Wiring of Thermostats, Circuit Boards, Sequencers, & Contactors (Relays)	Read Ch 30/Take Ch 30 Quiz Using Lab Book
9		Installation & Wiring of Thermostats, Circuit Boards, Sequencers, & Contactors (Relays)	Read Ch 30/Take Ch 30 Quiz Using Lab Book
10	30.16-30.21	Installation & Wiring of Blower/Condenser Motors,Use of Contactors for Control	Read Ch 30/Take Ch 30 Quiz Using Lab Book
11		Installation & Wiring of Blower/Condenser Motors,Use of Contactors for Control	Read Ch 30/Take Ch 30 Quiz Using Lab Book
12	TEST CH 30	Practice measuring air flow in electric furnaces using the sensible heat formula on assigned units.	Read Ch 30/Take Ch 30 Quiz Using Lab Book/Take Ch 30 Test Using Blackboard
13		Practice measuring air flow in electric furnaces using the sensible heat formula on assigned units.	Read Ch 31/Take Ch 31 Quiz Using Lab Book
14	31.1-31.5	Practice converting BTUs to Watts on assigned units to find CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book

H.A.R.T. 1345.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
15		Practice converting BTUs to Watts on assigned units to find CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
16	31.1-31.5	Practice Checking Volts and Amps on Gas Furnace, Furnace Familiarization	Read Ch 31/Take Ch 31 Quiz Using Lab Book
17		Practice Checking Volts and Amps on Gas Furnace, Furnace Familiarization	Read Ch 31/Take Ch 31 Quiz Using Lab Book
18	3.6-31.10	Use of Manometer to Check Gas Pressures, Use of Analyzer to Check Combustion	Read Ch 31/Take Ch 31 Quiz Using Lab Book
19		Use of Manometer to Check Gas Pressures, Use of Analyzer to Check Combustion	Read Ch 31/Take Ch 31 Quiz Using Lab Book
20	31.11-31.15	Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
21		Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
22	31.16-31.20	Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
23		Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
24	31.21-31.25	Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
25		Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
26	31.26-31.30	Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book
27		Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book
28	31.26-31.30	Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book/Take Ch 31 Test Using Blackboard

H.A.R.T. 1345.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

GAS & ELECTRIC HEAT

Procedures and principles used in installing and servicing heating systems including gas-fired and electric furnaces.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice eachskill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successrully complete assignments. Students must learn to take and record readings with instruments and then analyz readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student w learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time time, students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be required to fill work order/ lab sheet describig and justifying the work performed on each piece of equipment. Students must complete all assignme given to the satisfation of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	30.1-30.5	Practice checking amperage and voltage in electric furnaces, wiring electric furnace.	Read Ch 30/Take Ch 30 Quiz Using Lab Book
3		Practice measuring BTU output of electric furnace by converting watts on assigned units	Read Ch 30/Take Ch 30 Quiz Using Lab Book/30-2 Assign Using Lab Book
4	30.6-30.10	Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Take Ch 30 Quiz Using Lab Book
5		Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Take Ch 30 Quiz Using Lab Book
6	30.11-30.15	Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Tke Ch 30 Quiz Using Lab Book/30-6 Assign Using Lab Book
7		Practice converting Watts to BTUs using Ohms Law on assigned units.	Read Ch 30/Take Ch 30 Quiz Using Lab Book
8	30.16-30.21	Installation & Wiring of Thermostats, Circuit Boards, Sequencers, & Contactors (Relays)	Read Ch 30/Take Ch 30 Quiz Using Lab Book
9		Installation & Wiring of Thermostats, Circuit Boards, Sequencers, & Contactors (Relays)	Read Ch 30/Take Ch 30 Quiz Using Lab Book
10	30.16-30.21	Installation & Wiring of Blower/Condenser Motors,Use of Contactors for Control	Read Ch 30/Take Ch 30 Quiz Using Lab Book
11		Installation & Wiring of Blower/Condenser Motors,Use of Contactors for Control	Read Ch 30/Take Ch 30 Quiz Using Lab Book
12	TEST CH 30	Practice measuring air flow in electric furnaces using the sensible heat formula on assigned units.	Read Ch 30/Take Ch 30 Quiz Using Lab Book/Take Ch 30 Test Using Blackboard
13		Practice measuring air flow in electric furnaces using the sensible heat formula on assigned units.	Read Ch 31/Take Ch 31 Quiz Using Lab Book
14	31.1-31.5	Practice converting BTUs to Watts on assigned units to find CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
15		Practice converting BTUs to Watts on assigned units to find CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
16	31.1-31.5	Practice Checking Volts and Amps on Gas Furnace, Furnace Familiarization	Read Ch 31/Take Ch 31 Quiz Using Lab Book
17		Practice Checking Volts and Amps on Gas Furnace, Furnace Familiarization	Read Ch 31/Take Ch 31 Quiz Using Lab Book
18	3.6-31.10	Use of Manometer to Check Gas Pressures, Use of Analyzer to Check Combustion	Read Ch 31/Take Ch 31 Quiz Using Lab Book
19		Use of Manometer to Check Gas Pressures, Use of Analyzer to Check Combustion	Read Ch 31/Take Ch 31 Quiz Using Lab Book
20	31.11-31.15	Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
21		Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
22	31.16-31.20	Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
23		Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
24	31.21-31.25	Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
25		Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
26	31.26-31.30	Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book
27		Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book
28	31.26-31.30	Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book/Take Ch 31 Test Using Blackboard

H.A.R.T. 1345.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

GAS & ELECTRIC HEAT

Procedures and principles used in installing and servicing heating systems including gas-fired and electric furnaces.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice eachskill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successrully complete assignments. Students must learn to take and record readings with instruments and then analyz readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student w learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time time, students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be required to fill work order/ lab sheet describig and justifying the work performed on each piece of equipment. Students must complete all assignme given to the satisfation of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	30.1-30.5	Practice checking amperage and voltage in electric furnaces, wiring electric furnace.	Read Ch 30/Take Ch 30 Quiz Using Lab Book
3		Practice measuring BTU output of electric furnace by converting watts on assigned units	Read Ch 30/Take Ch 30 Quiz Using Lab Book/30-2 Assign Using Lab Book
4	30.6-30.10	Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Take Ch 30 Quiz Using Lab Book
5		Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Take Ch 30 Quiz Using Lab Book
6	30.11-30.15	Checking Radiant Heating Panels Installation, wiring	Read Ch 30/Tke Ch 30 Quiz Using Lab Book/30-6 Assign Using Lab Book
7		Practice converting Watts to BTUs using Ohms Law on assigned units.	Read Ch 30/Take Ch 30 Quiz Using Lab Book
8	30.16-30.21	Installation & Wiring of Thermostats, Circuit Boards, Sequencers, & Contactors (Relays)	Read Ch 30/Take Ch 30 Quiz Using Lab Book
9		Installation & Wiring of Thermostats, Circuit Boards, Sequencers, & Contactors (Relays)	Read Ch 30/Take Ch 30 Quiz Using Lab Book
10	30.16-30.21	Installation & Wiring of Blower/Condenser Motors,Use of Contactors for Control	Read Ch 30/Take Ch 30 Quiz Using Lab Book
11		Installation & Wiring of Blower/Condenser Motors,Use of Contactors for Control	Read Ch 30/Take Ch 30 Quiz Using Lab Book
12	TEST CH 30	Practice measuring air flow in electric furnaces using the sensible heat formula on assigned units.	Read Ch 30/Take Ch 30 Quiz Using Lab Book/Take Ch 30 Test Using Blackboard
13		Practice measuring air flow in electric furnaces using the sensible heat formula on assigned units.	Read Ch 31/Take Ch 31 Quiz Using Lab Book
14	31.1-31.5	Practice converting BTUs to Watts on assigned units to find CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book

H.A.R.T. 1345.400 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
15		Practice converting BTUs to Watts on assigned units to find CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
16	31.1-31.5	Practice Checking Volts and Amps on Gas Furnace, Furnace Familiarization	Read Ch 31/Take Ch 31 Quiz Using Lab Book
17		Practice Checking Volts and Amps on Gas Furnace, Furnace Familiarization	Read Ch 31/Take Ch 31 Quiz Using Lab Book
18	3.6-31.10	Use of Manometer to Check Gas Pressures, Use of Analyzer to Check Combustion	Read Ch 31/Take Ch 31 Quiz Using Lab Book
19		Use of Manometer to Check Gas Pressures, Use of Analyzer to Check Combustion	Read Ch 31/Take Ch 31 Quiz Using Lab Book
20	31.11-31.15	Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
21		Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
22	31.16-31.20	Installation, Troubleshooting, Maintenance of Gas Valves	Read Ch 31/Take Ch 31 Quiz Using Lab Book
23		Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
24	31.21-31.25	Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
25		Practice checking temperature rise and air flow of gas furnace using CFM	Read Ch 31/Take Ch 31 Quiz Using Lab Book
26	31.26-31.30	Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book
27		Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book
28	31.26-31.30	Troubleshooting, Installation, Repair of Ignition Systems, Thermocouples, Limit & Fan Switches, and circuit boards	Read Ch 31/Take Ch 31 Quiz Using Lab Book/Take Ch 31 Test Using Blackboard

H.A.R.T. 1351.130 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

Energy Mangement

Study of basic heat transfer theory; sensible and latent heat loads; building envelope construction; insulation, lighting, and fenestration types; and conduct energy audit procedures. The course also develops energy audit recommendations based on local utility rates, building use, and construction. Laboratory activities include developing energy audit reports, installing energy saving devices, and measuring energy consumption.

As part of this course students are expected to practice each skill learned without prompting from the instructor especially concentrating o skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. Each day students will be require to fill out a work order/lab sheet describing and justifying the work performed on each piece of equipment Students must complete all work to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	TEXT	LAB
F1	LAB	Infrared Camera Application
F2		Blackboard Assignment
F3	LAB	Blower Door Application
F4	TEST	Final Home Energy Audit

H.A.R.T. 1356.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ADVANCED ELECTRICITY FOR HVAC

Advanced electrical instruction and skill building in installation and servicing of air conditioning and refrigeration equipment including detailed instruction in motors, motor controls, and application of solid state devices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
2	49.1-49.10	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
3		Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
4	49.1-49.10	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
5		Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
6	49.1-49.10	Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
7		Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
8	49.1-49.10	Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
9		Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
10	49.1-49.10	Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
11		Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
12	49.11-49.13	Practice Recharge on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
13		Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book
14	49.11-49.13	Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book
15		Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book

H.A.R.T. 1356.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CH 49	Identification of Refrigerant Cylinders	Read Ch 49/Take Ch 49 Quiz Using Lab Book/Take Ch 49 Test Using Blackboard
17		Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
18	50.1-50.5	Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
19		Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
20	50.1-50.5	Use of Graduated Charging Cylinder	Read Ch 50/Take Ch 50 Quiz Using Lab Book
21		Use of Graduated Charging Cylinder	Read Ch 50/Take Ch 50 Quiz Using Lab Book
22	50.1-50.5	Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
23		Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
24	50.6-50.13	Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
25		Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
26	50.6-50.13	Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
27		Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
28	50.6-50.13	Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
29		Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
30	50.6-50.13	EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book
31		EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book/Take Ch 50 Test Using Blackboard
32	TEST CH 50	EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book/Take Ch 50 Test Using Blackboard

H.A.R.T. 1356.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ADVANCED ELECTRICITY FOR HVAC

Advanced electrical instruction and skill building in installation and servicing of air conditioning and refrigeration equipment including detailed instruction in motors, motor controls, and application of solid state devices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
2	49.1-49.10	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
3		Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
4	49.1-49.10	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
5		Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
6	49.1-49.10	Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
7		Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
8	49.1-49.10	Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
9		Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
10	49.1-49.10	Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
11		Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
12	49.11-49.13	Practice Recharge on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
13		Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book
14	49.11-49.13	Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book
15		Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book

H.A.R.T. 1356.101 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CH 49	Identification of Refrigerant Cylinders	Read Ch 49/Take Ch 49 Quiz Using Lab Book/Take Ch 49 Test Using Blackboard
17		Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
18	49.11-49.13	Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
19		Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
20	50.1-50.5	Use of Graduated Charging Cylinder	Read Ch 50/Take Ch 50 Quiz Using Lab Book
21		Use of Graduated Charging Cylinder	Read Ch 50/Take Ch 50 Quiz Using Lab Book
22	50.1-50.5	Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
23		Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
24	50.1-50.5	Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
25		Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
26	50.6-50.13	Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
27		Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
28	50.6-50.13	Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
29		Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
30	50.6-50.13	EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book
31		EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book/Take Ch 50 Test Using Blackboard
32	TEST CH 50	EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book/Take Ch 50 Test Using Blackboard

H.A.R.T. 1356.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ADVANCED ELECTRICITY FOR HVAC

Advanced electrical instruction and skill building in installation and servicing of air conditioning and refrigeration equipment including detailed instruction in motors, motor controls, and application of solid state devices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
2	49.1-49.10	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
3		Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
4	49.1-49.10	Practice recovery of small recovery tanks contents into larger tanks.	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
5		Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
6	49.1-49.10	Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
7		Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
8	49.1-49.10	Practice Recovery on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
9		Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
10	49.1-49.10	Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
11		Practice Evacuation on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
12	49.11-49.13	Practice Recharge on Assigned Units	Read Ch4 9/Take Ch 49 Quiz Using Lab Book
13		Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book
14	49.11-49.13	Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book
15		Practice Recharge on Assigned Units	Read Ch 49/Take Ch 49 Quiz Using Lab Book

H.A.R.T. 1356.400 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CH 49	Identification of Refrigerant Cylinders	Read Ch 49/Take Ch 49 Quiz Using Lab Book/Take Ch 49 Test Using Blackboard
17		Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
18	50.1-50.5	Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
19		Identification of Refrigerant Cylinders	Read Ch 50/Take Ch 50 Quiz Using Lab Book
20	50.1-50.5	Use of Graduated Charging Cylinder	Read Ch 50/Take Ch 50 Quiz Using Lab Book
21		Use of Graduated Charging Cylinder	Read Ch 50/Take Ch 50 Quiz Using Lab Book
22	50.6-50.13	Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
23		Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
24	50.6-50.13	Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
25		Recharging of Refrigerants on Assigned Units Using Volume and Weight Method	Read Ch 50/Take Ch 50 Quiz Using Lab Book
26	50.6-50.13	Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
27		Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
28	50.6-50.13	Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
29		Proper Disposal of and handling Refrigerants/Laws/Rules of Safe Handling of Refrigerants	Read Ch 50/Take Ch 50 Quiz Using Lab Book
30	50.6-50.13	EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book
31		EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book/Take Ch 50 Test Using Blackboard
32	TEST CH 50	EPA Standards and Codes	Read Ch 50/Take Ch 50 Quiz Using Lab Book/Take Ch 50 Test Using Blackboard

H.A.R.T. 2331.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ADVANCED ELECTRICITY FOR HVAC

Advanced elecrical instruction and skill building in installation of air conditioning equipment including detaile motor controls and application of solid state devices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
2	40.1-40.4	Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
3		Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
4	40.5-40.10	Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
5		Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
6	40.11-40.15	Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
7		Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
8	TEST CH 40	Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
9		Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
10	42.1-42.4	Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
11		Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
12	42.5-42.10	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
13		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
14	42.11-42.15	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
15		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book

H.A.R.T. 2331.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
17	42.16-42.20	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
18		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
19	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
20		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
21	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
22		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
23	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
24		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
25	42.21-42.25	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
26		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
27	42.21-42.25	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
28		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
29	42.21-42.25	Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
30		Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
31		Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book /Take Ch 42 Test Using Blackboard
32	TEST CH 42	Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book /Take Ch 42 Test Using Blackboard

H.A.R.T. 2331.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ADVANCED ELECTRICITY FOR HVAC

Advanced elecrical instruction and skill building in installation of air conditioning equipment including detaile motor controls and application of solid state devices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
2	40.1-40.4	Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
3		Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
4	40.5-40.10	Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
5		Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
6	40.11-40.15	Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
7		Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
8	TEST CH 40	Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
9		Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
10	42.1-42.4	Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
11		Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
12	42.5-42.10	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
13		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
14	42.11-42.15	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
15		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book

H.A.R.T. 2331.101 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
17	42.16-42.20	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
18		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
19	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
20		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
21	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
22		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
23	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
24		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
25	42.16-42.20	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
26		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
27	42.21-42.25	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
28		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
29	42.21-42.25	Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
30		Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
31		Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book /Take Ch 42 Test Using Blackboard
32	TEST CH 42	Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book /Take Ch 42 Test Using Blackboard

H.A.R.T. 2331.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

ADVANCED ELECTRICITY FOR HVAC

Advanced elecrical instruction and skill building in installation of air conditioning equipment including detaile motor controls and application of solid state devices.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
2	40.1-40.4	Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
3		Practice Troubleshooting electric circuits	Read Ch 40/Take Ch 40 Quiz Using Lab Book
4	40.5-40.10	Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
5		Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
6	40.11-40.15	Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
7		Practice Troubleshooting Evaporator Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
8	TEST CH 40	Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 40/Take Ch 40 Quiz Using Lab Book
9		Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
10	42.1-42.4	Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
11		Practice Troubleshooting Condenser Performance on Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
12	42.5-42.10	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
13		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
14	42.11-42.15	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
15		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book

H.A.R.T. 2331.400 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
17	42.16-42.20	Practice Troubleshooting and Installing Residential Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
18		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
19	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
20		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
21	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
22		Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
23	42.16-42.20	Practice Troubleshooting and Installing Commercial Equipment	Read Ch 42/Take Ch 42 Quiz Using Lab Book
24		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
25	42.21-42.25	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
26		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
27	42.21-42.25	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
28		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Ch 42/Take Ch 42 Quiz Using Lab Book
29	42.21-42.25	Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
30		Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book
31		Troubleshooting, and Service of Assigned Units	Read Ch 42/Take Ch 42 Quiz Using Lab Book /Take Ch 42 Test Using Blackboard
32	TEST CH 42	Troubleshooting, and Service of Assigned Units	

H.A.R.T. 2334.130 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

Advanced Air Conditioning Controls/Direct Digital Controls

Students will learn the basics of energy management using direct digital controls including installation,programming, and precision of installation along with theory and operation. Direct digital control language, symbols, logic, and computer assisted graphics to control sequence and operation of air conditioning & refrigeration equipment will be demonstrated. This course will serve as a basic entry level course into energy management for a greener global environment. Includes the theory and and application of electrical control devices, electromechanical controls, and/or pneumatic controls.

As part of this course students are expected to practice each skill learned without prompting from the instructor especially concentrating o skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. Each day students will be require to fill out a work order/lab sheet describing and justifying the work performed on each piece of equipment Students must complete all work to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	TEXT	LAB
F1	LAB	Identification of Circuit Boards, Controls, Lan, Sublan
F2	CH 1	Blackboard Assignment
F3	LAB	Identification of Circuit Boards, Actuators, Controls
F4	BLACKBOARD ASSIGNMENT	Blackboard Assignment
F5	LAB	Practice Addressing, Wiring, and Installation of 7740
F6	CH 2	Blackboard Assignment
F7	LAB	Practice Addressing, Wiring, and Installation of 7740, and 7716
F8	CH 3	Blackboard Assignment
F9	FINAL TEST	

H.A.R.T. 2336.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

TROUBLESHOOTING

Advanced troubleshooting principles and use of test instruments to diagnose air conditioning and r components and system problems including conducting performance tests.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice troubleshooting electric circuits using voltage-drop method on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
2		Practice troubleshooting electric circuits using schematics and the "hop-skotch" method on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
3	15.1-15.4	Practice troubleshooting the thermostat in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
4		Practice troubleshooting both the low voltage and high voltage circuits in assigned units. Praactice troubleshooting amperage in both the low and high voltage circuits in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
5	15.1-15.4	Practice troubleshooting both the low voltage and high voltage circuits in assigned units. Praactice troubleshooting amperage in both the low and high voltage circuits in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
6		Practice troubleshooting switches and loads in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
7	15.5-15.9	Practice checking operating conditions of low, medium, and high temperature equipment on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
8		Practice checking operating conditions on air cooled equipment.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
9	TEST CH 15	Practice checking operating conditions on watercooled equipment.	Read Ch 15/Take Ch 15 Quiz Using Lab Book/Take Ch 15 Test Using Blackboard
10		Practice checking operating conditions on watercooled equipment.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
11	29.1-29.9	Practice checking refrigerant charge on assigned units	Read Ch 29/Take Ch 29 Quiz Using Lab Book
12		Practice checking evaporator efficiency on assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
13	29.10-29.15	Practice checking condeser efficiency on assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
14		Practice checking efficiency of compressors in assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
15	29.16-29.21	Practice performing Vacuum compressor test on assigned units. .	Read Ch 29/Take Ch 29 Quiz Using Lab Book

H.A.R.T. 2336.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CH 29	Practice Closed loop Compressor bench test with unit runnng .	Read Ch 29/Take Ch 29 Quiz Using Lab Book/Take Ch 29 Test Using Blackboard
17		Practice Closed loop Compressor test on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
18	41.1-41.3	Practice compressor running test on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
19		Practice checking evaporator pressures and operating conditions on assigned units. Checking pressures and temperatures under different load conditions.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
20	41.4-41.6	Practice checking system pressues and temperatures on assigned units. Establishing reference points on unknown equipment.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
21		Practice determining compressor electrical operating conditions, Equipment Efficiency Rating, and equipment start up on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
22	41.7-41.10	Practice determining compressor electrical operating conditions, Equipment Efficiency Rating, and equipment start up on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
23		Practice determining compressor full load current, run load and loked rotor amps on assigned units. Practice troubleshooting high voltage.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
24	41.11-41.15	Practice troubleshooting electrical troublshooting of circuit protectors, compressors, overloads,	Read Ch 41/Take Ch 41 Quiz Using Lab Book
25		Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
26	41.16-41.18	Practice High and Low side Gauge Readings, Temperature and Pressure readings.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
27		Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
28	41.16-41.18	Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book/Take Ch 41 Test Using Blackboard

H.A.R.T. 2336.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

TROUBLESHOOTING

Advanced troubleshooting principles and use of test instruments to diagnose air conditioning and r components and system problems including conducting performance tests.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice troubleshooting electric circuits using voltage-drop method on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
2		Practice troubleshooting electric circuits using schematics and the "hop-skotch" method on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
3	15.1-15.4	Practice troubleshooting the thermostat in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
4		Practice troubleshooting both the low voltage and high voltage circuits in assigned units. Praactice troubleshooting amperage in both the low and high voltage circuits in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
5	15.1-15.4	Practice troubleshooting both the low voltage and high voltage circuits in assigned units. Praactice troubleshooting amperage in both the low and high voltage circuits in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
6		Practice troubleshooting switches and loads in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
7	15.5-15.9	Practice checking operating conditions of low, medium, and high temperature equipment on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
8		Practice checking operating conditions on air cooled equipment.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
9	TEST CH 15	Practice checking operating conditions on watercooled equipment.	Read Ch 15/Take Ch 15 Quiz Using Lab Book/Take Ch 15 Test Using Blackboard
10		Practice checking operating conditions on watercooled equipment.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
11	29.1-29.9	Practice checking refrigerant charge on assigned units	Read Ch 29/Take Ch 29 Quiz Using Lab Book
12		Practice checking evaporator efficiency on assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
13	29.10-29.15	Practice checking condeser efficiency on assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
14		Practice checking efficiency of compressors in assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
15	29.16-29.21	Practice performing Vacuum compressor test on assigned units. .	Read Ch 29/Take Ch 29 Quiz Using Lab Book

H.A.R.T. 2336.101 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CH 29	Practice Closed loop Compressor bench test with unit runnng .	Read Ch 29/Take Ch 29 Quiz Using Lab Book/Take Ch 29 Test Using Blackboard
17		Practice Closed loop Compressor test on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
18	41.1-41.3	Practice compressor running test on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
19		Practice checking evaporator pressures and operating conditions on assigned units. Checking pressures and temperatures under different load conditions.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
20	41.4-41.6	Practice checking system pressues and temperatures on assigned units. Establishing reference points on unknown equipment.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
21		Practice determining compressor electrical operating conditions, Equipment Efficiency Rating, and equipment start up on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
22	41.7-41.10	Practice determining compressor electrical operating conditions, Equipment Efficiency Rating, and equipment start up on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
23		Practice determining compressor full load current, run load and loked rotor amps on assigned units. Practice troubleshooting high voltage.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
24	41.11-41.15	Practice troubleshooting electrical troublshooting of circuit protectors, compressors, overloads,	Read Ch 41/Take Ch 41 Quiz Using Lab Book
25		Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
26	41.16-41.18	Practice High and Low side Gauge Readings, Temperature and Pressure readings.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
27		Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
28	41.16-41.18	Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book/Take Ch 41 Test Using Blackboard

H.A.R.T. 2336.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

TROUBLESHOOTING

Advanced troubleshooting principles and use of test instruments to diagnose air conditioning and r components and system problems including conducting performance tests.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice troubleshooting electric circuits using voltage-drop method on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
2		Practice troubleshooting electric circuits using schematics and the "hop-skotch" method on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
3	15.1-15.4	Practice troubleshooting the thermostat in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
4		Practice troubleshooting both the low voltage and high voltage circuits in assigned units. Praactice troubleshooting amperage in both the low and high voltage circuits in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
5	15.1-15.4	Practice troubleshooting both the low voltage and high voltage circuits in assigned units. Praactice troubleshooting amperage in both the low and high voltage circuits in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
6		Practice troubleshooting switches and loads in assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
7	15.5-15.9	Practice checking operating conditions of low, medium, and high temperature equipment on assigned units.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
8		Practice checking operating conditions on air cooled equipment.	Read Ch 15/Take Ch 15 Quiz Using Lab Book
9	TEST CH 15	Practice checking operating conditions on watercooled equipment.	Read Ch 15/Take Ch 15 Quiz Using Lab Book/Take Ch 15 Test Using Blackboard
10		Practice checking operating conditions on watercooled equipment.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
11	29.1-29.9	Practice checking refrigerant charge on assigned units	Read Ch 29/Take Ch 29 Quiz Using Lab Book
12		Practice checking evaporator efficiency on assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
13	29.10-29.15	Practice checking condeser efficiency on assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
14		Practice checking efficiency of compressors in assigned units.	Read Ch 29/Take Ch 29 Quiz Using Lab Book
15	29.16-29.21	Practice performing Vacuum compressor test on assigned units. .	Read Ch 29/Take Ch 29 Quiz Using Lab Book

H.A.R.T. 2336.400 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CH 29	Practice Closed loop Compressor bench test with unit runnng .	Read Ch 29/Take Ch 29 Quiz Using Lab Book/Take Ch 29 Test Using Blackboard
17		Practice Closed loop Compressor test on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
18	41.1-41.3	Practice compressor running test on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
19		Practice checking evaporator pressures and operating conditions on assigned units. Checking pressures and temperatures under different load conditions.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
20	41.4-41.6	Practice checking system pressues and temperatures on assigned units. Establishing reference points on unknown equipment.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
21		Practice determining compressor electrical operating conditions, Equipment Efficiency Rating, and equipment start up on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
22	41.7-41.10	Practice determining compressor electrical operating conditions, Equipment Efficiency Rating, and equipment start up on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
23		Practice determining compressor full load current, run load and loked rotor amps on assigned units. Practice troubleshooting high voltage.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
24	41.11-41.15	Practice troubleshooting electrical troublshooting of circuit protectors, compressors, overloads,	Read Ch 41/Take Ch 41 Quiz Using Lab Book
25		Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
26	41.16-41.18	Practice High and Low side Gauge Readings, Temperature and Pressure readings.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
27		Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book
28	41.16-41.18	Practice mechanical troubleshooting with gauges and thermometers on assigned units.	Read Ch 41/Take Ch 41 Quiz Using Lab Book/Take Ch 41 Test Using Blackboard

H.A.R.T. 2338.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

AIR CONDITIONING AND REFRIGERATION INSTALLATION AND SERVICE

Air conditioning and refrigeration system installation, refrigerant piping, condensate disposal, and air cleanin equipment with emphasis on service, troubleshooting, performance testing, and repair techniques.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Installing square and rectangular duct.	Read Unit 38/Ch 38 Quiz Using Lab Book
2	38.1-38.5	Installing square and rectangular duct.	Read Unit 38/Ch 38 Quiz Using Lab Book
3		Installing round metal duct & insulation	Read Unit 38/Ch 38 Quiz Using Lab Book
4	38.6-38.8	Installing round metal duct & insulation	Read Unit 38/Ch 38 Quiz Using Lab Book
5		Installing ductboard systems	Read Unit 38/Ch 38 Quiz Using Lab Book
6	38.9-38.12	Installing ductboard systems	Read Unit 38/Ch 38 Quiz Using Lab Book
7		Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book
8	TEST CH 38	Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book/Take Ch 38 Test Using Blackboard
9		Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book
10	47.1-47.4	Electrical Installation on assigned units	Read Unit 38/Ch 38 Quiz Using Lab Book/Take Ch 38 Test Using Blackboard
11		Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
12	47.5-47.15	Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
13		Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
14	47.16	Installation of roof top package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
15		Installation of roof top package unit	Read Unit 47/Ch 47 Quiz Using Lab Book

H.A.R.T. 2338.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	47.16	Installation of air to water package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
17		Installation of air to water package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
18	TEST CH 47	Installation of Split Systems with Electric Furnace	Read Unit 47/Ch 47 Quiz Using Lab BookTake Ch 47 Test Using Blackboard
19		Installation of Split Systems with Electric Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
20	48.1-48.5	Installation of Split Systems with Electric Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
21		Installation of Split Systems with Gas Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
22	48.6-48.8	Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
23		Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
24	48.6-48.8	Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
25		Install and Service Wastewater Units	Read Unit 48/Ch 48 Quiz Using Lab Book
26	48.9-48.11	Install and Service Wastewater Units	Read Unit 48/Ch 48 Quiz Using Lab Book
27		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
28	48.12-48.14	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
29		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
30	48.12-48.14	Install low-temperature refrigeration system.	Read Unit 48/Ch 48 Quiz Using Lab Book/Take Ch 48 Test Using Blackboard
31		Install low-temperature refrigeration system.	
32	TEST CH 48	Install package units	

H.A.R.T. 2338.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

AIR CONDITIONING AND REFRIGERATION INSTALLATION AND SERVICE

Air conditioning and refrigeration system installation, refrigerant piping, condensate disposal, and air cleanin equipment with emphasis on service, troubleshooting, performance testing, and repair techniques.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Installing square and rectangular duct.	Read Unit 38/Ch 38 Quiz Using Lab Book
2	38.1-38.5	Installing square and rectangular duct.	Read Unit 38/Ch 38 Quiz Using Lab Book
3		Installing round metal duct & insulation	Read Unit 38/Ch 38 Quiz Using Lab Book
4	38.6-38.8	Installing round metal duct & insulation	Read Unit 38/Ch 38 Quiz Using Lab Book
5		Installing ductboard systems	Read Unit 38/Ch 38 Quiz Using Lab Book
6	38.9-38.12	Installing ductboard systems	Read Unit 38/Ch 38 Quiz Using Lab Book
7		Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book
8	TEST CH 38	Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book/Take Ch 38 Test Using Blackboard
9		Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book
10	47.1-47.4	Electrical Installation on assigned units	Read Unit 38/Ch 38 Quiz Using Lab Book/Take Ch 38 Test Using Blackboard
11		Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
12	47.5-47.15	Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
13		Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
14	47.16	Installation of roof top package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
15		Installation of roof top package unit	Read Unit 47/Ch 47 Quiz Using Lab Book

H.A.R.T. 2338.101 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Installation of air to water package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
17		Installation of air to water package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
18	TEST CH 47	Installation of Split Systems with Electric Furnace	Read Unit 47/Ch 47 Quiz Using Lab BookTake Ch 47 Test Using Blackboard
19		Installation of Split Systems with Electric Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
20	48.1-48.5	Installation of Split Systems with Electric Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
21		Installation of Split Systems with Gas Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
22	48.6-48.8	Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
23		Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
24	48.6-48.8	Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
25		Install and Service Wastewater Units	Read Unit 48/Ch 48 Quiz Using Lab Book
26	48.9-48.11	Install and Service Wastewater Units	Read Unit 48/Ch 48 Quiz Using Lab Book
27		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
28	48.12-48.14	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
29		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
30	48.12-48.14	Install low-temperature refrigeration system.	Read Unit 48/Ch 48 Quiz Using Lab Book/Take Ch 48 Test Using Blackboard
31		Install low-temperature refrigeration system.	
32	TEST CH 48	TEST	

H.A.R.T. 2338.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

AIR CONDITIONING AND REFRIGERATION INSTALLATION AND SERVICE

Air conditioning and refrigeration system installation, refrigerant piping, condensate disposal, and air cleanin equipment with emphasis on service, troubleshooting, performance testing, and repair techniques.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Installing square and rectangular duct.	Read Unit 38/Ch 38 Quiz Using Lab Book
2	38.1-38.5	Installing square and rectangular duct.	Read Unit 38/Ch 38 Quiz Using Lab Book
3		Installing round metal duct & insulation	Read Unit 38/Ch 38 Quiz Using Lab Book
4	38.6-38.8	Installing round metal duct & insulation	Read Unit 38/Ch 38 Quiz Using Lab Book
5		Installing ductboard systems	Read Unit 38/Ch 38 Quiz Using Lab Book
6	38.9-38.12	Installing ductboard systems	Read Unit 38/Ch 38 Quiz Using Lab Book
7		Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book
8	TEST CH 38	Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book/Take Ch 38 Test Using Blackboard
9		Installing flexible duct systems	Read Unit 38/Ch 38 Quiz Using Lab Book
10	47.1-47.4	Electrical Installation on assigned units	Read Unit 38/Ch 38 Quiz Using Lab Book/Take Ch 38 Test Using Blackboard
11		Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
12	47.5-47.15	Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
13		Electrical Installation on assigned units	Read Unit 47/Ch 47 Quiz Using Lab Book
14	47.16	Installation of roof top package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
15		Installation of roof top package unit	Read Unit 47/Ch 47 Quiz Using Lab Book

H.A.R.T. 2338.400 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Installation of air to water package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
17		Installation of air to water package unit	Read Unit 47/Ch 47 Quiz Using Lab Book
18	TEST CH 47	Installation of Split Systems with Electric Furnace	Read Unit 47/Ch 47 Quiz Using Lab BookTake Ch 47 Test Using Blackboard
19		Installation of Split Systems with Electric Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
20	48.1-48.5	Installation of Split Systems with Electric Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
21		Installation of Split Systems with Gas Furnace	Read Unit 48/Ch 48 Quiz Using Lab Book
22	48.6-48.8	Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
23		Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
24	48.6-48.8	Install and Service Cooling Tower	Read Unit 48/Ch 48 Quiz Using Lab Book
25		Install and Service Wastewater Units	Read Unit 48/Ch 48 Quiz Using Lab Book
26	48.9-48.11	Install and Service Wastewater Units	Read Unit 48/Ch 48 Quiz Using Lab Book
27		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
28	48.12-48.14	Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
29		Add cooling system to existing heating system with emphasis on phasing of low voltage transformers.	Read Unit 48/Ch 48 Quiz Using Lab Book
30	48.12-48.14	Install low-temperature refrigeration system.	Read Unit 48/Ch 48 Quiz Using Lab Book/Take Ch 48 Test Using Blackboard
31		Install low-temperature refrigeration system.	
32	TEST CH 48	Install package units	

H.A.R.T. 2341.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

COMMERCIAL REFRIGERATION

The student will demonstrate knowledge of system components; diagnose and troubleshoot systems; describe system applications; and demonstrate system installation procedures.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
2	21.1-21.6	Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
3		Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
4	21.7-21.10	Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
5		Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
6	21.11-21.18	Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
7		Check Performance of Chilled Water Systems. Evaluation of Low Temp Evaporators and Defrost	Read Unit 21/Take Ch 21 Quiz Using Lab Book
8	TEST CH 21	Check Performance of Chilled Water Systems. Evaluation of Low Temp Evaporators and Defrost	Read Unit 21/Take Ch 21 Quiz Using Lab Book
9		Adjust open compressor speed on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
10	22.1-22.10	Service, Maintenance & Repair of Waste/Water Systems, Condenser Subcooling & Water Tower Maintenance	Read Unit 22/Take Ch 22 Quiz Using Lab Book
11		Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
12	22.11-22.15	Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
13		Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
14	22.16-22.23	Adjust evaporator pressure regulators on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
15		Adjust evaporator pressure regulators on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book

H.A.R.T. 2341.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CHAPTER 22	Adjust Fan Cycling Head Pressure Controls on Assigned Units. Pulleys, and Belt Drives, Motor Protection	Read Unit 22/Take Ch 22 Quiz Using Lab Book
17		Service, Repair, Maintenance of Compressors	Read Unit 23/Take Ch 23 Quiz Using Lab Book
18	23.1-23.10	Practice Adjusting Hig & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
19		Practice Adjusting Hig & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
20	TEST CHAPTER 23	Practice Adjusting high & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
21		Practice Adjusting Oil Safety Control, Head Pressure Controls, Ambient Controls, & Setting Defrost Clocks	Read Unit 24/Take Ch 24 Quiz Using Lab Book
22	24.1-24.15	Practice Adjusting Oil Safety Control, Head Pressure Controls, Ambient Controls, & Setting Defrost Clocks	Read Unit 24/Take Ch 24 Quiz Using Lab Book
23		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
24	24.16-24.25	Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
25		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
26	24.16-24.25	Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
27		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
28	24.16-24.25	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 24/Take Ch 24 Quiz Using Lab Book
29		Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 24/Take Ch 24 Quiz Using Lab Book
30	24.16-24.25	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book
31		Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book
32	TEST CHAPTER 24	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book

H.A.R.T. 2341.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

COMMERCIAL REFRIGERATION

The student will demonstrate knowledge of system components; diagnose and troubleshoot systems; describe system applications; and demonstrate system installation procedures.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
2	21.1-21.6	Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
3		Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
4	21.7-21.10	Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
5		Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
6	21.11-21.18	Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
7		Check Performance of Chilled Water Systems. Evaluation of Low Temp Evaporators and Defrost	Read Unit 21/Take Ch 21 Quiz Using Lab Book
8	TEST CH 21	Check Performance of Chilled Water Systems. Evaluation of Low Temp Evaporators and Defrost	Read Unit 21/Take Ch 21 Quiz Using Lab Book
9		Adjust open compressor speed on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
10	22.1-22.10	Service, Maintenance & Repair of Waste/Water Systems, Condenser Subcooling & Water Tower Maintenance	Read Unit 22/Take Ch 22 Quiz Using Lab Book
11		Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
12	22.11-22.15	Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
13		Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
14	22.16-22.23	Adjust evaporator pressure regulators on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
15		Adjust evaporator pressure regulators on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book

H.A.R.T. 2341.101 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CHAPTER 22	Adjust Fan Cycling Head Pressure Controls on Assigned Units. Pulleys, and Belt Drives, Motor Protection	Read Unit 22/Take Ch 22 Quiz Using Lab Book
17		Service, Repair, Maintenance of Compressors	Read Unit 23/Take Ch 23 Quiz Using Lab Book
18	23.1-23.10	Practice Adjusting Hig & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
19		Practice Adjusting Hig & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
20	TEST CHAPTER 23	Practice Adjusting high & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
21		Practice Adjusting Oil Safety Control, Head Pressure Controls, Ambient Controls, & Setting Defrost Clocks	Read Unit 24/Take Ch 24 Quiz Using Lab Book
22	24.1-24.15	Practice Adjusting Oil Safety Control, Head Pressure Controls, Ambient Controls, & Setting Defrost Clocks	Read Unit 24/Take Ch 24 Quiz Using Lab Book
23		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
24	24.16-24.25	Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
25		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
26	24.16-24.25	Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
27		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
28	24.16-24.25	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 24/Take Ch 24 Quiz Using Lab Book
29		Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 24/Take Ch 24 Quiz Using Lab Book
30	24.16-24.25	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book
31		Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book
32	TEST CHAPTER 24	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book

H.A.R.T. 2341.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

COMMERCIAL REFRIGERATION

The student will demonstrate knowledge of system components; diagnose and troubleshoot systems; describe system applications; and demonstrate system installation procedures.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
2	21.1-21.6	Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
3		Check & Evaluate Evaporator Performance on Assigned Units	Read Unit 21/Take Ch 21 Quiz Using Lab Book
4	21.7-21.10	Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
5		Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
6	21.11-21.18	Service, Maintenance, & Repair of Evaporators, Evaluation of Superheat, Subcooling, and Charge	Read Unit 21/Take Ch 21 Quiz Using Lab Book
7		Check Performance of Chilled Water Systems. Evaluation of Low Temp Evaporators and Defrost	Read Unit 21/Take Ch 21 Quiz Using Lab Book
8	TEST CH 21	Check Performance of Chilled Water Systems. Evaluation of Low Temp Evaporators and Defrost	Read Unit 21/Take Ch 21 Quiz Using Lab Book
9		Adjust open compressor speed on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
10	22.1-22.10	Service, Maintenance & Repair of Waste/Water Systems, Condenser Subcooling & Water Tower Maintenance	Read Unit 22/Take Ch 22 Quiz Using Lab Book
11		Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
12	22.11-22.15	Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
13		Adjust superheat on assigned low-medium-high temperature systems.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
14	22.16-22.23	Adjust evaporator pressure regulators on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book
15		Adjust evaporator pressure regulators on assigned units.	Read Unit 22/Take Ch 22 Quiz Using Lab Book

H.A.R.T. 2341.400 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16	TEST CHAPTER 22	Adjust Fan Cycling Head Pressure Controls on Assigned Units. Pulleys, and Belt Drives, Motor Protection	Read Unit 22/Take Ch 22 Quiz Using Lab Book
17		Service, Repair, Maintenance of Compressors	Read Unit 23/Take Ch 23 Quiz Using Lab Book
18	23.1-23.10	Practice Adjusting Hig & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
19		Practice Adjusting Hig & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
20	TEST CHAPTER 23	Practice Adjusting high & Low Pressure Switches on Assigned Units.	Read Unit 23/Take Ch 23 Quiz Using Lab Book
21		Practice Adjusting Oil Safety Control, Head Pressure Controls, Ambient Controls, & Setting Defrost Clocks	Read Unit 24/Take Ch 24 Quiz Using Lab Book
22	24.1-24.15	Practice Adjusting Oil Safety Control, Head Pressure Controls, Ambient Controls, & Setting Defrost Clocks	Read Unit 24/Take Ch 24 Quiz Using Lab Book
23		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
24	24.16-24.25	Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
25		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
26	24.16-24.25	Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
27		Service, Maintenance, Installation of Expansion Devices	Read Unit 24/Take Ch 24 Quiz Using Lab Book
28	24.16-24.25	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 24/Take Ch 24 Quiz Using Lab Book
29		Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 24/Take Ch 24 Quiz Using Lab Book
30	24.16-24.25	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book
31		Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book
32	TEST CHAPTER 24	Troubleshooting, Installation, Service & Maintenance of Refrigeration Equipment	Read Unit 22/Take Ch 22 Quiz Using Lab Book

H.A.R.T. 2342.130 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

COMMERCIAL REFRIGERATION FOR DISTRIBUTED DIGITAL CONTROLS

Students will learn the basics of energy management using direct digital controls including installation,programming, and precision of installation along with theory and operation. Direct digital control language, symbols, logic, and computer assisted graphics to control sequence and operation of air conditioning & refrigeration equipment will be demonstrated. This course will serve as a basic entry level course into energy management for a greener global environment. Includes the theory and and application of electrical control devices, electromechanical controls, and/or pneumatic controls. Theory and practical application in the maintenance of commercial refrigeration; medium and low temperature applications and ice machines.

As part of this course students are expected to practice each skill learned without prompting from the instructor especially concentrating o skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. Each day students will be require to fill out a work order/lab sheet describing and justifying the work performed on each piece of equipment Students must complete all work to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	TEXT	LAB
F1	25.1-25.14	BLACKBOARD ASSIGNMENT
F2	LAB	TROUBLESHOOTING LOW TEMPERATURE EQUIPMENT
F3	25.15--25.22	BLACKBOARD ASSIGNMENT
F4	LAB	INSTALL CONTROLS/TROUBLESHOOTING COMMERCIAL EQUIPMENT
F5	25.23-25.38	BLACKBOARD ASSIGNMENT
F6	LAB	INSTALL CONTROLS/TROUBLESHOOTING COMMERCIAL EQUIPMENT
F7	25.39-25.48	HANDS ON FINAL EXAMS
F8	LAB	
F9	LAB	
F9	HANDS-ON FINAL	FINAL EXAM

H.A.R.T. 2343.130 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

INDUSTRIAL AIR Conditioning

Students will learn the basics of energy management using direct digital controls including installation,programming, and precision of installation along with theory and operation. Direct digital control language, symbols, logic, and computer assisted graphics to control sequence and operation of air conditioning & refrigeration equipment will be demonstrated. This course will serve as a basic entry level course into energy management for a greener global environment. Includes the theory and and application of electrical control devices, electromechanical controls, and/or pneumatic controls. Theory and practical application in the maintenance of commercial refrigeration; medium and low temperature applications and ice machines.

As part of this course students are expected to practice each skill learned without prompting from the instructor especially concentrating o skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. Each day students will be require to fill out a work order/lab sheet describing and justifying the work performed on each piece of equipment Students must complete all work to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	TEXT	LAB
F1	INTRODUCTION	
F2	LAB	WINDOW UNIT CONVERSION/CONTROLS
F3	CHAPTER 4	BLACKBOARD ASSIGNMENT
F4	LAB	PROGRAMMING AND GRAPHICS
F5	CHAPTER 5	BLACKBOARD ASSIGNMENT
F6	LAB	PROGRAMMING AND GRAPHICS
F7	BLACKBOARD ASSIGNMENT	BLACKBOARD ASSIGNMENT
F8	LAB AND BLACKBOARD ASSN.	HANDS ON FINAL EXAMS

H.A.R.T. 2345.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

AIR CONDITIONING AND REFRIGERATION SYSTEM DESIGN

Properties of air and results of cooling, heating, humidifying or dehumidifying; ACCA Manual J heat gai heat loss calculations including equipment selection, ACCA Manual D duct design and balancing the ai

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION		
2	35.1-35.8	Practice with u-tube manometer.	Read Unit 35/Ch 35 Quiz Using lab Book
3		Practice checking air flow with velometer.	Read Unit 35/Ch 35 Quiz Using lab Book
4	35.9-35.10	Practice traversing duct with pitot tube.	Read Unit 35/Ch 35 Quiz Using lab Book
5		Practice traversing duct with pitot tube.	Read Unit 35/Ch 35 Quiz Using lab Book
6		Practice installing flex duct.	Read Unit 35/Ch 35 Quiz Using lab Book
7	35.11-35.12	Practice installing duct board.	Read Unit 35/Ch 35 Quiz Using lab Book
8		Practice sizing duct using friction chart.	Read Unit 35/Ch 35 Quiz Using lab Book
9		Practice sizing duct using friction chart.	Read Unit 35/Ch 35 Quiz Using lab Book
10	35.13	Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
11		Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
12	35.14	Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
13		Practice evaluating building envelope R-values.	Read Unit 35/Ch 35 Quiz Using lab Book
14		Practice evaluating building envelope R-values.	Read Unit 35/Ch 35 Quiz Using lab Book
15	TEST CH 35	Practice taking off room dimensions and features.	Read Unit 35/Ch 35 Quiz Using lab Book/Ch 35 Test Using Blackboard

HART 2345-100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice with u-tube manometer.	Read Unit 37/Ch 37 Quiz Using lab Book
17	37.1-37.5	Practice checking air flow with velometer.	Read Unit 37/Ch 37 Quiz Using lab Book
18		Practice traversing duct with pitot tube.	Read Unit 37/Ch 37 Quiz Using lab Book
19	37.6-37.10	Practice assembling round duct.	Read Unit 37/Ch 37 Quiz Using lab Book
20		Practice installing flex duct.	Read Unit 37/Ch 37 Quiz Using lab Book
21	37.11-37.15	Practice installing duct board.	Read Unit 37/Ch 37 Quiz Using lab Book
22		Practice sizing duct using friction chart.	Read Unit 37/Ch 37 Quiz Using lab Book
23	37.16-37.21	Practice sizing duct using friction chart.	Read Unit 37/Ch 37 Quiz Using lab Book
24		Practice sizing duct using duct calculator.	Read Unit 37/Ch 37 Quiz Using lab Book
25	TEST CH 37	Practice sizing duct using duct calculator.	Read Unit 37/Ch 37 Quiz Using lab Book/Ch 37 Test Using Blackboard
26		Practice assembling round duct.	Read Man J/Answer Man J Questions/Manual J Load Calculations
27		Practice installing flex duct.	Read Man J/Answer Man J Questions/Manual J Load Calculations
28		Practice installing duct board.	Read Man J/Answer Man J Questions/Manual J Load Calculations
29	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
30	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
31	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
32	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
33	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
34	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
35	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
36	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
37	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations

HART 2345-100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
38	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
39		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
40	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
41		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
42	MANUAL J	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
43		Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
44	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
45		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
46	MANUAL J	Practice taking off room dimensions and features.	Read Man D/Answer Man D Questions/Manual D Load Calculations
47		Practice taking off room dimensions and features.	Read Man D/Answer Man D Questions/Manual D Load Calculations
48	MANUAL J	Practice evaluating solar orientation of building.	Read Man D/Answer Man D Questions/Manual D Load Calculations
49		Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
50	MANUAL J	Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
51		Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
52	MANUAL J	Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
53		Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
54	MANUAL D	Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
55		Static regain method to design light commercial sys.	Read Man D/Answer Man D Questions/Manual D Load Calculations
56	MANUAL D	Static regain method to design light commercial sys.	Read Man D/Answer Man D Questions/Manual D Load Calculations
57		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
58	MANUAL D	Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
59		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
60	MANUAL D	Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations

57		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
58	MANUAL D	Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations

H.A.R.T. 2345.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

AIR CONDITIONING AND REFRIGERATION SYSTEM DESIGN

Properties of air and results of cooling, heating, humidifying or dehumidifying; ACCA Manual J heat gai heat loss calculations including equipment selection, ACCA Manual D duct design and balancing the ai

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice with u-tube manometer.	Read Unit 35/Ch 35 Quiz Using lab Book
2	35.1-35.8	Practice with u-tube manometer.	Read Unit 35/Ch 35 Quiz Using lab Book
3		Practice checking air flow with velometer.	Read Unit 35/Ch 35 Quiz Using lab Book
4	35.9-35.10	Practice traversing duct with pitot tube.	Read Unit 35/Ch 35 Quiz Using lab Book
5		Practice traversing duct with pitot tube.	Read Unit 35/Ch 35 Quiz Using lab Book
6		Practice installing flex duct.	Read Unit 35/Ch 35 Quiz Using lab Book
7	35.11-35.12	Practice installing duct board.	Read Unit 35/Ch 35 Quiz Using lab Book
8		Practice sizing duct using friction chart.	Read Unit 35/Ch 35 Quiz Using lab Book
9		Practice sizing duct using friction chart.	Read Unit 35/Ch 35 Quiz Using lab Book
10	35.13	Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
11		Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
12	35.14	Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
13		Practice evaluating building envelope R-values.	Read Unit 35/Ch 35 Quiz Using lab Book
14		Practice evaluating building envelope R-values.	Read Unit 35/Ch 35 Quiz Using lab Book
15	TEST CH 35	Practice taking off room dimensions and features.	Read Unit 35/Ch 35 Quiz Using lab Book/Ch 35 Test Using Blackboard

HART 2345			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice with u-tube manometer.	Read Unit 37/Ch 37 Quiz Using lab Book
17	37.1-37.5	Practice checking air flow with velometer.	Read Unit 37/Ch 37 Quiz Using lab Book
18		Practice traversing duct with pitot tube.	Read Unit 37/Ch 37 Quiz Using lab Book
19	37.6-37.10	Practice assembling round duct.	Read Unit 37/Ch 37 Quiz Using lab Book
20		Practice installing flex duct.	Read Unit 37/Ch 37 Quiz Using lab Book
21	37.11-37.15	Practice installing duct board.	Read Unit 37/Ch 37 Quiz Using lab Book
22		Practice sizing duct using friction chart.	Read Unit 37/Ch 37 Quiz Using lab Book
23	37.16-37.21	Practice sizing duct using friction chart.	Read Unit 37/Ch 37 Quiz Using lab Book
24		Practice sizing duct using duct calculator.	Read Unit 37/Ch 37 Quiz Using lab Book
25	TEST CH 37	Practice sizing duct using duct calculator.	Read Unit 37/Ch 37 Quiz Using lab Book/Ch 37 Test Using Blackboard
26		Practice assembling round duct.	Read Man J/Answer Man J Questions/Manual J Load Calculations
27		Practice installing flex duct.	Read Man J/Answer Man J Questions/Manual J Load Calculations
28		Practice installing duct board.	Read Man J/Answer Man J Questions/Manual J Load Calculations
29	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
30	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
31	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
32	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
33	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
34	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
35	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
36	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
37	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations

HART 2345			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
38	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
39		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
40	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
41		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
42	MANUAL J	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
43		Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
44	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
45		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
46	MANUAL J	Practice taking off room dimensions and features.	Read Man D/Answer Man D Questions/Manual D Load Calculations
47		Practice taking off room dimensions and features.	Read Man D/Answer Man D Questions/Manual D Load Calculations
48	MANUAL J	Practice evaluating solar orientation of building.	Read Man D/Answer Man D Questions/Manual D Load Calculations
49		Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
50	MANUAL J	Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
51		Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
52		Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
53		Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
54	MANUAL D	Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
55		Static regain method to design light commercial sys.	Read Man D/Answer Man D Questions/Manual D Load Calculations
56	MANUAL D	Static regain method to design light commercial sys.	Read Man D/Answer Man D Questions/Manual D Load Calculations
57		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
58	MANUAL D	Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
59		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
60		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations

57		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
58	MANUAL D	Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations

H.A.R.T. 2345.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

AIR CONDITIONING AND REFRIGERATION SYSTEM DESIGN

Properties of air and results of cooling, heating, humidifying or dehumidifying; ACCA Manual J heat gai heat loss calculations including equipment selection, ACCA Manual D duct design and balancing the ai

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	INTRODUCTION	Practice with u-tube manometer.	Read Unit 35/Ch 35 Quiz Using lab Book
2	35.1-35.8	Practice with u-tube manometer.	Read Unit 35/Ch 35 Quiz Using lab Book
3		Practice checking air flow with velometer.	Read Unit 35/Ch 35 Quiz Using lab Book
4	35.9-35.10	Practice traversing duct with pitot tube.	Read Unit 35/Ch 35 Quiz Using lab Book
5		Practice traversing duct with pitot tube.	Read Unit 35/Ch 35 Quiz Using lab Book
6		Practice installing flex duct.	Read Unit 35/Ch 35 Quiz Using lab Book
7	35.11-35.12	Practice installing duct board.	Read Unit 35/Ch 35 Quiz Using lab Book
8		Practice sizing duct using friction chart.	Read Unit 35/Ch 35 Quiz Using lab Book
9		Practice sizing duct using friction chart.	Read Unit 35/Ch 35 Quiz Using lab Book
10	35.13	Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
11		Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
12	35.14	Practice sizing duct using duct calculator.	Read Unit 35/Ch 35 Quiz Using lab Book
13		Practice evaluating building envelope R-values.	Read Unit 35/Ch 35 Quiz Using lab Book
14		Practice evaluating building envelope R-values.	Read Unit 35/Ch 35 Quiz Using lab Book
15	TEST CH 35	Practice taking off room dimensions and features.	Read Unit 35/Ch 35 Quiz Using lab Book/Ch 35 Test Using Blackboard

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HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Practice with u-tube manometer.	Read Unit 37/Ch 37 Quiz Using lab Book
17	37.1-37.5	Practice checking air flow with velometer.	Read Unit 37/Ch 37 Quiz Using lab Book
18		Practice traversing duct with pitot tube.	Read Unit 37/Ch 37 Quiz Using lab Book
19	37.6-37.10	Practice assembling round duct.	Read Unit 37/Ch 37 Quiz Using lab Book
20		Practice installing flex duct.	Read Unit 37/Ch 37 Quiz Using lab Book
21	37.11-37.15	Practice installing duct board.	Read Unit 37/Ch 37 Quiz Using lab Book
22		Practice sizing duct using friction chart.	Read Unit 37/Ch 37 Quiz Using lab Book
23	37.16-37.21	Practice sizing duct using friction chart.	Read Unit 37/Ch 37 Quiz Using lab Book
24		Practice sizing duct using duct calculator.	Read Unit 37/Ch 37 Quiz Using lab Book
25	TEST CH 37	Practice sizing duct using duct calculator.	Read Unit 37/Ch 37 Quiz Using lab Book/Ch 37 Test Using Blackboard
26		Practice assembling round duct.	Read Man J/Answer Man J Questions/Manual J Load Calculations
27		Practice installing flex duct.	Read Man J/Answer Man J Questions/Manual J Load Calculations
28		Practice installing duct board.	Read Man J/Answer Man J Questions/Manual J Load Calculations
29	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
30	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
31	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
32	FRICTION CHART	Practice sizing duct using friction chart.	Read Man J/Answer Man J Questions/Manual J Load Calculations
33	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
34	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
35	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
36	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
37	DUCT CALCULATOR	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations

HART 2345			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
38	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
39		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
40	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
41		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
42	MANUAL J	Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
43		Practice sizing duct using duct calculator.	Read Man J/Answer Man J Questions/Manual J Load Calculations
44	MANUAL J	Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
45		Practice evaluating building envelope R-values.	Read Man J/Answer Man J Questions/Manual J Load Calculations
46	MANUAL J	Practice taking off room dimensions and features.	Read Man D/Answer Man D Questions/Manual D Load Calculations
47		Practice taking off room dimensions and features.	Read Man D/Answer Man D Questions/Manual D Load Calculations
48	MANUAL J	Practice evaluating solar orientation of building.	Read Man D/Answer Man D Questions/Manual D Load Calculations
49		Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
50	MANUAL J	Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
51		Use static regain method to design residential duct.	Read Man D/Answer Man D Questions/Manual D Load Calculations
52		Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
53		Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
54	MANUAL D	Use static regain method to design extended plenum.	Read Man D/Answer Man D Questions/Manual D Load Calculations
55		Static regain method to design light commercial sys.	Read Man D/Answer Man D Questions/Manual D Load Calculations
56	MANUAL D	Static regain method to design light commercial sys.	Read Man D/Answer Man D Questions/Manual D Load Calculations
57		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
58	MANUAL D	Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
59		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
60		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations

57		Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations
58	MANUAL D	Practice air balancing using electronic velometer.	Read Man D/Answer Man D Questions/Manual D Load Calculations

H.A.R.T. 2349.100 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

HEAT PUMPS

Air-source and geo-thermal heat pumps, procedures and principles used in servicing heat pumps, heat pum control circuits, defrost controls, auxiliary heat, and air flow as they relate to heat pumps.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	43.1-43.4	Study heat pump piping and refrigerant flow with heat pump trainer.	Read Unit 43/Answer Unit 43 Questions
2		Practice using schematics to determine component operation in heat pump circuits.	Read Unit 43/Answer Unit 43 Questions
3	43.5-43.12	Practice wiring heat pump circuit with ICM defrost control.	Read Unit 43/Answer Unit 43 Questions
4		Practice wiring heat pump circuit with Ranco E-15 defrost control.	Read Unit 43/Answer Unit 43 Questions
5	43.5-43.12	Practice wiring heat pump circuit with ICM defrost control.	Read Unit 43/Answer Unit 43 Questions
6		Practice wiring heat pump circuit with Ranco E-15 defrost control.	Read Unit 43/Answer Unit 43 Questions
7	43.5-43.12	Practice wiring heat pump circuit with G.E./Carrier mechanical defrost timer.	Read Unit 43/Answer Unit 43 Questions
8		Practice troubleshooting reversing valve mechanically and electrically on assigned units.	Read Unit 43/Answer Unit 43 Questions
9	43.13-43.20	Practice charging heat pumps in heating mode with manufacturer's charging charts on assigned units.	Read Unit 43/Answer Unit 43 Questions
10		Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 43/Answer Unit 43 Questions
11	43.21-43.24	Practice checking, troubleshooting and repairing defrost circuit on heat pumps.	Read Unit 43/Answer Unit 43 Questions
12		Practice calculating the balance point on assigned heat pumps.	Read Unit 43/Answer Unit 43 Questions
13	43.25-43.28	Study piping on geo-thermal heat pump unit assigned.	Read Unit 43/Answer Unit 43 Questions
14		Study wiring using schematic of geo-thermal heat pump.	Read Unit 43/Answer Unit 43 Questions
15	43.29-43.35	Study wiring using schematic of geo-thermal heat pump.	Read Unit 43/Answer Unit 43 Questions

H.A.R.T. 2349.100 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Study heat pump piping and refrigerant flow with heat pump trainer.	Read Unit 43/Answer Unit 43 Questions
17	Test Unit 43	Practice using schematics to determine component operation in heat pump circuits.	Read Unit 44/Answer Unit 44 Questions
18		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
19		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
20		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
21		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
22	44.3-44.6	Practice wiring heat pump circuit with G.E./Carrier mechanical defrost timer.	Read Unit 44/Answer Unit 44 Questions
23		Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 44/Answer Unit 44 Questions
24		Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 44/Answer Unit 44 Questions
25	44.7-44.8	Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 44/Answer Unit 44 Questions
26		Practice checking, troubleshooting and repairing defrost circuit on heat pumps.	Read Unit 44/Answer Unit 44 Questions
27	44.9-44.12	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
28		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
29	44.9-44.12	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
30		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
31		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
32	Test CH 44	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions

H.A.R.T. 2349.101 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

HEAT PUMPS

Air-source and geo-thermal heat pumps, procedures and principles used in servicing heat pumps, heat pum control circuits, defrost controls, auxiliary heat, and air flow as they relate to heat pumps.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	43.1-43.4	Study heat pump piping and refrigerant flow with heat pump trainer.	Read Unit 43/Answer Unit 43 Questions
2		Practice using schematics to determine component operation in heat pump circuits.	Read Unit 43/Answer Unit 43 Questions
3	43.5-43.12	Practice wiring heat pump circuit with ICM defrost control.	Read Unit 43/Answer Unit 43 Questions
4		Practice wiring heat pump circuit with Ranco E-15 defrost control.	Read Unit 43/Answer Unit 43 Questions
5	43.5-43.12	Practice wiring heat pump circuit with ICM defrost control.	Read Unit 43/Answer Unit 43 Questions
6		Practice wiring heat pump circuit with Ranco E-15 defrost control.	Read Unit 43/Answer Unit 43 Questions
7	43.5-43.12	Practice wiring heat pump circuit with G.E./Carrier mechanical defrost timer.	Read Unit 43/Answer Unit 43 Questions
8		Practice troubleshooting reversing valve mechanically and electrically on assigned units.	Read Unit 43/Answer Unit 43 Questions
9	43.13-43.20	Practice charging heat pumps in heating mode with manufacturer's charging charts on assigned units.	Read Unit 43/Answer Unit 43 Questions
10		Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 43/Answer Unit 43 Questions
11	43.21-43.24	Practice checking, troubleshooting and repairing defrost circuit on heat pumps.	Read Unit 43/Answer Unit 43 Questions
12		Practice calculating the balance point on assigned heat pumps.	Read Unit 43/Answer Unit 43 Questions
13	43.25-43.28	Study piping on geo-thermal heat pump unit assigned.	Read Unit 43/Answer Unit 43 Questions
14		Study wiring using schematic of geo-thermal heat pump.	Read Unit 43/Answer Unit 43 Questions
15	43.29-43.35	Study wiring using schematic of geo-thermal heat pump.	Read Unit 43/Answer Unit 43 Questions

H.A.R.T. 2349.101 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Study heat pump piping and refrigerant flow with heat pump trainer.	Read Unit 43/Answer Unit 43 Questions
17	Test Unit 43	Practice using schematics to determine component operation in heat pump circuits.	Read Unit 44/Answer Unit 44 Questions
18		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
19		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
20		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
21		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
22	44.3-44.6	Practice wiring heat pump circuit with G.E./Carrier mechanical defrost timer.	Read Unit 44/Answer Unit 44 Questions
23			Read Unit 44/Answer Unit 44 Questions
24			Read Unit 44/Answer Unit 44 Questions
25	44.7-44.8	Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 44/Answer Unit 44 Questions
26		Practice checking, troubleshooting and repairing defrost circuit on heat pumps.	Read Unit 44/Answer Unit 44 Questions
27	44.9-44.12	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
28		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
29	44.9-44.12	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
30		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
31		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
32	Test CH 44	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions

H.A.R.T. 2349.400 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

HEAT PUMPS

Air-source and geo-thermal heat pumps, procedures and principles used in servicing heat pumps, heat pum control circuits, defrost controls, auxiliary heat, and air flow as they relate to heat pumps.

As a part of this course students will be required to plan their work in such a way as to conserve material. Students are expected to practice each skill learned with out prompting from the instructor especially concentrating on skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. From time to time students will be required to read articles from technical journals and write a synopsis. Each day students will be asked to make operational checks and record the data on the proper forms to be turned in to the instructor. Each day students will be require to fill out a work order/ lab sheet describing and justifying the work performed on each piece of equipment Students must complete all assignments given to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	Text	LAB	Outside Reading/Writing Assignments
1	43.1-43.4	Study heat pump piping and refrigerant flow with heat pump trainer.	Read Unit 43/Answer Unit 43 Questions
2		Practice using schematics to determine component operation in heat pump circuits.	Read Unit 43/Answer Unit 43 Questions
3	43.5-43.12	Practice wiring heat pump circuit with ICM defrost control.	Read Unit 43/Answer Unit 43 Questions
4		Practice wiring heat pump circuit with Ranco E-15 defrost control.	Read Unit 43/Answer Unit 43 Questions
5	43.5-43.12	Practice wiring heat pump circuit with ICM defrost control.	Read Unit 43/Answer Unit 43 Questions
6		Practice wiring heat pump circuit with Ranco E-15 defrost control.	Read Unit 43/Answer Unit 43 Questions
7	43.5-43.12	Practice wiring heat pump circuit with G.E./Carrier mechanical defrost timer.	Read Unit 43/Answer Unit 43 Questions
8		Practice troubleshooting reversing valve mechanically and electrically on assigned units.	Read Unit 43/Answer Unit 43 Questions
9	43.13-43.20	Practice charging heat pumps in heating mode with manufacturer's charging charts on assigned units.	Read Unit 43/Answer Unit 43 Questions
10		Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 43/Answer Unit 43 Questions
11	43.21-43.24	Practice checking, troubleshooting and repairing defrost circuit on heat pumps.	Read Unit 43/Answer Unit 43 Questions
12		Practice calculating the balance point on assigned heat pumps.	Read Unit 43/Answer Unit 43 Questions
13	43.25-43.28	Study piping on geo-thermal heat pump unit assigned.	Read Unit 43/Answer Unit 43 Questions
14		Study wiring using schematic of geo-thermal heat pump.	Read Unit 43/Answer Unit 43 Questions
15	43.29-43.35	Study wiring using schematic of geo-thermal heat pump.	Read Unit 43/Answer Unit 43 Questions

H.A.R.T. 2349.400 SPRING 2022			
HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY			
16		Study heat pump piping and refrigerant flow with heat pump trainer.	Read Unit 43/Answer Unit 43 Questions
17	Test Unit 43	Practice using schematics to determine component operation in heat pump circuits.	Read Unit 44/Answer Unit 44 Questions
18		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
19	44.3-44.6	Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
20		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
21		Practice wiring heat pump circuit with ICM defrost control.	Read Unit 44/Answer Unit 44 Questions
22	44.3-44.6	Practice wiring heat pump circuit with G.E./Carrier mechanical defrost timer.	Read Unit 44/Answer Unit 44 Questions
23		Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 44/Answer Unit 44 Questions
24		Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 44/Answer Unit 44 Questions
25	44.7-44.8	Practice charging heat pumps in cooling mode with manufacturer's charging charts on assigned units.	Read Unit 44/Answer Unit 44 Questions
26		Practice checking, troubleshooting and repairing defrost circuit on heat pumps.	Read Unit 44/Answer Unit 44 Questions
27	44.9-44.12	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
28		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
29	44.9-44.12	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
30		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
31		Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions
32	Test CH 44	Study wiring using schematic of geo-thermal heat pump.	Read Unit 44/Answer Unit 44 Questions

H.A.R.T. 2350.130 SPRING 2022

HEATING AIR CONDITIONING AND REFRIGERATION TECHNOLOGY

HVAC Zoning for Residential Structures

Theroy and application of HVAC residential Zone control devices and electromechanical devices.
Define a zone control system. Perform the installation of a zone control system.
Define the major components of a zone control system.
Benefits of a zone control system.

As part of this course students are expected to practice each skill learned without prompting from the instructor especially concentrating o skills where weakness exists. Students must work both independently and with other students to design and install working systems. Students must learn to make all calculations necessary to successfully complete assignments. Students must learn to take and record readings with instruments and then analyze these readings to determine problems and to decide which adjustments and corrections to make to the systems. The successful student will learn all systems thoroughly, learn to use all tools and instruments effectively, and learn to complete work professionally. Each day students will be require to fill out a work order/lab sheet describing and justifying the work performed on each piece of equipment Students must complete all work to the satisfaction of the instructor. Students are expected to record all data honestly and accurately.

DAY	TEXT	LAB
F1	BLACKBOARD ASSIGNMENT	Blackboard Assignment
F2	LAB	Introduction to residential zoning
F3		Blackboard Assignment
F4	LAB	Zoning Benefits
F5		Blackboard Assignment
F6	LAB	Installation of zoning equipment
F7		Blackboard Assignment
F8	LAB	Installation of zoning equipment
F9	FINAL TEST	

H.A.R.T. 2380.101 SPRING 2022

HEATING, AIR CONDITIONING, AND REFRIGERATION TECHNOLOGY

Cooperative Education -Heating, Air Conditioning, and Refrigeration Technology Technician

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience.

As outlined in the learning plan, students will apply the theories, concepts, and skills involving specialized skills, materialls, tools, and procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and social systems associated with the occupation and the business/industry. Students will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

DAY	TEXT	LAB
1	FIRST CLASS DAY	FIRST CLASS DAY ASSIGNMENT
2	BLACKBOARD	BLACKBOARD ASSIGNMENT
3	LAB	TBA
4	BLACKBOARD	BLACKBOARD ASSIGNMENT
5	LAB	TBA
6	BLACKBOARD	BACKBOARD ASSIGNMENT
7	LAB	LAB
8	BLACKBOARD	BLACKBOARD ASSIGNMENT
9	SPRING BREAK	SPRING BREAK
10	BLACKBOARD	BLACKBOARD ASSIGNMENT
11	LAB	TBA
12	BLACKBOARD	BLACKBOARD ASSIGNMENT
13		
14	LAB	TBA
15		

H.A.R.T. 2381.130 SPRING 2022

HEATING, AIR CONDITIONING, AND REFRIGERATION TECHNOLOGY

Cooperative Education -Heating, Air Conditioning, and Refrigeration Technology Technician

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience.

As outlined in the learning plan, students will apply the theories, concepts, and skills involving specialized skills, materialls, tools, and procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and social systems associated with the occupation and the business/industry. Students will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

DAY	TEXT	LAB
1	FIRST CLASS DAY	FIRST CLASS DAY ASSIGNMENT
2	BLACKBOARD	BLACKBOARD ASSIGNMENT
3	LAB	TBA
4	BLACKBOARD	BLACKBOARD ASSIGNMENT
5	LAB	TBA
6	BLACKBOARD	BLACKBOARD ASSIGNMENT
7	LAB	TBA
8	BLACKBOARD	BLACKBOARD ASSIGNMENT
9	LAB	TBA
10	BLACKBOARD	BLACKBOARD ASSIGNMENT
11	LAB	TBA
12	BLACKBOARD	BLACKBOARD ASSIGNMENT
13	LAB	BLACKBOARD ASSIGNMENT
14	BLACKBOARD	TBA
15	LAB	BLACKBOARD ASSIGNMENT

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Micha Benjamin Flowers
Office	FGC 104C
Phone	903-782-0728
email	mflowers@parisjc.edu

Course	HIST 1301
Title	American History 1

Description

A survey of the political, social, economic, military, cultural, and intellectual history of the United States from the pre-Columbian period through Reconstructin. Core Curriculum satisfied for U.S. History

Textbooks

• Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Second Edition Combined version of the text with LaunchPad digital access code.
• ISBN9781319236496 for PJC Custom Package

Student Learning Outcomes (SLO)

Create an argument through the use of historical evidence. *Analyze and interpret primary and secondary sources. *Analyze the effects of historical, social, political, economic, and global forces in this period of United States history.

Schedule

Week 1- Introduction and Chapter 1
Week 2- Chapter 2
Week 3- Chapter 3
Week 4- Chapter 4
Week 5- Chapter 5, Examination 1
Week 6- Chapter 6
Week 7- Chapter 7
Week 8- Chapter 8
Week 9- Chapter 9
Week 10- Chapter 10, Examination 2
Week 11- Chapter 11
Week 12- Chapter 12
Week 13- Chapter 12 continued
Week 14- Chapter 13
Week 15- Chapter 14
Week 16- Final Examination

Evaluation methods	Learning Curve Assignments- 10% Chapter Video Lectures- 20% Class Activities- 30% Examinations- 40% TOTAL: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Micha Benjamin Flowers
Office	FGC 104C
Phone	903-782-0728
email	mflowers@parisjc.edu

Course	HIST 1301
Title	American History 1

Description

A survey of the political, social, economic, military, cultural, and intellectual history of the United States from the pre-Columbian period through Reconstructin. Core Curriculum satisfied for U.S. History

Textbooks

• Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Second Edition Combined version of the text with LaunchPad digital access code.
• ISBN9781319236496 for PJC Custom Package

Student Learning Outcomes (SLO)

Create an argument through the use of historical evidence. *Analyze and interpret primary and secondary sources. *Analyze the effects of historical, social, political, economic, and global forces in this period of United States history.

Schedule

Week 1- Introduction and Chapter 1
Week 2- Chapter 2
Week 3- Chapter 3
Week 4- Chapter 4
Week 5- Chapter 5, Examination 1
Week 6- Chapter 6
Week 7- Chapter 7
Week 8- Chapter 8
Week 9- Chapter 9
Week 10- Chapter 10, Examination 2
Week 11- Chapter 11
Week 12- Chapter 12
Week 13- Chapter 12 continued
Week 14- Chapter 13
Week 15- Chapter 14
Week 16- Final Examination

Evaluation methods	Learning Curve Assignments- 10% Chapter Video Lectures- 20% Class Activities- 30% Examinations- 40% TOTAL: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	201

Faculty	Micha Benjamin Flowers
Office	FGC 104C
Phone	903-782-0728
email	mflowers@parisjc.edu

Course	HIST 1301
Title	American History 1

Description

A survey of the political, social, economic, military, cultural, and intellectual history of the United States from the pre-Columbian period through Reconstructin. Core Curriculum satisfied for U.S. History

Textbooks

• Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Second Edition Combined version of the text with LaunchPad digital access code.
• ISBN9781319236496 for PJC Custom Package

Student Learning Outcomes (SLO)

Create an argument through the use of historical evidence. *Analyze and interpret primary and secondary sources. *Analyze the effects of historical, social, political, economic, and global forces in this period of United States history.

Schedule

Week 1- Introduction and Chapter 1
Week 2- Chapter 2
Week 3- Chapter 3
Week 4- Chapter 4
Week 5- Chapter 5, Examination 1
Week 6- Chapter 6
Week 7- Chapter 7
Week 8- Chapter 8
Week 9- Chapter 9
Week 10- Chapter 10, Examination 2
Week 11- Chapter 11
Week 12- Chapter 12
Week 13- Chapter 12 continued
Week 14- Chapter 13
Week 15- Chapter 14
Week 16- Final Examination

Evaluation methods	Learning Curve Assignments- 10% Chapter Video Lectures- 20% Class Activities- 30% Examinations- 40% TOTAL: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	250

Faculty	Micha Benjamin Flowers
Office	FGC 104C
Phone	903-782-0728
email	mflowers@parisjc.edu

Course	HIST 1301
Title	American History 1

Description

A survey of the political, social, economic, military, cultural, and intellectual history of the United States from the pre-Columbian period through Reconstructin. Core Curriculum satisfied for U.S. History

Textbooks

• Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Third Edition Combined version of the text with LaunchPad digital access code.
• ISBN9781319236496 for PJC Custom Package

Student Learning Outcomes (SLO)

Create an argument through the use of historical evidence. *Analyze and interpret primary and secondary sources. *Analyze the effects of historical, social, political, economic, and global forces in this period of United States history.

Schedule

Week 1- Introduction, Chapters 1 and 2
Week 2- Chapters 3 and 4
Week 3- Chapters 5 and 6
Week 4- Chapters 7 and 8, Midterm Examination
Week 5- Chapter 9 and 10
Week 6- Chapter 11 and 12
Week 7- Chapter 13 and 14
Week 8- Final Examination

Evaluation methods	Learning Curve Assignments- 10% Chapter Video Lectures- 20% Class Activities- 30% Examinations- 40% TOTAL: 100%

Paris Junior College Syllabus

Year	2021-22
Term	Spring
Section	400

Faculty	Matt White
Office	GRVL 211
Phone	GRVL 903 457-8712
email	matt.white@parisjc.edu

Course	History 1301
Title	U.S. History to 1877

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the pre-Columbian era to the Civil War/Reconstruction period. United States History I includes the study of pre-Columbian, colonial, revolutionary, early national, slavery and sectionalism, and the Civil War/Reconstruction eras. Themes that may be addressed in United States History I include: American settlement and diversity, American culture, religion, civil and human

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction
Week 2-Chapter 1
Week 3-Chapter 2
Week 4-Chapter 3
Week 5-Chapter 4
Week 6-Chapter 5
Week 7-Chapter 6
Week 8-MID TERM
Week 9-Chapter 7
Week 10-Chapter 8
Week 11-Chapter 9
Week 12-Chapter 11
Week 13-Chapter 12
Week 14-Chapter 13
Week 15-Final Exam

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 33%) and a Final exam (worth 33%) as well as random in class grades or daily quizzes (together worth 33%).

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Micha Benjamin Flowers
Office	FGC 104C
Phone	903-782-0728
email	mflowers@parisjc.edu

Course	HIST 1302
Title	American History 2

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present.

Textbooks

• Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Third Edition Combined version of the text with LaunchPad digital access code.
• ISBN9781319236496 for PJC Custom Package

Student Learning Outcomes (SLO)

Create an argument through the use of historical evidence. *Analyze and interpret primary and secondary sources. *Analyze the effects of historical, social, political, economic, and global forces in this period of United States history.

Schedule

Week 1- Introduction
Week 2- Chapters 15 and 17
Week 3- Chapter 16 and 18
Week 4- Chapter 19
Week 5- Chapter 20
Week 6- Chapter 20, Examination 1
Week 7- Chapter 21
Week 8- Chapter 22
Week 9- Chapter 23
Week 10- Chapter 24
Week 11- Chapter 24, Examination 2
Week 12- Chapter 25
Week 13- Chapter 26
Week 14- Chapter 27
Week 15- Chapter 28 and 29
Week 16- Final Examination

Evaluation methods	Learning Curve Assignments- 10% Chapter Video Lectures- 20% Class Activities- 30% Examinations- 40% TOTAL: 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	101

Faculty	Micha Benjamin Flowers
Office	FGC 104C
Phone	903-782-0728
email	mflowers@parisjc.edu

Course	HIST 1302
Title	American History 2

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present.

Textbooks

• Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Third Edition Combined version of the text with LaunchPad digital access code.
• ISBN9781319236496 for PJC Custom Package

Student Learning Outcomes (SLO)

Create an argument through the use of historical evidence. *Analyze and interpret primary and secondary sources. *Analyze the effects of historical, social, political, economic, and global forces in this period of United States history.

Schedule

Week 1- Introduction
Week 2- Chapters 15 and 17
Week 3- Chapter 16 and 18
Week 4- Chapter 19
Week 5- Chapter 20
Week 6- Chapter 20, Examination 1
Week 7- Chapter 21
Week 8- Chapter 22
Week 9- Chapter 23
Week 10- Chapter 24
Week 11- Chapter 24, Examination 2
Week 12- Chapter 25
Week 13- Chapter 26
Week 14- Chapter 27
Week 15- Chapter 28 and 29
Week 16- Final Examination

Evaluation methods	Learning Curve Assignments- 10% Chapter Video Lectures- 20% Class Activities- 30% Examinations- 40% TOTAL: 100%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	102

Faculty	D'Lynn Bueno
Office	FGC A104B
Phone	903-782-0727
email	dbueno@parisjc.edu

Course	HIST 1302
Title	US History from 1877 to present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Combined Volume & Launchpad for Exploring American Histories.
ISBN 978131923652

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1- Introduction and review of Reconstruction
Week 2- Chapter 15
Week 3- Chapter 16 and 17
Week 4- Chapter 18
Week 5- Exam 1 and Chapter 19
Week 6- Chapter 20
Week 7¬- Chapter 21
Week 8- Exam 2 and Chapter 22
Week 9- Chapter 23
Week 10- Chapter 24
Week 11-Chapter 25
Week 12- Exam 3 and Chapter 26
Week 13- Chapter 27
Week 14¬- Chapter 28
Week 15- Chapter 29
Week 16- Final Exam

Evaluation methods	GRADES: In-Class Activities- 25% Homework Assignments- 25% Writing Assignment- 10% Exams- 30% Attendance- 10% Final Grades: A= 90-100% B= 80-89% C= 70-79% D= 60-69%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	103

Faculty	D'Lynn Bueno
Office	FGC A104B
Phone	903-782-0727
email	dbueno@parisjc.edu

Course	HIST 1302
Title	US History from 1877 to present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Combined Volume & Launchpad for Exploring American Histories.
ISBN 978131923652

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1- Introduction and review of Reconstruction
Week 2- Chapter 15
Week 3- Chapter 16 and 17
Week 4- Chapter 18
Week 5- Exam 1 and Chapter 19
Week 6- Chapter 20
Week 7¬- Chapter 21
Week 8- Exam 2 and Chapter 22
Week 9- Chapter 23
Week 10- Chapter 24
Week 11-Chapter 25
Week 12- Exam 3 and Chapter 26
Week 13- Chapter 27
Week 14¬- Chapter 28
Week 15- Chapter 29
Week 16- Final Exam

Evaluation methods	GRADES: In-Class Activities- 25% Homework Assignments- 25% Writing Assignment- 10% Exams- 30% Attendance- 10% Final Grades: A= 90-100% B= 80-89% C= 70-79% D= 60-69%

Paris Junior College Syllabus

Year	2022
Term	Spring Flex Term B
Section	165

Faculty	Micha Benjamin Flowers
Office	FGC 104C
Phone	903-782-0728
email	mflowers@parisjc.edu

Course	HIST 1302
Title	American History 2

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present.

Textbooks

• Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Third Edition Combined version of the text with LaunchPad digital access code.
• ISBN9781319236496 for PJC Custom Package

Student Learning Outcomes (SLO)

Create an argument through the use of historical evidence. *Analyze and interpret primary and secondary sources. *Analyze the effects of historical, social, political, economic, and global forces in this period of United States history.

Schedule

Week 1- Introduction, Chapters 15 and 17
Week 2- Chapters 16, 18, and 19
Week 3- Chapter 20 and 21
Week 4- Chapter 22 and 23
Week 5- Chapter 24
Week 6- Chapter 25 and 26
Week 7- Chapters 27 through 29
Week 8- Final Exam

Evaluation methods	Learning Curve Assignments- 10% Chapter Video Lectures- 25% Class Activities- 25% Examinations- 40% TOTAL: 100%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	D'Lynn Bueno
Office	FGC A104B
Phone	903-782-0727
email	dbueno@parisjc.edu

Course	HIST 1302
Title	US History from 1877 to present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Combined Volume & Launchpad for Exploring American Histories.
ISBN 978131923652

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1- Introduction and review of Reconstruction
Week 2- Chapter 15
Week 3- Chapter 16 and 17
Week 4- Chapter 18
Week 5- Exam 1 and Chapter 19
Week 6- Chapter 20
Week 7¬- Chapter 21
Week 8- Exam 2 and Chapter 22
Week 9- Chapter 23
Week 10- Chapter 24
Week 11-Chapter 25
Week 12- Exam 3 and Chapter 26
Week 13- Chapter 27
Week 14¬- Chapter 28
Week 15- Chapter 29
Week 16- Final Exam

Evaluation methods	Chapter Quizzes (15 total)- 20% Primary and Secondary Source Assignments- (9 total)-20% Map Quizzes (9 total)-10% Writing Assignment (1 total)- 15% Exams (4 total)- 30% Attendance- 5% A= 90%-100% B= 80%-89% C=70%-79% D=60%-69% F=0%-59%

Paris Junior College Syllabus

Year	2021-22
Term	Spring
Section	201

Faculty	Matt White
Office	GRVL 211
Phone	GRVL 903 457-8712
email	matt.white@parisjc.edu

Course	History 1302
Title	U.S. History 1877 to Present

Description

HIST 1302 is a survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction to the present.

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction to Course
Week 2-Chapter 15
Week 3-Chapter 16
Week 4-Chapter 17
Week 5-Chapter 18
Week 6-Chapter 19
Week 7-Chapter 20
Week 8-MID TERM
Week 9-Chapter 21
Week 10-Chapter 22
Week 11-Chapter 23
Week 12-Chapter 24
Week 13-Chapter25
Week 14-Chapter 26
Week 15-Final EXAM

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 30%) and a Final Test (worth 40%) as well as random in class grades or daily quizzes (together worth 30%).

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	300

Faculty	D'Lynn Bueno
Office	FGC A104B
Phone	903-782-0727
email	dbueno@parisjc.edu

Course	HIST 1302
Title	US History from 1877 to present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Combined Volume & Launchpad for Exploring American Histories.
ISBN 978131923652

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1- Introduction and review of Reconstruction
Week 2- Chapter 15
Week 3- Chapter 16 and 17
Week 4- Chapter 18
Week 5- Exam 1 and Chapter 19
Week 6- Chapter 20
Week 7¬- Chapter 21
Week 8- Exam 2 and Chapter 22
Week 9- Chapter 23
Week 10- Chapter 24
Week 11-Chapter 25
Week 12- Exam 3 and Chapter 26
Week 13- Chapter 27
Week 14¬- Chapter 28
Week 15- Chapter 29
Week 16- Final Exam

Evaluation methods	Chapter Quizzes (15 total)- 20% Primary and Secondary Source Assignments- (9 total)-20% Map Quizzes (9 total)-10% Writing Assignment (1 total)- 15% Exams (4 total)- 30% Attendance- 5% A= 90%-100% B= 80%-89% C=70%-79% D=60%-69% F=0%-59%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	301

Faculty	D'Lynn Bueno
Office	FGC A104B
Phone	903-782-0727
email	dbueno@parisjc.edu

Course	HIST 1302
Title	US History from 1877 to present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, Combined Volume & Launchpad for Exploring American Histories.
ISBN 978131923652

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1- Introduction and review of Reconstruction
Week 2- Chapter 15
Week 3- Chapter 16 and 17
Week 4- Chapter 18
Week 5- Exam 1 and Chapter 19
Week 6- Chapter 20
Week 7¬- Chapter 21
Week 8- Exam 2 and Chapter 22
Week 9- Chapter 23
Week 10- Chapter 24
Week 11-Chapter 25
Week 12- Exam 3 and Chapter 26
Week 13- Chapter 27
Week 14¬- Chapter 28
Week 15- Chapter 29
Week 16- Final Exam

Evaluation methods	Chapter Quizzes (15 total)- 20% Primary and Secondary Source Assignments- (9 total)-20% Map Quizzes (9 total)-10% Writing Assignment (1 total)- 15% Exams (4 total)- 30% Attendance- 5% A= 90%-100% B= 80%-89% C=70%-79% D=60%-69% F=0%-59%

Paris Junior College Syllabus

Year	2021-22
Term	SPRING
Section	400

Faculty	Matt White
Office	GRVL 211
Phone	GRVL 903 457-8712
email	matt.white@parisjc.edu

Course	History 1302
Title	U.S. History 1877 to Present

Description

HIST 1302 is a survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction to the present.

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction to Course
Week 2-Chapter 15
Week 3-Chapter 16
Week 4-Chapter 17
Week 5-Chapter 18
Week 6-Chapter 19
Week 7-Chapter 20
Week 8-MID TERM
Week 9-Chapter 21
Week 10-Chapter 22
Week 11-Chapter 23
Week 12-Chapter 24
Week 13-Chapter25
Week 14-Chapter 26
Week 15-Final EXAM

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 30%) and a Final Test (worth 40%) as well as random in class grades or daily quizzes (together worth 30%).

Paris Junior College Syllabus

Year	2021-22	Faculty	Matt White
Term	SPRING	Office	GRVL 211
Section	401	Phone	GRVL 903 457-8712
		email	matt.white@parisjc.edu

Course	History 1302
Title	U.S. History 1877 to Present

Description

HIST 1302 is a survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction to the present.

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction to Course
Week 2-Chapter 15
Week 3-Chapter 16
Week 4-Chapter 17
Week 5-Chapter 18
Week 6-Chapter 19
Week 7-Chapter 20
Week 8-MID TERM
Week 9-Chapter 21
Week 10-Chapter 22
Week 11-Chapter 23
Week 12-Chapter 24
Week 13-Chapter25
Week 14-Chapter 26
Week 15-Final EXAM

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 30%) and a Final Test (worth 40%) as well as random in class grades or daily quizzes (together worth 30%).

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	500

Faculty	Kelly Watltman-Payne
Office	Greenville #204
Phone	903-457-8726
email	kpayne@parisjc.edu

Course	HIST 1302
Title	US HISTORY

Description

HIST 1302 United States History II (54.0102.51 25) 3.3.0
A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may

Textbooks

Required Textbook(s) and Materials:

Exploring American Histories, Combined, 3rd edition.
Authors :Nancy A Hewitt Steven F Lawson

Student Learning Outcomes (SLO)

1. Create an argument through the use of historical evidence.
2. Analyze and interpret primary and secondary sources.
3. Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1 -Industrialization; Lecture Launchpad, Chapter Summary, Summative Quiz
Week 2 -Workers/Farmers Launchpad, Chapter Summaries, Summative Quiz
Week 3 -Cities, Immigrants Launchpad, Chapter Summaries, Summative Quiz
Week 4 Progressivism lecture
Week 5 :Progressivism Launchpad, Chapter summaries, Summative Quiz
Week 6 - Empire, Depression Lecture; Launchpad, Chapter Summaries, Summative Quiz
Week 7 -WWII Launchpad, Chapter Summaries, Summative Quiz : Class Quiz
Week 8 - WWII Launchpad,Chapter Summaries,Summative Quiz
Week 9 -Cold War Launchpad,Chapter Summaries,Summative Quiz;Exam
Week 10 -Social and Cultural Ferment Launchpad, Chapter Summaries,Summative Quiz
Week 11 - Vietnam Launchpad,Chapter Summaries,Summative Quiz
Week 12 - Vietnam Launchpad,
Week 13 - Conservatism Summative Quiz Presentations
Week 14 - Liberalism Launchpad,Chapter Summaries, Summative Quiz
Week 15 - History Conference; Term Paper ; Creative Project - 1920's
Week 16 - Final exam

Evaluation methods	This is a face to face course. 1000 points possible 900-100 = A 800-899 = B 700-799 = C 600-699 = D Less than 600 = F Students will be evaluated using Exams, Open-note quizzes, 3 papers, 5 current event analyses, and participation in class discussions, presentation

Paris Junior College Syllabus

Year	2022	Faculty	Ryan Petty
Term	Spring	Office	Room 107 Cumby HS
Section	638	Phone	903-994-2260
		email	ryan.petty@parisjc.edu

Course History 1302

Title U.S. History from 1877

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Hewitt, Exploring American Histories 3rd Edition Value Edition, Combined Volume & Launchpad for Exploring american Histories (2-term Online), 3rd ed, MPS, ISPN #9781319236502

Student Learning Outcomes (SLO)

Upon completion of HIST1302, students will be able to:
• understand the evolution and current role of the United States in the world.
• identify and understand differences and commonalities within diverse cultures.
• recognize and apply reasonable criteria for the acceptability of historical evidence and social

Schedule

Course Outline and Schedule - MWFH

Week Date Topic Assignments

W1 Jan 10-14 Course Introduction
Rags to Riches Chapter 18

W2 Jan 18-21 Growth of Cities

W3 Jan 24-28 Rise of Industry Chapter 16

W4 Jan.1-Feb.4 American West Chapter 15

W5 Feb 7-11 FEBRUARY 12 IS EXAM #1
W6 Feb 14-18 Acquiring an Empire

W7 Feb 21-25 The Progressive Era Chapter 19

Evaluation methods	This course is conducted using a traditional lecture format that will use reading assignments, lectures, discussions, videos, internet assignments, instructor/student interaction, lecture capture, power point, class projects, and examinations. Course requirements include four exams and a writing assignment, each worth 100 points. The final exam will not be a comprehensive test over the entire year; instead it will cover the material that follows exam #3. You must complete each of the four 100-point exams and the 100-point writing assignment during the term. The grading scale is: 500-450 = A 449-400 = B 399-350 = C 349-300 = D Below 300 = F

Paris Junior College Syllabus

Year	2021-2022	Faculty	Lisa Johnson
Term	Spring 2022	Office	Adjunct
Section	650	Phone	
		email	ljohnson@parisjc.edu

Course HIST 1302

Title HIST 1302 1877 to Present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Text Information
Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Third Edition, ISBN 9781319282646 with Launchpad.The bookstore web site is www.parisjcbookst

Student Learning Outcomes (SLO)

Foundational Component Area: American History
Courses in this category focus on how ideas, values, beliefs and other aspects of culture reflect hum an
experience. Courses involve the exploration of ideas that foster aesthetic and intellectual creation in

Schedule

SEE SCHEDULE BELOW AND COURSE CALENDAR FOR SPECIFIC ASSIGNMENTS AND DEADLINES. All COURSE TIMES CENTRAL U.S.

Any student who is not completing work in the course by the Official Reporting Day will be dropped.
Unit 1:Connecting Past to Present
Chapters 15-18/ Unit Exam Feb. 9
Unit 1 Exam
Unit 2: World Wars 1 and Two and A New Deal for America
Chapters 19-22
Unit 2 Exam March 9
Unit 3: World War II and The Cold War
Chapters 23-25
Unit 3 Exam April 6
Unit 4: Post-Cold War America ,Chapters 26-29/ Unit 4 Exam May 11

Evaluation methods

Grading Plan

Grading Criteria based on 600 point plan

Assignments	Points per Assignment	Grading Scale
Unit 1 Exam	100 points	A = 540 - 600 points
Unit 2 Exam	100 points	B = 480 - 539 points
Unit 3 Exam	100 points	C = 420 - 479 points
Unit 4 Exam	100 points	D = 360 - 419 points
Collaborative Learning Activities/Quizzes	100 + points	F = Less than 360 points
Blackboard Chapter Tests	100 points	

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	698

Faculty	Ryan Petty
Office	Room 107 Cumby HS
Phone	903-994-2260
email	ryan.petty@parisjc.edu

Course	History 1302
Title	U.S. History from 1877

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and migration,

Textbooks

Hewitt, Exploring American Histories 3rd Edition Value Edition, Combined Volume & Launchpad for Exploring american Histories (2-term Online), 3rd ed, MPS, ISPN #9781319236502

Student Learning Outcomes (SLO)

Upon completion of HIST1302, students will be able to:
• understand the evolution and current role of the United States in the world.
• identify and understand differences and commonalities within diverse cultures.
• recognize and apply reasonable criteria for the acceptability of historical evidence and social

Schedule

Course Outline and Schedule - MWFH

Week Date Topic Assignments

W1 Jan 10-14 Course Introduction
Rags to Riches Chapter 18

W2 Jan 18-21 Growth of Cities

W3 Jan 24-28 Rise of Industry Chapter 16

W4 Jan.1-Feb.4 American West Chapter 15

W5 Feb 7-11 FEBRUARY 12 IS EXAM #1
W6 Feb 14-18 Acquiring an Empire

W7 Feb 21-25 The Progressive Era Chapter 19

Evaluation methods	This course is conducted using a traditional lecture format that will use reading assignments, lectures, discussions, videos, internet assignments, instructor/student interaction, lecture capture, power point, class projects, and examinations. Course requirements include four exams and a writing assignment, each worth 100 points. The final exam will not be a comprehensive test over the entire year; instead it will cover the material that follows exam #3. You must complete each of the four 100-point exams and the 100-point writing assignment during the term. The grading scale is: 500-450 = A 449-400 = B 399-350 = C 349-300 = D Below 300 = F

Paris Junior College Syllabus

Year	2022	Faculty	Shaonda Gathright
Term	Spring	Office	Greenville HS RM 2017
Section	731	Phone	903-454-9333
		email	sgathright@parisjc.edu

Course	HIST 1302
Title	US History II- Reconstruction to Present

Description	A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconsturction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold war eras. Themes that may be addressed in United States History II indluce: American culture, religion, civil and human rights, technological change, economic change, immigration and migration, urbanization
Textbooks	Hewitt & Lawson, Exploring American Histories: A Survey with Sources, Second Edition, Plus LaunchPad with LearningCurve included PJC Custom Package or any Second Edition combined version of this text with LaunchPad digital access code. ISBN 9781319220662 for PJC Custome Package
Student Learning Outcomes (SLO)	Students will be able to create an argument through the use of historical evidence. Students will be able to analyze and interpret primary and secondary sources. Students will be able to analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States History
Schedule	Week 1: Chapter 15 Week 2: Chapter 16 Week 3: Chapter 17 Week 4: Chapter 18 Week 5: Chapter 19 Week 6: Chapter 20 Week 7: Chapter 21-22 Week 8: Chapters 23 Week 9: Spring Break Week 10: Chapter 24 Week 11: Chapter 25 Week 12: Chapter 26 Week 13: Chapter 27 Week 14: Chapter 28 Week 15: Chapter 29 Week 16: Review Week 17: Final Exams

Evaluation methods	Daily Work (21.25%) Major Assignments (63.75%) Final Exam (15%) Grading Scale: A = 90-100 B = 80-89, C=70-79, D = 60-69, F = 0-59

Paris Junior College Syllabus

Year	2021-22
Term	SPRING
Section	755

Faculty	Matt White
Office	GRVL 211
Phone	GRVL 903 457-8712
email	matt.white@parisjc.edu

Course	History 1302
Title	U.S. History 1877 to Present

Description

HIST 1302 is a survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction to the present.

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction to Course
Week 2-Chapter 15
Week 3-Chapter 16
Week 4-Chapter 17
Week 5-Chapter 18
Week 6-Chapter 19
Week 7-Chapter 20
Week 8-MID TERM
Week 9-Chapter 21
Week 10-Chapter 22
Week 11-Chapter 23
Week 12-Chapter 24
Week 13-Chapter25
Week 14-Chapter 26
Week 15-Final EXAM

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 30%) and a Final Test (worth 40%) as well as random in class grades or daily quizzes (together worth 30%).

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	780

Faculty	Dr. Will S. Steve Jones
Office	Room 207 at North Lamar High
Phone	Campus
email	sjones@northlamar.net

Course	HIST 1302
Title	HIST 1302 1877 to Present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Post Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, civil rights, technological change, economic change, immigrants and migration, urbanization and suburbanization, wars, the

Textbooks

Text Information
All students will need to be familiar with text, The American Nation, Revel 15th edition, published by Pearson. The text may be purchased, but will be available as before.

Student Learning Outcomes (SLO)

Foundational Component Area: American History
Courses in this category focus on how ideas, values, beliefs and other aspects of culture reflect hum an
experience.

Schedule

Week 1-The Conquest of the West…..Westward Expansion
Week 2-An Industrial Giant Emerges
Week 3-American Society in the Industrial Age
Week 4-Industry to the Prairie Wildfire: 1877-1896
Week 5-The Age of Reform
Week 6-Isolation to Empire
Week 7-Wilson and the Great War... WWI
Week 8-The Roaring Twenties
Week 9-The Great Depression
Week 10-The New Deal
Week 11-WWII....1941-1945
Week 12-The Cold War
Week 13-Camelot to Watergate
Week 14-Boomers to Millennials
Week 15-The 21st Century
Week 16-Today and Forward

Evaluation methods	There will be periodic writing assignments such as Essential Guiding Questions and several one page research reports. There will be reading from the text and outside reading on various topics selected. Notes will be taken during discussions and for test preparation. There will be several Summative Tests to check for understanding and a final evealuation covering the key issues and units covered in depth.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	790

Faculty	James J. Ludyen
Office	PHS 1407
Phone	903-737-7400
email	jludyen@parisjc.edu

Course	History 1302
Title	U.S. History: Reconstruction to Present

Description

A survey of the social, political, economic, cultural, and intellectual history of the United States from the Civil War/Reconstruction era to the present. United States History II examines industrialization, immigration, world wars, the Great Depression, Cold War and post-Cold War eras. Themes that may be addressed in United States History II include: American culture, religion, civil and human rights, technological change, economic change, immigration and

Textbooks

Hewitt & Lawson, Hewitt & Lawson, Exploring American Histories, Value Edition, Combined Volume & Launchpad for Exploring American Histories (2-Term Access) [With Access Code]
ISBN: 9781319236496

Student Learning Outcomes (SLO)

In addition to increasing the students' general knowledge of American History, this course will emphasize:
1. the prolonged and often painful journey through the civil rights movement.
2. America's ever-increasing role as a world power.

Schedule

Week 1- The West
Week 2-Industrial America
Week 3-The Rise of Industrial America
Week 4-America in the Gilded Age-Immigration, Politics
Week 5-The Progressive Era-Reforms
Week 6-Imperialism in America
Week 7-World War I
Week 8-The Roaring Twenties
Week 9-The Great Depression
Week 10-World War II-Exam 2
Week 11-The Early Cold War
Week 12-Civil Rights/ Truman, Eisenhower
Week 13-The Vietnam War 1945-1975
Week 14-The 1960's
Week 15-America in the 1970's and 1980's.
Week 16-The Challenges of a Globalized World

Evaluation methods	• While the class will incorporate a variety of teaching methods, it will most often utilize a lecture and guided discussion format. • As a member of this class, it is your responsibility to attend class regularly, complete reading assignments, bring all necessary materials to class, submit assignments in a timely fashion, study for exams, and participate in all classroom activities. • This course will utilize the Blackboard online learning management system. All assignments, course calendar, announcements, and other class materials will be placed there. Grading Criteria Student Assessments: Student grades in the class are based on the following criteria: In-class & Writing Assignments: 20% Exam #1 20%

Paris Junior College Syllabus

Year	2021-22	Faculty	Matt White
Term	SPRING	Office	GRVL 211
Section	805	Phone	GRVL 903 457-8712
		email	matt.white@parisjc.edu

Course	History 1302
Title	U.S. History 1877 to Present

Description

HIST 1302 is a survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction to the present.

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction to Course
Week 2-Chapter 15
Week 3-Chapter 16
Week 4-Chapter 17
Week 5-Chapter 18
Week 6-Chapter 19
Week 7-Chapter 20
Week 8-MID TERM
Week 9-Chapter 21
Week 10-Chapter 22
Week 11-Chapter 23
Week 12-Chapter 24
Week 13-Chapter25
Week 14-Chapter 26
Week 15-Final EXAM

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 30%) and a Final Test (worth 40%) as well as random in class grades or daily quizzes (together worth 30%).

Paris Junior College Syllabus

Year	2021-22
Term	SPRING
Section	825

Faculty	Matt White
Office	GRVL 211
Phone	GRVL 903 457-8712
email	matt.white@parisjc.edu

Course	History 1302
Title	U.S. History 1877 to Present

Description

HIST 1302 is a survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction to the present.

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction to Course
Week 2-Chapter 15
Week 3-Chapter 16
Week 4-Chapter 17
Week 5-Chapter 18
Week 6-Chapter 19
Week 7-Chapter 20
Week 8-MID TERM
Week 9-Chapter 21
Week 10-Chapter 22
Week 11-Chapter 23
Week 12-Chapter 24
Week 13-Chapter25
Week 14-Chapter 26
Week 15-Final EXAM

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 30%) and a Final Test (worth 40%) as well as random in class grades or daily quizzes (together worth 30%).

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	860

Faculty	Jerrod Hammack
Office	SSHS Room #408
Phone	903-885-2158
email	jhammack@ssisd.net

Course	HIST 1302
Title	United States History from 1877 to the Present

Description

A survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction through the present.

Textbooks

The America Pageant, David M. Kennedy, et al

Student Learning Outcomes (SLO)

Upon successful completion of HIST 1302, the student will...• understand the evolution and current role of the United States in the world.
- identify and understand differences and commonalities within diverse cultures.
- recognize and apply reasonable criteria for the acceptability of historical evidence and social

Schedule

Week 1-The Transformation of the West, 1860-1900; Week 2-The Rise of Industrial America, 1865-1900; Week 3-The Gilded Age, 1877-1900; Week 4-Test, The Progressive Era, 1895-1915; Week 5-Imperial America, 1890-1914; Week 6-World War I, 1914-1918; Week 7-The Twenties, Test; Week 8-The Great Depression, 1929-1940; Week 9-World War II, 1939-1945;Week 10-Early Cold War, 1945-1963; Week 11-Contentment and Discord, 1945-1960; Week 12-Test, Vietnam War, 1945-1975; Week 13-1960s; Week 14-America in the 1970s and 1980s; Week 15-The United States, 1989-2011; Week 16-Test

Evaluation methods	This is a traditional lecture/discussion-based course. Grades will be based on the following scale: 90-100 =A; 80-89 =B; 70-79 =C; 60-69 =D; 59 and below =F. There will be four tests throughout the semester that will count approximately 80% of the final grade. There will also be 14 reading quizzes that will count approximately 20% of the final grade as well.

Paris Junior College Syllabus

Year	2021-22
Term	SPRING
Section	870

Faculty	Matt White
Office	GRVL 211
Phone	GRVL 903 457-8712
email	matt.white@parisjc.edu

Course	History 1302
Title	U.S. History 1877 to Present

Description

HIST 1302 is a survey of the political, social, economic, military, cultural, and intellectual history of the United States from Reconstruction to the present.

Textbooks

Exploring American Histories: A Survey with Sources: Nancy A. Hewitt and Steven F. Lawson Bedford/St. Martin's

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of United States history.

Schedule

Week 1-Introduction to Course
Week 2-Chapter 15
Week 3-Chapter 16
Week 4-Chapter 17
Week 5-Chapter 18
Week 6-Chapter 19
Week 7-Chapter 20
Week 8-MID TERM
Week 9-Chapter 21
Week 10-Chapter 22
Week 11-Chapter 23
Week 12-Chapter 24
Week 13-Chapter25
Week 14-Chapter 26
Week 15-Final EXAM

Evaluation methods	90-100=A Evaluation rubric 80-89=B 70-79=C 60-69=D 0-59=F There will be a mid Term evaluation (worth 30%) and a Final Test (worth 40%) as well as random in class grades or daily quizzes (together worth 30%).

Paris Junior College Syllabus

Year	2022	Faculty	Shaonda Gathright
Term	Spring	Office	Greenville HS RM 2017
Section	731	Phone	903-454-9333
		email	sgathright@parisjc.edu

Course	HIST 2321
Title	World Civilizations I

Description

A survey of the social, plitical, economic, cultural, religious, and intellectual history of the world from the emergence of human cultures through the 15th century. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themese include the emergence of early societies, the rise of civilizations, the development of political and legal systems, religion and philosophy, economic systems and trans-

Textbooks

Wiesner-Hanks, Ebrey, Beck, davila, Crowston and McKay. A History of World Societies, 12th Edition, Value Edition with LaunchPad access. ISBN Number: 978-1-319-24454-5

Student Learning Outcomes (SLO)

Students will be able to create an argument through the use of historical evidence.
Students will be able to analyze and interpret primary and secondary sources.
Students will be able to analyze the effects of the development, interaction and impact of global exchange on world societies.

Schedule

Week 1: Chapter 1
Week 2: Chapter 2
Week 3: Chapter 3
Week 4: Chapter 4
Week 5: Chapter 5
Week 6: Chapter 6
Week 7: Chapter 7
Week 8: Spring Break
Week 9: Chapters 8 and 9
Week 10: Chapters 10
Week 11: Chapter 11
Week 12: Chapters 12 and 13
Week 13: Chapter 14
Week 14: Chapter 15
Week 15: Chapter 16
Week 16: Review
Week 17: Final Exam

Evaluation methods	Daily Work (21.25%) Major Assignments (63.75%) Final Exam (15%) Grading Scale: A = 90-100 B = 80-89, C=70-79, D = 60-69, F = 0-59

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	D'Lynn Bueno
Office	FGC 104B
Phone	903-782-0727
email	dbueno@parisjc.edu

Course	HIST 2322
Title	World Civilizations II

Description

A survey of the social, political, economic, cultural, religious, and intellectual history of the world from the emergence of human cultures from the 15th century to the present. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include maritime exploration and transoceanic empires, nation/state formation and industrialization, imperialism, global conflicts and resolutions, and global

Textbooks

Merry Wiesner-Hanks A History of World Societies, Value Edition, Combined Volume,12th edition, with LaunchPad for A History of World Societies
ISBN-13: 9781319396633

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of world history.

Schedule

Unit 1- The Changing World and Revolutions -Chapters 19, 21, 23, and 24
Week 1- Jan. 18-20Introduction and Practice Exam
Week 2- Jan. 24-27Chapter 19 and 21
Week 3- Jan. 31-Feb. 3Chapter 23 and 24

Unit 2-Imperialism and WWI- Chapters 25, 26, 28, and 29
Week 4- Feb. 7-10 Chapter 25 and 26
Week 5- Feb. 14-17Chapter 28 and 29

Unit 3- War and Liberalization-Chapters 30-33
Week 6- Feb. 21-24Chapter 30 and 31
Week 7- Feb. 28-March 3Chapter 32 and 33
Week 8- March 7 and 8Final Exam due March 8

Evaluation methods	Chapter quizzes- 20% Map quizzes- 10% Primary and Secondary Source Assignments- 20% Writing Assignment- 15% Exams-30% Attendance- 5% A= 90-100% B= 80-89% C= 70-79% D= 60-69% F= 0-59%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	250

Faculty	D'Lynn Bueno
Office	FGC 104B
Phone	903-782-0727
email	dbueno@parisjc.edu

Course	HIST 2322
Title	World Civilizations II

Description

A survey of the social, political, economic, cultural, religious, and intellectual history of the world from the emergence of human cultures from the 15th century to the present. The course examines major cultural regions of the world in Africa, the Americas, Asia, Europe, and Oceania and their global interactions over time. Themes include maritime exploration and transoceanic empires, nation/state formation and industrialization, imperialism, global conflicts and resolutions, and global

Textbooks

Merry Wiesner-Hanks A History of World Societies, Value Edition, Combined Volume,11 edition, custom combined edition for Paris Junior College with access to LaunchPad for A History of World Societies

ISBN-13: 978-1-319-22263-5

Student Learning Outcomes (SLO)

- Create an argument through the use of historical evidence.
- Analyze and interpret primary and secondary sources.
- Analyze the effects of historical, social, political, economic, cultural, and global forces on this period of world history.

Schedule

Week 1- Intro
Week 2- Chapter 19
Week 3- Chapter 20
Week 4- Chapter 21
Week 5- Unit 1 Exam /Chapter 22
Week 6- Chapter 23
Week 7- Chapter 24
Week 8- Unit Exam 2 /Chapter 25
Week 9- Chapter 26
Week 10- Chapter 27
Week 11- Chapter 28
Week 12- Chapter 29
Week 13- Chapter 30
Week 14- Chapter 31
Week 15-Chapter 32 and 33
Week 16- Unit 5 Exam

Evaluation methods	GRADES: Chapters quizzes- 30% A= 90-100% Map quizzes- 10% B= 80-89% Primary Source Assignments- 10% C= 70-79% Group Assignments- 20% D= 60-69% Attendance- 30% F= 0-59%

Paris Junior College Syllabus

Year	2022	Faculty	Jennifer Washington
Term	Flex B Spring	Office	1048 WTC
Section		Phone	903-782-0731
		email	jwashington@parisjc.edu

Course HITT1301

Title Healthcare Delivery Systems

Description

Examination of delivery systems including organization, financing, accreditation, licensure, and regulatory agencies.
Prerequisite: Completion of support courses listed on the Medical Records Coding degree plan with a grade of "C" or better.

SCH= 3.3.0

Textbooks

Health Information Management Student Membership Bundle with Adaptive Learning
1. ISBN: 9781584268079

Student Learning Outcomes (SLO)

Upon completion of the course the student will be able to: Compute routine institutional statistics; analyze and interpret health care data; identify medical office systems and administrative procedures.

Schedule

All assignments are due the following Sunday by midnight
1. 03/21 – Chapter 1
2. 03/28 – Chapter 3
3. 04/04 – Chapter 4
4. 04/11 – Mid-Mini Term Exam
5. 04/18 – Chapter 5
6. 04/25 – Chapter 6
7. 05/02 – Chapter 7
8. 05/09 – Final Exam Due by midnight 5/11/2022 – no exceptions

Evaluation methods

Students should read the chapter in their book and then complete the adaptive learning assignments/reading for information retention. Adaptive Learning participation will be graded.
Grades will be weighted as follows
Chapter Quizzes – 50%
Exams – 30%
Rhapsode Completion– 20%

Paris Junior College Syllabus

Year	2022	Faculty	Jennifer Washington
Term	Fall	Office	WTC 1048
Section	200	Phone	903 782 0731
		email	jwashington@parisjc.edu

Course	HITT 1305
Title	Medical Terminology

Description

Study of medical terms through word origin and structure. Introduction to abbreviations and symbols, surgical and diagnostic procedures, and medical specialties

Textbooks

Medical Terminology: Learning Through Practice
Paula Bostwick
McGraw-Hill
9781260470741

Student Learning Outcomes (SLO)

Recognize and know the meaning of common medical terms and the ability to use medical research/resource materials to apply medical terminology in appropriate context when completing allied health documentation, medical transcription reports, or medical billing information.

Schedule

All assignments below are due on the following Sunday by midnight

Week #	Start Date:	Assignment:
1	01/18	Chapter 1 and Chapter 4 and syllabus quiz
		SmartBook
		Labeling
		Quiz
2	01/24	Chapter 2 and Chapter 3
		SmartBook
		Ch 2 Labeling
		Ch 3 Labeling
		Ch 2 Quiz
		Ch 3 Quiz
3	01/31	Chapter 5
		SmartBook
		Labeling
		Quiz

Evaluation methods	SmartBook: 20% Quizzes: 50% Homework (Labeling/Spelling/etc): 10% Final Exam: 20%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	200

Faculty	Jennifer Washington
Office	WTC 1048
Phone	903 782 0731
email	jwashington@parisjc.edu

Course	HITT2335
Title	Coding And Reimbursement Methodologies

Description

Advanced coding techniques with emphasis on case studies, health records, and federal regulations regarding prospective payment systems and methods of reimbursement.

Textbooks

Principles of Healthcare Reimbursement 7th edition with Adaptive Learning Bundle
Anne B.Casto
AHIMA
ISBN: 9781584267928

Student Learning Outcomes (SLO)

Demonstrate knowledge in reimbursement methodologies as well as federal regulations regarding payment systems. c5, f1, f8, f9
Validate reimbursement classification system assignments. c5, c6, f7, f8
Identify and utilize the tools in coding and billing as they relate to reimbursement. c5, f1, f7, f8, f9

Schedule

Start Date:Assignments:
101/18Chapter 1[] Rhapsode [ ] Chapter Quiz
201/24Chapter 2[] Rhapsode [ ] Chapter Quiz [ ] Project
301/31Chapter 3[] Rhapsode [ ] Chapter Quiz
402/07[] Part 1 Exam
502/14Chapter 4[] Rhapsode [ ] Chapter Quiz [ ] Project
602/21Chapter 5[] Rhapsode [ ] Chapter Quiz
702/28Chapter 7[] Rhapsode [ ] Chapter Quiz
803/07Chapter 8[] Rhapsode [ ] Chapter Quiz
SPRING BREAK 03/12-03/20

903/21 [ ] Part 2 Exam (minus Ch 6)
1003/28Chapter 9[] Rhapsode [ ] Chapter Quiz [ ] Project
1104/04Chapter 10[] Rhapsode [ ] Chapter Quiz
1204/11Chapter 11[] Rhapsode [ ] Chapter Quiz
1304/18[] Part 3 Exam
1404/25Chapter 12[] Rhapsode [ ] Chapter Quiz

Evaluation methods	Your coursework for HITT2335 will be weighted as follows: Rhapsode Adaptive Learning 20% 4 Exams 25% 3 Projects 20% 12 Chapter Quizzes 35%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	200

Faculty	Jennifer Washington
Office	1048 WTC
Phone	903-782-0731
email	jwashington@parisjc.edu

Course	HITT2340
Title	Advanced Medical Billing and Reimbursement

Description

Skill development in coding to prepare reimbursement forms in various health care settings for submission to payors.
Credits: SCH 3.3.0

Textbooks

Susan M. Sanderson (2015). Computers in the Medical Office 9e. McGraw-Hill Companies, Inc., 1221 Avenue of the Americas, New York, NY 10020
ISBN: – 9780078049637
***This is a connect access card which contains the e-book and medisoft software within connect. You can purchase a loose leaf version of the text for $25 through connect if you want a hard copy; but connect is required either way**

Student Learning Outcomes (SLO)

Upon completion of this course, the student will be able to:
1. Understand the functions of practice management systems and electronic health record programs.
2. Apply decision-making and priority-setting skills for achieving a successful career.
3. Use Medisoft (medical office software) to learn transferable skills that will prepare them for success in the medical office or outpatient hospital department, regardless of what program their practice uses.
4. An understanding of the medical billing cycle and how completing the related tasks will positively affect the financial well-being of a medical practice.
5. Understand how the HIPAA Privacy Rule and Security Rule protect patient health information.
6. Explain how the Health Information Technology for Economic and Clinical Health (HITECH) Act and the Affordable Care.
7. Act (ACA) promote health information technology and explore new models of delivering healthcare.

Schedule

All assignments below are due on the following Sunday by midnight

Week #:	Start Date:	Assignment:
1	01/18	Chapter 1
2	01/24	Chapter 2
3	01/31	Chapter 3
4	02/07	Chapter 4
5	02/14	Chapter 5
6	02/21	Chapter 6
7	02/28	Chapter 7
8	03/07	Start Chapter 8
SPRING BREAK 03/12-3/20		
9	03/21	Finish Chapter 8
10	03/28	Start Chapter 9
11	04/04	Finish Chapter 9

Evaluation methods

LearnSmart/HW – 25%
Chapter Exams – 30%
Medisoft Exercises – 40%
Final Exam (Ch 14 tests avg) – 5%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Kristi Shultz
Office	WTC 1209
Phone	903-782-0439
email	kshultz@parisjc.edu

Course	HPRS 1202.100
Title	Wellness and Health Promotion

Description

An overview of wellness theory and its application throughout the lifespan. Focus is on attitude development, impact of cultural beliefs, and communication of wellness.

Textbooks

none required

Student Learning Outcomes (SLO)

At the completion of the course, the student will be able to explain personal, social, cultural, nutritional and environmental components of wellness, correlate concepts of wellness and health lifestyle, and develop health promotion strategies.

Schedule

Week 1: Introduction to Wellness and Health: Topical Overview and MASLOW's Hierarchy of Needs Representation
Week 2: Nutrition; Food Pyramid and My Plate
Week 3: Nutrition; Nutrition Food Labels
Week 4: Exercise and Fitness
Week 5: Exercise and Fitness
Week 6: Stress Management
Week 7: Stress Management
Week 8: Sleep
Week 9: Sleep
Week 10: Hygiene
Week 11: Health Check-ups and Wellness Visits
Week 12: Health Check-ups and Wellness Visits
Week 13: Medications and Supplements
Week 14: Immunizations and Vaccinations
Week 15: Project Presentations
Week 16: Final Examination

Evaluation methods

The final Course Grade will consist of the following:
10% - Attendance (in class and on time)
20% - Quizzes (5 best grades)
30% - Activities/Assignments (3 best grades)
20% - Project Presentation (powerpoint or poster for class presentation)
10% - Discussion/Group Participation
10% - Final Exam

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Kristi Shultz
Office	WTC 1209
Phone	903.782.0439
email	kshultz@parisjc.edu

Course	HPRS 2300
Title	Pharmacology for Health Professions

Description

A study of drug classifications, actions, therapeutic uses, adverse effects, routes of administration and calculation of dosages.

Textbooks

Pharmacology Clear & Simple, Cynthia J. Watkins, F.A. Davis, 2nd Edition, 2013 ISBN: 978-0-8036-2588-4

Student Learning Outcomes (SLO)

At the completion of the course, the student will demonstrate knowledge of drug classifications, actions, therapeutic uses, adverse effects, routes of administration and calculation of dosages.

Schedule

Week 1- Orientation, History of Pharmacology, Basics of Pharmocology; Pharmacology Project Opens
Week 2- Patient Safety in Medication Administration, Regulations
Week 3- Prescriptions and Labels, Basic Review of Mathematics
Week 4- Exam 1
Week 5- Enteral Medications and Administration, Parenteral Medications and Administration
Week 6- Integumentary Systems Medications, Musculoskeletal Systems Medications
Week 7- Nervous System Medications, Eye and Ear Medications
Week 8- Endocrine System Medications
Week 9- Exam 2, Digital Poster/Advertisement
Week 10-Cardiovascular System Medications, Immunological Systems Medications
Week 11-Measurement Systems, Dosage Calculations, Parenteral Medications/Administration
Week 12- Pulmonary System Medications, Gastrointestinal System Medications
Week 13- Reproductive and Urinary System Medications; Herbs, Vitamins and Minerals
Week 14- Pharmacology Project Due
Week 15- Exam 3
Week 16- Optional Final

Evaluation methods

Credits 3 sch. TSI: None Prerequisite(s): None
The final grade in this course will consist of the following: Weekly assignments (14) are worth 15% of the grade and End of Chapter Activities (18) are worth 17% of the grade. There are also 3 exams worth 51% (17% each) of the grade. A Pharmacology Project worth 17% of the grade is also required. An opportunity to take an extra credit final exam is given; the score is multiplied by 0.05, which can add a maximum of 5% extra points to your final course grade. The extra credit final is the only opportunity for extra credit within the course. The following is the criteria for letter grades in this course: 90-100 points = A, 80-89 = B, 70-79 = C, 60-69 = D, Below 60=F.

Paris Junior College
HPRS 2301.200 Pathophysiology
Spring 2022-Syllabus

Course Name & Section: **Introduction to Human Disease: Pathology and Pathophysiology Correlations 11th ed HPRS 2301.200**	**Term:** **Spring 2022**
Credit Hours: **SCH=3:3:0**	**Prerequisites:** **None**
Meeting Days & Times: **January 18 to May 13-online**	**Building & Room:** **Online**
Instructor Name: **Kandice Pryor, MSN, RN**	**Instructor Contact Information:** **Kpryor@parisjc.edu** **Cell: 903-782-5281**

COVID-19
Paris Junior College will continue to monitor and assess he COVID-19 impact on the communities served. Per CDC guidelines:

- All COVID-19 vaccines currently available in the United States have been shown to be safe and effective at preventing COVID-19. Getting vaccinated yourself may also protect people around you, particularly people at increased risk for severe illness from COVID-19.
- Anyone on PJC campus/property will be expected to govern themselves by the CDC's cleaning and disinfection, hand hygiene, and respiratory etiquette.

Masks are no longer required on a PJC campus. However, if you have not been vaccinated, you should consider wearing a mask to protect your health.

Course Description
This course is designed to introduce students to the concepts and vocabulary necessary to learn about human disease.

Strategic Goals
1. Maintain a level of high-quality instruction.
2. Increase workforce training in program offerings and in number of students.
3. Increase the tax base to secure the institution's future.
4. Continue to focus on and strengthen student retention and success agenda.
5. Obtain and make available current technology for administrative and student use.

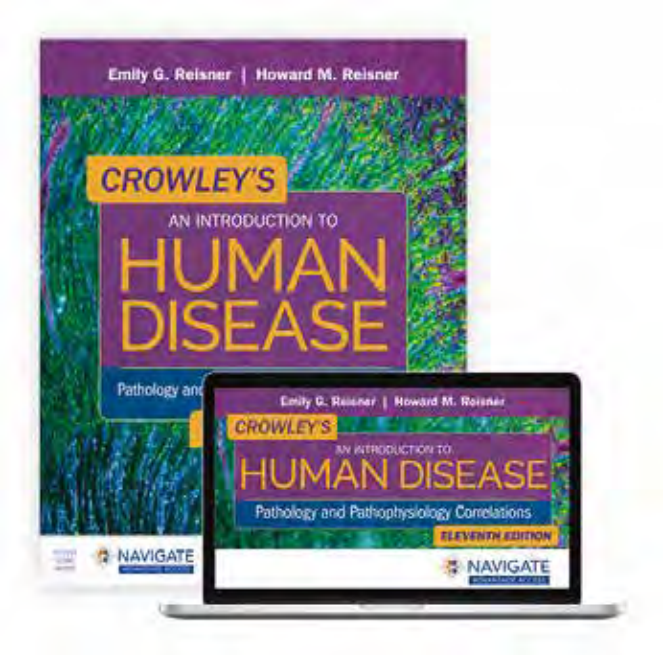
Course Outcomes
Upon completion of this course, students will be equipped to:

- Understand concepts and vocabulary used to discuss human disease.
  - Distinguish environmental factors, physical, psychosocial, and cognitive characteristics of various diseases and conditions. **C5, C6, F1, F9, F11***
  - Identify implications of therapeutic interventions for common diseases and conditions. **C5, C6, F1, F9, F11***
- Succeed in higher level studies of disease such as medical technology, nursing, or medical school.

*All outcomes require SCANS competencies F1-F7. (See last page for competencies).

Learning Objectives
The learning objectives for each chapter are located on Blackboard under the "content/home page" link. Scroll down on the page to gain access. It is important to be able to relate the information in the learning objectives to obtain the knowledge necessary to successfully complete this course.

Required Textbooks and Resources
Crowley's An Introduction to Human Disease Pathology and Pathophysiology Correlations, Eleventh Edition
Emily G and Howard M Reisner
Burlington, MA: Jones & Bartlett, 2021.



Supplemental Textbooks and Resources:
Navigate 2 Advantage Access for Crowley's An Introduction to Human Disease, Eleventh Edition

Author(s): Emily Reisner, PhD, Duke University
Howard Reisner, PhD, University of North Carolina - Chapel Hill

- ISBN: 9781284183832
- https://www.jblearning.com/catalog/productdetails/9781284183856
- © 2022

Details:

Access Code Subscription Length: 365 Days

- The access code to Navigate 2 is located under the "start here" link and then under the "Textbook/Materials" tab.

Course Structure and Organization

1. Complete all course work with a final averaged grade of 70% or higher.
2. Student workbook, chapter quizzes and other material to enhance learning are in Navigate 2 Advantage Digital
3. PowerPoint Presentations
4. Assignments, tests, and final exam provide the grade for the course.

Class Attendance

For you to be counted as present in this class, you must have completed the Bonus Quiz, communicated through the discussion board located at the bottom of the "start here" link, or completed the first assignment before the "official reporting day" (ORD). *If there has been no online activity by the ORD, you will be dropped from the class.*

Work must be completed in a timely manner following all due dates for assignments and tests. Withdrawal from this course is initiated by the student. The last day to withdraw from a course with a grade of "W" is ***April 14, 2022.***

Class Withdrawal

A student may withdraw from a course after the official reporting day (ORD) and up until the withdrawal deadline. Withdrawals must be initiated by the student, and it is the student's responsibility to initiate his/her drop from a course through MyPJC. This will result in the student receiving a grade of "W". The last day for a student to withdraw from a course with a grade of "W" is ***Thursday***, ***April 14, 2022***.

Technology Requirements

- Software: Microsoft Office -Word
- Browser: Google Chrome, Safari (Mac)
- Laptop or PC no Chrome Notebooks

Grading System and Evaluations

To pass HPRS 2301, the student must achieve a final average grade of 70 or higher. The final grade will consist of:

- 6 Assignments (averaged) 40%
- 3 Tests 40%
- Comprehensive Final 20%

Mid-term grades will be posted on or after ***March 11, 2022 and*** can be found in Blackboard under "my grades" in the course menu.

Grading Scale:
The College District shall be on a four-point grading system. Grades and grade points for each semester hour of credit are as follows:
A - 4 grade points per credit hour
B - 3 grade points per credit hour
C - 2 grade points per credit hour
D - 1 grade point per credit hour
F - 0 grade points per credit hour
W-Withdrawal: 0 grade points per credit hour
X- Incomplete: 0 grade points per credit hour

Academic Integrity
Students are expected to engage in an honest academic endeavor to the highest degree of honor and integrity. Students who are found to engage in academic dishonesty through such activities as cheating on exams, plagiarism, or collusion with others will be referred to the Vice President of Student Access and Success for disciplinary action such as dismissal from the college. These students will immediately receive a score of zero on the exam/assignment in question with no possibility of makeup work and will forego the right to receive any bonus points for the remainder of the semester. Students who are suspected of cheating due to questionable activities may be required to prove their innocence.

ADA Statement
It is the policy of Paris Junior College to provide reasonable accommodations for qualified individuals who are students with disabilities. This college will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College Success Coach in the Advising and Counseling Center to obtain a Request for Accommodations form. For more information, please refer to the Pars Junior College Catalog or Student Handbook.

Assignments.
Assignments will be posted by the instructor on Blackboard. All assignments are to be completed in Word (***no PDF documents***) and submitted through the course submission (Do not send by email as that would bypass the gradebook.) For technical assistance, call the Help Desk at 903-782-0496 or email helpdesk@parisjc.edu.

The due dates for each assignment are posted in the schedule located in this document and on the "Content/Homepage" link in Blackboard. Assignments will become active at 6:00 a.m. on the first scheduled day and inactive at 11:59 p.m. on the last scheduled day. **Failure to complete assignments** by specified due dates will result in a zero for the grade.

Study Guides-Navigate 2 Advantage
Use the Workbook located in *Navigate 2 Advantage Digital* for a better understanding of each chapter. The answers to the workbook questions are in Blackboard under the "start here" link. The PowerPoint presentations are extremely helpful in explaining concepts and terms and in studying for exams. You will be given an access code for Navigate 2 by your instructor once you

purchase your book and create an account with Jones and Bartlett at www.jbleaning.com. The access code will be under textbook materials and the announcements.

Tests
The due date for each test is posted in Blackboard, the announcements, and in the color-coded section of this syllabus. **Tests must be submitted by their respective due dates to avoid receiving a zero.**

- There are 3 open-book tests consisting of 100 multiple choice, true or false, or fill-in-the blank questions with a 100-minute time limit.
- Due to the present increase in COVID cases tests are on the student honor system with no books other than the required textbook.
- You do not have to inform the instructor when you plan to take one of the tests unless it is a retake at the end of the semester.
- There will be no test reviews since at the end of the semester you will be given an opportunity to retake any one of the 3 tests to improve your grade.
- You must let the instructor know when you plan to ***retake one of the 3 tests, and which test you plan to retake***. The instructor will then re-open the test for you.

Bonus Quiz
The bonus quiz must be completed by the due date specified in the syllabus and course assignment schedule for you to be included in this class. There will be a 10-point bonus added to your grade for completion of the bonus quiz. All students must demonstrate activity when completing an online course by completing assignments by their due dates and/or introducing yourselves in the discussion forum and completing the bonus quiz.

The comprehensive-closed-book final exam will also be on the honor system and will consist of 100 multiple choice, true or false, or fill in the blank questions with a time limit of 100 minutes. No books or electronic devices should be in the immediate testing area other than the computer you are using to take the test. The due date for the final exam is posted in the announcements and in the color-coded section of this syllabus. There are no retakes or extensions for the final exam.

Course Outline/Assignment and Test Due Dates-

Assignment	Chapters and Headings	Tests/Quiz- Due Dates	Assignment Due Dates
1 Chapters 1-4	**Chapter 1** General Concepts of Disease: Principles of Diagnosis **Chapter 2** Cells and Tissues: Their Structure and Function in Health and Disease **Chapter 3** Genes, DNA, Chromosomes, and Cell Division **Chapter 4** Congenital and Hereditary Diseases	**BONUS QUIZ:** **DUE 2/1** **Click on "start here" in BB**	**Open to Student: 1/18** **Closed to Student: 1/28** **Zero grade after 1/28**
2 **Chapters 5-9**	**Chapter 5** Inflammation and Repair **Chapter 6** Immunity, Hypersensitivity, Allergy, and Autoimmune Diseases **Chapter 7** Neoplastic Disease **Chapter 8** Pathogenic Microorganisms **Chapter 9** Parasitic Disease	**TEST 1-CHAPTERS 1-9** **OPEN BOOK-** **100 Questions-** **100 min.** **Open to Student: 2/8** **Closed to Student: 2/18** **Zero Grade after 2/18**	**Open to Student: 1/29** **Close to Student: 2/8** **Zero grade after 2/8**
3 **Chapters 10-14**	**Chapter 10** Communicable Disease Control and Sexually Transmitted Disease **Chapter 11** The Cardiovascular System **Chapter 12** Diseases of Blood Circulation **Chapter 13** The Hematopoietic and Lymphatic Systems **Chapter 14** Abnormalities of Blood Coagulation	**VALENTINE'S DAY** **FEBRUARY 14** 	**Open to Student: 2/10** **Closed to Student: 2/20** **Zero Grade after 2/20**
4 **Chapters 15-18**	**Chapter 15** The Respiratory System **Chapter 16** The Breast **Chapter 17** The Female Reproductive System **Chapter 18** Prenatal Development and Conditions Associated with Pregnancy	**TEST 2-** **CHAPTERS 10-18** **Open Book-** **100 Questions-** **100 min.** **Open to Student: 3/3** **Closed to Student: 3/13** **Zero Grade after 3/13**	**Open to Student: 2/21** **Closed to Student: 3/4** **Zero Grade after 3/4**

		3/13-DAYLIGHT SAVING TIME- TURN CLOCK AHEAD 1 HOUR	
5 **Chapters 19-22**	**Chapter 19** The Urinary System and Fluid Homeostasis **Chapter 20** The Male Reproductive System **Chapter 21** The Liver and the Biliary System **Chapter 22** The Pancreas and Diabetes Mellitus	**SPRING BREAK- MARCH 14-18** 	**Open to Student: 3/21** **Closed to Student: 4/4** **Zero Grade after 4/4**
		LAST DAY TO WITHDRAW "W" APRIL 14, 2022	
6 **Chapters 23-26**	**Chapter 23** The Gastrointestinal Tract **Chapter 24** The Endocrine Glands **Chapter 25** The Nervous System **Chapter 26** The Musculoskeletal System	**TEST 3- CHAPTERS 19-26** **Open Book-** **100 Questions** **100 min.** **Open to Student: 4/16** **Closed to Student:4/26** **Zero grade after 4/26**	**Open to Student: 4/5** **Closed to Student: 4/15** **Zero Grade after 4/15**
		TEST RETAKES **Schedule with instructor** **Timed 100 minutes with highest grade recorded.** **Open: 4/27** **Closed: 5/3**	
		FINAL EXAM- Chapters 1-26 **100 Questions** **60- Minutes-** **Closed Book** **Open: 5/9** **Closed: 5/11** **Zero Grade after 5/11**	

SCANS Course Competencies
The Secretary's (of the U.S. Department of Labor) Commission on Achieving Necessary Skills has identified several Competencies and Skills that are necessary for today's workforce. The following competencies and skills are included in this course:

	Resources: Identifies, organizes, plans, and allocates resources
C1	Allocates Time – Selects goal-relevant activities, ranks them, allocates time, and prepares and follows schedules
C2	Allocates Money – Uses or prepares budgets, makes forecasts, keeps records, and makes adjustments to meet objectives
C3	Material and Facilities – Acquires, stores, allocates, and uses materials or space efficiently
C4	Human Resources – Assesses skills and distributes work accordingly, evaluates performance and provides feedback
	Information: Acquires and uses information
C5	Acquires and Evaluates Information
C6	Organizes and Maintains Information
C7	Interprets and Communicates Information
C8	Uses Computers to Process Information
	Interpersonal: Works with others
C9	Participates as Members of a Team – Contributes to group effort
C10	Teaches Others New Skills
C11	Serves Clients/Customers – Works to satisfy customer's expectations
C12	Exercises Leadership – Communicates ideas to justify position, persuades and convinces others, responsibly challenges existing procedures and policies
C13	Negotiates – Works toward agreements involving exchange of resources, resolves divergent interests
C14	Works with Diversity – Works well with men and women from diverse backgrounds
	Systems: Understands complex relationships
C15	Understands Systems – Knows how social, organizational, and technological systems work and operates effectively with them
C16	Monitors and Corrects Performance – Distinguishes trends, predicts impacts on system operations, diagnoses systems' performance and corrects malfunctions
C17	Improves or Designs systems – Suggest modifications to existing systems and develops new or alternative systems to improve performance
	Technology: Works with a variety of technologies
C18	Selects Technology – Chooses procedures, tools or equipment including computers and related technologies
C19	Applies Technology to Task – Understands overall intent and proper procedures for setup and operation of equipment
C20	Maintains and Troubleshoots Equipment – Prevents, identifies, or solves problems with equipment, including computers and other technologies
	Basic Skills: Reads, writes, performs arithmetic and mathematical operations, listens and speaks
F1	Reading – Locates, understands, and interprets written information in prose and in documents such as manuals, graphs, and schedules
F2	Writing – Communicates thoughts, ideas, information, and messages in writing; and creates documents such as letters, directions, manuals, reports, graphs, and flow charts
F3	Arithmetic – Performs basic computations; uses basic numerical concepts such as whole numbers, etc.
F4	Mathematics – Approaches practical problems by choosing appropriately from a variety of mathematical techniques
F5	Listening – Receives, attends to, interprets, and responds to verbal messages and other cues
F6	Speaking – Organizes ideas and communicates orally
	Thinking Skills: Thinks creatively, makes decisions, solves problems, visualizes, knows how to learn, and reasons
F7	Creative Thinking – Generates new ideas
F8	Decision Making – Specifies goals and constraints, generates alternatives, considers risks, and evaluates and chooses best alternative
F9	Problem Solving – Recognizes problems and devises and implements plan of action
F10	Seeing Things in the Mind's Eye – Organizes and processes symbols, pictures, graphs, objects, and other information
F11	Knowing How to Learn – Uses efficient learning techniques to acquire and apply new knowledge and skills
F12	Reasoning – Discovers a rule or principle underlying the relationship between two or more objects and applies it when solving a problem
	Personal Qualities: Displays responsibility, self-esteem, sociability, self-management, and integrity and honesty
F13	Responsibility – Exerts a high level of effort and preserves towards goal attainment
F14	Self-Esteem – Believes in own self-worth and maintains a positive view of self
F15	Sociability – Demonstrates understanding, friendliness, adaptability, empathy, and politeness in group settings
F16	Self-Management – Assesses self accurately, sets personal goals, monitors progress, and exhibits self-control
F17	Integrity/Honesty – Chooses ethical courses of action

Paris Junior College Syllabus

Year	2021-2022	Faculty	Stanley McMahan
Term	Spring	Office	AS 132
Section	100	Phone	903–782–0361
		email	smcmahan@parisjc.edu

Course	HRGY 1319 100 212S
Title	Basic Horology I

Description

Introduction to disassembly, cleaning, and reassembly of the basic watch using time proven methods. Emphasi nomenclature.

Prerequisite: None. Fee charged.

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Disassemble and reassemble a standard watch within a specified time frame ensuring that it operates correctly; order basic watch parts using available catalogues and bulletins; clean and overhaul a basic mechanical watch specified time frame ensuring that it operates correctly; fit crowns, crystals, and gaskets to specified cases; and hairspring manipulation to specified standards.

Schedule

Week 1
Orientation, Introduction to hand tools, measuring

Weeks 1 – 2
Devices, nomenclature, material systems

Weeks 2 – 4
Crowns, crystals, gaskets, introduction to cleaning

Weeks 4
Hairspring theory

Evaluation methods

Introduction to hand tools, organization, cooperation, paperwork, measuring tools. Nomenclature, accuracy, de hand–eye coordination, part identification, avoiding broken or lost parts, clean work, tools, bench layout, mate accurate watch identification, part number identification, clarity of paperwork, crowns, crystals, gaskets, case t type and fit of crowns, proper type and fit of gasket, proper type and fit of case tubes, proper appearance with

Introduction to cleaning lecture/written test questions, hairspring theory lecture/written test questions

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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identify and
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case style.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 1320 100 212S
Title	Basic Horology II

Description

Continuation of Basic Horology I with emphasis on identification and function of parts common to all mechani

Prerequistie: HRGY 1319

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Student will name the parts and explain the functions of the power unit, winding mechanism, train wheels, esca train, and setting mechanism of a standard watch; identify symbols and all movement styles within the watch re identify type, style, and size of watch cases; and explain the techniques used in case part replacement.

Schedule

Weeks 1–3
Basic cleaning and overhauling

Week 4
Introduction to hairspring truing

Evaluation methods

Basic cleaning and overhauling, proper care and use of watch cleaning machines as per instruction. Layout of c area, techniques for watch cleaning to industry standards with no dirt, residue, rust, foreign matter left on watch cleaning and overhauling. Proper care of watch projects without loss or damage to components. General overal of project when turned in. Introduction to hairspring truing – project hairsprings are first distorted by the instru be formed back to original shape on frosted glass using tweezers. Grading is based on trueness in the round and hairsprings corrected by the student. This will determine pass or fail of the project. The spring is either good or Attention to detail in the degree of accuracy, cleanliness and the absence of scratches and other damage also af There will be an introduction to forming overcoil hairsprings. Appearance is also important as is the neatness o area and tools.

Written test questions

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 1321 100 212S
Title	Basic Horology III

Description

Continuation of Basic Horology II with emphasis on balance staff fitting and poising balance wheels.

Prerequistie: HRGY 1320

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Staff a basic balance wheel; discuss the correct method of truing within the watch; and identify the different typ
and studs.

Schedule

Week 1
Hairspring truing stage #2, train wheel truing

Week 2
Balance staff fitting, staff removal, balance truing, basic graver sharpening

Week 3
Poising, fit hairsprings, balance theory

Week 4
Staff 11 ligne men's watch, use of jeweling tool and Platax tool

Evaluation methods

Hairspring Truing Stage #2. Grading is based on trueness in the round and in the flat of the finished wheel. Tru
wheels to industry standards. Attention to detail in the degree of accuracy. Staff Removal of Nine (9) wheels an
project. Proper alignment of the installation, accuracy, cleanliness, tool selection, tool use and organization are
Scratches, loss of parts and other damage on projects will affect the grade. Balance theory lecture/testable. Staf
men's watch, replace the balance staff, clean, overhaul, and electronically time an 11 ½ ligne mechanical wrist
Accuracy in part ordering, installation of the staff cleanliness, tool selection, tool use and organization are key
Scratches, loss of parts and other damage will affect the grade. The overall appearance on projects and the dail
positional errors of the finished watch are also key grading factors.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 1322 100 212S
Title	Basic Horology IV

Description

Continuation of Basic Horology III. Emphasis on replacement and repair of damaged parts in mechanical watc

Prerequisite: HRGY 1321

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Student will true a train wheel; pin a hairspring to the collet and stud to achieve basic performance standards; c and limitations of a truing caliper; and identify correct specifications of a true wheel.

Schedule

Weeks 1 – 2
Staff 10 ligne men's watch

Weeks 2 – 3
Staff 6 3/4 ligne ladie's watch

Weeks 3 – 4
Hairspring pinning

Evaluation methods

Clean, overhaul, electronically time a 10 ligne mechanical wrist watch. Accurate part ordering, installation of s cleanliness, tool selection and use and organization are key. Overall appearance on projects and the daily rate c watch are also key factors. Staff 6 ¾ ligne watch. Replace the balance staff, clean, overhaul, electronically time mechanical wrist watch. Part ordering, installation of the staff, cleanliness, tool selection use and rate of the fin are key factors. Hairspring colleting and studing. Proper pinning of these components to assure a secure and ac Selection of component collet and stud, centering of the collet, leveling the spring at the collet, finishing, level are key factors. Removal of these components will then be performed. Accuracy, cleanliness, tool selection, us organization and the overall appearance on projects are key points. Scratches, loss of parts and other damage w grade.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Omori, Serina
Office	AS116
Phone	903-782-0363
email	somori@parisjc.edu

Course	HRGY 1342
Title	Stone Setting II

Description

Continuation of Stone Setting I. Focus on prong setting, repronging, retipping, rebeading and reheading.

Textbooks

Brepohl, Erhard. The Theory and Practice of Goldsmithing, Brynmorgen Press, Portland, Main, 2001
MJSA. Jewelry Metals: A Guide to Working With Common Alloys, MJSA Press, 2015
Ward, Fred. Gem Care, Gem Book Publishers, 2002
Wooding, Robert. Diamond Setting, Dry Ridge Company, Erlanger, Kentucky, 2002

Student Learning Outcomes (SLO)

Set a stone and bright cut the remaining metal into a star pattern; fabricate and set four and six prong rings; strengthen an existing prong with metal; replace a broken prong and beads; bead set stones and bright cut and embellish the edges with two rows of millgrain; and size rings using butt-joint, dovetail, and heat-sink methods.

Schedule

Week 1: Solder plate into top of ring, bead set, bright-cut, and millgrain edge of plate.
Week 2: Fabricate Baker top rings and stones. Apply finishes
Week 3: Channel set rings.
Week 4: Assemble and heads and shanks and set stones.

Evaluation methods

Students are evaluated in three areas:
Projects: Projects are graded to jewelry industry standards as established by the Industry Steering Committee. Students must complete each project with a grade of "70" or higher. If a student's project did not qualify to the required 70% competency level, the student must repeat the project until he or she acquires the skills set needed to meet the qualification. Each student must demonstrate a competent use and execution of skills to the 70 % rule in order to advance to the next course. Students will take a written final at the end of this course.
Tests: Test and/or papers will be graded on the accuracy of the answers and content of a scale from 0 to 100. Test and/or papers must be completed to pass the course. Expect a test the last day of each quarter!
Workplace Ethics: Students will be graded in 10 different areas: appearance, attitude, interest in work, work habits, preparation, attentiveness, participation, following instructions, confidentiality, and attendance. Any one of these could cause a student to fail any one of the courses.
Final Course Grades:
Project average 80%
Workplace Ethics 10%
Final Test 10%
Final course grade 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Omori, Serina
Office	AS116
Phone	903-782-0363
email	somori@parisjc.edu

Course	HRGY 1343
Title	Stone Setting III

Description

Continuation of Stone Setting II including fancy bright cuts, bezel sets, and gypse sets.

Textbooks

Brepohl, Erhard. The Theory and Practice of Goldsmithing, Brynmorgen Press, Portland, Main, 2001
MJSA. Jewelry Metals: A Guide to Working With Common Alloys, MJSA Press, 2015
Ward, Fred. Gem Care, Gem Book Publishers, 2002
Wooding, Robert. Diamond Setting, Dry Ridge Company, Erlanger, Kentucky, 2002

Student Learning Outcomes (SLO)

Set an oval stone by chasing the metal to tighten the stones; set stones into tubes and tighten the metal around them with a burnisher; and undercut seats and use a chasing tool to tighten the stones in freeform rings. Set stones into fancy shaped plates and into a ring cutting the spaces into a diamond pattern; channel set single-row mountings; identify major parts of gemstones; list steps for taking jewelry with gemstones for repair; and explain the importance of honesty in the jewelry business.

Schedule

Week 1- Solder 7 stone cluster plates into rings and set stones in cluster top.
Week 2- Set 5 stones in 5 stone Fishtail wedding bands
Week 3- Set stones in Gypsy style rings and flat set in Ladies Freeform rings
Week 4- Prep/Solder/Set tubes in freeform rings, Fabricate and set 4&6 prong rings

Evaluation methods

Students are evaluated in three areas:
Projects: Projects are graded to jewelry industry standards as established by the Industry Steering Committee. Students must complete each project with a grade of "70" or higher. If a student's project did not qualify to the required 70% competency level, the student must repeat the project until he or she acquires the skills set needed to meet the qualification. Each student must demonstrate a competent use and execution of skills to the 70 % rule in order to advance to the next course. Students will take a written final at the end of this course.
Tests: Test and/or papers will be graded on the accuracy of the answers and content of a scale from 0 to 100. Test and/or papers must be completed to pass the course. Expect a test the last day of each quarter!
Workplace Ethics: Students will be graded in 10 different areas: appearance, attitude, interest in work, work habits, preparation, attentiveness, participation, following instructions, confidentiality, and attendance. Any one of these could cause a student to fail any one of the courses.
Final Course Grades:
Project/assignment average 80%
Workplace Ethics 10%
Final Test 10%
Final course grade 100%

Paris Junior College Syllabus

Year	2022	Faculty	Omori, Serina
Term	Spring	Office	AS116
Section	100	Phone	903-782-0363
		email	somori@parisjc.edu

Course	HRGY 1344
Title	Stone Setting IV

Description

Continuation of Stone Setting III including fancy bright cuts, bezel sets, gypse sets, and the setting of multiple stones such as channel-setting, cluster setting, and fishtail setting.

Textbooks

MJSA. Jewelry Metals: A Guide to Working With Common Alloys, MJSA Press, 2015
Ward, Fred. Gem Care, Gem Book Publishers, 2002
Wooding, Robert. Diamond Setting, Dry Ridge Company, Erlanger, Kentucky, 2002

Student Learning Outcomes (SLO)

Set stones into a cluster and into illusion plates; set multiple stones following a curve and separating prongs with saw cuts; separate metal to create multiple beads; and fabricate a pendant to hold a square stone.

Schedule

Week 1- Bead set bright-cut 3 stones into ribbon ring.
Week 2- Fabricate oval bearing bezel pendant and set oval stone.
Week 3- Fabricate wedding bands and french set 5 stones in each ring
Week 4- Fabricate tube earrings and set stones

Evaluation methods

Students are evaluated in three areas:
Projects: Projects are graded to jewelry industry standards as established by the Industry Steering Committee. Students must complete each project with a grade of "70" or higher. If a student's project did not qualify to the required 70% competency level, the student must repeat the project until he or she acquires the skills set needed to meet the qualification. Each student must demonstrate a competent use and execution of skills to the 70 % rule in order to advance to the next course. Students will take a written final at the end of this course.
Tests: Test and/or papers will be graded on the accuracy of the answers and content of a scale from 0 to 100. Test and/or papers must be completed to pass the course. Expect a test the last day of each quarter!
Workplace Ethics: Students will be graded in 10 different areas: appearance, attitude, interest in work, work habits, preparation, attentiveness, participation, following instructions, confidentiality, and attendance. Any one of these could cause a student to fail any one of the courses.
Final Course Grades:
Project/assignment average 80%
Workplace Ethics 10%
Final Test 10%
Final course grade 100%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2301 100 212S
Title	Intermediate Horology I

Description

Introduction to the theory, function and repair of watch escapements. Emphasis on roller jewel, pallet stones, g pallet arbors and adjustments of the detached lever escapement in watches.

Prerequisite: HRGY 1322

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Demonstrate repair and replacement of roller jewels, guard fingers, pallet jewels, pallet arbors; and perform es adjustment on basic mechanical watches.

Schedule

Weeks 1 – 2
Roller jewels

Weeks 2 – 3
Pallet jewels and guard fingers, pallet arbors

Weeks 3 – 4
Escapements

Evaluation methods

Roller jewel selection, removal, installation and alignment. Pallet jewel selection, removal, installation and alig finger selection, removal, installation and adjustment. Guard fingers will be removed and installed. Timekeepi finished watches will be considered the ultimate test of a satisfactory installation. Neatness of the work area an of the project will affect the grade, as will scratches, damage, broken and lost parts. Having performed sequent escapement components, the student will perform matched escapement set–ups using a large scale model of the lever escapement. After satisfactory sequential adjustment of the escapement model, the student will perform e repairs/adjustments on three (3) watches: One 11 1/2 ligne; one 10 ligne; one 6 3/4 ligne. Timekeeping of the f watches will be considered the ultimate test of a satisfactory repair.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2302 100 212S
Title	Intermediate Horology II

Description

Continuation of Intermediate Horology I. Emphasis on hairsprings in the watch including overcoils and friction

Prerequisite: HRGY 2301

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Describe the theory and functions of friction jeweling, hairspring adjustments, and forming overcoil hairspring Swiss keys and regulating procedures of the basic watch; replace the roller jewel, pallet guard finger, and palle standard watches within a specified time frame ensuring that they operate correctly; replace and adjust pallet a standard watches within a specific time frame ensuring they operate correctly; and perform escapement adjustr standard watches ensuring they operate correctly. Replace and adjust friction jewels common to the standard w that it operates correctly; perform advanced hairspring manipulation in operating watches and correct overhaul procedures to standard watches; form overcoil hairsprings; and replace Swiss style regulator keys.

Schedule

Week 1
Hairspring adjustments

Week 2
Regulator pin adjustment, hairsprings in the watch

Weeks 3–4
Swiss key replacement, friction jeweling

Evaluation methods

The student will correct instructor introduced hairspring errors centering and leveling the hairspring to the bala formation of the hairspring concentric curve, adjustment at the regulator pin and Swiss key, and corrective ben pin adjustments and troubleshooting problems of regulator pins. Swiss key function and replacement friction je Neatness of the work area and cleanliness of the project will affect the grade as will scratches, damage, broken

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2303 100 212S
Title	Intermediate Horology III

Description

Continuation of Intermediate Horology II. Emphasis on overcoil procedures on the standard watch and the sixt check system.

Prerequisite: HRGY 2302

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Student will explain and perform overhaul procedures on the standard watch and the sixteen–point check syste

Schedule

Weeks 1 – 4
Sixteen point check system

Evaluation methods

Sixteen point check system: Given various wristwatches of different sizes and manufactures, the student will pe necessary sequential steps to complete overhauls as if they were being prepared for an actual paying customer. detail in the completion of the watch movement, its timekeeping, cleanliness, proper oiling, lubricating, hairspr care of the crystal, case, dial and hands are to be considered. The steps are to be listed from memory on the wr exam.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2304 100 212S
Title	Intermediate Horology IV

Description

Continuation of Intermediate Horology III. Emphasis on vibrating a hairspring to a watch, adjusting an overcoi timing.

Prerequisite: HRGY 2303

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Describe the theory and function of overcoil hairsprings; form overcoil hairsprings and untangle hairsprings to industry standards; locate and correct problems in hairsprings occurring at the collet; and correct positional err hairsprings and regulator pins.

Schedule

Week 1
*(Graver sharpening), advanced hairspring work

Week 2
Adjustment at regulator, correcting hairspring positional errors

Weeks 2 – 3
Vibrating a hairspring to a watch

Week 4
Removal of tangles, (graver sharpening)

Evaluation methods

Student will correct instructor introduced overcoil as well as flat hairspring errors to assure the watch's proper as tested by electronic testing equipment. Designed to develop confidence and job speed, this unit of instructio centering and leveling the hairspring to the balance bridge, formation of the hairspring concentric curve, adjust and swiss keys and make corrective bends, remove tangles and knots from hairsprings without damage to the s the regulator pins and keys. Hairsprings will be adjusted in project watches to compensate for errors in the wat as checked on electronic testing equipment. Overcoil hairsprings will be formed to blueprint specification usin curve design. The student will vibrate the hairspring using a vibrating tool. The overall accuracy and neatness and time–keeping will affect the grade. *(Student will understand the process of graver sharpening and discuss an essay).

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2305 100 212S
Title	Intermediate Horology V

Description

Continuation of Intermediate Horology IV. Emphasis on shaping and sharpening watchmaker's gravers and the watchmaker's lathe to turn square shoulder pivots.

Prerequisite: HRGY 2304

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Student will describe the functions of the watchmaker's lathe and demonstrate a thorough knowledge of its uses practical application, describe and demonstrate construction of cutting tools and gravers to include the temperi the proper care and sharpening of gravers, exhibit an understanding of the theory and application of burnishers techniques, and properly remove balance staffs from balance wheels using the watchmaker's lathe.

Schedule

Week 1
Gravers, 4mm double shoulder brass

Week 2
4mm double shoulder steel, 0.5mm double shoulder brass

Week 3
0.5mm double shoulder steel, 0.2mm double shoulder brass

Week 4
0.2mm double shoulder steel

Evaluation methods

Graver shaping, hardening and heat treating, lapping and mirror polishing 6 tool steel gravers for the watchmal gravers properly hardened and tempered as to be able to cut drill rod steel, must be razor sharp. Lathe projects to tolerance: diameters .01mm (+.00mm) (–.01mm); lengths (+/– .10mm). Projects must be without scratches, surface irregularities and must be polished unless stated otherwise.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2306 100 212S
Title	Intermediate Horology VI

Description

Continuation of Intermediate Horology V. Emphasis on the use of the watchmaker's lathe to turn conical pivots staffs and stems.

Prerequisite: HRGY 2305

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Describe the functions of the watchmaker's lathe and demonstrate it's application; describe and demonstrate co cutting tools and gravers to include the tempering process and the proper care and sharpening of gravers; demo application of burnishers and polishing techniques; and remove balance staffs from balance wheels using the w lathe.

Schedule

Week 1
0.5mm cone pivot brass, 0.5mm cone pivot steel

Weeks 2 – 3
0.2mm cone pivot brass, 0.2mm cone pivot steel, 12mm Balance Staff

Weeks 3 – 4
6mm balance staff, 21mm Stem in brass, using carbide tools.

Evaluation methods

Unless otherwise stated, all watchmakers lathe projects must be held to blueprint specification of tolerance: dia (+.00mm) (–.01mm); lengths (+/–.10mm). Projects must be without scratches, dents or other surface irregulari be polished unless stated otherwise.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2307 100 212S
Title	Intermediate Horology VII

Description

Continuation of Intermediate Horology VI with emphasis on the use of the watchmaker's lathe to make a stem t balance staff removal, pivot burnishing, and the use of the Jacot tool. Nomenclature and material systems for a calendar watches.

Prerequisite: HRGY 2306

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Demonstrate and applications of pivot repair and polishing; utilize the complicated watch material system to pr replacement parts as required; explain and demonstrate proper cleaning, overhaul, and repair procedures for au winding watches; and demonstrate repair procedures for small jobs common in the watch repair industry to inc polishing and repairs, removing broken screws, fitting spring bars, and dissolving screws with alum.

Schedule

Week 1
19mm stem in steel, stem for watch

Week 2
Cut off balance hubs, screwdriver project/introduction to repivoting

Week 3
Pivot repairs/Jacot tool, burnish train wheel pivots

Week 4
Burnish balance pivots, auto watch nomenclature/materials, ordering parts, troubleshooting automatics

Evaluation methods

Unless otherwise stated all watchmakers lathe projects must be held to blueprint specification of tolerance: dia (+.00mm)(–.01mm), lengths (+/–.10mm). Projects must be without scratches, dents or other surface irregularit polished unless stated otherwise.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2308 100 212S
Title	Intermediate Horology VIII

Description

Continuation of Intermediate Horology VII with emphasis on speed. Focus on disassembly, cleaning, and repai winding watches; and on precision timing including nomenclature, parts interchangeability, proper lubrication,

Prerequisite: HRGY 2307

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Demonstrate applications of pivot repair and polishing; within time designated according to industry standards complicated watch material system to procure replacement parts as required; explain and demonstrate cleaning repair procedures for calendar alarm and chronograph watches; and demonstrate proper repair procedures for s common in the watch repair industry to include case polishing and repairs, removing broken screws, fitting spr dissolving screws with alum.

Schedule

Weeks 1 – 4
Automatic and Calendar Watches

Evaluation methods

Given automatic wristwatches of different sizes and manufactures, the student will perform the necessary seque complete overhauls as if they were being prepared for an actual paying customer. Attention to detail in the com watch movement, its timekeeping, cleanliness, proper oiling, lubricating, hairspring work and care of the crysta hands and strap or band are to be considered. Scratches, damage and loss of parts will subtract from the overal A job worksheet is to be completed for each watch. Quality of workmanship and difficulty of the projects will will the student's ability to work independently. Watches that are not repaired to industry standards will not be grading.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2022	Faculty	Omori, Serina
Term	Spring	Office	AS116
Section	100	Phone	903-782-0363
		email	somori@parisjc.edu

Course	HRGY 2335
Title	Precious Metals I

Description

Emphasis on layout, bright cuts, baguettes, marquise, pear, cushion, and emerald cut stones. Focus on utilization of commercial shop guidelines.

Textbooks

Newman, Renee. Gold, Platinum, Palladium, Silver & Other Jewelry Metals, International Jewelry Publictions, 2013.
Murry Bovin, Jewelry Casting, Bovin Publishers, Forest Hill, N.Y. 1979
McCreight, Tim. The Complete Metalsmith, Davis Publications, Inc. Worcester, Mass., 1991
The AJM Guide to Lost-Wax Casting, MJSA/AJM Press, 2003
Wooding, Robert. Diamond Setting, Dry Ridge Company, Erlanger, Kentucky, 2002

Student Learning Outcomes (SLO)

Cast the project specified in 14K gold using both the vacuum and centrifugal type casting methods; attach gold heads of various shapes and sizes for round stones to shanks and mountings; set round stones in heads; finish and polish pieces; rhodium plate white gold heads; and retip prongs and polish. Size various rings; repair chain; relate specific laws that govern the jewelry industry and explain how they affect the bench jeweler; describe the different functions, equipment, and procedures associated with casting jewelry; and explain the characteristics and functions of precious metals and alloys used in the jewelry industry.

Schedule

Week 1- Repair different types of chains, fabricate jumps rings and attach, Cast ring solder heads in place and set stones and size.
Week 2- Assemble shank and head, set stone, size and retip two prongs. Cast ring channel set different size stones into channel and size.
Week 3- Cast ring and bead set and bright cut stone into ring.
Week 4- Cast ring and solder bezels in place and set stones.

Evaluation methods	Students are evaluated in three areas: Projects: Projects are graded to jewelry industry standards as established by the Industry Steering Committee. Students must complete each project with a grade of "70" or higher. If a student's project did not qualify to the required 70% competency level, the student must repeat the project until he or she acquires the skills set needed to meet the qualification. Each student must demonstrate a competent use and execution of skills to the 70 % rule in order to advance to the next course. Students will take a written final at the end of this course. Tests: Test and/or papers will be graded on the accuracy of the answers and content of a scale from 0 to 100. Test and/or papers must be completed to pass the course. Expect a test the last day of each quarter! Workplace Ethics: Students will be graded in 10 different areas: appearance, attitude, interest in work, work habits, preparation, attentiveness, participation, following instructions, confidentiality, and attendance. Any one of these could cause a student to fail any one of the courses. Final Course Grades: Project/assignment average 80% Workplace Ethics 10% Final Test 10% Final course grade 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Omori, Serina
Office	AS116
Phone	903-782-0363
email	somori@parisjc.edu

Course	HRGY 2336
Title	Precious Metals II

Description

A continuation of Precious Metals I. Focus on layout, bright cuts, baguettes, marquise, pear, cushion, and emerald cut stones as well as pave in precious metals. Includes utilization of commercial shop guidelines. Emphasis on speed.

Textbooks

Newman, Renee. Gold, Platinum, Palladium, Silver & Other Jewelry Metals, International Jewelry Publictions, 2013.
Murry Bovin, Jewelry Casting, Bovin Publishers, Forest Hill, N.Y. 1979
McCreight, Tim. The Complete Metalsmith, Davis Publications, Inc. Worcester, Mass., 1991
The AJM Guide to Lost-Wax Casting, MJSA/AJM Press, 2003
Wooding, Robert. Diamond Setting, Dry Ridge Company, Erlanger, Kentucky, 2002

Student Learning Outcomes (SLO)

Cast the project specified in 14K gold using both the vacuum and centrifugal type casting methods; attach gold heads of various shapes and sizes for round stones to shanks and mountings; set round stones in heads; finish and polish pieces; rhodium plate white gold heads; and retip prongs and polish. Size various rings; repair chain; relate specific laws that govern the jewelry industry and explain how they affect the bench jeweler; describe the different functions, equipment, and procedures associated with casting jewelry; and explain the characteristics and functions of precious metals and alloys used in the jewelry industry.

Schedule

Week 5-Cast and set three baguettes in a ring and size.
Week 6- Cast channel ring and set round stones. Hollow dome earrings remove posts and resolder posts on.
Week 7- Cast wedding set and set marquise center stone and tapered baguettes on side. Cast ring and bezel set center stone and flush set side stones.
Week 8- Cast and set princess cut stone. Size and polish platinum band.

Evaluation methods	Students are evaluated in three areas: Projects: Projects are graded to jewelry industry standards as established by the Industry Steering Committee. Students must complete each project with a grade of “70” or higher. If a student’s project did not qualify to the required 70% competency level, the student must repeat the project until he or she acquires the skills set needed to meet the qualification. Each student must demonstrate a competent use and execution of skills to the 70 % rule in order to advance to the next course. Students will take a written final at the end of this course. Tests: Test and/or papers will be graded on the accuracy of the answers and content of a scale from 0 to 100. Test and/or papers must be completed to pass the course. Expect a test the last day of each quarter! Workplace Ethics: Students will be graded in 10 different areas: appearance, attitude, interest in work, work habits, preparation, attentiveness, participation, following instructions, confidentiality, and attendance. Any one of these could cause a student to fail any one of the courses. Final Course Grades: Project/assignments average 80% Workplace Ethics 10% Final Test 10% Final course grade 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Omori, Serina
Office	AS116
Phone	903-782-0363
email	somori@parisjc.edu

Course	HRGY 2337
Title	Precious Metals III

Description

Continuation of Precious Metals II with emphasis on techniques and refinement of commercial shop practices including lost wax process of casting in precious metals and assembly of die- struck and cast findings. General review of bench techniques.

Textbooks

Newman, Renee. Gold, Platinum, Palladium, Silver & Other Jewelry Metals, International Jewelry Publictions, 2013.
Murry Bovin, Jewelry Casting, Bovin Publishers, Forest Hill, N.Y. 1979
McCreight, Tim. The Complete Metalsmith, Davis Publications, Inc. Worcester, Mass., 1991
The AJM Guide to Lost-Wax Casting, MJSA/AJM Press, 2003
Wooding, Robert. Diamond Setting, Dry Ridge Company, Erlanger, Kentucky, 2002

Student Learning Outcomes (SLO)

Cast the project specified in 14K gold using both the vacuum and centrifugal type casting methods; attach gold heads of various shapes and sizes for fancy cut stones to shanks and mountings; set fancy cut stones including oval, pear, marquise, rectangular, emerald, and baguette; channel set round and baguettes in appropriate mountings; finish and polish mountings; and display employee characteristics valued by employers in the jewelry industry.

Schedule

Week 9- Cast ring and set center stone and side stones. Cast each side of ring guard solder together and set stones.
Week 10- Set marquise shaped stone in six prongs, Set pear shape stone in six prongs.
Week 11- Cast and set pave'. Set oval stone into basket head.
Week 12- Cast and set half bezel wedding set in 14KW

Evaluation methods

Students are evaluated in three areas:
Projects: Projects are graded to jewelry industry standards as established by the Industry Steering Committee. Students must complete each project with a grade of “70” or higher. If a student’s project did not qualify to the required 70% competency level, the student must repeat the project until he or she acquires the skills set needed to meet the qualification. Each student must demonstrate a competent use and execution of skills to the 70 % rule in order to advance to the next course. Students will take a written final at the end of this course.
Tests: Test and/or papers will be graded on the accuracy of the answers and content of a scale from 0 to 100. Test and/or papers must be completed to pass the course. Expect a test the last day of each quarter!
Workplace Ethics: Students will be graded in 10 different areas: appearance, attitude, interest in work, work habits, preparation, attentiveness, participation, following instructions, confidentiality, and attendance. Any one of these could cause a student to fail any one of the courses.
Final Course Grades:

- Project/assignment average 80%
- Workplace Ethics 10%
- Final Test 10%
- Final course grade 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Omori, Serina
Office	AS116
Phone	903-782-0363
email	somori@parisjc.edu

Course	HRGY 2338
Title	Precious Metals IV

Description

Continuation of Precious Metals III with emphasis on techniques and refinement of commercial shop practices including lost wax process of casting in precious metals and assembly of die- struck and cast findings. General review of bench techniques from fabrication of a platinum pendant to soldering die struck heads on mountings. Emphasis on speed.

Textbooks

Newman, Renee. Gold, Platinum, Palladium, Silver & Other Jewelry Metals, International Jewelry Publictions, 2013.
Murry Bovin, Jewelry Casting, Bovin Publishers, Forest Hill, N.Y. 1979
McCreight, Tim. The Complete Metalsmith, Davis Publications, Inc. Worcester, Mass., 1991
The AJM Guide to Lost-Wax Casting, MJSA/AJM Press, 2003
Wooding, Robert. Diamond Setting, Dry Ridge Company, Erlanger, Kentucky, 2002

Student Learning Outcomes (SLO)

Cast the project specified in 14K gold using both the vacuum and centrifugal type casting methods; attach gold heads of various shapes and sizes for fancy cut stones to shanks and mountings; set fancy cut stones including oval, pear, marquise, rectangular, emerald, and baguette; channel set round and baguettes in appropriate mountings; finish and polish mountings; and rhodium plate white gold heads. Retip prongs; size various mountings; repair chain; fabricate a piece using platinum wire; identify the reaction of fancy cut stones to various setting procedures; and display employee characteristics valued by employers in the jewelry industry.

Schedule

Week 13- Capstone test preparation
Week 14- Capstone testing
Week 15- Cast and set emerald cut stone ring
Week 16- Buttercup settings and Capstone result review

Evaluation methods	Students are evaluated in three areas: Projects: Projects are graded to jewelry industry standards as established by the Industry Steering Committee. Students must complete each project with a grade of "70" or higher. If a student's project did not qualify to the required 70% competency level, the student must repeat the project until he or she acquires the skills set needed to meet the qualification. Each student must demonstrate a competent use and execution of skills to the 70 % rule in order to advance to the next course. Students will take a written final at the end of this course. Tests: Test and/or papers will be graded on the accuracy of the answers and content of a scale from 0 to 100. Test and/or papers must be completed to pass the course. Expect a test the last day of each quarter! Workplace Ethics: Students will be graded in 10 different areas: appearance, attitude, interest in work, work habits, preparation, attentiveness, participation, following instructions, confidentiality, and attendance. Any one of these could cause a student to fail any one of the courses. Final Course Grades: Project/assignment average 80% Workplace Ethics 10% Final Test 10% Final course grade 100%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2341 100 212S
Title	Advanced Horology Systems I

Description

Course work includes lectures, demonstrations, and practical hands–on training during the study of disassembl repair and adjustment of timers and simple chronographs.

Prerequisite: HRGY 2308

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Demonstrate cleaning, overhaul, and repair of complicated watches and watches with multiple complications t automatic, calendar alarm, chronographic mechanisms, and timers.

Schedule

Weeks 1 – 2
Timers

Weeks 2 – 4
Simple chronograph

Evaluation methods

Given various stop watches/timers/chronographs of different manufactures, the student will perform the necess steps to complete overhauls on stop watches/timers and simple chronographs of different manufactures. Attenti the completion of the watch movement, its timekeeping, cleanliness, proper oiling, lubricating, hairspring work the crystal, case, dial, hands and strap or band are to be considered. Scratches, damage and loss of parts will su overall project grade. The student will perform the necessary sequential steps to complete overhauls as if they prepared for an actual paying customer.

Written test questions

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022	Faculty	Stanley McMahan
Term	Spring	Office	AS 132
Section	100	Phone	903–782–0361
		email	smcmahan@parisjc.edu

Course	HRGY 2342 100 212S
Title	Advanced Horology Systems II

Description	A continuation of Advanced Horological Systems I. Emphasis on disassembly, cleaning, repair, and adjustmen multi–function mechanical movements, and automatic calendar chronograph watches. Prerequisite: HRGY 2341
Textbooks	The Watch Repairer's Manual – Henry B. Fried Bench Practices for Watch and Clockmakers – Henry B. Fried Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor
Student Learning Outcomes (SLO)	Demonstrate cleaning, overhaul, and repair of complicated watches and watches with multiple complications to automatic, calendar alarm, chronograph mechanisms, and timers.
Schedule	Weeks 1 – 4 Chronographs
Evaluation methods	Given various calendar and automatic chronographs of different manufactures, the student will perform the nec sequential steps to complete overhauls. Attention to detail in the completion of the watch movement, its timeke cleanliness, proper oiling, lubricating, hairspring work and care of the crystal, case, dial, hands and strap or ba considered. Scratches, damage and loss of parts will subtract from the overall project grade. A job worksheet is completed for each watch project. Watches that are not repaired to industry standards will not be accepted for a. Composite grade on all projects = 80% b. Work ethics = 10% c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Stanley McMahan
Office	AS 132
Phone	903–782–0361
email	smcmahan@parisjc.edu

Course	HRGY 2343 100 212S
Title	Advanced Horology Systems III

Description

A continuation of Advanced Horological Systems II. Emphasis on electronic theory related to quartz analog wa

Prerequisite: HRGY 2342

Textbooks

The Watch Repairer's Manual – Henry B. Fried
Bench Practices for Watch and Clockmakers – Henry B. Fried
Bestfit Encyclopedia of Watch Materials #1 and #2 – B. Jadow/Vigor

Student Learning Outcomes (SLO)

Apply electronic theory to cleaning and overhauling simple quartz analog watches.

Schedule

Week 1
Using volt/ohm meter

Weeks 1 – 4
Quartz analog watches

Evaluation methods

Using VOM, the student will perform checks of electronic components. Given various quartz analog watches c manufactures, the student will perform the necessary sequential steps to complete overhauls. Attention to detai completion of the watch movement, its timekeeping, cleanliness, proper oiling, lubrication, care of the crystal, hands and strap or band are to be considered. Scratches, damage and loss of parts will subtract from the overal A job worksheet is to be completed for each watch project. Quality of workmanship and difficulty of the proje assessed as will the student's ability to work independently. Watches that are not repaired to industry standards accepted for grading.

a. Composite grade on all projects = 80%
b. Work ethics = 10%
c. Composite grade on written final exam = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	HRPO 2301
Title	Human Resources Management

Description

Behavioral and legal approaches to the management of human resources in organizations.

Textbooks

Human Resources Management. 16th Edition.
Mathis/Jackson/Valentine/Meglich.
Cengage Learning
ISBN: 978-0-357-25320-5

Textbook is a loose-leaf version bundled with MindTap V2.0 Management, 1 term (6 months) Printed Access Card.

Cengage Unlimited is an unlimited all-you-can-learn access to a library of more than 22,000 products which is less than the cost of individual Cengage course materials.

Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Students will be able to apply business concepts, practices, and/or techniques to effectively manage an organization.

Students will be able to evaluate company production, profitability and cost using managerial accounting tools.

Demonstrate proficiency using industry application software.

Schedule	Week 1: IceBreaker Discussion Board, Syllabus Quiz, Register for MindTap Week 2: Chapter 1 Week 3: Chapter 2 Week 4: Chapter 3 & Chapter 4 Week 5: Chapter 5 Week 6: Chapter 6 Week 7: Chapter 7 & Chapter 8 Week 8: Mid-Term Exam Spring Break Week 9: Chapter 9 & Chapter 10 Week 10: Chapter 11 Week 11: Chapter 12 Week 12: Chapter 13 Week 13: Chapter 14 Week 14: Chapter 15 Week 15: Chapter 16 Week 16: Final Exam This schedule is a rough guide only and is subject to change as the semester progresses.
Evaluation methods	Grades are based on a point system for completion of assessments which include MindTap assessments, Mid-Term Exam, Final Exam, Syllabus Quiz, and Discussion Board Forum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access. Letter grades will be assigned based on the following point scale: 1736 - 1929 = A 1543 - 1735 = B 1350 - 1542 = C 1157 - 1349 = D 0 - 1156 = F Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. All assessments will be completed utilizing MindTap. Mid-Term Exam, and Final Exams will be submitted through BlackBoard.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Jeff Frankland
Term	Spring	Office	WTC 1111
Section	.100	Phone	903-782-0726
		email	jfrankland@parisjc.edu

Course	HYDR 1345
Title	Hydraulics and Pneumatics

Description

Discussion of the fundamentals of hydraulics and pneumatics, components of each system and the operations, maintenance, and analysis of each system.

Textbooks

Fluid Power: Hydraulics and Pneumatics, 3rd Edition – James R. & Martha J. Daines. Goodheart-Wilcox, ISBN 978-1-63563-473-0
Parker Hydraulic Technology Lab Manual, Bulletin 0249 (Provided)

Student Learning Outcomes (SLO)

Learning objectives include familiarizing the student with the fundamentals of hydraulic and pneumatic systems. Proper component application, troubleshooting, and preventive maintenance will be emphasized. Hands on laboratory experiments will be conducted with all components.

Schedule

Week 1 Introduction to the course
Week 2 Chapter 1: Introduction to Fluid Power, Chapter 2: Fluid Power Systems
Week 3 Chapter 3: Safety & Health, Chapter 4: Basic Physical Principles
Week 4 Test 1: Chapters 1-4
Week 5 Chapter 5: Fluid Power Standards & Symbols, Chapter 6: Hydraulic Fluid
Week 6 Chapter 7: Source of Hydraulic Power
Week 7 Chapter 8: Fluid Storage and Distribution
Week 8 Test 2: Chapters 5-8
Week 9 Chapter 9: Actuators, Chapter 10: Controlling the System
Week 10 Chapter 11: Accumulators, Chapter 12: Conditioning System Fluid
Week 11 Chapter 13: Applying Hydraulic Power
Week 12 Test 3: Chapters 9-13
Week 13 Chapter 14: Compressed Air, Chapter 15: Sources of Pneumatic Power
Week 14 Chapter 16: Conditioning &Distribution of Compressed Air, Chapter 17: Work Performers of Pneumatic Systems
Week 15 Chapter 18: Controlling a Pneumatic System, Chapter 19: Applying Pneumatic Power
Week 16 Final Exam: Chapters 14-19

Evaluation methods	Grading: 25%: Major Tests 50%: Labs / Homework 25%: Final Exam	A grade of “D” or below is failing 90 –100 is an “A” 80 – 89 is a “B” 70 – 79 is a “C”

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	IMED 1316
Title	Web Page Design I

Description

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. 3 Credit Hours

Textbooks

Cengage Unlimited
New Perspectives HTML5 & CSS3: Comprehensive
ISBN-10: 1-305-50393-7 | ISBN-13: 978-1-305-50393-9
Patrick M. Carey

Student Learning Outcomes (SLO)

1. Identify how the Internet functions.
2. Apply design techniques in the creation and optimization of graphics and other elements.
3. Demonstrate the use of World Wide Web Consortium (W3C) formatting and layout standards.
4. Design and build a web site.

Schedule

Week 1- Introduction to the Course
Week 2- Getting Started with HTML5
Week 3- Getting Started with HTML5 Cont.
Week 4- Getting Started with CSS Designing a Page Layout
Week 5- Designing a Page Layout Graphic Design with CSS
Week 6- Graphic Design with CSS Designing for the Mobile Web
Week 7- Midterm Exam Review
Week 8- Midterm Exam
Week 9- Designing for the Mobile Web Working with Tables and Columns
Week 10- Working with Tables and Columns Designing a Web Form
Week 11- Designing a Web Form Enhancing a Website with Multimedia
Week 12- Enhancing a Website with Multimedia Getting started with JavaScript
Week 13- Getting started with JavaScript Exploring Arrays, Loops, and Conditional Statements
Week 14- Exploring Arrays, Loops, and Conditional Statements
Week 15- Final Exam Review
Week 16- Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 25% EXAMS 50%Labs and Assignments 25% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	430

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	IMED 1316
Title	Web Page Design I

Description

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. 3 Credit Hours

Textbooks

Cengage Unlimited
New Perspectives HTML5 & CSS3: Comprehensive
ISBN-10: 1-305-50393-7 | ISBN-13: 978-1-305-50393-9
Patrick M. Carey

Student Learning Outcomes (SLO)

1. Identify how the Internet functions.
2. Apply design techniques in the creation and optimization of graphics and other elements.
3. Demonstrate the use of World Wide Web Consortium (W3C) formatting and layout standards.
4. Design and build a web site.

Schedule

Week 1- Introduction to the Course
Week 2- Getting Started with HTML5
Week 3- Getting Started with HTML5 Cont.
Week 4- Getting Started with CSS Designing a Page Layout
Week 5- Designing a Page Layout Graphic Design with CSS
Week 6- Graphic Design with CSS Designing for the Mobile Web
Week 7- Midterm Exam Review
Week 8- Midterm Exam
Week 9- Designing for the Mobile Web Working with Tables and Columns
Week 10- Working with Tables and Columns Designing a Web Form
Week 11- Designing a Web Form Enhancing a Website with Multimedia
Week 12- Enhancing a Website with Multimedia Getting started with JavaScript
Week 13- Getting started with JavaScript Exploring Arrays, Loops, and Conditional Statements
Week 14- Exploring Arrays, Loops, and Conditional Statements
Week 15- Final Exam Review
Week 16- Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 25% EXAMS 50%Labs and Assignments 25% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Bobby Fields
Office	WTC 1111
Phone	903-782-0722
email	bfields@parisjc.edu

Course	INMT 2345
Title	Industrial Troubleshooting

Description

An advanced study of the techniques used in troubleshooting various types of industrial equipment to include mechanical, electrical, hydraulic, and pneumatic systems and their control devices. Emphasis will be placed on the use of schematics and diagrams in conjunction with proper troubleshooting procedures.

Textbooks

Audel Mechanics & Millwrights Guide by Davis & Nelson 5th
ISBN: 978-0-7645-4171-1

Schedule

Week 1: Course introduction and policies, handouts
Week 2: Safety, Chapter 1
Week 3: The Basic Toolbox, Chapter 3, Portable Power Tools, Chapter 4
Week 4:, First Major Test Over Chapters 1, 3, and 4
Week 5: Stationary Power Tools, Chapter 5
Week 6: Measurement, Chapter 6, Machinery and Equipment Installation, Chapter 9
Week 7: Bearings, Chapter 10, Principles of Mechanical Power Transmission, Chapter 11
Week 8: Second Major Test Over Chapters 5-6, and 9-11
Week 9: Flat Belts, Chapter 13, V-Belt Drives Chapter 14
Week 10: Applications of Chain Drives, Chapter 15
Week 11: Gears, Chapter 16
Week 12: Third Major Test Over Chapters 13-16
Week 13: Couplings, Chapter 17
Week 14: Gaskets, Packings and Seals, Chapter 18
Week 15: Lubrication and Oil Analysis, Chapter 19, Vibration Measurement, Chapter 20, Preventive and Predictive Maintenance, Chapter 21
Week 16: Final Exam Over Chapters 17-21

Evaluation methods

Grading:
25% Three Major Tests
25% Homework
25% Participation/Labs
25% Final Exam Score, which can also be substituted for the Lowest Test Score.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Bobby Fields
Office	WTC 1111
Phone	903-782-0722
email	bfields@parisjc.edu

Course	INTC 1341
Title	Principles of Automatic Control

Description

Equipment Reliability and maintainability. Includes development and assessment of maintenance programs.

Textbooks

Instrumentation Level 1 Trainee Guide, Third Edition – NCCER, ISBN-13: 978-0-13-383080-4

Schedule

Week 1: Course introduction and policies, handouts.
Week 2: Module One, Instrumentation Safety Practices
Week 3: Module Two, Hand and Power Tools for Instrumentation
Week 4: First Major Test Over Modules One – Three
Week 5: Module Four, Instrument Drawings and Documents, Part One
Week 6: Module Five, Inspect, Handle, and Store Instrumentation Materials
Week 7: Module Six, Electrical Systems for Instrumentation
Week 8: Second Major Test Over Modules Four – Six
Week 9: Module Seven, Fasteners, Section Review Questions
Week 10: Module Eight, Gaskets, O-Rings, and Packing
Week 11: Module Nine, Lubricants, Sealants, and Cleaners
Week 12: Third Major Test Over Modules Seven – Nine
Week 13: Module Ten, Tubing, Section Review Questions
Week 14: Module Eleven, Steel Piping Practices
Week 15: Module Twelve, Hoses, Section Review Questions
Week 16: Final Exam Over Modules Ten – Twelve

Evaluation methods

Grading:
25% Three Major Tests
25% Homework
25% Participation/Labs
25% Final Exam Score, which can also be substituted for the Lowest Test Score.

Paris Junior College Syllabus

Year	2022	Faculty	Carey Gable
Term	Spring	Office	ADM 133, M/W: 3-4, T/TH: 11-12, 1
Section	101	Phone	903-782-0237
		email	cgable@parisjc.edu

Course	IRWS 0301 - AD 124
Title	Integrated Reading and Writing: M/W - 9:30- 10:45

Description

This is a basic developmental course providing integrated reading and writing instruction to prepare students for college writing and reading. Students are placed into the course by test scores. The course may not be used to fulfill degree requirements (Catalog).
Integration of critical reading and academic writing skills. Successful completion of this course if taught at the upper (exit) level fulfills TSI requirements for reading and/or writing. (CB)

Textbooks

None

Student Learning Outcomes (SLO)

Course Goals and Objectives:
1. Locate explicit textual information, draw complex inferences, and analyze and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.

Schedule

Course Schedule:
Tentative (Subject to change at instructor's discretion)

Week 1:
January 18 – 23
Syllabus and Introductions
How to Navigate the Course
Understanding College Schedules
Assignment: Essay Struggles Self-Assessment

Week 2:
January 24 - 30
Lesson 1 – Learn through parables and fables
Assignment: Read and Write a half page response to Fable 1

Week 3:
January 31 – February 6

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your writing, participation, online components, and reading assessments. Extra credit may be given at the instructor's discretion. Essay Struggles Self-Assessment5 points Fable 1 Read and Response5 points Fable 2 Read and Response5 points Paragraph Construction Practice5 points Fable 3 Read and Response5 points Organizing an Essay Practice5 points Fable 4 Read and Response5 points Fable 5 Read and Response5 points

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	400

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	IRWS 0301
Title	Integrated Reading and Writing

Description

Integration of critical reading and academic writing skills. Successful completion of this intervention fulfills TSI requirements for reading and/or writing.
Students are placed into the course by test scores. The course may not be used to fulfill degree requirements

Textbooks

BUNDLE OF FOLLOWING THREE: 9781319447717 (available at PJC Bookstore ONLY)
Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's. ISBN: 978-1-319-16954-1. (ISBN: 978-1-319-?????-? for PJC-specific ed.)
Kirszner, L. G., and S. R. Mandell. (2021). Patterns for college writing: A rhetorical reader and

Student Learning Outcomes (SLO)

Required Core Objectives:
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work)
Day 1 – Review Course and Syllabus, Assign Syllabus Quiz, Assign Introduction Post, Assign Information Form, Assign Q&A Posts, Assign Journal Writings
Day 2 – Video Discussing Invention, Arrangement, Narration, Description, Drafting, Revising, Editing, and Proofreading
Sun, 1/23 by 11:59pm – Read the Syllabus
Sun, 1/23 by 11:59pm – Syllabus Quiz
Sun, 1/23 by 11:59pm – Introduction Post
Sun, 1/23 by 11:59pm – Information Form

WEEK 2 (Mon, 1/24 – Sun, 1/30)
Day 1 – Discussing Narration, Description, Drafting, Revising, Editing, and Proofreading
Day 2 – Discuss Narration, Description, Drafting, Revising, Editing, and Proofreading
Q&A 1 due by Fri, 1/28, at 11:59pm
Journal Writing 1 due by Fri, 1/28, at 11:59pm

WEEK 3 (Mon, 1/31 – Sun, 2/6)

Evaluation methods	Information Form, Syllabus Quiz, and Introduction Post 10% (5%, 3%, 2%) Q&A Posts (8) 40% (5% apiece) Journal Writings (8) 40% (5% apiece) Final Exam 10% Total 100%

Paris Junior College Syllabus

Year	2022	Faculty	Carey Gable
Term	Spring	Office	ADM 133, M/W: 3-4, T/TH: 11-12, 1
Section	100	Phone	903-782-0237
		email	cgable@parisjc.edu

Course IRWS 0302 - AD 124

Title Integrated Reading and Writing: T/R - 8:00- 9:15

Description

"Integration of critical reading and academic writing skills. Successful completion of this intervention fulfills TSI requirements for reading and/or writing. Students are placed into the course by test scores. The course may not be used to fulfill degree requirements," (Catalog).
Credits: 3 Credit Hours, 3 Hours of class each week
TSI Requirement: 339 or below Essay 3 or below.

Textbooks

Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Bedford/St. Martin's, 2021, packaged with Achieve (for labs) and Hacker A Pocket Manual with Writing about Literature. ISBN: 9781319447717
Novel as required for English 1301.

Student Learning Outcomes (SLO)

Course Goals and Objectives:
1. Locate explicit textual information, draw complex inferences, and analyze and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.

Schedule

Course Schedule:
Tentative (Subject to change at instructor's discretion)
ALL ESSAY EDITS ARE DUE BEFORE SUBMISSION TO ENGL 1301 – Due Dates Vary

Week 1:
January 18 – 23
Syllabus and Introductions
How to Navigate the Course
Understanding College Schedules
Assignment: Essay Struggles Self Evaluation

Week 2:
January 24 - 30
Lesson 1 – Academic Writing and MLA Formatting

Week 3:
January 31 – February 6

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your writing, participation, online components, and reading assessments. Extra credit may be given at the instructor's discretion. Essay Struggles Self-Assessment5 points Introduction Assignment5 points Conclusion Assignment5 points Draft of Essay 1 (1301 Descriptive)10 points Draft of Essay 2 (1301 Narrative)10 points Draft of Essay 3 (1301 Variable)10 points Letter from Birm. Jail Discussion5 points Harrison Bergeron Discussion5 points

Paris Junior College Syllabus

Year	2022	Faculty	Carey Gable
Term	Spring	Office	ADM 133, M/W: 3-4, T/TH: 11-12, 1
Section	101	Phone	903-782-0237
		email	cgable@parisjc.edu

Course	IRWS 0302 - AD 124
Title	Integrated Reading and Writing: M/W - 9:30- 10:45

Description

"Integration of critical reading and academic writing skills. Successful completion of this intervention fulfills TSI requirements for reading and/or writing. Students are placed into the course by test scores. The course may not be used to fulfill degree requirements," (Catalog).
Credits: 3 Credit Hours, 3 Hours of class each week
TSI Requirement: 339 or below Essay 3 or below.

Textbooks

Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Bedford/St. Martin's, 2021, packaged with Achieve (for labs) and Hacker A Pocket Manual with Writing about Literature. ISBN: 9781319447717
Novel as required for English 1301.

Student Learning Outcomes (SLO)

Course Goals and Objectives:
1. Locate explicit textual information, draw complex inferences, and analyze and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.

Schedule

Course Schedule:
Tentative (Subject to change at instructor's discretion)
ALL ESSAY EDITS ARE DUE BEFORE SUBMISSION TO ENGL 1301 – Due Dates Vary

Week 1:
January 18 – 23
Syllabus and Introductions
How to Navigate the Course
Understanding College Schedules
Assignment: Essay Struggles Self Evaluation

Week 2:
January 24 - 30
Lesson 1 – Academic Writing and MLA Formatting

Week 3:
January 31 – February 6

Evaluation methods	Course Requirements and Evaluation: Grades will be determined by your writing, participation, online components, and reading assessments. Extra credit may be given at the instructor's discretion. Essay Struggles Self-Assessment5 points Introduction Assignment5 points Conclusion Assignment5 points Draft of Essay 1 (1301 Descriptive)10 points Draft of Essay 2 (1301 Narrative)10 points Draft of Essay 3 (1301 Variable)10 points Letter from Birm. Jail Discussion5 points Harrison Bergeron Discussion5 points

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	402

Faculty	Christopher Nichols
Office	GC 210
Phone	903-457-8714
email	cnichols@parisjc.edu

Course	IRWS 0302
Title	Integrated Reading and Writing

Description

Integration of critical reading and academic writing skills. Successful completion of this intervention fulfills TSI requirements for reading and/or writing.
Students are placed into the course by test scores. The course may not be used to fulfill degree requirements

Textbooks

BUNDLE OF FOLLOWING THREE: 9781319447717 (available at PJC Bookstore ONLY)
Hacker, D., & N. Sommers. (2021). A pocket style manual. (9th ed.). Boston: Bedford/St. Martin's. ISBN: 978-1-319-16954-1. (ISBN: 978-1-319-?????-? for PJC-specific ed.)
Kirszner, L. G., and S. R. Mandell. (2021). Patterns for college writing: A rhetorical reader and

Student Learning Outcomes (SLO)

Required Core Objectives:
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

WEEK 1 (Tue, 1/18 – Sun, 1/23) (NO CLASS, MLK DAY, 1/17, but still complete work)
Day 1 – Review Course and Syllabus, Assign Syllabus Quiz, Assign Introduction Post, Assign Information Form, Assign Q&A Posts, Assign Journal Writings
Day 2 – Video Discussing Invention, Arrangement, Narration, Description, Drafting, Revising, Editing, and Proofreading
Sun, 1/23 by 11:59pm – Read the Syllabus
Sun, 1/23 by 11:59pm – Syllabus Quiz
Sun, 1/23 by 11:59pm – Introduction Post
Sun, 1/23 by 11:59pm – Information Form

WEEK 2 (Mon, 1/24 – Sun, 1/30)
Day 1 – Discussing Narration, Description, Drafting, Revising, Editing, and Proofreading
Day 2 – Discuss Narration, Description, Drafting, Revising, Editing, and Proofreading
Q&A 1 due by Fri, 1/28, at 11:59pm
Journal Writing 1 due by Fri, 1/28, at 11:59pm

WEEK 3 (Mon, 1/31 – Sun, 2/6)

Evaluation methods	Information Form, Syllabus Quiz, and Introduction Post 10% (5%, 3%, 2%) Q&A Posts (8) 40% (5% apiece) Journal Writings (8) 40% (5% apiece) Final Exam 10% Total 100%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	Ken Haley
Office	AD 125B
Phone	(903) 782-0312
email	khaley@parisjc.edu

Course	IRWS0302.500
Title	Integrated Reading and Writing

Description

Integrated Reading/Writing (IRW) Integration of critical reading and academic writing skills. Successful completion of this course if taught at the upper (exit) level fulfills TSI requirements for reading and/or writing. Note: For institutions offering one or more levels, this course shall be used for upper (exit) level and may be used for lower level(s). Credit Hours: 3, but these do not fulfill degree requirements

Textbooks

• Hacker, Diana and Nancy Sommers. A Pocket Style Manual. 8th ed. Boston: Bedford/St. Martin's, 2018. Print. ISBN: 978-1-319-05740-4. Recommended Reference
• Kirszner, Laurie G. and Stephen R. Mandell. Patterns for College Writing: A Rhetorical Reader and Guide. 15th ed. Boston: Bedford/St. Martin's, 2021. Print. ISBN: 978-1-319-24379-1. Main

Student Learning Outcomes (SLO)

Successful completion of English 1301 becomes the goal of IRWS 0302. The IRWS course acts as support for the college course.
Learning Outcomes:
Upon successful completion of this course, students will:
1. Locate explicit textual information, draw complex inferences, and describe, analyze, and evaluate the information within and across multiple texts of varying lengths.
2. Comprehend and use vocabulary effectively in oral communication, reading, and writing.
3. Identify and analyze the audience, purpose, and message across a variety of texts.
4. Describe and apply insights gained from reading and writing a variety of texts.
5. Compose a variety of texts that demonstrate reading comprehension, clear focus, logical development of ideas, and use of appropriate language that advance the writer's purpose.
6. Determine and use effective approaches and rhetorical strategies for given reading and writing situations.
7. Generate ideas and gather information relevant to the topic and purpose, incorporating the ideas and words of other writers in student writing using established strategies.
8. Evaluate relevance and quality of ideas and information in recognizing, formulating, and

Schedule	IRWS is a supporting course for English 1301, and so the course will progress with English 1301 through the semester. The 1301 schedule appears below. Additional supporting assignments in grammar, reading, and writing will be added for each module The course is organized into 6 modules, with the sixth being the final exam. The first five modules are distributed across the semester. Each module contains several lessons and class meetings. Late work may be penalized or not accepted. Module 1: The Narrative Essay, supported by reading, grammar, and writing assignments Module 2: The Descriptive Essay, supported by reading, grammar, and writing assignments Module 3: The Novel, supported by class discussion Module 4: The Compare/Contrast Essay, supported by reading, grammar, and writing assignments Module 5: The Documented Research Essay, supported by reading, grammar, and writing assignments Module 6: The Final Exam
Evaluation methods	Evaluation: Writing 50% Lab: 20% Quizzes, exercises, other assignments: 30% Grading Rubric: Grading Rubric: Letter Grade Description For Written Papers and Essay Exams: The "A" Essay: An "A" essay is error free or nearly so in grammar. It addresses the topic directly and in detail. It provides very good, clear examples and illustrations. It provides enough elaboration to cover the topic and does so in an easy-to-read manner without straying from the topic. It uses proper APA documentation and a bibliography if required.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Marjorie Pannell
Office	AS 140
Phone	903 782 0360
email	mpannell@parisjc.edu

Course	ITCC 1344
Title	CCNA 2-Switching, Routing, and Wireless Essentials

Description

Describes the architecture, components, and operations of routers and switches in small networks and introduces wireless local area networks (WLAN) and security concepts; provides an in-depth understanding of how routers and switches operate and are implemented in the LAN environment. 3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

No textbook required.

Student Learning Outcomes (SLO)

Course Objectives:
Configure, secure, and maintain routers and switches
Resolve common issures with routing protocols, virtual LANs, and inter-VALN routing in both IPv4 and IPv6 networks
Configure WLANs

Program Objectives:
Demonstrate techniques to design a secure network.
Recognize the interaction of stand-alone and network devices, operating systems, and applications.

Schedule

Week 1: Course Intro
Week 2: Basic Device Configuration
Week 3: Switching Concepts and VLANs
Week 4: Inter-VLAN Routing
Week 5: STP Concepts
Week 6: Ether Channel and DHCPv4
Week 7: SLAAC, DHCPv6 and FHRP Concepts
Week 8: LAN Security Concepts
Week 9: Switch Security Configuration
Week 10: WLAN Concepts
Week 11: WLAN Configuration
Week 12: Routing Concepts
Week 13: IP Static Routing
Week 14: Troubleshoot Static and Default Routes

Evaluation methods

20% Chapter Exams
25% Lab Projects
25% Skills Exam
20% Final Exam
10% Practice Final Exams

Paris Junior College Syllabus

Year	2021-2022	Faculty	Marjorie Pannell
Term	Spring	Office	AS 140
Section	430	Phone	903 782 0360
		email	mpannell@parisjc.edu

Course ITCC 1344

Title CCNA 2-Switching, Routing, and Wireless Essentials

Description

Describes the architecture, components, and operations of routers and switches in small networks and introduces wireless local area networks (WLAN) and security concepts; provides an in-depth understanding of how routers and switches operate and are implemented in the LAN environment. 3 Credit Hours 2 Lecture Hours 4 Lab Hours

Textbooks

No textbook required.

Student Learning Outcomes (SLO)

Course Objectives:
Configure, secure, and maintain routers and switches
Resolve common issures with routing protocols, virtual LANs, and inter-VALN routing in both IPv4 and IPv6 networks
Configure WLANs

Program Objectives:
Demonstrate techniques to design a secure network.
Recognize the interaction of stand-alone and network devices, operating systems, and applications.

Schedule

Week 1: Course Intro
Week 2: Basic Device Configuration
Week 3: Switching Concepts and VLANs
Week 4: Inter-VLAN Routing
Week 5: STP Concepts
Week 6: Ether Channel and DHCPv4
Week 7: SLAAC, DHCPv6 and FHRP Concepts
Week 8: LAN Security Concepts
Week 9: Switch Security Configuration
Week 10: WLAN Concepts
Week 11: WLAN Configuration
Week 12: Routing Concepts
Week 13: IP Static Routing
Week 14: Troubleshoot Static and Default Routes

Evaluation methods

20% Chapter Exams
25% Lab Projects
25% Skills Exam
20% Final Exam
10% Practice Final Exams

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	ITSC 1321
Title	Intermediate PC Operating Systsems

Description

Custom operating system installation, configuration and troubleshooting. Management of file systems, memory, storage, and peripheral devices. 3 Credit Hours 2 Lecture Hours and 4 Lab Hours

Textbooks

Cengage Unlimited
Guide to Operating Systems
ISBN-10: 0357433831 | ISBN-13: 9780357433836
Greg Tomsho

Student Learning Outcomes (SLO)

1. Install, configure, and maintain a customized operating system.
2. Manage file operations.
3. Use system utilities to allocate and organize primary and secondary storage.
4. Manage peripheral devices.

Schedule

Week 1- Introduction to the Course
Week 2- Operating Systems Fundamentals
Week 3- Modern Client and Server Operating Systems
Week 4- The Central Processing Unit (CPU)
Week 5- File Systems
Week 6- Installing Operating Systems
Week 7- Midterm Review
Week 8- Midterm Exam
Week 9- Devices and Device Drivers
Week 10- Using and Configuring Storage Devices
Week 11- Virtualization and Cloud Computing Fundamentals
Week 12- Networking Fundamentals and Configuration
Week 13- Account and Resource Management
Week 14- Securing and Maintaining an Operating System
Week 15- Final Exam Review
Week 16- Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 25% EXAMS 50%Labs and Assignments 25% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	430

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	ITSC 1321
Title	Intermediate PC Operating Systsems

Description

Custom operating system installation, configuration and troubleshooting. Management of file systems, memory, storage, and peripheral devices. 3 Credit Hours 2 Lecture Hours and 4 Lab Hours

Textbooks

Cengage Unlimited
Guide to Operating Systems
ISBN-10: 0357433831 | ISBN-13: 9780357433836
Greg Tomsho

Student Learning Outcomes (SLO)

1. Install, configure, and maintain a customized operating system.
2. Manage file operations.
3. Use system utilities to allocate and organize primary and secondary storage.
4. Manage peripheral devices.

Schedule

Week 1- Introduction to the Course
Week 2- Operating Systems Fundamentals
Week 3- Modern Client and Server Operating Systems
Week 4- The Central Processing Unit (CPU)
Week 5- File Systems
Week 6- Installing Operating Systems
Week 7- Midterm Review
Week 8- Midterm Exam
Week 9- Devices and Device Drivers
Week 10- Using and Configuring Storage Devices
Week 11- Virtualization and Cloud Computing Fundamentals
Week 12- Networking Fundamentals and Configuration
Week 13- Account and Resource Management
Week 14- Securing and Maintaining an Operating System
Week 15- Final Exam Review
Week 16- Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 25% EXAMS 50%Labs and Assignments 25% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Marjorie Pannell
Office	AS 140
Phone	903-782-0360
email	mpannell@parisjc.edu

Course	ITSC 1364
Title	Practicum

Description

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student.

Textbooks

Cengage Unlimited
(4 Months) 978-0-357-70000-6

Student Learning Outcomes (SLO)

Course Outcomes:
As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

Program Outcomes:
Demonstrate techniques to design a secure network
Ability to evaluate resources and make relevant recommendation for purchase or upgrade of a system
Identify tools, diagnostic procedures and troubleshooting trchniques for networks and personal computer components
Utilize industry standard application software to produce personal, business, and academic reports and presentations.
Recognize the interaction of stand-alone and network devices, operating systems, and applications.

Schedule

Week 1: The Job Search Process
Week 2: Know What Employers Expect
Week 3: Know Yourself to Market Yourself
Week 4: Your Winning Network
Week 5 - 6: Research Careers and Find Job Leads
Week 7: Resumes
Week 8: Job Applications and Cover Letters
Week 9: Interview Essentials
Week 10: Ask for-and Get-the Interview
Week 11: Interview Styles and Quesetions
Week 12: Interview Like a Pro
Week 13: Following Up and Negotiating Offers
Week 14: Handling Rejection
Week 15: Take Charge of Your Career
Week 16: Final Exam

Evaluation methods	Employer Evaluation	60%
	Assignments	30%
	Quizzes	10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	ITSC 1364
Title	Practicum

Description	Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. 3 Credit Hours
Textbooks	Cengage Unlimited Your Career: How to Make it Happen, 9th Edition ISBN- 10: 1-305-49483-0 ISBN-13: 978-1-305-49483-1
Student Learning Outcomes (SLO)	1. As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry.
Schedule	Week 1- The Job Search Journey Week 2- Know Yourself to Market Yourself Week 3- Picture Yourself in the Workplace Week 4- Plan Your Resume Week 5- Write Your Resume Week 6- Find Job Openings Week 7- Write Job Applications Week 8- Midterm Week 9- Write Effective Tailored Cover Letters Week 10- Know the Interview Essentials Week 11- Prepare for Your Interview Week 12- Interview Like a Pro Week 13- Stay Connected with Prospective Employers Week 14- Dealing with Disappointment & Take Charge of Your Career Week 15- Take Charge of Your Career Exam Week 16 – Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 25% EXAMS 50%Labs and Assignments 25% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	ITSC 2321
Title	Integrated Software Applications II

Description

Intermediate study of computer applications from business productivity software suites. Instruction in embedding data and linking and combining documents using word processing, spreadsheets, databases, and/or presentation media software.

Textbooks

Shelly Cashman Series, Microsoft Office 365 & Word 2019: Comprehensive.
Misty Vermaat.
Cengage Learning
ISBN: 978-0-357-26014-2

Textbook is a loose-leaf version bundled with MindTap, 1 term (6 months) Printed Access Card.

Cengage Unlimited is an unlimited all-you-can-learn access to a library of more than 22,000 products which is less than the cost of individual Cengage course materials.

Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Demonstrate proficiency using industry application software.

Schedule	Week 1: IceBreaker Discussion Board, Syllabus Quiz, Register for MindTap Week 2: Module 1 Week 3: Module 2 Week 4: Module 3 Week 5: Capstone: Modules 1-3 Week 6: Module 4 Week 7: Module 5 Week 8: Module 6 Spring Break Week 9: Module 7 Week 10: Capstone: Modules 4-7 Week 11: Module 8 Week 12: Module 9 Week 13: Module 10 Week 14: Module 11 Week 15: Capstone: Modules 8-11 Week 16: Complete any missing assessment(s) This schedule is a rough guide only and is subject to change as the semester progresses.
Evaluation methods	Grades are based on a point system for completion of assessments which include MindTap assessments, Capstones, and a BlackBoard Discussion Board Forum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Office Suite. Letter grades will be assigned based on the following point scale: 3600 - 4000 = A 3200 - 3599 = B 2800 - 3199 = C 2400 - 2799 = D 0 - 2399 = F The assessments can be taken more than one time. The following list details how many times an assessment can be taken: module projects-three times; training projects-one time; module tests-two times; and capstones-two times. Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. The student must log in to BlackBoard to complete all MindTap assessments.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	ITSW 1310
Title	Introduction to Presentation Graphics

Description

Instruction in the utilization of presentation software to produce multimedia presentations. Graphics, text, sound, animation and/or video may be used in presentation development.

Textbooks

Shelly Cashman Series, Microsoft Office 365 & PowerPoint 2019: Comprehensive.
Susan Sebok.
Cengage Learning
ISBN: 978-0-357-26012-8

Textbook is a loose-leaf version bundled with MindTap, 1 term (6 months) Printed Access Card.

Cengage Unlimited is an unlimited all-you-can-learn access to a library of more than 22,000 products which is less than the cost of individual Cengage course materials.

Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Demonstrate proficiency using industry application software.

Schedule	Week 1: IceBreaker Discussion Board, Syllabus Quiz, Register for MindTap Week 2: Module 1 Week 3/4: Module 2 Week 5/6: Module 3 Week 7: Capstone: Modules 1-3 Week 8: Module 4 Spring Break Week 9/10: Module 5 Week 11/12: Module 6 Week 13: Module 7 Week 14: Capstone: Modules 4-7 Week 15/16: Module 8 This schedule is a rough guide only and is subject to change as the semester progresses.
Evaluation methods	Grades are based on a point system for completion of assessments which include MindTap assessments, Capstones, and a BlackBoard Discussion Board Forum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Office Suite. Letter grades will be assigned based on the following point scale: 2430 - 2700 = A 2160 - 2429 = B 1890 - 2159 = C 1620 - 1889 = D 0 - 1619 = F The assessments can be taken more than one time. The following list details how many times an assessment can be taken: module projects-three times; training projects-one time; module exams-three times; and capstones-three times. Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. All assignments will be turned in through BlackBoard utilizing MindTap. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	ITSY 1342
Title	Information Technology Security

Description

Instruction in security for network computer hardware, software, virtualization, and data, including physical security; backup procedures; relevant tools; encryption; and protection from viruses. Topics may adapt to changes in industry practices. 3 Credit Hours 2 Lecture Hours and 4 Lab Hours

Textbooks

Cengage Unlimited
CompTIA Security+ Guide to Network Security Fundamentals 7th Edition
ISBN-10: 0-357-42437-9
ISBN-13: 978-0-357-42437-7

Student Learning Outcomes (SLO)

Apply National Institute of Standards and Technology (NIST) guidelines and other best practices.
Develop backup/recovery procedures to provide for data security.
Use network operating system features to implement network security.
Identify computer and network threats, vulnerabilities, and methods to prevent their effects.

Schedule

Week 1- Welcome to the Course
Week 2- Introduction to Security
Week 3- Threat Management and Cybersecurity Resources
Week 4- & Threats & Attacks on Endpoints & Endpoint and Application Development Security
Week 5- Mobile, Embedded, and Specialized Device Security
Week 6- Basic Cryptography
Week 7- Public Key Infrastructure and Cryptographic Protocols
Week 8- Midterm Exam
Week 9- Networking Threats, Assessments, Defenses and Network Security Appliances & Technologies
Week 10- Cloud and Virtualization Security
Week 11- Wireless Network Security
Week 12- Authentication
Week 13- Incident Preparation, Response, and Investigation
Week 14- Cybersecurity Resilience
Week 15- Risk Management and Data Privacy
Week 16- Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 40% EXAMS 40%Labs and Assignments 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	430

Faculty	Cedric Crawford
Office	AS 141
Phone	903-782-0359
email	ccrawford@parisjc.edu

Course	ITSY 1342
Title	Information Technology Security

Description

Instruction in security for network computer hardware, software, virtualization, and data, including physical security; backup procedures; relevant tools; encryption; and protection from viruses. Topics may adapt to changes in industry practices. 3 Credit Hours 2 Lecture Hours and 4 Lab Hours

Textbooks

Cengage Unlimited
CompTIA Security+ Guide to Network Security Fundamentals 7th Edition
ISBN-10: 0-357-42437-9
ISBN-13: 978-0-357-42437-7

Student Learning Outcomes (SLO)

Apply National Institute of Standards and Technology (NIST) guidelines and other best practices.
Develop backup/recovery procedures to provide for data security.
Use network operating system features to implement network security.
Identify computer and network threats, vulnerabilities, and methods to prevent their effects.

Schedule

Week 1- Welcome to the Course
Week 2- Introduction to Security
Week 3- Threat Management and Cybersecurity Resources
Week 4- & Threats & Attacks on Endpoints & Endpoint and Application Development Security
Week 5- Mobile, Embedded, and Specialized Device Security
Week 6- Basic Cryptography
Week 7- Public Key Infrastructure and Cryptographic Protocols
Week 8- Midterm Exam
Week 9- Networking Threats, Assessments, Defenses and Network Security Appliances & Technologies
Week 10- Cloud and Virtualization Security
Week 11- Wireless Network Security
Week 12- Authentication
Week 13- Incident Preparation, Response, and Investigation
Week 14- Cybersecurity Resilience
Week 15- Risk Management and Data Privacy
Week 16- Final Exam

Evaluation methods	All quizzes, exams, and projects will close at midnight on the due date listed. If you miss the due date, a zero will be entered as the grade for said assignment. Once closed, quizzes, exams, and projects will not be re-opened for any reason. Make sure that you keep up! Failure to do so usually results in a failing grade. We will be submitting midterm grades this semester. This means that everything that is due by midterm must be submitted by the due date. The following formula/criteria will be used to determine your Final Course Grade: 40% EXAMS 40%Labs and Assignments 20% Quizzes

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	070

Faculty	Jeff Norris
Office	GC - 210
Phone	(903)457-8713
email	jnorris@parisjc.edu

Course	MATH 0300
Title	Elementary Algebra

Description

Topics covered include operations on signed numbers, properties of real numbers, evaluating and simplifying variable expressions, linear equations and inequalities, application of linear equations, formulas and problem solving, graphs and functions, and solving systems of linear equations. Prerequisite: Satisfactory score on placement test.

Textbooks

Developmental Mathematics, 4th ed. Lial/Hornsby/McGinnis/Hestwood

Student Learning Outcomes (SLO)

- The student is expected to use arithmetic, algebraic and critical thinking to model and solve real-world problems.
- The student is expected to interpret basic mathematical information verbally and graphically.
- The student is expected to evaluate basic mathematical information numerically and symbolically.

Schedule

Week 1-Introduction & Chapter 8 Signed Numbers and the Order of Operations; sections 2-4
Week 2-Chapter 8 sections 5 & 6
Week 3-Chapter 9 Introduction to Algebra sections 1-3; Chapter 10 section 1
Week 4-Review; Test 1 (Chapters 8 & 9)
Week 5-Chapter10 Equations and Problem Solving; sections 2 & 3
Week 6-Chapter 10 sections 4 & 5
Week 7-Review; Test 2 (Chapter 10)
Week 8-Chapter 13 Exponents and Polynomials; sections 1, 2, & 3
Week 9-Chapter 13 sections 3, 4 & 5
Week 10-Chapter 13 section 6; Review; Test 3 (Chapter 13)
Week 11-Chapter 14 Facoring Polynomials; sections 1 & 2
Week 12--Chapter 14 sections 3 & 4
Week 13-Chapter 14 sections 5 & 6
Week 14-Review; Test 4 (Chapter 14)
Week 15-Review for Final Exam
Week 16- Final Exam

Evaluation methods

Homework	25%
4 Major Tests	60%
Comprehensive Final Exam	15%

Final course grades are assigned based on overall course average as follows:

Course Average	Course Grade
90-100	A
80-89	B
70-79	C
60-69	D
Below 60	F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	071

Faculty	Jeff Norris
Office	GC - 210
Phone	(903)457-8713
email	jnorris@parisjc.edu

Course	MATH 0300
Title	Elementary Algebra

Description

Topics covered include operations on signed numbers, properties of real numbers, evaluating and simplifying variable expressions, linear equations and inequalities, application of linear equations, formulas and problem solving, graphs and functions, and solving systems of linear equations. Prerequisite: Satisfactory score on placement test.

Textbooks

Developmental Mathematics, 4th ed. Lial/Hornsby/McGinnis/Hestwood

Student Learning Outcomes (SLO)

- The student is expected to use arithmetic, algebraic and critical thinking to model and solve real-world problems.
- The student is expected to interpret basic mathematical information verbally and graphically.
- The student is expected to evaluate basic mathematical information numerically and symbolically.

Schedule

Week 1-Introduction & Chapter 8 Signed Numbers and the Order of Operations; sections 2-4
Week 2-Chapter 8 sections 5 & 6
Week 3-Chapter 9 Introduction to Algebra sections 1-3; Chapter 10 section 1
Week 4-Review; Test 1 (Chapters 8 & 9)
Week 5-Chapter10 Equations and Problem Solving; sections 2 & 3
Week 6-Chapter 10 sections 4 & 5
Week 7-Review; Test 2 (Chapter 10)
Week 8-Chapter 13 Exponents and Polynomials; sections 1, 2, & 3
Week 9-Chapter 13 sections 3, 4 & 5
Week 10-Chapter 13 section 6; Review; Test 3 (Chapter 13)
Week 11-Chapter 14 Facoring Polynomials; sections 1 & 2
Week 12--Chapter 14 sections 3 & 4
Week 13-Chapter 14 sections 5 & 6
Week 14-Review; Test 4 (Chapter 14)
Week 15-Review for Final Exam
Week 16- Final Exam

Evaluation methods

Homework	25%
4 Major Tests	60%
Comprehensive Final Exam	15%

Final course grades are assigned based on overall course average as follows:

Course Average	Course Grade
90-100	A
80-89	B
70-79	C
60-69	D
Below 60	F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Chastity Woodson
Office	MS 111G
Phone	903-782-0234
email	cwoodson@parisjc.edu

Course	MATH 0300
Title	Elemenatary Algebra

Description

The course supports students in developing skills, strategies, and reasoning needed to succeed in mathematics, including communication and appropriate use of technology. Topics include the study of numeracy and the real number system; algebraic concepts, notation, and reasoning; quantitative relationships; mathematical models; and problem solving.

Textbooks

This course has MathXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2 , Lial, Pearson Education.

Student Learning Outcomes (SLO)

1. Use appropriate symbolic notation and vocabulary to communicate, interpret, and explain mathematical concepts. 2. Define, represent, and perform operations on real numbers, applying numeric reasoning to investigate and describe quantitative relationships and solve real world problems in a variety of contexts.

Schedule

Week 1-Discuss syllabus, Chapter 1.1
Week 2- Discuss Chapters 1.2-1.4
Week 3-Discuss Chapters 1.5-1.6
Week 4-Discuss Chapters 1.7-1.10
Week 5-Exam 1/Discuss Chapters 2.1-2.2
Week 6- Discuss Chapters 2.3-2.4
Week 7-Discuss Chapters 2.5-2.7
Week 8-Discuss Chapter 2.8/Exam 2
Week 9-Discuss Chapters 3.1-3.2
Week 10-Discuss Chapters 3.3-3.4
Week 11-Discuss Chapter 3.5/Exam 3
Week 12-Discuss Chapters 4.1-4.2
Week 13-Discuss Chapters 4.3-4.5
Week 14-Discuss Chapters 4.6/Exam 4
Week 15-Review for Final Exam
Week 16- Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 50% Final Exam 15% Homework 20% Daily Work 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Nicole Lorraine
Office	211
Phone	903-457-8711
email	nlorraine@parisjc.edu

Course	MATH 0300
Title	Elemenatary Algebra

Description

The course supports students in developing skills, strategies, and reasoning needed to succeed in mathematics, including communication and appropriate use of technology. Topics include the study of numeracy and the real number system; algebraic concepts, notation, and reasoning; quantitative relationships; mathematical models; and problem solving.

Textbooks

This course has MathXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2 , Lial, Pearson Education.

Student Learning Outcomes (SLO)

1. Use appropriate symbolic notation and vocabulary to communicate, interpret, and explain mathematical concepts. 2. Define, represent, and perform operations on real numbers, applying numeric reasoning to investigate and describe quantitative relationships and solve real world problems in a variety of contexts.

Schedule

Week 1-Discuss Syllabus and MATHXL
Week 2- Discuss Chapters 1.1-1.3
Week 3-Discuss Chapters 1.4-1.6
Week 4-Discuss Chapters 1.7-1.10
Week 5-Exam 1/Discuss Chapters 2.1-2.2
Week 6- Discuss Chapters 2.3-2.6
Week 7- Discuss Chapters 2.7-2.8/Exam 2
Week 8-Discuss Chapters 3.1-3.2
Week 9-Discuss Chapters 3.3-3.5
Week 10-Exam 3/Discuss Chapters 4.1-4.2
Week 11-Discuss Chapters 4.3-4.6
Week 12-Exam 4
Week 13-Review for Final
Week 14-Review for Final
Week 15-Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 40% Final Exam 10% Homework 25% Attendance 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	540

Faculty	Chastity Woodson
Office	MS 111G
Phone	903-782-0234
email	cwoodson@parisjc.edu

Course	MATH 0300
Title	Elemenatary Algebra

Description

The course supports students in developing skills, strategies, and reasoning needed to succeed in mathematics, including communication and appropriate use of technology. Topics include the study of numeracy and the real number system; algebraic concepts, notation, and reasoning; quantitative relationships; mathematical models; and problem solving.

Textbooks

This course has MathXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2 , Lial, Pearson Education.

Student Learning Outcomes (SLO)

1. Use appropriate symbolic notation and vocabulary to communicate, interpret, and explain mathematical concepts. 2. Define, represent, and perform operations on real numbers, applying numeric reasoning to investigate and describe quantitative relationships and solve real world problems in a variety of contexts.

Schedule

Week 1-Discuss syllabus, Chapter 1.1
Week 2- Discuss Chapters 1.2-1.4
Week 3-Discuss Chapters 1.5-1.6
Week 4-Discuss Chapters 1.7-1.10
Week 5-Exam 1/Discuss Chapters 2.1-2.2
Week 6- Discuss Chapters 2.3-2.4
Week 7-Discuss Chapters 2.5-2.7
Week 8-Discuss Chapter 2.8/Exam 2
Week 9-Discuss Chapters 3.1-3.2
Week 10-Discuss Chapters 3.3-3.4
Week 11-Discuss Chapter 3.5/Exam 3
Week 12-Discuss Chapters 4.1-4.2
Week 13-Discuss Chapters 4.3-4.5
Week 14-Discuss Chapters 4.6/Exam 4
Week 15-Review for Final Exam
Week 16- Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 50% Final Exam 15% Homework 20% Daily Work 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Chastity Woodson
Office	MS 111G
Phone	903-782-0234
email	cwoodson@parisjc.edu

Course	MATH 0400
Title	Foundation Math Reasoning

Description

Topics include: Numeracy with an emphasis on estimation and fluency with large numbers; evaluating expressions and formulas; rates, ratios, and proportions; percentages; solving equations; linear models; data interpretations including graphs and tables; verbal, algebraic and graphical representations of functions; exponential models.

Textbooks

This course has MathXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2 , Lial, Pearson Education.

Student Learning Outcomes (SLO)

- The student will interpret and evaluate basic information verbally, numerically, graphically, and symbolically in the solution problems in the Real number system.
- The student will construct and interpret graphs, apply measures of central tendency, and demonstrate proficiency in determining probability for single and multi-stage data sets.

Schedule

Week 1-Discuss syllabus, MATHXL, Chapter 1.8
Week 2- Discuss Chapters 9.4, 9.5, 9.6
Week 3-Exam 1, Discuss Chapters5.1, 5.4
Week 4- Discuss Chapters 6.1,6.4, 6.7
Week 5- Exam 2, Discuss Chapters 8.1, 8.2, 8.3
Week 6- Discuss Chapters 8.4, 8.5
Week 7-Exam 3, Discuss Chapter 12.1
Week 8-Discuss Chapters 12.2, 12.3 , 9.2
Week 9-Discuss Chapter 9.8, Exam 4
Week 10-Discuss Chapters 10.1, 10.2
Week 11-Discuss Chapters 10.3, Exam 5
Week 12-Discuss Chapters 11.1, 112
Week 13-Discuss Chapters 11.3, 11.4
Week 14-Exam 6, Review for Final Exam
Week 15-Review for Final Exam
Week 16-Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 50% Final Exam 15% Homework 20% Daily Work 15%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Chastity Woodson
Term	Spring	Office	MS 111G
Section	101	Phone	903-782-0234
		email	cwoodson@parisjc.edu

Course	MATH 0400
Title	Foundation Math Reasoning

Description

Topics include: Numeracy with an emphasis on estimation and fluency with large numbers; evaluating expressions and formulas; rates, ratios, and proportions; percentages; solving equations; linear models; data interpretations including graphs and tables; verbal, algebraic and graphical representations of functions; exponential models.

Textbooks

This course has MathXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2 , Lial, Pearson Education.

Student Learning Outcomes (SLO)

• The student will interpret and evaluate basic information verbally, numerically, graphically, and symbolically in the solution problems in the Real number system.
• The student will construct and interpret graphs, apply measures of central tendency, and demonstrate proficiency in determining probability for single and multi-stage data sets.

Schedule

Week 1-Discuss syllabus, MATHXL, Chapter 1.8
Week 2- Discuss Chapters 9.4, 9.5, 9.6
Week 3-Exam 1
Week 4- Discuss Chapters 5.4,6.1,6.4, 6.7
Week 5- Exam 2
Week 6- Discuss Chapters 8.1, 8.2, 8.3
Week 7- Discuss Chapters 8.4, 8.5
Week 8-Exam 3
Week 9-Discuss Chapters 12.1, 12.2, 12.3
Week 10-Discuss Chapters 9.2, 9.8
Week 11-Exam 4
Week 12-Discuss Chapters 10.1, 10.2, 10.3
Week 13-Exam 5
Week 14-Discuss Chapters 11.1, 11.2
Week 15-Discuss Chapters 11.3, 11. 4, Review for Final Exam
Week 16-Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 50% Final Exam 15% Homework 20% Daily Work 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Nicole Lorraine
Office	GC 211
Phone	903-457-8711
email	nlorraine@parisjc.edu

Course	MATH 0400
Title	Fundamentals of Mathematical Reasoning

Description

This course surveys a variety of mathematical topics needed to prepare students for college level statistics or quantitative reasoning. Topics include: numeracy with an emphasis on estimation and fluency with large numbers; evaluating equations; linear models; data interpretations including graphs and tables; verbal, algebraic and graphical representations of functions; exponential models. This course is not for college-level credit.

Textbooks

Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2, Lial et al., Pearson

All homework is required to be submitted online.

Student Learning Outcomes (SLO)

• The student will interpret and evaluate basic information verbally, numerically, graphically, and symbolically in the solution problems in the Real number system.
• The student will construct and interpret graphs, apply measures of central tendency, and demonstrate proficiency in determining probability for single and multi-stage data sets.
• The student will apply identify the properties of two and three dimensional geometric shapes and

Schedule

1st class day Cover Syllabus and Introduce Software on Blackboard
1.8 Order of Operations
9.4 Adding Real Numbers
9.5 Subtracting Real Numbers
9.6 Multiplying and Dividing Real Numbers
5.1 Ratios
5.4 Solving Proportions
6.1 Basics of Percents
6.4 Using Proportions to solve percent problems
6.7 Simple Interest

8.1 Circle Graphs
8.2 Bar Graphs and Line Graphs
8.3 Frequency Distributions and Histograms
8.4 Mean, Median, and Mode
8.5 * Standard Deviation (add topic)
8.5 * Probability (add topic)

Evaluation methods	Grades will be derived from 4 components: 1. Average of major tests (8 @ 5 % each) ---------- 40% 2. Comprehensive Final Exam ---------- 15% 3. Homework ---------- 35% 4. Attendance ----------10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	440

Faculty	Chastity Woodson
Office	MS 111G
Phone	903-782-0234
email	cwoodson@parisjc.edu

Course	MATH 0400
Title	Foundation Math Reasoning

Description

Topics include: Numeracy with an emphasis on estimation and fluency with large numbers; evaluating expressions and formulas; rates, ratios, and proportions; percentages; solving equations; linear models; data interpretations including graphs and tables; verbal, algebraic and graphical representations of functions; exponential models.

Textbooks

This course has MathXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2 , Lial, Pearson Education.

Student Learning Outcomes (SLO)

- The student will interpret and evaluate basic information verbally, numerically, graphically, and symbolically in the solution problems in the Real number system.
- The student will construct and interpret graphs, apply measures of central tendency, and demonstrate proficiency in determining probability for single and multi-stage data sets.

Schedule

Week 1-Discuss syllabus, MATHXL, Chapter 1.8
Week 2- Discuss Chapters 9.4, 9.5, 9.6
Week 3-Exam 1
Week 4- Discuss Chapters 5.4,6.1,6.4, 6.7
Week 5- Exam 2
Week 6- Discuss Chapters 8.1, 8.2, 8.3
Week 7- Discuss Chapters 8.4, 8.5
Week 8-Exam 3
Week 9-Discuss Chapters 12.1, 12.2, 12.3
Week 10-Discuss Chapters 9.2, 9.8
Week 11-Exam 4
Week 12-Discuss Chapters 10.1, 10.2, 10.3
Week 13-Exam 5
Week 14-Discuss Chapters 11.1, 11.2
Week 15-Discuss Chapters 11.3, 11. 4, Review for Final Exam
Week 16-Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 50% Final Exam 15% Homework 20% Daily Work 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	540

Faculty	Chastity Woodson
Office	MS 111G
Phone	903-782-0234
email	cwoodson@parisjc.edu

Course	MATH 0400
Title	Foundation Math Reasoning

Description

Topics include: Numeracy with an emphasis on estimation and fluency with large numbers; evaluating expressions and formulas; rates, ratios, and proportions; percentages; solving equations; linear models; data interpretations including graphs and tables; verbal, algebraic and graphical representations of functions; exponential models.

Textbooks

This course has MathXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2 , Lial, Pearson Education.

Student Learning Outcomes (SLO)

- The student will interpret and evaluate basic information verbally, numerically, graphically, and symbolically in the solution problems in the Real number system.
- The student will construct and interpret graphs, apply measures of central tendency, and demonstrate proficiency in determining probability for single and multi-stage data sets.

Schedule

Week 1-Discuss syllabus, MATHXL, Chapter 1.8
Week 2- Discuss Chapters 9.4, 9.5, 9.6
Week 3-Exam 1
Week 4- Discuss Chapters 5.4,6.1,6.4, 6.7
Week 5- Exam 2
Week 6- Discuss Chapters 8.1, 8.2, 8.3
Week 7- Discuss Chapters 8.4, 8.5
Week 8-Exam 3
Week 9-Discuss Chapters 12.1, 12.2, 12.3
Week 10-Discuss Chapters 9.2, 9.8
Week 11-Exam 4
Week 12-Discuss Chapters 10.1, 10.2, 10.3
Week 13-Exam 5
Week 14-Discuss Chapters 11.1, 11.2
Week 15-Discuss Chapters 11.3, 11. 4, Review for Final Exam
Week 16-Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 50% Final Exam 15% Homework 20% Daily Work 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Chastity Woodson
Office	MS 111G
Phone	903-782-0234
email	cwoodson@parisjc.edu

Course	MATH 0401
Title	Foundation Algebra Reasoning

Description

Topics in mathematics including study of relations and funtions, inequalities, algebraic expressions and equations (absolute value, polynomial, radical, rational), with a special emphasis on linear and quadratic expressions and equations. Recommended STEM-majors who are not college ready in mathematics based on placement test scores. This course is not for college-level and may not be used to satisfy degree requirements.

Textbooks

This course has MATHXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Intermediate Algebra for College Students, 8th edition, ISBN 9780136553434, Blitzer, Pearson Education.

Student Learning Outcomes (SLO)

1. The student is expected to interpret and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
2. The student is expected to demonstrate proficiency with polynomials and rational expressions in evaluating, simplifying, and factoring.

Schedule

Week 1-Discuss Syllabus, MyLab
Week 2- Discuss Chapters1.2 and 1.3
Week 3-Discuss Chapters 1.4 and 1.6
Week 4- Exam 1, Discuss Chapter 5.1
Week 5- Discuss Chapter 5.2/ Exam 2
Week 6-Discuss Chapters 5.3 and 5.4
Week 7-Discuss Chapters 5.5 and 5.6
Week 8- Review 5.3-5.6, Exam 3
Week 9-Discuss Chapters 2.1 and 2.2
Week 10-Discuss Chapters 2.3 and 2.4
Week 11-Discuss Chapter 2.5, Exam 4
Week 12-Discuss Chapters 6.4 and 6.5
Week 13-Discuss Chapter 6.6, Review Chapter 6
Week 14- Take Exam 5, Discuss Chapter 8.1
Week 15-Discuss Chapter 8.2, Review for Final Exam
Week 16- Comprehensive Final Exam

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 50% Final Exam 15% Homework 20% Daily Work 15%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	101

Faculty	Brad Stephens
Office	Sulphur Springs Center
Phone	903-885-1232
email	bstephens@parisjc.edu

Course	MATH 0401
Title	Foundations of Algebraic Reasoning

Description

The topics included are factoring, exponents, roots, radicals, complex, numbers, introduction into functions, rational expressions and equations.

Textbooks

Intermediate Algebra for College Students/Robert F. Blitzer, ISBN 978-0-13-417894-3, Pearson Publishing. All homework is to be submitted through the online componet.

Student Learning Outcomes (SLO)

1. The student is expected to interpret and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
2. The student is expected to demonstrate proficiency with polynomials and rational expressions in evaluating, simplifying, and factoring.
3. The student is expected to apply basic operations with polynomials and rational expression.

Schedule	Week 1: Syllabus, Intro, Ch 1.2 Week 2: Lecture 1.3, 1.4, Quiz 1 Week 3: Lecture 1.6, Quiz 2 Week 4: Lecture 5.1, 5.2, Quiz 3 Week 5: Lecture 5.3, 5.4, Quiz 4 Week 6: Lecture 5.5, 5.6, Quiz 5 Week 7: Lecture 2.1, 2.2, Quiz 6 Week 8: Lecture 2.3, 2.4, Quiz 7 Week 9: Lecture 2.5, Quiz 8 Week 10: Lecture 6.4, Quiz 9 Week 11: Lecture 6.5, Quiz 10 Week 12: Lecture 6.6, Quiz 11 Week 13: Lecture 8.1, Quiz 12 Week 14: Lecture 8.2, Quiz 13 Week 15: Final Review, Quiz 14 Week 16: Final Exam
Evaluation methods	The primary instruction method in this class will be video lecture by Zoom and guided practice. Peer tutoring, and drill and practice through homework will be crucial elements as well. In addition, the lab time will provide for individual instruction. Grading: Points will be based on the following breakdown: 30% Homework (all homework will be done online) 40% Quizes 20% Final Exam 10% Participation

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	140

Faculty	Brad Stephens
Office	Sulphur Springs Center
Phone	903-885-1232
email	bstephens@parisjc.edu

Course	MATH 0401
Title	Foundations of Algebraic Reasoning

Description

The topics included are factoring, exponents, roots, radicals, complex, numbers, introduction into functions, rational expressions and equations.

Textbooks

Intermediate Algebra for College Students/Robert F. Blitzer, ISBN 978-0-13-417894-3, Pearson Publishing. All homework is to be submitted through the online componet.

Student Learning Outcomes (SLO)

1. The student is expected to interpret and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
2. The student is expected to demonstrate proficiency with polynomials and rational expressions in evaluating, simplifying, and factoring.
3. The student is expected to apply basic operations with polynomials and rational expression.

Schedule	Week 1: Syllabus, Intro, Ch 1.2 Week 2: Lecture 1.3, 1.4, Quiz 1 Week 3: Lecture 1.6, Quiz 2 Week 4: Lecture 5.1, 5.2, Quiz 3 Week 5: Lecture 5.3, 5.4, Quiz 4 Week 6: Lecture 5.5, 5.6, Quiz 5 Week 7: Lecture 2.1, 2.2, Quiz 6 Week 8: Lecture 2.3, 2.4, Quiz 7 Week 9: Lecture 2.5, Quiz 8 Week 10: Lecture 6.4, Quiz 9 Week 11: Lecture 6.5, Quiz 10 Week 12: Lecture 6.6, Quiz 11 Week 13: Lecture 8.1, Quiz 12 Week 14: Lecture 8.2, Quiz 13 Week 15: Final Review, Quiz 14 Week 16: Final Exam
Evaluation methods	The primary instruction method in this class will be video lecture by Zoom and guided practice. Peer tutoring, and drill and practice through homework will be crucial elements as well. In addition, the lab time will provide for individual instruction. Grading: Points will be based on the following breakdown: 30% Homework (all homework will be done online) 40% Quizes 20% Final Exam 10% Participation

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	250

Faculty	Chastity Woodson
Office	MS 111G
Phone	903-782-0234
email	cwoodson@parisjc.edu

Course	MATH 0401
Title	Foundation Algebra Reasoning

Description

Topics in mathematics including study of relations and funtions, inequalities, algebraic expressions and equations (absolute value, polynomial, radical, rational), with a special emphasis on linear and quadratic expressions and equations. Recommended STEM-majors who are not college ready in mathematics based on placement test scores. This course is not for college-level and may not be used to satisfy degree requirements.

Textbooks

This course has MATHXL integrated directly into Blackboard which includes an e-text. A hard copy of the textbook is optional and will be an additional expense. Intermediate Algebra for College Students,8th edition, ISBN 9780136553434, Blitzer, Pearson Education.

Student Learning Outcomes (SLO)

1. The student is expected to interpret and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
2. The student is expected to demonstrate proficiency with polynomials and rational expressions in evaluating, simplifying, and factoring.

Schedule

Week 1-Syllabus, Discuss Chapters 1.2, 1.3, 1.4, 1.6, Exam 1
Week 2- Discuss Chapters 5.1, 5.2, 5.3, 5.4
Week 3-Discuss Chapters 5.5, 5.6, Exam 2
Week 4- Discuss Chapters 2.1, 2.2, 2.3, 2.4, 2.5
Week 5- Exam 3, Discuss Chapters 6.4, 6.5
Week 6-Discuss Chapters 6.6, 8.1, 8.2
Week 7-Exam 4, Review for Final Exam
Week 8- Final Exam (Comprehensive)

Evaluation methods	Grading: Your grade in this course will be calculated as follows: Exams 55% Final Exam 25% Homework 20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Nicole Lorraine
Office	GC 211
Phone	903-457-8711
email	nlorraine@parisjc.edu

Course	MATH 0401
Title	Foundation of Algebra Reasoning

Description

Topics in mathematics including study of relations and functions, inequalities, algebraic expressions and equations (absolute value, polynomial, radical, rational), with a special emphasis on linear and quadratic expressions and equations. Recommended for STEM-majors who are not college ready in mathematics based on placement test scores. This course is not for college-level credit and may not be used to satisfy degree requirements.

Textbooks

Developmental Mathematics, 8th edition, ISBN 978-0-13-655370-0, Lial et al., Pearson

Student Learning Outcomes (SLO)

1. The student is expected to interpret and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
2. The student is expected to demonstrate proficiency with polynomials and rational expressions in evaluating, simplifying, and factoring.
3. The student is expected to apply basic operations with polynomials and rational expressions.

Schedule

Chapter/Section # Topic
Section Title
1.2 Operations with Real Numbers and Simplifying Algebraic Expressions
1.3 Graphing Equations
1.4 Solving Linear Equations
1.6 Properties of Integral Exponents
Exam 1
5.1 Introduction to Polynomials and Polynomial Functions
5.2 Multiplication of Polynomials
5.3 Greatest Common Factors and Factoring by Grouping
5.4 Factoring Trinomials
5.5 Factoring Special Forms
5.6 A General Factoring Strategy
Exam 2
2.1 Introduction to Functions
2.2 Graphs of Functions
2.3 The Algebra of Functions
2.4 Linear Functions and Slope

Evaluation methods	Grades will be derived from 4 components: 1. Average of major tests (5 @ 8% each) ---------- 40% 2. Comprehensive Final Exam ---------- 15% 3. Homework ---------- 35% 4. Attendance ----------10%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	440

Faculty	Brad Stephens
Office	Sulphur Springs Center
Phone	903-885-1232
email	bstephens@parisjc.edu

Course	MATH 0401
Title	Foundations of Algebraic Reasoning

Description

The topics included are factoring, exponents, roots, radicals, complex, numbers, introduction into functions, rational expressions and equations.

Textbooks

Intermediate Algebra for College Students/Robert F. Blitzer, ISBN 978-0-13-417894-3, Pearson Publishing. All homework is to be submitted through the online componet.

Student Learning Outcomes (SLO)

1. The student is expected to interpret and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
2. The student is expected to demonstrate proficiency with polynomials and rational expressions in evaluating, simplifying, and factoring.
3. The student is expected to apply basic operations with polynomials and rational expression.

Schedule	Week 1: Syllabus, Intro, Ch 1.2 Week 2: Lecture 1.3, 1.4, Quiz 1 Week 3: Lecture 1.6, Quiz 2 Week 4: Lecture 5.1, 5.2, Quiz 3 Week 5: Lecture 5.3, 5.4, Quiz 4 Week 6: Lecture 5.5, 5.6, Quiz 5 Week 7: Lecture 2.1, 2.2, Quiz 6 Week 8: Lecture 2.3, 2.4, Quiz 7 Week 9: Lecture 2.5, Quiz 8 Week 10: Lecture 6.4, Quiz 9 Week 11: Lecture 6.5, Quiz 10 Week 12: Lecture 6.6, Quiz 11 Week 13: Lecture 8.1, Quiz 12 Week 14: Lecture 8.2, Quiz 13 Week 15: Final Review, Quiz 14 Week 16: Final Exam
Evaluation methods	The primary instruction method in this class will be video lecture by Zoom and guided practice. Peer tutoring, and drill and practice through homework will be crucial elements as well. In addition, the lab time will provide for individual instruction. Grading: Points will be based on the following breakdown: 30% Homework (all homework will be done online) 40% Quizes 20% Final Exam 10% Participation

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	Carolyn Roland
Office	SSC 110
Phone	903-457-8719
email	croland@parisjc.edu

Course	MATH 0401
Title	Foundation of Algebra Reasoning

Description

Topics in mathematics including study of relations and functions, inequalities, algebraic expressions and equations (absolute value, polynomial, radical, rational), with a special emphasis on linear and quadratic expressions and equations. Recommended for STEM-majors who are not college ready in mathematics based on placement test scores. This course is not for college-level credit and may not be used to satisfy degree requirements.

Textbooks

Developmental Mathematics, 4th edition, ISBN 978-0-13-453981-2, Lial et al., Pearson

Student Learning Outcomes (SLO)

1. The student is expected to interpret and evaluate basic mathematical information verbally, numerically, graphically, and symbolically.
2. The student is expected to demonstrate proficiency with polynomials and rational expressions in evaluating, simplifying, and factoring.
3. The student is expected to apply basic operations with polynomials and rational expressions.

Schedule	Chapter/Section # Topic Section Title 1.2 Operations with Real Numbers and Simplifying Algebraic Expressions 1.3 Graphing Equations 1.4 Solving Linear Equations 1.6 Properties of Integral Exponents Test 1 5.1 Introduction to Polynomials and Polynomial Functions 5.2 Multiplication of Polynomials 5.3 Greatest Common Factors and Factoring by Grouping Test 2 5.4 Factoring Trinomials 5.5 Factoring Special Forms 5.6 A General Factoring Strategy Test 3 2.1 Introduction to Functions 2.2 Graphs of Functions 2.3 The Algebra of Functions 2.4 Linear Functions and Slope 2.5 The Point-Slope Form of the Equation of a Line Test 4 6.4 Division of Polynomials 6.5 Synthetic Division and the Remainder Theorem 6.6 Rational Equations Test 5 8.1 The Square Root Property 8.2 The Quadratic Formula Review Final Exam Final Exam
Evaluation methods	Test (5) 60% Final Exam 15% Homework/ Quizzes 25%

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	100

Faculty	Mallie Hood
Office	MS 111H
Phone	903-782-0335
email	mhood@parisjc.edu

Course	Math 1314
Title	College Algebra

Description

Topics covered in this traditional lecture course normally include, but not limited to, equations, inequalities, mathematical models, functions, graphs, polynomial functions, rational functions, exponential functions, and logarithmic functions, system of equations and determinants. Prerequisite for this course is MATH 0401 or a satisfactory score on the placement test

Textbooks

Text: eText loaded in BlackboardAlgebra & Trigonometry, Blitzer, 6th Edition, ISBN
You will need a scientific calculator or a graphing calculator for this course.

Student Learning Outcomes (SLO)

1. The student is expected to demonstrate proficiency in solving equations of the quadratic form.
2. The student is expected to analyze and interpret polynomials, rational, and exponential functions.
3. The student is expected to compare and evaluate exponential and logarithmic equations using the inverse relationship between the two.

Schedule

We will cover parts of chapters 1, 2, 3, 4, 8

Evaluation methods	Grade Weighting System 1st test – 10% 2nd test – 10% 3rd test – 10% 4th test ─ 10% Homework/Quizzes/Class Projects ─ 20% Final Exam ─ 20% Notebook - 20%

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	101

Faculty	Mallie Hood
Office	MS 111H
Phone	903-782-0335
email	mhood@parisjc.edu

Course	Math 1314
Title	College Algebra

Description

Topics covered in this traditional lecture course normally include, but not limited to, equations, inequalities, mathematical models, functions, graphs, polynomial functions, rational functions, exponential functions, and logarithmic functions, system of equations and determinants. Prerequisite for this course is MATH 0401 or a satisfactory score on the placement test

Textbooks

Text: eText loaded in BlackboardAlgebra & Trigonometry, Blitzer, 6th Edition, ISBN
You will need a scientific calculator or a graphing calculator for this course.

Student Learning Outcomes (SLO)

1. The student is expected to demonstrate proficiency in solving equations of the quadratic form.
2. The student is expected to analyze and interpret polynomials, rational, and exponential functions.
3. The student is expected to compare and evaluate exponential and logarithmic equations using the inverse relationship between the two.

Schedule

We will cover parts of chapters 1, 2, 3, 4, 8

Evaluation methods	Grade Weighting System 1st test – 10% 2nd test – 10% 3rd test – 10% 4th test ─ 10% Homework/Quizzes/Class Projects ─ 20% Final Exam ─ 20% Notebook - 20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Nicole Lorraine
Office	GC 211
Phone	903-457-8711
email	nlorraine@parisjc.edu

Course	Math 1314
Title	College Algebra

Description

Topics covered in this course normally include, but not limited to, equations, inequalities, mathematical models, functions, graphs, polynomial functions, rational functions, exponential functions, and logarithmic functions, system of equations and determinants. Prerequisite for this course is MATH 0401 or a satisfactory score on the placement test

Textbooks

Text: eText loaded in BlackboardAlgebra & Trigonometry, Blitzer, 6th Edition, ISBN
You will need a scientific calculator or a graphing calculator for this course.

Student Learning Outcomes (SLO)

1. The student is expected to demonstrate proficiency in solving equations of the quadratic form.
2. The student is expected to analyze and interpret polynomials, rational, and exponential functions.
3. The student is expected to compare and evaluate exponential and logarithmic equations using the inverse relationship between the two.

Schedule

Week 1- Syllabus
Week 2- 1.2 Linear Eqns. & Rational Eqns. & 1.4 Complex Numbers
Week 3- 1.5 Quadratic Eqns. & 1.6 Other Types of Equations
Week 4- 1.7 Linear Inequalities & Absolute Value Inequalities & Test 1 – Chapter 1
Week 5- 2.1 Basics of Functions and Their Graphs & 2.2 More on Functions and Their Graphs
Week 6- 2.3Linear Functions & Slope & 2.4 More On Slope&2.5
Week 7- 2.6 Combinations of Functions; Composite Functions & 2.7 Inverse Functions
Week 8- 2.8 Distance & Midpoint Formulas; Circles & Test 2 – Chapter 2
Week 9- 3.1 Quadratic Functions & 3.2 Polynomial Functions & Their Graphs
Week 10- 3.3Dividing Polynomials & 3.5 Rational Functions & Their Graphs
Week 11- Test 3 – Chapter 3 & 4.1 Exponential Functions
Week 12- 4.2 Logarithmic Functions & 4.3 Properties of Logarithms
Week 13- 4.4 Exponential & Logarithmic Equations & Test 4 – Chapter 4
Week 14 - 5.1 Systems of Linear Eqns. In Two Variables & 5.2/6.5 Systems in Three Variables
Week 15 -Review
Week 16- Finals

Evaluation methods	Grade Weighting System 1st test – 15% 2nd test – 15% 3rd test – 15% 4th test ─ 15% Homework/Quizzes/Class Projects ─ 20% Final 20%

Paris Junior College Syllabus

Year	2021/2022
Term	Spring 2nd Flex Term
Section	266

Faculty	John Fornof
Office	MS 111L
Phone	903-782-0331
email	jfornof@parisjc.edu

Course	Math 1314
Title	College Algebra

Description

Topics covered in this online course normally include, but are not limited to, equations, inequalities, mathematical models, functions, graphs, polynomial functions, rational functions, exponential functions, and logarithmic functions, system of equations and determinants. Prerequisite for this course is MATH 0401 or a satisfactory score on the placement test

Textbooks

Text: eText loaded in BlackboardAlgebra & Trigonometry, Blitzer, 6th Edition, ISBN
You will need a scientific calculator or a graphing calculator for this course.

Student Learning Outcomes (SLO)

1. The student is expected to demonstrate proficiency in solving equations of the quadratic form.
2. The student is expected to analyze and interpret polynomials, rational, and exponential functions.
3. The student is expected to compare and evaluate exponential and logarithmic equations using the inverse relationship between the two.

Schedule	MathXL Review, 1.2 Linear Equations and Rational Equations 1.4 Complex Numbers 1.5 Quadratic Equations 1.6 Other Types of Equations 1.7 Linear Inequalities and Absolute Value Inequalities Test 1 2.1 Basics of Functions and Their Graphs 2.2 More on Functions and Their Graphs 2.3 Linear Functions and Slope 2.4 More on Slope 2.6 Combinations and Composite Functions 2.7 Inverse Functions 2.8 Distance, Midpoint, Circles Test 2 3.1 Quadratic Functions 3.2 Polynomial Functions and Their Graphs 3.3 Dividing Polynomials 3.5 Rational Functions and Inequalities Test 3 4.1 Exponential Functions 4.2 Logarithmic Functions 4.3 Properties of Logarithms 4.4 Exponential and Logarithmic Functions 8.1 Systems in Two Variables 8.2 Systems in Three Variables 9.5 Determinants Review Final Final Exam
Evaluation methods	There will be three tests. Each test will contribute 20% to the final grade making a total of 60%. The final exam will be worth another 20%, leaving 20% for home work. Grades will be determined by overall percentage at the end of the course. 90 – 100 A 80 – 89 B 70 – 79 C 60 – 69 D < 60 F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Jeff Norris
Office	GC - 210
Phone	(903)457-8713
email	jnorris@parisjc.edu

Course	MATH 1314
Title	College Algebra

Description

Study of quadratics; polynomial, rational, logarithmic, and exponential functions; systems of equations; progressions; sequences and series; and matrices and determinants.

Textbooks

Algebra and Trigonometry, Blitzer, 6th Edition, included with MATHXL.

Student Learning Outcomes (SLO)

The student is expected to demonstrate proficiency in solving equations of the quadratic form. The student is expected to analyze and interpret polynomials, rational, and exponential functions. The student is expected to compare and evaluate exponential and logarithmic equations using the inverse relationship between the two.

Schedule

Week 1-Introduction & Chapter 1 sections 2-4 - Linear, rational equations, complex numbers
Week 2-Chapter 1 sections 5, 6, & 7 - Quadratic, Radical, absolute value equations; Linear and absolute value inequalities
Week 3-Chapter 2 sections 1-3 - Functions and their graphs; Linear functions and slope
Week 4-Chapter 2 Chapter 2 section 4 - More on slope; Exam 1
Week 5-Chapter 2 sections 5-8 - Transformations, combinations, composition of functions; inverse functions; distance, midpoint, equations of circles
Week 6-Chapter 3 sections 1 & 2 - Quadratic, polynomial functions and their graphs
Week 7-Chapter 3 sections 3-5 - Remainder and factor theorems; zeros of polynomial functions; rational functions and their graphs
Week 8-Exam 2; Chapter 4 sections 1 & 2 - Exponential, logarithmic functions
Week 9-Chapter 4 sections 3 & 4 - Properties of logarithms; exponential, logarithmic equations
Week 10-Chapter 8 sections 1 & 2 - Systems of linear equations
Week 11-Chapter 9 sections 5 Determinants and Crmer's rule
Week 12-Group Project (Quadratic Functions)
Week 13-Exam 3; Chapter 7 section 1 - The ellipse
Week 14-Chapter 7 sections 2 & 3 - Hyperbolas, parabolas
Week 15-Review for Final Exam
Week 16- Final Exam

Evaluation methods

Homework	20%
3 Major Tests	60%
Comprehensive Final Exam	20%

Final course grades are assigned based on overall course average as follows:

Course Average	Course Grade
90-100	A
80-89	B
70-79	C
60-69	D
Below 60	F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	401

Faculty	Jeff Norris
Office	GC - 210
Phone	(903)457-8713
email	jnorris@parisjc.edu

Course	MATH 1314
Title	College Algebra

Description

Study of quadratics; polynomial, rational, logarithmic, and exponential functions; systems of equations; progressions; sequences and series; and matrices and determinants.

Textbooks

Algebra and Trigonometry, Blitzer, 6th Edition, included with MATHXL.

Student Learning Outcomes (SLO)

The student is expected to demonstrate proficiency in solving equations of the quadratic form. The student is expected to analyze and interpret polynomials, rational, and exponential functions. The student is expected to compare and evaluate exponential and logarithmic equations using the inverse relationship between the two.

Schedule

Week 1-Introduction & Chapter 1 sections 2-4 - Linear, rational equations, complex numbers
Week 2-Chapter 1 sections 5, 6, & 7 - Quadratic, Radical, absolute value equations; Linear and absolute value inequalities
Week 3-Chapter 2 sections 1-3 - Functions and their graphs; Linear functions and slope
Week 4-Chapter 2 Chapter 2 section 4 - More on slope; Exam 1
Week 5-Chapter 2 sections 5-8 - Transformations, combinations, composition of functions; inverse functions; distance, midpoint, equations of circles
Week 6-Chapter 3 sections 1 & 2 - Quadratic, polynomial functions and their graphs
Week 7-Chapter 3 sections 3-5 - Remainder and factor theorems; zeros of polynomial functions; rational functions and their graphs
Week 8-Exam 2; Chapter 4 sections 1 & 2 - Exponential, logarithmic functions
Week 9-Chapter 4 sections 3 & 4 - Properties of logarithms; exponential, logarithmic equations
Week 10-Chapter 8 sections 1 & 2 - Systems of linear equations
Week 11-Chapter 9 sections 5 Determinants and Crmer's rule
Week 12-Group Project (Quadratic Functions)
Week 13-Exam 3; Chapter 7 section 1 - The ellipse
Week 14-Chapter 7 sections 2 & 3 - Hyperbolas, parabolas
Week 15-Review for Final Exam
Week 16-Final Exam

Evaluation methods

Homework	20%
3 Major Tests	60%
Comprehensive Final Exam	20%

Final course grades are assigned based on overall course average as follows:

Course Average	Course Grade
90-100	A
80-89	B
70-79	C
60-69	D
Below 60	F

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	500

Faculty	Carolyn Roland
Office	SSC 110
Phone	903-457-8719
email	croland@parisjc.edu

Course	Math 1314
Title	College Algebra

Description

Topics covered in this traditional lecture course normally include, but not limited to, equations, inequalities, mathematical models, functions, graphs, polynomial functions, rational functions, exponential functions, and logarithmic functions, system of equations and determinants. Prerequisite for this course is MATH 0401 or a satisfactory score on the placement test

Textbooks

Text: eText loaded in BlackboardAlgebra & Trigonometry, Blitzer, 6th Edition, ISBN
You will need a scientific calculator or a graphing calculator for this course.

Student Learning Outcomes (SLO)

1. The student is expected to demonstrate proficiency in solving equations of the quadratic form.
2. The student is expected to analyze and interpret polynomials, rational, and exponential functions.
3. The student is expected to compare and evaluate exponential and logarithmic equations using the inverse relationship between the two.

Schedule

Week 1- Syllabus and Review & 8.1 Systems of Linear Eqns. In Two Variables
Week 2- 8.2/9.5 Systems in Three Variables & 1.2 Linear Eqns. & Rational Eqns.
Week 3- 1.7 Linear Inequalities & Absolute Value Inequalities & Test 1
Week 4 - 2.1 Basics of Functions and Their Graphs
Week 5 - 2.2 More on Functions and Their Graphs & 2.3 Linear Functions & Slope
Week 6 - 2.4 More On Slope & 2.6 Combinations of Functions; Composite Functions
Week 7 - 2.7 Inverse Functions & 2.8 Distance & Midpoint Formulas; Circles
Week 8 - Test 2, 1.4 Complex Numbers
Week 9 - 1.5 Quadratic Eqns. & 1.6 Other Types of Equations
Week 10 - 3.1 Quadratic Functions 3.2 Polynomial Functions & Their Graphs
Week 11 – Test 3 Class Project & 3.3Dividing Polynomials
Week 12- 3.5 Rational Functions & Their Graphs
Week 13 - 4.1 Exponential Functions & 4.2 Logarithmic Functions
Week 14 - 4.3 Properties of Logarithms & 4.4 Exponential & Logarithmic Equations
Week 15- Review and Finals

Evaluation methods	Grade Weighting System 1st test – 15% 2nd test – 15% 3rd test – 15% 4th test - 15% Homework - 20% Quizzes ─ 5% Final Exam ─ 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	140

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math1324
Title	Math for Business and Social Sciences

Description

The application of common algebraic functions, including polynomial, exponential, logarithmic, and rational, to problems in business, economics, and the social sciences are addressed. The applications include mathematics of finance, including simple and compound interest and annuities; system of linear equations, matrices; linear programming; and probability, including expected value.
Credit: 3 hours
TSI Requirements: 350 in Math
Prerequisite: Meet TSI college-readiness standard for Mathematics, or equivalent.

Textbooks

College Mathematics for Business, Economics, Life Sciences, and Social Sciences, 14th ed., Barnett/Ziegler/Byleen/Stocker. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to apply arithmetic, algebraic and higher-order thinking to modeling and solving real-world situations.
2. The student shall analyze and evaluate basic mathematical information verbally, numerically, graphically and symbolically.
3. The student shall apply formulas of finance to real-world scenarios such as retirement plans, mortgages, and annuities.

Schedule	Week 1-Syllabus; Chapter review Week 2-Chapter 4.1 Week 3-Chapter 4.2, 4.3 Week 4-Chapter 4.4, 4.5 Week 5-Exam 1; Chapter 1.1, 1.2 Week 6-Chapter 5.1, 5.2 Week 7-Chapter 5.3; Review for Exam Week 8-Exam 2; Chapter 2.1 Week 9-Chapter 2.2, 2.3 Week 10-Chapter 2.4, 2.5 Week 11-Chapter 2.6; Review for Exam Week 12-Exam 3; Chapter 3.1 Week 13-Chapter 3.2 Week 14-Chapter 3.3, 3.4 Week 15-Exam 4; Review for Final Exam Week 16-Final Exam
Evaluation methods	Exams50% Daily work15% Homework20% Final Exam15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	200

Faculty	Mallie Hood
Office	MS 111H
Phone	903-782-0335
email	mhood@parisjc.edu

Course	Math1324
Title	Math for Business and Social Sciences

Description

The application of common algebraic functions, including polynomial, exponential, logarithmic, and rational, to problems in business, economics, and the social sciences are addressed. The applications include mathematics of finance, including simple and compound interest and annuities; system of linear equations, matrices; linear programming; and probability, including expected value.
Credit: 3 hours
TSI Requirements: 350 in Math
Prerequisite: Meet TSI college-readiness standard for Mathematics, or equivalent.

Textbooks

College Mathematics for Business, Economics, Life Sciences, and Social Sciences, 14th ed., Barnett/Ziegler/Byleen/Stocker. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to apply arithmetic, algebraic and higher-order thinking to modeling and solving real-world situations.
2. The student shall analyze and evaluate basic mathematical information verbally, numerically, graphically and symbolically.
3. The student shall apply formulas of finance to real-world scenarios such as retirement plans, mortgages, and annuities.

Schedule	Week 1-Syllabus; Chapter review Week 2-Chapter 4.1 Week 3-Chapter 4.2, 4.3 Week 4-Chapter 4.4, 4.5 Week 5-Exam 1; Chapter 1.1, 1.2 Week 6-Chapter 5.1, 5.2 Week 7-Chapter 5.3; Review for Exam Week 8-Exam 2; Chapter 2.1 Week 9-Chapter 2.2, 2.3 Week 10-Chapter 2.4, 2.5 Week 11-Chapter 2.6; Review for Exam Week 12-Exam 3; Chapter 3.1 Week 13-Chapter 3.2 Week 14-Chapter 3.3, 3.4 Week 15-Exam 4; Review for Final Exam Week 16-Final Exam
Evaluation methods	Exams60% Homework20% Final Exam20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	440

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math1324
Title	Math for Business and Social Sciences

Description

The application of common algebraic functions, including polynomial, exponential, logarithmic, and rational, to problems in business, economics, and the social sciences are addressed. The applications include mathematics of finance, including simple and compound interest and annuities; system of linear equations, matrices; linear programming; and probability, including expected value.
Credit: 3 hours
TSI Requirements: 350 in Math
Prerequisite: Meet TSI college-readiness standard for Mathematics, or equivalent.

Textbooks

College Mathematics for Business, Economics, Life Sciences, and Social Sciences, 14th ed., Barnett/Ziegler/Byleen/Stocker. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to apply arithmetic, algebraic and higher-order thinking to modeling and solving real-world situations.
2. The student shall analyze and evaluate basic mathematical information verbally, numerically, graphically and symbolically.
3. The student shall apply formulas of finance to real-world scenarios such as retirement plans, mortgages, and annuities.

Schedule	Week 1-Syllabus; Chapter review Week 2-Chapter 4.1 Week 3-Chapter 4.2, 4.3 Week 4-Chapter 4.4, 4.5 Week 5-Exam 1; Chapter 1.1, 1.2 Week 6-Chapter 5.1, 5.2 Week 7-Chapter 5.3; Review for Exam Week 8-Exam 2; Chapter 2.1 Week 9-Chapter 2.2, 2.3 Week 10-Chapter 2.4, 2.5 Week 11-Chapter 2.6; Review for Exam Week 12-Exam 3; Chapter 3.1 Week 13-Chapter 3.2 Week 14-Chapter 3.3, 3.4 Week 15-Exam 4; Review for Final Exam Week 16-Final Exam
Evaluation methods	Exams50% Daily work15% Homework20% Final Exam15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	540

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math1324
Title	Math for Business and Social Sciences

Description

The application of common algebraic functions, including polynomial, exponential, logarithmic, and rational, to problems in business, economics, and the social sciences are addressed. The applications include mathematics of finance, including simple and compound interest and annuities; system of linear equations, matrices; linear programming; and probability, including expected value.
Credit: 3 hours
TSI Requirements: 350 in Math
Prerequisite: Meet TSI college-readiness standard for Mathematics, or equivalent.

Textbooks

College Mathematics for Business, Economics, Life Sciences, and Social Sciences, 14th ed., Barnett/Ziegler/Byleen/Stocker. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to apply arithmetic, algebraic and higher-order thinking to modeling and solving real-world situations.
2. The student shall analyze and evaluate basic mathematical information verbally, numerically, graphically and symbolically.
3. The student shall apply formulas of finance to real-world scenarios such as retirement plans, mortgages, and annuities.

Schedule	Week 1-Syllabus; Chapter review Week 2-Chapter 4.1 Week 3-Chapter 4.2, 4.3 Week 4-Chapter 4.4, 4.5 Week 5-Exam 1; Chapter 1.1, 1.2 Week 6-Chapter 5.1, 5.2 Week 7-Chapter 5.3; Review for Exam Week 8-Exam 2; Chapter 2.1 Week 9-Chapter 2.2, 2.3 Week 10-Chapter 2.4, 2.5 Week 11-Chapter 2.6; Review for Exam Week 12-Exam 3; Chapter 3.1 Week 13-Chapter 3.2 Week 14-Chapter 3.3, 3.4 Week 15-Exam 4; Review for Final Exam Week 16-Final Exam
Evaluation methods	Exams50% Daily work15% Homework20% Final Exam15%

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	100

Faculty	John Fornof
Office	MS 111 L
Phone	(903) 782-0331
email	jfornof@parisjc.edu

Course	Math 1325
Title	MATH BUS/ECO II

Description

This is a lecture course designed to present the student with mathematical skills and concepts and then to apply these skills and concepts to areas that are important in the management, life and social sciences. The emphasis is on concepts and problem solving rather than on mathematical theory. The applications included allow students to view mathematics in a practical setting relevant to their intended careers. Topics included limits and continuity, derivatives, maximizing and minimizing nonlinear functions, higher order derivatives, implicit differentiation, derivatives of exponential and logarithmic functions, and integration.

Textbooks

College Mathematics for Business, Economics, Life Sciences, and Socal Sciences 14th ed--Barnett, Ziegler, Byleen, and Stocker; ISBN: 987-0-13-467414-8

Student Learning Outcomes (SLO)

1. The student is expected to analyze the limits and derivates of polynomial, rational, exponential and logarithmic functions and apply the concepts to real life situations.
2. The student is expected to interpret maxima, minima, concavity, and curve sketching of polynomial, rational, exponential and logarithmic functions.
3. The student is expected to analyze the integration of polynomial, rational, exponential and logarithmic functions and apply the concepts to real life situations.

Schedule

Section	Topic
9.1	Introduction to Limits
9.2	Infinite Limits and Limits at Infinity
9.3	Continuity
9.4	The Derivative
9.5	Basic Differentiation Properties
9.7	Marginal Analysis in Business and Economics
10.1	The constant e and Continuous Compound Interest
10.2	Derivatives of Exponential and Logarithmic Functions
10.3	Derivatives of Products and Quotients
10.4	The Chain Rule
10.5	Implicit Differentiation
10.7	Elasticity of Demand
11.1	First Derivative and Graphs
11.2	Second Derivative and Graphs
11.5	Absolute Maxima and Minima
11.6	Optimization
12.1	Antiderivatives and Indefinite Integrals
12.2	Integration by Substitution
12.5	The Definite Integral and the Fundamental Theorem of Calculus

Evaluation methods

There will be three exams. Each exam will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 28% for class work. Grades will be determined by overall percentage at the end of the course.

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
< 60	F

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	200

Faculty	Mallie Hood
Office	MS 111H
Phone	903-782-0335
email	mhood@parisjc.edu

Course	Math 1325
Title	Mathematics for Business and Economic Analysis

Description

This is a course designed to present the student with mathematical skills and concepts and then to apply these skills and concepts to areas that are important in management, life and social sciences. This course is the basic study of limits and continuity, differentiation, optimization and graphing, and integration of elementary functions, with emphasis on applications in business, economics, and social sciences. This course is not a substitute for MATH 2413, Calculus I.

Textbooks

College Mathematics for Business. This is an eBook loaded directly into Blackboard.

Student Learning Outcomes (SLO)

1. Apply calculus to solve business, economics, and social sciences problems.
2. Apply appropriate differentiation techniques to obtain derivatives of various functions, including logarithmic and exponential functions.
3. Solve application problems involving implicit differentiation and related rates.
4. Solve optimization problems with emphasis on business and social sciences applications.
5. Determine appropriate technique(s) of integration.
6. Integrate functions using the method of integration by parts or substitution, as appropriate. Solve business, economics, and social sciences applications problems using integration techniques

Schedule	Chapters 9, 10, 11, 12
Evaluation methods	Grade scale A – 90-100 1st test – 10% B – 80-89 2nd test – 25% C – 70-79 3rd test – 10% D – 60-69 4th test - 10% F – 0-69 Homework – 20% Final – 25%

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	401

Faculty	John Fornof
Office	MS 111 L
Phone	(903) 782-0331
email	jfornof@parisjc.edu

Course	Math 1325
Title	MATH BUS/ECO II

Description

This is a lecture course designed to present the student with mathematical skills and concepts and then to apply these skills and concepts to areas that are important in the management, life and social sciences. The emphasis is on concepts and problem solving rather than on mathematical theory. The applications included allow students to view mathematics in a practical setting relevant to their intended careers. Topics included limits and continuity, derivatives, maximizing and minimizing nonlinear functions, higher order derivatives, implicit differentiation, derivatives of exponential and logarithmic functions, and integration.

Textbooks

College Mathematics for Business, Economics, Life Sciences, and Socal Sciences 14th ed--Barnett, Ziegler, Byleen, and Stocker; ISBN: 987-0-13-467414-8

Student Learning Outcomes (SLO)

1. The student is expected to analyze the limits and derivates of polynomial, rational, exponential and logarithmic functions and apply the concepts to real life situations.
2. The student is expected to interpret maxima, minima, concavity, and curve sketching of polynomial, rational, exponential and logarithmic functions.
3. The student is expected to analyze the integration of polynomial, rational, exponential and logarithmic functions and apply the concepts to real life situations.

Schedule

Section	Topic
9.1	Introduction to Limits
9.2	Infinite Limits and Limits at Infinity
9.3	Continuity
9.4	The Derivative
9.5	Basic Differentiation Properties
9.7	Marginal Analysis in Business and Economics
10.1	The constant e and Continuous Compound Interest
10.2	Derivatives of Exponential and Logarithmic Functions
10.3	Derivatives of Products and Quotients
10.4	The Chain Rule
10.5	Implicit Differentiation
10.7	Elasticity of Demand
11.1	First Derivative and Graphs
11.2	Second Derivative and Graphs
11.5	Absolute Maxima and Minima
11.6	Optimization
12.1	Antiderivatives and Indefinite Integrals
12.2	Integration by Substitution
12.5	The Definite Integral and the Fundamental Theorem of Calculus

Evaluation methods

There will be three exams. Each exam will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 28% for class work. Grades will be determined by overall percentage at the end of the course.

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
< 60	F

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	500

Faculty	John Fornof
Office	MS 111 L
Phone	(903) 782-0331
email	jfornof@parisjc.edu

Course	Math 1325
Title	MATH BUS/ECO II

Description

This is a lecture course designed to present the student with mathematical skills and concepts and then to apply these skills and concepts to areas that are important in the management, life and social sciences. The emphasis is on concepts and problem solving rather than on mathematical theory. The applications included allow students to view mathematics in a practical setting relevant to their intended careers. Topics included limits and continuity, derivatives, maximizing and minimizing nonlinear functions, higher order derivatives, implicit differentiation, derivatives of exponential and logarithmic functions, and integration.

Textbooks

College Mathematics for Business, Economics, Life Sciences, and Socal Sciences 14th ed--Barnett, Ziegler, Byleen, and Stocker; ISBN: 987-0-13-467414-8

Student Learning Outcomes (SLO)

1. The student is expected to analyze the limits and derivates of polynomial, rational, exponential and logarithmic functions and apply the concepts to real life situations.
2. The student is expected to interpret maxima, minima, concavity, and curve sketching of polynomial, rational, exponential and logarithmic functions.
3. The student is expected to analyze the integration of polynomial, rational, exponential and logarithmic functions and apply the concepts to real life situations.

Schedule

Section	Topic
9.1	Introduction to Limits
9.2	Infinite Limits and Limits at Infinity
9.3	Continuity
9.4	The Derivative
9.5	Basic Differentiation Properties
9.7	Marginal Analysis in Business and Economics
10.1	The constant e and Continuous Compound Interest
10.2	Derivatives of Exponential and Logarithmic Functions
10.3	Derivatives of Products and Quotients
10.4	The Chain Rule
10.5	Implicit Differentiation
10.7	Elasticity of Demand
11.1	First Derivative and Graphs
11.2	Second Derivative and Graphs
11.5	Absolute Maxima and Minima
11.6	Optimization
12.1	Antiderivatives and Indefinite Integrals
12.2	Integration by Substitution
12.5	The Definite Integral and the Fundamental Theorem of Calculus

Evaluation methods

There will be three exams. Each exam will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 28% for class work. Grades will be determined by overall percentage at the end of the course.

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
< 60	F

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nicole Lorraine
Term	Spring	Office	Greenville 211
Section	100	Phone	903-457-8711
		email	nlorraine@parisjc.edu

Course	Math 1332
Title	Contemporary Math

Description

Topics may include introductory treatments of sets, logic, number systems, number theory, relations, functions, probability and statistics. Appropriate applications are included. There can be times that this course will be delivered via ITV. Prerequisite for this course is MATH 0400 or a satisfactory score on the placement test.

Textbooks

Text: eBook in MathXL: Thinking Mathematically, 7th Edition, Blitzer.

Student Learning Outcomes (SLO)

By the end of the semester the student shall demonstrate:

1. Competence in describing sets, subsets, and performing set operations.
2. Competence in operations involving integers and radicals.

Schedule

1.1	11.1, 11.4
1.2	11.6, 11.7
2,1, 2.2, 2.3	
2.4, 4.1	11.8, 12.1
4.4	12.2, 12.3
5.1, 5.2	
5.3	
5.4, 5.6	
6.1	
6.2	
6.3, 7.1	
7.2, 7.3	
8.1	
8.2, 8.3	
8.4	

Evaluation methods	Grade Weighting System 1st test – 10% 2nd test – 10% 3rd test – 10% Homework/Quizzes/Class Projects ─ 40% Final Exam ─ 20% Attendance - 10%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nicole Lorraine
Term	Spring	Office	Greenville 211
Section	200	Phone	903-457-8711
		email	nlorraine@parisjc.edu

Course	Math 1332
Title	Contemporary Math

Description

Topics may include introductory treatments of sets, logic, number systems, number theory, relations, functions, probability and statistics. Appropriate applications are included. There can be times that this course will be delivered via ITV. Prerequisite for this course is MATH 0400 or a satisfactory score on the placement test.

Textbooks

Text: eBook in MathXL: Thinking Mathematically, 7th Edition, Blitzer.

Student Learning Outcomes (SLO)

By the end of the semester the student shall demonstrate:

1. Competence in describing sets, subsets, and performing set operations.
2. Competence in operations involving integers and radicals.

Schedule

1.1	11.1, 11.4
1.2	11.6, 11.7
2,1, 2.2, 2.3	
2.4, 4.1	11.8, 12.1
4.4	12.2, 12.3
5.1, 5.2	
5.3	
5.4, 5.6	
6.1	
6.2	
6.3, 7.1	
7.2, 7.3	
8.1	
8.2, 8.3	
8.4	

Evaluation methods	Grade Weighting System 1st test – 15% 2nd test – 15% 3rd test – 15% 4th test ─ 15% Homework/Quizzes/Class Projects ─ 25% Final Exam ─ 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Nicole Lorraine
Office	Greenville 211
Phone	903-457-8711
email	nlorraine@parisjc.edu

Course	Math 1332
Title	Contemporary Math

Description

Topics may include introductory treatments of sets, logic, number systems, number theory, relations, functions, probability and statistics. Appropriate applications are included. There can be times that this course will be delivered via ITV. Prerequisite for this course is MATH 0400 or a satisfactory score on the placement test.

Textbooks

Text: eBook in MathXL: Thinking Mathematically, 7th Edition, Blitzer.

Student Learning Outcomes (SLO)

By the end of the semester the student shall demonstrate:

1. Competence in describing sets, subsets, and performing set operations.
2. Competence in operations involving integers and radicals.

Schedule

1.1	11.1, 11.4
1.2	11.6, 11.7
2,1, 2.2, 2.3	
2.4, 4.1	11.8, 12.1
4.4	12.2, 12.3
5.1, 5.2	
5.3	
5.4, 5.6	
6.1	
6.2	
6.3, 7.1	
7.2, 7.3	
8.1	
8.2, 8.3	
8.4	

Evaluation methods	Grade Weighting System 1st test – 10% 2nd test – 10% 3rd test – 10% Homework/Quizzes/Class Projects ─ 40% Final Exam ─ 20% Attendance - 10%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nicole Lorraine
Term	Spring	Office	Greenville 211
Section	500	Phone	903-457-8711
		email	nlorraine@parisjc.edu

Course	Math 1332
Title	Contemporary Math

Description

Topics may include introductory treatments of sets, logic, number systems, number theory, relations, functions, probability and statistics. Appropriate applications are included. There can be times that this course will be delivered via ITV. Prerequisite for this course is MATH 0400 or a satisfactory score on the placement test.

Textbooks

Text: eBook in MathXL: Thinking Mathematically, 7th Edition, Blitzer.

Student Learning Outcomes (SLO)

By the end of the semester the student shall demonstrate:

1. Competence in describing sets, subsets, and performing set operations.
2. Competence in operations involving integers and radicals.

Schedule

1.1	11.1, 11.4
1.2	11.6, 11.7
2,1, 2.2, 2.3	
2.4, 4.1	11.8, 12.1
4.4	12.2, 12.3
5.1, 5.2	
5.3	
5.4, 5.6	
6.1	
6.2	
6.3, 7.1	
7.2, 7.3	
8.1	
8.2, 8.3	
8.4	

Evaluation methods	Grade Weighting System 1st test – 10% 2nd test – 10% 3rd test – 10% Homework/Quizzes/Class Projects ─ 40% Final Exam ─ 20% Attendance - 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	100

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-chapter 3; review Week 5-Exam 1; chapter 4 Week 6-chapter 4 Week 7-chapter 5 Week 8-review; exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3, chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 50% Daily work 15% Homework 20% Final Exam 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	101

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-Exam 1 Week 5- chapter 4 Week 6-chapter 4, 5 Week 7-chapter 5 Week 8-exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 50% Daily work 15% Homework 20% Final Exam 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	200

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 3 Week 4-chapter 3; Exam 1 Week 5- chapter 4 Week 6-chapter 4, 5 Week 7-chapter 5; Exam 2 Week 8-chapter 6 Week 9-chapter 6 Week 10-chapter 7 Week 11-review; Exam 3 Week 12-chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10 Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exam 1 17% Exam 2 10% Exam 3 17% Exam 4 17% Quizzes 10% Homework 20% Final Exam 9%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	300

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 3 Week 4-chapter 3; Exam 1 Week 5- chapter 4 Week 6-chapter 4, 5 Week 7-chapter 5; Exam 2 Week 8-chapter 6 Week 9-chapter 6 Week 10-chapter 7 Week 11-review; Exam 3 Week 12-chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10 Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exam 1 17% Exam 2 10% Exam 3 17% Exam 4 17% Quizzes 10% Homework 20% Final Exam 9%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	440

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-chapter 3; review Week 5-Exam 1; chapter 4 Week 6-chapter 4 Week 7-chapter 5 Week 8-review; exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3, chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 50% Daily work 15% Homework 20% Final Exam 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	441

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-Exam 1 Week 5- chapter 4 Week 6-chapter 4, 5 Week 7-chapter 5 Week 8-exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 50% Daily work 15% Homework 20% Final Exam 15%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Svetlana Steich
Term	Spring 2022	Office	MS 111F
Section	540	Phone	903-782-0336
		email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-chapter 3; review Week 5-Exam 1; chapter 4 Week 6-chapter 4 Week 7-chapter 5 Week 8-review; exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3, chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 50% Daily work 15% Homework 20% Final Exam 15%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	541

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-Exam 1 Week 5- chapter 4 Week 6-chapter 4, 5 Week 7-chapter 5 Week 8-exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 50% Daily work 15% Homework 20% Final Exam 15%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	600

Faculty	Bland High School Dual Credit
Office	HS 209
Phone	903 776-2161
email	jkennedy@parisjc.edu

Course	MATH 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology is recommended.

Textbooks

Elementary Statistics, Triola, 13th Edition, ISBN 978-1323915554

Student Learning Outcomes (SLO)

Upon completion of this course, the student is expected to:
1. apply mathematical concepts and principles to perform numerical and symbolic computations.
2. use technology appropriately to investigate and solve mathematical and statistical problems.
3. write clear and precise proofs.
4. communicate effectively in both written and oral form.
5. demonstrate the ability to read and learn mathematics and/or statistics independently.

Schedule

Week 1- Introduction to statistics
Week 2- Exploring data using graphs and tables
Week 3- Measures of central tendency
Week 4- Relative standing and box plots
Week 5- Probability
Week 6- Combinatorics
Week 7- Probability distributions
Week 8- Normal distribution
Week 9- The Central Limit Theorem
Week 10- Estimating Population Statistics
Week 11- Hypotesis testing
Week 12- Testing claims
Week 13- Scatterplots and regression
Week 14- Research project
Week 15- Presentations and reveiw
Week 16- Final Exam

Evaluation methods

The class is based on a maximum of 4050 points broken down as follows:
Homework: 2700 (66.7%)
Project 1: 350 points (7.4%)
Midterm: 500 points (12.3%)
Final Exam: 500 points (12.3%)

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	825

Faculty	John Fornof
Office	MS 111L
Phone	903-782-0331
email	jfornof@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 950 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-chapter 3; review Week 5-Exam 1; chapter 4 Week 6-chapter 4 Week 7-chapter 5 Week 8-review; exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3, chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10 Week 15-finish all material and review for final exam Week 16-Final exam
Evaluation methods	There will be three tests. Each test will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 18% for home work, and 10% for daily work. The final exam is comprehensive and the student must take it to pass the course. If the grade on the final exam is higher than the lowest test score, I will drop the lowest test score and replace that grade with the higher grade make on the final exam. Grades will be determined by overall percentage at the end of the course. 90 – 100 A 80 – 89 B 70 – 79 C 60 – 69 D < 60 F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	866

Faculty	Mallie Hood
Office	SSC
Phone	903-885-1232
email	mhood@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-chapter 3; review Week 5-Exam 1; chapter 4 Week 6-chapter 4 Week 7-chapter 5 Week 8-review; exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3, chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 60% Homework 20% Final Exam 20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	867

Faculty	Mallie Hood
Office	SSC
Phone	903-885-1232
email	mhood@parisjc.edu

Course	Math 1342
Title	Elementary Statistical Methods

Description

Collection, analysis, presentation and interpretation of data, and probability. Analysis includes descriptive statistics, correlation and regression, confidence intervals and hypothesis testing. Use of appropriate technology in recommended.
Credit: 3 hours
TSI Requirements: 350 Math
Prerequisite: MATH 0400 or appropriate placement test.

Textbooks

Elementary Statistics, Mario F. Triola, 13th edition. This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. The student is expected to organize, sketch, and interpret summary measures for univariate and bivariate data sets.
2. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
3. The student is expected to demonstrate proficiency in solving probability problems involving the concepts of independent and mutually exclusive events, binomial and normal distributions.
4. The student is expected to test hypothesis, using traditional, p-value, and confidence interval methods.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 2 Week 3-chapter 2, 3 Week 4-chapter 3; review Week 5-Exam 1; chapter 4 Week 6-chapter 4 Week 7-chapter 5 Week 8-review; exam 2 Week 9-chapter 6 Week 10-chapter 6, 7 Week 11-chapter 7, review Week 12-exam 3, chapter 8 Week 13-chapter 8 Week 14-chapter 2.4, 10; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 60% Homework 20% Final Exam 20%

Paris Junior College Syllabus

Year	2022	Faculty	
Term	Spring	Office	
Section	400	Phone	
		email	

Course	MATH 1351
Title	Mathematics for Teachers 2

Description

This course is intended to build or reinforce a foundation in fundamental mathematics concepts and skills. It includes the concepts of geom
statistics with an emphasis on problem solving and critical thinking.

Credits: SCH =3 lecture hours per week. 3.3.0

Textbooks

A Problem Solving Approach to Mathematics, Billstein, Boschmans, Libeskind, Lott, 13th Edition. A hard copy of textbook is not required
ISBN: 978-0-13-518388-5. A copy of printable class notes will be emailed to students. Students MUST print off the notes and put in a bind

Student Learning Outcomes (SLO)

Apply algebraic, analytic, geometric, or statistical reasoning to solve abstract and applied problems appropriate to an individual discipline.
or symbolic models such as formulas, graphs and tables, and draw inferences from them.

Construct and interpret mathematical models using numerical, graphical, symbolic, and verbal representations with the help of technology

Schedule	wk1:9.1,9.2 wk2: 9.3,10.1 wk3: 10.2,10.3 wk4: exam 1, 10.4 wk5: 11.1, 11.2 wk6: 11.3,11.4 wk7: 12.1,12.2 wk8: Exam 2,12.3 wk9: 12.4, 13.1 wk10: 13.2 13.4, wk11: exam 3, 13.5 wk12: 14.1, 14.2 wk13: FInal Exam Review (This week can be used as a catch up) wk14:Final Exam Review wk15: Final Exam
Evaluation methods	Grade scaleGrade Weighting System A – 90-100 1st test – 15% B – 80-89 2nd test – 15% C – 70-79 3rd test- 15% D – 60-69 Homework - 30% F – 0-69 Final25%

Sarah Morrison
Room 116
903-454-9333
smorrison@parisjc.edu

ıetry, measurement, probability, and

l but can be purchased if desired.
ıder.

Interpret mathematical, quantitative

in order to draw conclusions or make

Paris Junior College Syllabus

Year	2021/2022	Faculty	John Fornof
Term	Spring	Office	MS 111L
Section	140	Phone	(903) 782-0331
		email	jfornof@parisjc.edu

Course: Math 2312

Title: Precalculus

Description

This is a lecture course. Topics covered in this course include algebraic, exponential, logarithmic, and trigonometric functions, identifies, formulas and equations. Inverse trigonometric functions. Vectors, dot-products and their applications. Graphs of Trigonometric and polar equations with applications.

Textbooks

Text: Algebra and Trigonometry 6th ed. Blitzer; ISBN: 987-0-13-446321-6.
You will also need a graphing calculator for this course.

Student Learning Outcomes (SLO)

Interpret mathematical models such as formulas, graphs, tables, and schematics, and draw inferences from them.To analyze and solve triangles through various methods including the Laws of Sines and Cosines. To prove and utilize trigonometric identities. To construct and analyze graphs of the various trigonometric, exponential, and logarithmic functions.

Schedule

Activity
Syllabus, Review of Basic Algebra
Review of Inverse, Exponential, and Logarithmic Functions
5.1 Angles and Radian Measure
5.2 Right Triangle Trigonometry
5.3 Trigonometric Functions of Any Angle & Test 1
5.4 Trig Functions of Real Numbers & 5.5 Graphs of Sine and Cosine Functions
5.6 Graphs of Other Trig Functions & 5.7 Inverse Trig Functions
5.8 Applications of Trig Functions & 6.1 Verifying Trig Identities
Test 2 & 6.2 Sum and Difference Formulas
6.3 Double-Angle and Half-Angle Formulas
6.5 Trig Equations & 7.1 The Law of Sines
7.2 The Law of Cosines & Test 3
7.6 Vectors & 7.7 The Dot Product
Final Exams

Evaluation methods	There will be three tests. Each test will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 28% for home work. Grades will be determined by overall percentage at the end of the course. 90 – 100 A 80 – 89 B 70 – 79 C 60 – 69 D < 60 F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Jeff Norris
Office	GC - 210
Phone	(903)457-8713
email	jnorris@parisjc.edu

Course	MATH 2312
Title	Precalculus

Description

Applications of algebra and trigonometry to the study of elementary functions and their graphs including polynomial, rational, exponential, logarithmic, and trigonometric functions. May include topics from analytical geometry.

Textbooks

Algebra & Trigonometry 5th ed., Blitzer (MyMathLab Course Access Required)

Student Learning Outcomes (SLO)

1. Demonstrate and apply knowledge of properties of functions.
2. Recognize and apply algebraic and transcendental functions and solve related equations.
3. Apply graphing techniques to algebraic and transcendental functions.
4. Compute the values of trigonometric functions for key angles in all quadrants of the unit circle measured in both degrees and radians.
5. Prove trigonometric identities.
6. Solve right and oblique triangles.

Schedule

Week 1-Syllabus & 5.1 Angles & Radian Measure
Week 2-5.2 Right Angle Trigonometry & 5.3 Trigonometric Functions of any Angle
Week 3-5.4 Trig Functions of Real Numbers; Periodic Functions & 5.5 Graph of Sine and Cosine
Week 4-5.6 Graphs of Other Trig Functions & 5.7 Inverse Trig Functions & 5.8 Applications
Week 5-Test 1;
Week 6-6.1 Verifying Trig Identities & 6.2 Sum and Difference Formulas
Week 7-6.3 Double-Angle, Half-Angle Formulas & 6.4 Product-to-Sum Formulas
Week 8-6.5Trigonometric Equations
Week 9-Test 2 & 7.1 The Law of Sines
Week 10-7.2 The Law of Cosine
Week 11-7.3 Polar Coordinates & 7.4 Graphs of Polar Equations
Week 12-7.5 Complex Numbers in Polar Form; DeMoivre's Theorem
Week 13-7.6 Vectors & 7.7 The Dot Product
Week 14-Test 3
Week 15-Review for Final Exam
Week 16- Final Exam

Evaluation methods

Homework	20%
3 Major Tests	60%
Comprehensive Final Exam	20%

Final course grades are assigned based on overall course average as follows:

Course Average	Course Grade
90-100	A
80-89	B
70-79	C
60-69	D
Below 60	F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	300

Faculty	Jeff Norris
Office	GC - 210
Phone	(903)457-8713
email	jnorris@parisjc.edu

Course	MATH 2312
Title	Precalculus

Description

Applications of algebra and trigonometry to the study of elementary functions and their graphs including polynomial, rational, exponential, logarithmic, and trigonometric functions. May include topics from analytical geometry.

Textbooks

Algebra & Trigonometry 5th ed., Blitzer (MyMathLab Course Access Required)

Student Learning Outcomes (SLO)

1. Demonstrate and apply knowledge of properties of functions.
2. Recognize and apply algebraic and transcendental functions and solve related equations.
3. Apply graphing techniques to algebraic and transcendental functions.
4. Compute the values of trigonometric functions for key angles in all quadrants of the unit circle measured in both degrees and radians.
5. Prove trigonometric identities.
6. Solve right and oblique triangles.

Schedule

Week 1-Syllabus & 5.1 Angles & Radian Measure
Week 2-5.2 Right Angle Trigonometry & 5.3 Trigonometric Functions of any Angle
Week 3-5.4 Trig Functions of Real Numbers; Periodic Functions & 5.5 Graph of Sine and Cosine
Week 4-5.6 Graphs of Other Trig Functions & 5.7 Inverse Trig Functions & 5.8 Applications
Week 5-Test 1;
Week 6-6.1 Verifying Trig Identities & 6.2 Sum and Difference Formulas
Week 7-6.3 Double-Angle, Half-Angle Formulas & 6.4 Product-to-Sum Formulas
Week 8-6.5Trigonometric Equations
Week 9-Test 2 & 7.1 The Law of Sines
Week 10-7.2 The Law of Cosine
Week 11-7.3 Polar Coordinates & 7.4 Graphs of Polar Equations
Week 12-7.5 Complex Numbers in Polar Form; DeMoivre's Theorem
Week 13-7.6 Vectors & 7.7 The Dot Product
Week 14-Test 3
Week 15-Review for Final Exam
Week 16- Final Exam

Evaluation methods

Homework	20%
3 Major Tests	60%
Comprehensive Final Exam	20%

Final course grades are assigned based on overall course average as follows:

Course Average	Course Grade
90-100	A
80-89	B
70-79	C
60-69	D
Below 60	F

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Jeff Norris
Office	GC - 210
Phone	(903)457-8713
email	jnorris@parisjc.edu

Course	MATH 2312
Title	Precalculus

Description

Applications of algebra and trigonometry to the study of elementary functions and their graphs including polynomial, rational, exponential, logarithmic, and trigonometric functions. May include topics from analytical geometry.

Textbooks

Algebra & Trigonometry 5th ed., Blitzer (MyMathLab Course Access Required)

Student Learning Outcomes (SLO)

1. Demonstrate and apply knowledge of properties of functions.
2. Recognize and apply algebraic and transcendental functions and solve related equations.
3. Apply graphing techniques to algebraic and transcendental functions.
4. Compute the values of trigonometric functions for key angles in all quadrants of the unit circle measured in both degrees and radians.
5. Prove trigonometric identities.
6. Solve right and oblique triangles.

Schedule

Week 1-Syllabus & 5.1 Angles & Radian Measure
Week 2-5.2 Right Angle Trigonometry & 5.3 Trigonometric Functions of any Angle
Week 3-5.4 Trig Functions of Real Numbers; Periodic Functions & 5.5 Graph of Sine and Cosine
Week 4-5.6 Graphs of Other Trig Functions & 5.7 Inverse Trig Functions & 5.8 Applications
Week 5-Test 1;
Week 6-6.1 Verifying Trig Identities & 6.2 Sum and Difference Formulas
Week 7-6.3 Double-Angle, Half-Angle Formulas & 6.4 Product-to-Sum Formulas
Week 8-6.5Trigonometric Equations
Week 9-Test 2 & 7.1 The Law of Sines
Week 10-7.2 The Law of Cosine
Week 11-7.3 Polar Coordinates & 7.4 Graphs of Polar Equations
Week 12-7.5 Complex Numbers in Polar Form; DeMoivre's Theorem
Week 13-7.6 Vectors & 7.7 The Dot Product
Week 14-Test 3
Week 15-Review for Final Exam
Week 16- Final Exam

Evaluation methods

Homework	20%
3 Major Tests	60%
Comprehensive Final Exam	20%

Final course grades are assigned based on overall course average as follows:

Course Average	Course Grade
90-100	A
80-89	B
70-79	C
60-69	D
Below 60	F

Paris Junior College Syllabus

Year	2021/2022	Faculty	John Fornof
Term	Spring	Office	MS 111L
Section	540	Phone	(903) 782-0331
		email	jfornof@parisjc.edu

Course: Math 2312

Title: Precalculus

Description

This is a lecture course. Topics covered in this course include algebraic, exponential, logarithmic, and trigonometric functions, identifies, formulas and equations. Inverse trigonometric functions. Vectors, dot-products and their applications. Graphs of Trigonometric and polar equations with applications.

Textbooks

Text: Algebra and Trigonometry 6th ed. Blitzer; ISBN: 987-0-13-446321-6.
You will also need a graphing calculator for this course.

Student Learning Outcomes (SLO)

Interpret mathematical models such as formulas, graphs, tables, and schematics, and draw inferences from them.To analyze and solve triangles through various methods including the Laws of Sines and Cosines. To prove and utilize trigonometric identities. To construct and analyze graphs of the various trigonometric, exponential, and logarithmic functions.

Schedule

Activity
Syllabus, Review of Basic Algebra
Review of Inverse, Exponential, and Logarithmic Functions
5.1 Angles and Radian Measure
5.2 Right Triangle Trigonometry
5.3 Trigonometric Functions of Any Angle & Test 1
5.4 Trig Functions of Real Numbers & 5.5 Graphs of Sine and Cosine Functions
5.6 Graphs of Other Trig Functions & 5.7 Inverse Trig Functions
5.8 Applications of Trig Functions & 6.1 Verifying Trig Identities
Test 2 & 6.2 Sum and Difference Formulas
6.3 Double-Angle and Half-Angle Formulas
6.5 Trig Equations & 7.1 The Law of Sines
7.2 The Law of Cosines & Test 3
7.6 Vectors & 7.7 The Dot Product
Final Exams

Evaluation methods	There will be three tests. Each test will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 28% for home work. Grades will be determined by overall percentage at the end of the course. 90 – 100 A 80 – 89 B 70 – 79 C 60 – 69 D < 60 F

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	755

Faculty	John Fornof
Office	MS 111L
Phone	(903) 782-0331
email	jfornof@parisjc.edu

Course	Math 2312
Title	Precalculus

Description

This is a lecture course. Topics covered in this course include algebraic, exponential, logarithmic, and trigonometric functions, identifies, formulas and equations. Inverse trigonometric functions. Vectors, dot-products and their applications. Graphs of Trigonometric and polar equations with applications.

Textbooks

Text: Algebra and Trigonometry 6th ed. Blitzer; ISBN: 987-0-13-446321-6.
You will also need a graphing calculator for this course.

Student Learning Outcomes (SLO)

Interpret mathematical models such as formulas, graphs, tables, and schematics, and draw inferences from them.To analyze and solve triangles through various methods including the Laws of Sines and Cosines. To prove and utilize trigonometric identities. To construct and analyze graphs of the various trigonometric, exponential, and logarithmic functions.

Schedule

Activity
Syllabus, Review of Basic Algebra
Review of Inverse, Exponential, and Logarithmic Functions
5.1 Angles and Radian Measure
5.2 Right Triangle Trigonometry
5.3 Trigonometric Functions of Any Angle & Test 1
5.4 Trig Functions of Real Numbers & 5.5 Graphs of Sine and Cosine Functions
5.6 Graphs of Other Trig Functions & 5.7 Inverse Trig Functions
5.8 Applications of Trig Functions & 6.1 Verifying Trig Identities
Test 2 & 6.2 Sum and Difference Formulas
6.3 Double-Angle and Half-Angle Formulas
6.5 Trig Equations & 7.1 The Law of Sines
7.2 The Law of Cosines & Test 3
7.6 Vectors & 7.7 The Dot Product
Final Exams

Evaluation methods	There will be three tests. Each test will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 28% for home work. Grades will be determined by overall percentage at the end of the course. 90 – 100 A 80 – 89 B 70 – 79 C 60 – 69 D < 60 F

Paris Junior College Syllabus

Year	2021/2022	Faculty	John Fornof
Term	Spring	Office	MS 111L
Section	805	Phone	(903) 782-0331
		email	jfornof@parisjc.edu

Course	Math 2312
Title	Precalculus

Description

This is a lecture course. Topics covered in this course include algebraic, exponential, logarithmic, and trigonometric functions, identifies, formulas and equations. Inverse trigonometric functions. Vectors, dot-products and their applications. Graphs of Trigonometric and polar equations with applications.

Textbooks

Text: Algebra and Trigonometry 6th ed. Blitzer; ISBN: 987-0-13-446321-6.
You will also need a graphing calculator for this course.

Student Learning Outcomes (SLO)

Interpret mathematical models such as formulas, graphs, tables, and schematics, and draw inferences from them.To analyze and solve triangles through various methods including the Laws of Sines and Cosines. To prove and utilize trigonometric identities. To construct and analyze graphs of the various trigonometric, exponential, and logarithmic functions.

Schedule

Activity
Syllabus, Review of Basic Algebra
Review of Inverse, Exponential, and Logarithmic Functions
5.1 Angles and Radian Measure
5.2 Right Triangle Trigonometry
5.3 Trigonometric Functions of Any Angle & Test 1
5.4 Trig Functions of Real Numbers & 5.5 Graphs of Sine and Cosine Functions
5.6 Graphs of Other Trig Functions & 5.7 Inverse Trig Functions
5.8 Applications of Trig Functions & 6.1 Verifying Trig Identities
Test 2 & 6.2 Sum and Difference Formulas
6.3 Double-Angle and Half-Angle Formulas
6.5 Trig Equations & 7.1 The Law of Sines
7.2 The Law of Cosines & Test 3
7.6 Vectors & 7.7 The Dot Product
Final Exams

Evaluation methods	There will be three tests. Each test will contribute 18% to the final grade making a total of 54%. The final exam will be worth another 18%, leaving 28% for home work. Grades will be determined by overall percentage at the end of the course. 90 – 100 A 80 – 89 B 70 – 79 C 60 – 69 D < 60 F

Paris Junior College Syllabus

Year	2020-2021
Term	Spring 2022
Section	140

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 2413
Title	Calculus I

Description

Calculus is a collection of mathematical ideas used to describe and analyze phenomena that are in a state of flux or change, for example, moving objects and population growth. Topics covered in this course include: limits and continuity; the Fundamental Theorem of Calculus; definition of the derivative of a function and techniques of differentiation; applications of the derivative to maximizing or minimizing a function; the chain rule; and definite integration of algebraic, trigonometric, and transcendental functions, with an application to calculation of areas.
Credit: 4 hours

Textbooks

Calculus, Early Transcendentals, 2th Edition, Briggs, Cochran, Gillett. ISBN-10: 0-321-94734-7
This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. Define and interpret the concepts of limit, continuity, and derivative of a function verbally, algebraically, and graphically.
2. Evaluate limits of functions.
3. Interpret the derivative at a point in multiple ways, including slope of a tangent line and instantaneous rate of change.
4. Calculate derivatives of a wide variety of functions obtained by applying transformations, algebraic operations, and compositions.
5. Interpret the definite integral in multiple ways, including area and total change.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 1, 2 Week 3-chapter 2 Week 4-chapter 2; review Week 5-Exam 1; chapter 3 Week 6-chapter 3 Week 7-chapter 3 Week 8-chapter 3, review Week 9-exam 2, chapter 4 Week 10-chapter 4 Week 11-chapter 4, review Week 12-exam 3, chapter 4 Week 13-chapter 5 Week 14-chapter 5; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 60% Quizzes 10% Homework 20% Final Exam 10%

Paris Junior College Syllabus

Year	2020-2021
Term	Spring 2022
Section	440

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 2413
Title	Calculus I

Description

Calculus is a collection of mathematical ideas used to describe and analyze phenomena that are in a state of flux or change, for example, moving objects and population growth. Topics covered in this course include: limits and continuity; the Fundamental Theorem of Calculus; definition of the derivative of a function and techniques of differentiation; applications of the derivative to maximizing or minimizing a function; the chain rule; and definite integration of algebraic, trigonometric, and transcendental functions, with an application to calculation of areas.
Credit: 4 hours

Textbooks

Calculus, Early Transcendentals, 2th Edition, Briggs, Cochran, Gillett. ISBN-10: 0-321-94734-7
This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. Define and interpret the concepts of limit, continuity, and derivative of a function verbally, algebraically, and graphically.
2. Evaluate limits of functions.
3. Interpret the derivative at a point in multiple ways, including slope of a tangent line and instantaneous rate of change.
4. Calculate derivatives of a wide variety of functions obtained by applying transformations, algebraic operations, and compositions.
5. Interpret the definite integral in multiple ways, including area and total change.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 1, 2 Week 3-chapter 2 Week 4-chapter 2; review Week 5-Exam 1; chapter 3 Week 6-chapter 3 Week 7-chapter 3 Week 8-chapter 3, review Week 9-exam 2, chapter 4 Week 10-chapter 4 Week 11-chapter 4, review Week 12-exam 3, chapter 4 Week 13-chapter 5 Week 14-chapter 5; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 60% Quizzes 10% Homework 20% Final Exam 10%

Paris Junior College Syllabus

Year	2020-2021
Term	Spring 2022
Section	540

Faculty	Svetlana Steich
Office	MS 111F
Phone	903-782-0336
email	lsteich@parisjc.edu

Course	Math 2413
Title	Calculus I

Description

Calculus is a collection of mathematical ideas used to describe and analyze phenomena that are in a state of flux or change, for example, moving objects and population growth. Topics covered in this course include: limits and continuity; the Fundamental Theorem of Calculus; definition of the derivative of a function and techniques of differentiation; applications of the derivative to maximizing or minimizing a function; the chain rule; and definite integration of algebraic, trigonometric, and transcendental functions, with an application to calculation of areas.
Credit: 4 hours

Textbooks

Calculus, Early Transcendentals, 2th Edition, Briggs, Cochran, Gillett. ISBN-10: 0-321-94734-7
This course has MathXL integrated directly into Blackboard which includes an e-text.

Student Learning Outcomes (SLO)

1. Define and interpret the concepts of limit, continuity, and derivative of a function verbally, algebraically, and graphically.
2. Evaluate limits of functions.
3. Interpret the derivative at a point in multiple ways, including slope of a tangent line and instantaneous rate of change.
4. Calculate derivatives of a wide variety of functions obtained by applying transformations, algebraic operations, and compositions.
5. Interpret the definite integral in multiple ways, including area and total change.

Schedule	Week 1-Syllabus; chapter 1 Week 2-chapter 1, 2 Week 3-chapter 2 Week 4-chapter 2; review Week 5-Exam 1; chapter 3 Week 6-chapter 3 Week 7-chapter 3 Week 8-chapter 3, review Week 9-exam 2, chapter 4 Week 10-chapter 4 Week 11-chapter 4, review Week 12-exam 3, chapter 4 Week 13-chapter 5 Week 14-chapter 5; review Week 15-Exam 4; review for final Week 16-Final exam
Evaluation methods	Exams 60% Quizzes 10% Homework 20% Final Exam 10%

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	140

Faculty	John Fornof
Office	MS 111L
Phone	(903) 782-0331
email	jfornof@parisjc.edu

Course	Math 2414
Title	Anal Geo/Calculus II

Description

This is a lecture course, and the second in a sequence of three calculus courses. Topics covered include: definite integral and applications, exponential and logarithmic functions, applications of integration (area, volume, work), methods of integration (integration by parts, trig integrals, trig substitution, partial fractions, table of integrals), sequences and series, and conic sections.

Textbooks

Calculus Early Transcendentals 3rd ed. Briggs, Cochran, Gillett, and Schultz; ISBN:987-0-13-476364-4

Student Learning Outcomes (SLO)

Student shall demonstrate the ability to integrate various functions symbolically using many different techniques including integration by parts, trigonometric substitution, and partial fractions. Student shall demonstrate the ability to use integration to solve problems involving the area between two curves, volumes of rotation, arc length, and work. Student shall demonstrate the ability to produce power series representations for the transcendental functions.

Schedule

6.2 Area of a Region Between Two Curves
6.3 Volume: The Disk Method & 6.4 The Shell Method
6.5 Arc Length & 6.7 Physical Applications
8.1 Basic Integration Rules
8.2 Integration by Parts
8.3 Trigonometric Integrals
8.4 Trigonometric Substibution
8.5 Partial Fractions & 8.7 Integration by Tables and Other Integration Techniques
8.9 Improper Integrals
10.2 Sequences
10.3 Infinite Series and Convergence
10.4 The Divergence and Integral Tests; P-Series, and Harmonic Series
10.5 Comparison Tests & 10.6 Alternating Series
10.7 The Ratio and Root tests
11.1 Approximating Functions with Polynomials
11.2 Properties of Power Series & 11.3 Taylor and Maclaurin Series
12.4 Conic Sections

Evaluation methods

There will be three exams. Each exam will contribute 20% to the final grade making a total of 60%. The final exam will be worth another 20%, leaving 20% for class work. If the grade on the final exam is higher than the lowest test score, then the higher grade made on the final will replace that low test score. Grades will be determined by overall percentage at the end of the course.

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
< 60	F

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	400

Faculty	John Fornof
Office	MS 111L
Phone	(903) 782-0331
email	jfornof@parisjc.edu

Course	Math 2414
Title	Anal Geo/Calculus II

Description

This is a lecture course, and the second in a sequence of three calculus courses. Topics covered include: definite integral and applications, exponential and logarithmic functions, applications of integration (area, volume, work), methods of integration (integration by parts, trig integrals, trig substitution, partial fractions, table of integrals), sequences and series, and conic sections.

Textbooks

Calculus Early Transcendentals 3rd ed. Briggs, Cochran, Gillett, and Schultz; ISBN:987-0-13-476364-4

Student Learning Outcomes (SLO)

Student shall demonstrate the ability to integrate various functions symbolically using many different techniques including integration by parts, trigonometric substitution, and partial fractions. Student shall demonstrate the ability to use integration to solve problems involving the area between two curves, volumes of rotation, arc length, and work. Student shall demonstrate the ability to produce power series representations for the transcendental functions.

Schedule

6.2 Area of a Region Between Two Curves
6.3 Volume: The Disk Method & 6.4 The Shell Method
6.5 Arc Length & 6.7 Physical Applications
8.1 Basic Integration Rules
8.2 Integration by Parts
8.3 Trigonometric Integrals
8.4 Trigonometric Substibution
8.5 Partial Fractions & 8.7 Integration by Tables and Other Integration Techniques
8.9 Improper Integrals
10.2 Sequences
10.3 Infinite Series and Convergence
10.4 The Divergence and Integral Tests; P-Series, and Harmonic Series
10.5 Comparison Tests & 10.6 Alternating Series
10.7 The Ratio and Root tests
11.1 Approximating Functions with Polynomials
11.2 Properties of Power Series & 11.3 Taylor and Maclaurin Series
12.4 Conic Sections

Evaluation methods

There will be three exams. Each exam will contribute 20% to the final grade making a total of 60%. The final exam will be worth another 20%, leaving 20% for class work. If the grade on the final exam is higher than the lowest test score, then the higher grade made on the final will replace that low test score. Grades will be determined by overall percentage at the end of the course.

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
< 60	F

Paris Junior College Syllabus

Year	2021/2022
Term	Spring
Section	540

Faculty	John Fornof
Office	MS 111L
Phone	(903) 782-0331
email	jfornof@parisjc.edu

Course	Math 2414
Title	Anal Geo/Calculus II

Description

This is a lecture course, and the second in a sequence of three calculus courses. Topics covered include: definite integral and applications, exponential and logarithmic functions, applications of integration (area, volume, work), methods of integration (integration by parts, trig integrals, trig substitution, partial fractions, table of integrals), sequences and series, and conic sections.

Textbooks

Calculus Early Transcendentals 3rd ed. Briggs, Cochran, Gillett, and Schultz; ISBN:987-0-13-476364-4

Student Learning Outcomes (SLO)

Student shall demonstrate the ability to integrate various functions symbolically using many different techniques including integration by parts, trigonometric substitution, and partial fractions. Student shall demonstrate the ability to use integration to solve problems involving the area between two curves, volumes of rotation, arc length, and work. Student shall demonstrate the ability to produce power series representations for the transcendental functions.

Schedule

6.2 Area of a Region Between Two Curves
6.3 Volume: The Disk Method & 6.4 The Shell Method
6.5 Arc Length & 6.7 Physical Applications
8.1 Basic Integration Rules
8.2 Integration by Parts
8.3 Trigonometric Integrals
8.4 Trigonometric Substibution
8.5 Partial Fractions & 8.7 Integration by Tables and Other Integration Techniques
8.9 Improper Integrals
10.2 Sequences
10.3 Infinite Series and Convergence
10.4 The Divergence and Integral Tests; P-Series, and Harmonic Series
10.5 Comparison Tests & 10.6 Alternating Series
10.7 The Ratio and Root tests
11.1 Approximating Functions with Polynomials
11.2 Properties of Power Series & 11.3 Taylor and Maclaurin Series
12.4 Conic Sections

Evaluation methods

There will be three exams. Each exam will contribute 20% to the final grade making a total of 60%. The final exam will be worth another 20%, leaving 20% for class work. If the grade on the final exam is higher than the lowest test score, then the higher grade made on the final will replace that low test score. Grades will be determined by overall percentage at the end of the course.

90 – 100	A
80 – 89	B
70 – 79	C
60 – 69	D
< 60	F

Paris Junior College Syllabus

Year	2022	Faculty	Kristi Shultz, RN
Term	Spring	Office	Paris Campus
Section	100	Phone	903-782-0734
		email	kshultz@parisjc.edu

Course	MDCA 1210
Title	Medical Assistant Interpersonal and Communication Skills

Description

Emphasis on the application of basic psychological principles and the study of behavior as they apply to special populations. Topics include procedures for self-understanding and social adaptability in interpersonal communication with patients and co-workers in an ambulatory care setting.

Textbooks

Communication Skills for the Healthcare Professional, (1st ed.) McCorry and Mason, Wolters Kluwer Health/Lippincott Williams & Wilkins. ISBN: 978-1-58255-814-1 (alk. Paper)

Student Learning Outcomes (SLO)

At the completion of the course, the student will be able to explain basic psychological principles and developmental stages of life; differentiate between verbal and non-verbal communication; identify behaviors that interfere with effective communication; identify elements of active listening; discuss the stages of grief; identify relationships among various health care professions; and

Schedule

Week 1: Part I: Principals of Communication-Chapter 1-The Communication Process
Week 2: Chapter 2- Nonverbal Communication
Week 3: Exam 1
Week 4: Chapter 3-Verbal Communication
Week 5: Part II: Clinical Communication Skills-Chapter 4-Professional Communication and Behavior
Week 6: Exam 2
Week 7: Chapter 5-Interviewing Techniques
Week 8: Chapter 6- Adapting Communication to a Patient's Ability to Understand
Week 9: Exam 3
Week 10: Chapter 7-Patient Education
Week 11: Chapter 8-Cultural Sensitivity in Healthcare Communication
Week 12: Exam 4
Week 13: Part III: Administrative Communicative Skills-Chapter 9-Electronic Communication
Week 14: Review Chapter 10-Fundamental Writing Skills
Week 15: Exam 5
Week 16: Optional Comprehensive Final

Evaluation methods	The student must achieve a final average grade of 70 or higher to pass the course. The final grade will consist of: 5 Exams worth 75% of Final Grade; Chapter Review Questions/Classroom Discussions worth 25% of Final Grade (equals 100%) Optional Final (Grade multiplied by 0.05 for maximum of 5 points added to above grade) The criteria for letter grades in this course are as follows: 90-100=A; 80-89=B; 70-79=C; 60-69=D, Below 60=F

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Jennifer Washington
Office	WTC 1048
Phone	903 782 0731
email	jwashington@parisjc.edu

Course	MDCA 1343
Title	Medical Insurance

Description

Emphasizes medical office coding for payment and reimbursement by patient or third party payers for ambulatory care settings.

Prerequisite: HITT1305 with a grade of "C" or better.

Textbooks

Book ISBN Number:9780134699813

Author:Vines, Braceland, Rollins, Miller

Book Title:Comprehensive Health Insurance

Student Learning Outcomes (SLO)

Bill for services using both electronic and manual methods; compare and contrast insurance plans; and define common terms used to file third party reimbursement forms.

Schedule

All assignments below are due on the following Sunday by midnight

Week #:	Start Date:	Assignment:
1	01/18	Chapter 1
2	01/24	Start Chapter 2
3	01/31	Finish Chapter 2
4	02/07	Chapter 3
5	02/14	Chapter 4
6	02/21	Chapter 10
7	02/28	Chapter 11
8	03/07	Start Chapter 12

SPRING BREAK 03/12-3/20

9	03/21	Finish Chapter 12

EOB/Determining Medicare Fees Exercises 1-10

10	03/28	Start Chapter 13

Evaluation methods	Chapter Homework - 50% EOB/Determining Medicare Fees Exercises – 25% Refunds and Appeals Exercises – 25%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	MRKG 1311
Title	Principles of Marketing

Description

Introduction to the marketing mix functions and process. Includes identification of consumer and organizational needs and explanation of envornmental issues.

Textbooks

Contemporary Marketing. 19th Edition.
Boone/Kurtz.
Cengage Learning
ISBN: 978-0-357-47291-0

Textbook is a loose-leaf version bundled with MindTap Management, 1 term (6 months) Printed Access Card.

Cengage Unlimited is an unlimited all-you-can-learn access to a library of more than 22,000 products which is less than the cost of individual Cengage course materials.

Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Students will be able to apply business concepts, practices, and/or techniques to effectively manage an organization.

Students will be able to evaluate company production, profitability and cost using managerial accounting tools.

Demonstrate proficiency using industry application software.

Schedule	Week 1: IceBreaker Discussion Board, Syllabus Quiz, Register for MindTap Week 2: Chapter 1 Week 3: Chapter 2 Week 4: Chapter 3 Week 5: Chapter 4 Week 6: Chapter 5 & Part 1 Week 6: Chapter 6 & Chapter 7 Week 7: Chapter 8 & Part 2 Week 8: Mid-Term Exam Spring Break Week 9: Chapter 9 Week 10: Chapter 10 & Chapter 11 Week 11: Part 3 & Chapter 12 Week 12: Chapter 13 & Part 4 Week 13: Chapter 14 Week 14: Chapter 15 & Part 5 Week 15: Chapter 16 & Part 6 Week 16: Final Exam This schedule is a rough guide only and is subject to change as the semester progresses.
Evaluation methods	Grades are based on a point system for completion of assessments which include MindTap assessments, Mid-Term Exam, Final Exam, and a BlackBoard Discussion Board Forum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access. Letter grades will be assigned based on the following point scale: 1860 - 2067 = A 1654 - 1859 = B 1447 - 1653 = C 1240 - 1446 = D 0 - 1239 = F Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. All assessments will be completed with BlackBoard utilizing MindTap. Mid-Term Exam, and Final Exam will be submitted through BlackBoard.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	Richard Shanks
Office	Adjunct area
Phone	903-885-1232
email	rshanks@parisjc.edu

Course	MUSI 1306
Title	Music Appreciation

Description

General study of music with emphasis on music forms; composters and their compositions; music history, and instruments of the orchestra. Designed for non-music majors with little formal knowledge of music. Core curriculum satisfied for Visual and Performing Arts.

Textbooks

Study sheets 1-22 created by R. Shanks

Student Learning Outcomes (SLO)

1. A basic knowledge of music elements
2. A basic knowledge of music history and its relationship to cultual and historical events.
3. An ability to aurally distringuish music selections
4. An ability to discern important musical, historiecal, and technological events.

Schedule

Section 1 - January 18 through February 7 - Study Sheets 1-4, EXAM #1
Section 2 - February 7 through March 2 - Study Sheets 5-9, EXAM #2
Section 3 - March 2 through March 30 - Study Sheets 10-14, EXAM #3
Section 4 - March 30 through April 20 - Study Sheets 15-19, EXAM #4
Section 5 - April 20 through May 2 - Study Sheets 20-22, EXAM #5
Final Review - May 4
Final Exam - May 9 through May 11
End of Semester

Evaluation methods

Exams at the end of each section (5) will be worth 100 pts plus a comprehensive final. The section exams will be averaged and that number averaged with the points in the final.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Richard Shanks
Term	Spring	Office	Adjunct area
Section	501	Phone	903-885-1232
		email	rshanks@parisjc.edu

Course	MUSI 1306
Title	Music Appreciation

Description	General study of music with emphasis on music forms; composters and their compositions; music history, and instruments of the orchestra. Designed for non-music majors with little formal knowledge of music. Core curriculum satisfied for Visual and Performing Arts.
Textbooks	Study sheets 1-22 created by R. Shanks
Student Learning Outcomes (SLO)	1. A basic knowledge of music elements 2. A basic knowledge of music history and its relationship to cultual and historical events. 3. An ability to aurally distringuish music selections 4. An ability to discern important musical, historiecal, and technological events.
Schedule	Section 1 - January 18 through February 7 - Study Sheets 1-4, EXAM #1 Section 2 - February 7 through March 2 - Study Sheets 5-9, EXAM #2 Section 3 - March 2 through March 30 - Study Sheets 10-14, EXAM #3 Section 4 - March 30 through April 20 - Study Sheets 15-19, EXAM #4 Section 5 - April 20 through May 2 - Study Sheets 20-22, EXAM #5 Final Review - May 4 Final Exam - May 9 through May 11 End of Semester
Evaluation methods	Exams at the end of each section (5) will be worth 100 pts plus a comprehensive final. The section exams will be averaged and that number averaged with the points in the final.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Carey Gable
Office	ADM 133 - By Appointment
Phone	903-782-0237
email	cgable@parisjc.edu

Course	NCBI 0004.100, Online
Title	Non-Course Based Remediation in Writing and Reading

Description

Non-Course Based Remediation in Reading and Writing is designed to fast-track students into college courses by allowing them to take those college-level courses with remediation as a co-requisite rather than requiring a full semester of remediation before allowing students to enter a college-level course.
Credits: 1 Credit Hours, 1 Hour of class each week

Textbooks

No textbook.

Student Learning Outcomes (SLO)

NCBI is designed to assist students by developing the skills needed to successfully complete the associated college-level course. Students, the Instructor of Record in the NCBI, and the instructor in the college-level course will work together to assist the student in gaining the skills needed to be successful in college-level work.

Schedule

Variable schedule based upon student. You are expected to be in class prior to the designated start time. Students are expected to complete course work in an honest manner, using their own intellects and resources designated as allowable by the course instructor. All essays must be typed following MLA (12-point font, Arial or Times New Roman), and will not be accepted in any other form. You can reference the Purdue OWL for further assistance in this regard.

Evaluation methods	Grades in this course are Pass/Fail. Students are required to complete 4 hours of instruction with 70% accuracy in order to pass the course. Students who fail to complete the required number of hours, but who pass the paired college-level course will also pass the course. The whole idea behind this course is that students will gain the skills needed to pass the college-level course. The NCBO will end in the 8th week of the regular spring and fall semesters, and it may be repeated once if needed.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Carey Gable
Office	ADM 133
Phone	903-785-0237
email	cgable@parisjc.edu

Course	NCBI 0116.100, Online
Title	Non-Course Based Remediation in Writing and Reading

Description

Non-Course Based Remediation in Reading and Writing is designed to fast-track students into college courses by allowing them to take those college-level courses with remediation as a co-requisite rather than requiring a full semester of remediation before allowing students to enter a college-level course.
Credits: 1 Credit Hours, 1 Hour of class each week

Textbooks

No textbook.

Student Learning Outcomes (SLO)

NCBI is designed to assist students by developing the skills needed to successfully complete the associated college-level course. Students, the Instructor of Record in the NCBI, and the instructor in the college-level course will work together to assist the student in gaining the skills needed to be successful in college-level work.

Schedule

Variable schedule based upon student. You are expected to be in class prior to the designated start time. Students are expected to complete course work in an honest manner, using their own intellects and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with their instructor. All essays must be typed following MLA or APA format (12-point font, Arial or Times New Roman), and will not be accepted in any other form. You can reference the Purdue OWL for further assistance in this regard. You will be instructed as to what formatting should be used on which paper.

Evaluation methods	Grades in this course are Pass/Fail. Students are required to complete 16 hours of instruction with 70% accuracy in order to pass the course. Students who fail to complete the required number of hours, but who pass the paired college-level course will also pass the course. The whole idea behind this course is that students will gain the skills needed to pass the college-level course. The NCBO will end in the 14th week of the regular spring and fall semesters, and it may be repeated once if needed.

Paris Junior College Syllabus

Year	2022	Faculty	Kristi Shultz, RN
Term	Spring	Office	
Section	905	Phone	903-782-0439
		email	kshultz@parisjc.edu

Course	NURA 1260.905
Title	Nurse Aide for Health Care

Description	Preparation for entry level nursing assistants to achieve a level of knowledge, skills, and abilities essential to provide basic care to residents of long-term care facilities. Topics include residents's rights, communication, safety, observation, reporting and assisting residents in maintaing basic comfort and safety. Emphasis is on effective interaction with members of the health care team.
Textbooks	Mosby's Textbook for Long-Term Care Nursing Assistants 6th edition or 7th edition
Student Learning Outcomes (SLO)	At the compoetion of the course, the student will be able to discuss basic care of residents in a long-term care facility, communicate and interact effectively with residents and their families based on sensitivity to the psychosocial needs, discuss the rights of the residents, discuss safety and preventive measures in the care of residents, and demonstrate skills in observing and reporting, and
Schedule	Skills training in the lab and clinicals skills in the LTC facility

Evaluation methods	The student must achieve a final average grade of 70 or higher to advance to clinicals in the Spring semester. The final grade will consist of Weekly Quizzes 70% and Final Exam 30%

Paris Junior College Syllabus

Year	2022	Faculty	Kristi Shultz
Term	Spring	Office	WTC 1209
Section	200	Phone	903.782.0439
		email	kshultz@parisjc.edu

Course	NURA 1261.200
Title	Clinical

Description	A health-related work-based learning experience that enables a student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Textbooks	No textbook required. Online state curriculm
Student Learning Outcomes (SLO)	Learning outcomes/objectives are determined by local occupational need and business and industry trends.
Schedule	Week 1- Unit 1 Sections 1-13 Week 2- Unit 2 sections 1-4 Week 3- Unit 3 sections 1-9 Week 4- Unit 4 sections 1-7 Week 5- Unit 5 sections 1-4 and Unit 6 sections 1-3 Unit 7 sections 1&2 Week 6- Unit 8 sections 1-6 and Unit 9 sections 1&2 Week 7- Unit 10 sections 1-4, Unit 11 sections 1-8, Unit 12 sections 1-5, Unit 13 sections 1-3, Unit 14 sections 1-3 Week 8- Unit 15 sections 1-6, Unit 16 sections 1-3, Unit 17 sections 1-3
Evaluation methods	Credits 3 sch. TSI: None Prerequisite(s): CNA The final grade in this course will consist of the following: Weekly exams worth 50%, Final exam worth 25% and Project worth 25%. The following is the criteria for letter grades in this course: 90-100 points = A, 80-89 = B, 70-79 = C, 60-69 = D, Below 60=F.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Kristi Shultz
Office	WTC 1209
Phone	903.782.0439
email	kshultz@parisjc.edu

Course	NURA 1391.100
Title	Clinical

Description	A health-related work-based learning experience that enables a student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.
Textbooks	No textbook required. Online state curriculm
Student Learning Outcomes (SLO)	Learning outcomes/objectives are determined by local occupational need and business and industry trends.
Schedule	Week 1- Unit 1 Sections 1-13 Week 2- Unit 2 sections 1-4 Week 3- Unit 3 sections 1-9 Week 4- Unit 4 sections 1-7 Week 5- Unit 5 sections 1-4 and Unit 6 sections 1-3 Unit 7 sections 1&2 Week 6- Unit 8 sections 1-6 and Unit 9 sections 1&2 Week 7- Unit 10 sections 1-4, Unit 11 sections 1-8, Unit 12 sections 1-5, Unit 13 sections 1-3, Unit 14 sections 1-3 Week 8- Unit 15 sections 1-6, Unit 16 sections 1-3, Unit 17 sections 1-3
Evaluation methods	Credits 3 sch. TSI: None Prerequisite(s): CNA The final grade in this course will consist of the following: Weekly exams worth 50%, Final exam worth 25% and Project worth 25%. The following is the criteria for letter grades in this course: 90-100 points = A, 80-89 = B, 70-79 = C, 60-69 = D, Below 60=F.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Shelby Shelton
Office	SC 215
Phone	903-782-0348
email	sshelton@parisjc.edu

Course	PHED 1301
Title	Foundations of Kinesiology

Description

The purpose of this course is to provide students with an introduction to human movement that includes the historical development of physical education, exercise science, and sport. This course offers the student both an introduction to the knowledge base, as well as, information on expanding career opportunities.

Textbooks

Fundamentals of Kinesiology
2nd edition by Stanley P. Brown
ISBN: 978-1-4652-9768-6

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
•Distinguish between and identify terminology and research within the sub-disciplines in the field of Kinesiology and their application to diverse careers.
•Summarize the historical and philosophical approaches to physical activity, physical education,

Schedule

Course Schedule:
Schedule is tentative and may change. It is the student's responsibility to check Blackboard for all class announcements and assignments. Grades, except for participation, will also be posted on Blackboard. Final grades will be submitted via My PJC portal. Quizzes and article review will be due by 11:59pm on blackboard on due dates assigned. Exams will be taken in class.
UNIT 1: The nature and scope of physical education and sport – terminology, philosophy and objectives, and the role of physical education and sport are explored. In addition, historical figures & periods through the 1920s and their influences on physical education and sport are discussed. (Feb 6)
UNIT 2: Exploring the basic concepts of sport, as well as, various sports programs and professions. (Feb 27)
UNIT 3: Issues and patterns in sport, fitness, and physical education are presented. (Mar 20)
UNIT 4: Current issues impacting the future of physical education and sport are discussed, as well as, foundations of physical education and sport, the sub-disciplines of exercise physiology, biomechanics, sport psychology, and sport sociology are explored. (Apr 10)
UNIT 5:Exploring the sub-disciplines supporting the profession and social-science professions (May 8)

Evaluation methods

Assignment point value
12 chapters
Quizzes - 2 per chapter (T/F & M/C) 20 points each 480 points
Exams – 5 total 1 each Unit 100 points each 500 points
Article reviews -5 total 20 points each 100 points
Attendance per policy 100 points
Total = Possible 1180 Points

Grading policy
A 1180 – 1062 points
B 1061 – 944 points
C 943 – 876 points
D 875 – 708 points

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Shelby Shelton
Office	SC 215
Phone	903-782-0348
email	sshelton@parisjc.edu

Course	PHED 1301
Title	Foundations of Kinesiology

Description

The purpose of this course is to provide students with an introduction to human movement that includes the historical development of physical education, exercise science, and sport. This course offers the student both an introduction to the knowledge base, as well as, information on expanding career opportunities.

Textbooks

Fundamentals of Kinesiology
2nd edition by Stanley P. Brown
ISBN: 978-1-4652-9768-6

Student Learning Outcomes (SLO)

Upon successful completion of this course, students will:
•Distinguish between and identify terminology and research within the sub-disciplines in the field of Kinesiology and their application to diverse careers.
•Summarize the historical and philosophical approaches to physical activity, physical education,

Schedule

Schedule is tentative and may change. It is the student's responsibility to check Blackboard for all class announcements and assignments. Grades, except for participation, will also be posted on Blackboard. Final grades will be submitted via My PJC portal. All units are due by 11:59pm on due dates.
UNIT 1: The nature and scope of physical education and sport – terminology, philosophy and objectives, and the role of physical education and sport are explored. In addition, historical figures & periods through the 1920s and their influences on physical education and sport are discussed. (Feb 6)
UNIT 2: Exploring the basic concepts of sport, as well as, various sports programs and professions. (Feb 27)
UNIT 3: Issues and patterns in sport, fitness, and physical education are presented. (Mar 20)
UNIT 4: Current issues impacting the future of physical education and sport are discussed, as well as, foundations of physical education and sport, the sub-disciplines of exercise physiology, biomechanics, sport psychology, and sport sociology are explored. (Apr 10)
UNIT 5:Exploring the sub-disciplines supporting the profession and social-science professions (May 8)
Readings:

Evaluation methods	Assignment point value 12 chapters Quizzes - 2 per chapter (T/F & M/C) 20 points each 480 points Exams – 5 total 1 each Unit 100 points each 500 points Article reviews -5 total 20 points each 100 points Introduction Post 100 points Total = Possible 1180 Points Grading policy A 1180 – 1062 points B 1061 – 944 points C 943 – 876 points D 875 – 708 points

Paris Junior College Syllabus

Year	2022	Faculty	Clay Cox
Term	Spring	Office	SC 107
Section	200	Phone	903.782.0394
		email	ccox@parisjc.edu

Course	PHED 1306
Title	First Aid

Description

This course is designed to develop the knowledge and skills necessary to be effective as a civilian NON-CERTIFIED first responder to minor accidents, injuries, and sudden illness. Caregiving skills while formal medical response is en route will be taught as well as accident prevention principles will be also included. THIS COURSE IS NOT A CERTIFICATION OF FORMAL MEDICAL TRAINING AND AS SUCH, DOES NOT AUTHORIZE THE PRACTICE OF ANY MEDICAL PROCEDURES WITHOUT THE SPECIFIED DIRECTION OF A PHYSICIAN. Any liabilities incurred by the student for any such Responder action(s) will be the sole responsibility of the student as a GOOD SAMARITAN, but NOT as a certified or licensed First Responder. Certification/License of that kind requires more/different training that is authorized by the Texas Department of Health Services and/or the Texas Department of Licensing and Regulation.

Textbooks

Responding to Emergencies, New and Revised Edition, 2012 Publish: American Red Cross, Krames Stay Well Publishers. ISBN # 978-1-58480-554-0

Student Learning Outcomes (SLO)

1) Develop the knowledge and skills needed to meet many different types of situations when emergency first aid care is needed and, medical assistance is not excessively delayed.
2) Develop the knowledge and skills needed to aid the infant, the child or the adult who is experiencing a breathing emergency.
3) Develop knowledge and skills in the use of the AED (Automated External Defibrillator)
4) Develop knowledge and understanding of the many causes of accidents and injuries so that action can be taken to eliminate or minimize such causes.

Schedule

Exam Schedule
Unit 1: February 7th - February 13th
Unit 2: February 28th - March 6th
Unit 3: March 28th - April 3rd
Unit 4: April 11th - April 17th
Unit 5: May 2nd - May 8th

Evaluation methods	15 Chapter Quizzes @ 20 pts. Each = 300 Points 5 Unit Exams @ 100 pts. Each = 500 Points Total = 800 Possible Points Grading Scale: 720-800 = A 640-719 = B 560-639 = C 480-569 = D Below 480 = F

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Clay Cox
Office	SC 107
Phone	903.782.0394
email	ccox@parisjc.edu

Course	PHED 1346
Title	Drug Use and Abuse

Description

Study the use, misuse, and abuse of drugs and other harmful substances in today's society. Physiological, sociologial and psychological factors will be emphasized.

Textbooks

Drugs, Society & Human Behavior - 17th Edition - Hart & Ksir - ISBN# 978-1-259-91386-0

Student Learning Outcomes (SLO)

1) Accumulate, examine, and evaluate information pertinent to a purpose.
2) Construct a conceptual framework within which this information can be organized so that it is appropriate to the assigned task.
3) Process the information in the context of a controlling premise in such a way that it becomes

Schedule

Unit 1: February 7th – February 13th
Unit 2: February 28th – March 6th
Unit 3: March 28th – April 3rd
Unit 4: April 11th – April 17th
Unit 5: May 2nd – May 8th

Evaluation methods	15 Chapter Quizzes @ 20 pts. Each = 300 Points 15 Daily Assignments (Class Participation) @ 20 pts. Each = 300 Points 5 Unit Exams @ 100 pts. Each = 500 Points Total = 1100 Possible Points Grading Scale: 990-1100 = A 880-989 = B 770-879 = C 660-769 = D Below 660 = F

Paris Junior College Syllabus

Year	2022	Faculty	Lee H. LaRue
Term	Spring	Office	MS 210G
Section	140	Phone	903-782-0334
		email	llarue@parisjc.edu

Course PHYS 1304

Title Astronomy II Online

Description

The second half of a general survey of astronomy. Topics will include: review of basic terminology of astronomy, light, relativity and modern physics as applied to astronomy, planets, comets, meteors, life in the universe. Lab is contained within the course.

Textbooks

Required Text and materials:
Bennett, Donahue, Schneider, Voit, The Essential Cosmic Perspective with Mastering Astronomy, 8th ed., Addison- Wesley/Pearson Pub. Co., ISBN 978-1-269-69506-0.

Student Learning Outcomes (SLO)

1. The student will demonstrate an understanding of the scientific method by applying it in a lab setting.
2. The student will demonstrate an understanding of the structure of the universe, from atom to solar system to galaxy to cosmos.

Schedule

Week 1 Review of Terminology and Theories from Astronomy I
Week 2 Motion, Light, Spectroscopy
Week 3 Planetary Motion
Week 4 Formation of the Solar System
Week 5 Terrestrial Planets
Week 6 More on Terrestrial Planets
Week 7 Jovian Planets
Week 8 More on Jovian Planets
Week 9 Comets, Meteors, and Asteroids
Week 10 Special Relativity
Week 11 General Relativity
Week 12 String Theory
Week 13 Finding Extra-solar planets
Week 14 Finding life in the universe; space travel
Week 15 Review
Week 16 Exam

Evaluation methods	Chapter Tests: 25% Mid Term Exam: 25% Labs: 25% Final Exam: 25% Total 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Lee H. LaRue
Office	MS 210G
Phone	903-782-0334
email	llarue@parisjc.edu

Course PHYS 1304

Title Astronomy II Online

Description

The second half of a general survey of astronomy. Topics will include: review of basic terminology of astronomy, light, relativity and modern physics as applied to astronomy, planets, comets, meteors, life in the universe. Lab is contained within the course.

Textbooks

Required Text and materials:
Bennett, Donahue, Schneider, Voit, The Essential Cosmic Perspective with Mastering Astronomy, 8th ed., Addison- Wesley/Pearson Pub. Co., ISBN 978-1-269-69506-0.

Student Learning Outcomes (SLO)

1. The student will demonstrate an understanding of the scientific method by applying it in a lab setting.
2. The student will demonstrate an understanding of the structure of the universe, from atom to solar system to galaxy to cosmos.

Schedule

Week 1 Review of Terminology and Theories from Astronomy I
Week 2 Motion, Light, Spectroscopy
Week 3 Planetary Motion
Week 4 Formation of the Solar System
Week 5 Terrestrial Planets
Week 6 More on Terrestrial Planets
Week 7 Jovian Planets
Week 8 More on Jovian Planets
Week 9 Comets, Meteors, and Asteroids
Week 10 Special Relativity
Week 11 General Relativity
Week 12 String Theory
Week 13 Finding Extra-solar planets
Week 14 Finding life in the universe; space travel
Week 15 Review
Week 16 Exam

Evaluation methods	Chapter Tests: 25% Mid Term Exam: 25% Labs: 25% Final Exam: 25% Total 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	300

Faculty	Lee H. LaRue
Office	MS 210G
Phone	903-782-0334
email	llarue@parisjc.edu

Course PHYS 1304

Title Astronomy II Online

Description

The second half of a general survey of astronomy. Topics will include: review of basic terminology of astronomy, light, relativity and modern physics as applied to astronomy, planets, comets, meteors, life in the universe. Lab is contained within the course.

Textbooks

Required Text and materials:
Bennett, Donahue, Schneider, Voit, The Essential Cosmic Perspective with Mastering Astronomy, 8th ed., Addison- Wesley/Pearson Pub. Co., ISBN 978-1-269-69506-0.

Student Learning Outcomes (SLO)

1. The student will demonstrate an understanding of the scientific method by applying it in a lab setting.
2. The student will demonstrate an understanding of the structure of the universe, from atom to solar system to galaxy to cosmos.

Schedule

Week 1 Review of Terminology and Theories from Astronomy I
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Week 10 Special Relativity
Week 11 General Relativity
Week 12 String Theory
Week 13 Finding Extra-solar planets
Week 14 Finding life in the universe; space travel
Week 15 Review
Week 16 Exam

Evaluation methods	Chapter Tests: 25% Mid Term Exam: 25% Labs: 25% Final Exam: 25% Total 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	440

Faculty	Lee H. LaRue
Office	MS 210G
Phone	903-782-0334
email	llarue@parisjc.edu

Course	PHYS 1304
Title	Astronomy II Online

Description

The second half of a general survey of astronomy. Topics will include: review of basic terminology of astronomy, light, relativity and modern physics as applied to astronomy, planets, comets, meteors, life in the universe. Lab is contained within the course.

Textbooks

Required Text and materials:
Bennett, Donahue, Schneider, Voit, The Essential Cosmic Perspective with Mastering Astronomy, 8th ed., Addison- Wesley/Pearson Pub. Co., ISBN 978-1-269-69506-0.

Student Learning Outcomes (SLO)

1. The student will demonstrate an understanding of the scientific method by applying it in a lab setting.
2. The student will demonstrate an understanding of the structure of the universe, from atom to solar system to galaxy to cosmos.

Schedule

Week 1 Review of Terminology and Theories from Astronomy I
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Week 9 Comets, Meteors, and Asteroids
Week 10 Special Relativity
Week 11 General Relativity
Week 12 String Theory
Week 13 Finding Extra-solar planets
Week 14 Finding life in the universe; space travel
Week 15 Review
Week 16 Exam

Evaluation methods	Chapter Tests: 25% Mid Term Exam: 25% Labs: 25% Final Exam: 25% Total 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	540

Faculty	Lee H. LaRue
Office	MS 210G
Phone	903-782-0334
email	llarue@parisjc.edu

Course PHYS 1304

Title Astronomy II Online

Description

The second half of a general survey of astronomy. Topics will include: review of basic terminology of astronomy, light, relativity and modern physics as applied to astronomy, planets, comets, meteors, life in the universe. Lab is contained within the course.

Textbooks

Required Text and materials:
Bennett, Donahue, Schneider, Voit, The Essential Cosmic Perspective with Mastering Astronomy, 8th ed., Addison- Wesley/Pearson Pub. Co., ISBN 978-1-269-69506-0.

Student Learning Outcomes (SLO)

1. The student will demonstrate an understanding of the scientific method by applying it in a lab setting.
2. The student will demonstrate an understanding of the structure of the universe, from atom to solar system to galaxy to cosmos.

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Week 10 Special Relativity
Week 11 General Relativity
Week 12 String Theory
Week 13 Finding Extra-solar planets
Week 14 Finding life in the universe; space travel
Week 15 Review
Week 16 Exam

Evaluation methods	Chapter Tests: 25% Mid Term Exam: 25% Labs: 25% Final Exam: 25% Total 100%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	140

Faculty	LaRue
Office	MS 210G
Phone	903-782-0334
email	llarue@parisjc.edu

Course	PHYS 1402
Title	College Physics II ITV

Description

This course is the second half of a general survey of physics requiring a background in algebra and trigonometry. Topics will include: thermodynamics, oscillations, waves, electricity and magnetism, optics, and modern physics. Topics from astronomy will be included to show the application of many principles of physics.

Textbooks

Required Text:
Kinetic Physics: Principles of Physics. #978-161-384-1372 (required e-book with online homework system). You will get the e-book, online access. You can purchase the OPTIONAL printed text ISBN 978-097-668-6514 if you like. You can get it cheaper by ordering from the

Student Learning Outcomes (SLO)

Student Learner Objectives
1. The student will demonstrate an understanding of the scientific method through laboratory work.
2. The student will demonstrate an understanding of the study of electricity and magnetism.
3. The student will demonstrate an understanding of the study of optics.

Schedule

Week 1 - heat and thermodynamics
Week 2- energy alternatives
Week 3 electrostatics
Week 4 forces and fields
Week 5 current and voltage
Week 6 Electric Power
Week 7 Alternating Current and Motors/Generators
Week 8 Magnetism
Week 9 Induced Magnetism
Week 10 Waves and Light
Week 11 Mirrors and Lenses
Week 12 Diffraction and Quanta
Week 13 Quantum Theory
Week 14 The Atom and Nucleus
Week 15 Nucleus and Relativity
Week 16 Exam

Evaluation methods

Grades will be determined based on the average of the Lab Report grades mentioned above, as well as 4 Major Tests, Homework (averaged together), Labs, Mid Term Exam, and a comprehensive Final Exam. No test grade will be dropped.

The grade assigned for the lab will be the same as the grade for class.
Grades will be determined as follows:

Major Tests I – IV 4	20%
Lab Reports	20%
Homework	10%
Mid Term Exam	30%
Final Exam	20%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	LaRue
Office	MS 210G
Phone	903-782-0334
email	llarue@parisjc.edu

Course	PHYS 1402
Title	College Physics II Online

Description

This course is the second half of a general survey of physics requiring a background in algebra and trigonometry. Topics will include: thermodynamics, oscillations, waves, electricity and magnetism, optics, and modern physics. Topics from astronomy will be included to show the application of many principles of physics.

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Week 16 Exam

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The grade assigned for the lab will be the same as the grade for class.
Grades will be determined as follows:

Major Tests I – IV 4	20%
Lab Reports	20%
Homework	20%
Mid Term Exam	20%
Final Exam	20%

Paris Junior College Syllabus

Year	2022	Faculty	LaRue
Term	Spring	Office	MS 210G
Section	440	Phone	903-782-0334
		email	llarue@parisjc.edu

Course	PHYS 1402
Title	College Physics II ITV

Description

This course is the second half of a general survey of physics requiring a background in algebra and trigonometry. Topics will include: thermodynamics, oscillations, waves, electricity and magnetism, optics, and modern physics. Topics from astronomy will be included to show the application of many principles of physics.

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The grade assigned for the lab will be the same as the grade for class.
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Major Tests I – IV 4	20%
Lab Reports	20%
Homework	10%
Mid Term Exam	30%
Final Exam	20%

Paris Junior College Syllabus

Year	2022	Faculty	LaRue
Term	Spring	Office	MS 210G
Section	540	Phone	903-782-0334
		email	llarue@parisjc.edu

Course	PHYS 1402
Title	College Physics II ITV

Description

This course is the second half of a general survey of physics requiring a background in algebra and trigonometry. Topics will include: thermodynamics, oscillations, waves, electricity and magnetism, optics, and modern physics. Topics from astronomy will be included to show the application of many principles of physics.

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Major Tests I – IV 4	20%
Lab Reports	20%
Homework	10%
Mid Term Exam	30%
Final Exam	20%

Paris Junior College Syllabus

Year	2022	Faculty	LaRue
Term	Spring	Office	MS 210G
Section	140	Phone	903-782-0334
		email	llarue@parisjc.edu

Course PHYS 2426

Title Physics for Scientists and Engineers Electricity and Magnetism ITV

Description

This course is the second half of a general survey of physics requiring a background in algebra and trigonometry and calculus. Topics will include: thermodynamics, oscillations, waves, electricity and magnetism, optics, and modern physics. Topics from astronomy will be included to show the application of many principles of physics.

Textbooks

Required Text:
Kinetic Physics: Physics for Scientists and Engineers. #978-161-384-1396 (required e-book with online homework system). You will get the e-book, online access. You can purchase the OPTIONAL printed text ISBN 978-097-668-6521 if you like. You can get it cheaper by ordering

Student Learning Outcomes (SLO)

Student Learner Objectives
1. The student will demonstrate an understanding of the scientific method through laboratory work.
2. The student will demonstrate an understanding of the study of electricity and magnetism.
3. The student will demonstrate an understanding of the study of optics.

Schedule

Week 1 - heat and thermodynamics
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Week 6 Electric Power
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Week 8 Magnetism
Week 9 Induced Magnetism
Week 10 Waves and Light
Week 11 Mirrors and Lenses
Week 12 Diffraction and Quanta
Week 13 Quantum Theory
Week 14 The Atom and Nucleus
Week 15 Nucleus and Relativity
Week 16 Exam

Evaluation methods

Grades will be determined based on the average of the Lab Report grades mentioned above, as well as 4 Major Tests, Homework (averaged together), Labs, Mid Term Exam, and a comprehensive Final Exam. No test grade will be dropped.

The grade assigned for the lab will be the same as the grade for class.
Grades will be determined as follows:

Major Tests I – IV	20%
Lab Reports	20%
Homework	10%
Mid Term Exam	30%
Final Exam	20%

Paris Junior College Syllabus

Year	2022	Faculty	LaRue
Term	Spring	Office	MS 210G
Section	440	Phone	903-782-0334
		email	llarue@parisjc.edu

Course PHYS 2426

Title Physics for Scientists and Engineers Electricity and Magnetism ITV

Description

This course is the second half of a general survey of physics requiring a background in algebra and trigonometry and calculus. Topics will include: thermodynamics, oscillations, waves, electricity and magnetism, optics, and modern physics. Topics from astronomy will be included to show the application of many principles of physics.

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Week 15 Nucleus and Relativity
Week 16 Exam

Evaluation methods

Grades will be determined based on the average of the Lab Report grades mentioned above, as well as 4 Major Tests, Homework (averaged together), Labs, Mid Term Exam, and a comprehensive Final Exam. No test grade will be dropped.

The grade assigned for the lab will be the same as the grade for class.
Grades will be determined as follows:

Major Tests I – IV	20%
Lab Reports	20%
Homework	10%
Mid Term Exam	30%
Final Exam	20%

Paris Junior College Syllabus

Year	2022	Faculty	LaRue
Term	Spring	Office	MS 210G
Section	731	Phone	903-782-0334
		email	llarue@parisjc.edu

Course PHYS 2426

Title Physics for Scientists and Engineers Electricity and Magnetism ITV

Description

This course is the second half of a general survey of physics requiring a background in algebra and trigonometry and calculus. Topics will include: thermodynamics, oscillations, waves, electricity and magnetism, optics, and modern physics. Topics from astronomy will be included to show the application of many principles of physics.

Textbooks

Required Text:
Kinetic Physics: Physics for Scientists and Engineers. #978-161-384-1396 (required e-book with online homework system). You will get the e-book, online access. You can purchase the OPTIONAL printed text ISBN 978-097-668-6521 if you like. You can get it cheaper by ordering

Student Learning Outcomes (SLO)

Student Learner Objectives
1. The student will demonstrate an understanding of the scientific method through laboratory work.
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Week 15 Nucleus and Relativity
Week 16 Exam

Evaluation methods

Grades will be determined based on the average of the Lab Report grades mentioned above, as well as 4 Major Tests, Homework (averaged together), Labs, Mid Term Exam, and a comprehensive Final Exam. No test grade will be dropped.

The grade assigned for the lab will be the same as the grade for class.
Grades will be determined as follows:

Major Tests I – IV	20%
Lab Reports	20%
Homework	10%
Mid Term Exam	30%
Final Exam	20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	150

Faculty	staff
Office	Paris Campus
Phone	903-782-0439
email	

Course	PLAB1260
Title	Phlebotomy

Description	A health related work-based learning experience that enables the student to apply specialized occupational theory, skills and concepts. Direct supervision is provided by the clinical professiona;
Textbooks	none
Student Learning Outcomes (SLO)	As outlined in the learning plan, apply the theory, concerpts and skills involving specialized materials, tools equipment, procedures, regualtions, laws and interactions within and among political, economic, enviromental, social and legal systems associated with the occupation and the buisness/industry:and will demonstrate legal and ethical behavior, safety practices, interpersonal and
Schedule	Clinicals is set up by the student

Evaluation methods	100 successful sticks

Paris Junior College Syllabus

Year	2021-2022	Faculty	staff
Term	Spring	Office	Paris Campus
Section	150	Phone	903-782-0439
		email	

Course	PLAB1223.150
Title	Phlebotomy

Description	Skill development in the performance of a variety of blood collection methods using proper techniques and standard precautions. Includes vacuum collection devices, syringes, capillary skin puncture, butterfly needles and blood culture, and specimen collection on adults, children and infants. Emphasis on infection prevention, patient identification, specimen labeling, quality assurance, specimen handling, processing, accessioning, professionalism, ethics and medical
Textbooks	none
Student Learning Outcomes (SLO)	Demonstrate infection control and safety practices: describe quality assurance as it relates to specimen collection: explain the role of specimen collection in the overall patient care system; identify collection equipment, various types of additives used, special precautions necessary, and substances that can interfere in the clinical analysis of blood constituents:demonstrate venipuncture
Schedule	see classroom syllaubs

Evaluation methods	The student must achieve a final average grade of 70 or higher. The final grade will consist of: Exams 50% of Final Grade Attendance 15% of Final Grade Lab skills 35% of Final Grade = 100% The criteria for letter grades in this course are as follows: 90-100=A; 80-89=B; 70-79=C; 60-69=D, Below 60=F

Paris Junior College Syllabus

Year	2022	Faculty	Jennifer Washington
Term	Spring	Office	WTC 1048
Section	100	Phone	903 782 0731
		email	jwashington@parisjc.edu

Course	POFM 1300
Title	Basic Medical Coding

Description	Presentation and application of basic coding rules, principles, guidelines, and conventions utilizing various coding systems.
Textbooks	9780134699813 Vines, Braceland, Rollins, Miller Comprehensive Health Insurance Pearson
Student Learning Outcomes (SLO)	Abstract information from health records for appropriate code validation; code procedures and diagnoses; and apply decision-making skills to ensure proper sequencing. The student will define terms and abbreviations which apply to medical coding and learn the basics to code patient charts by applying the rules for accurate medical coding
Schedule	Course Schedule: 1. 03/21 Chapter 1 2. 03/28 Start Chapter 5 3. 04/04 Finish Chapter 5 – Start SpeedECoder +Exercises 4. 04/11 Chapter 6 5. 04/18 Chapter 7 6. 04/25 Chapter 8 7. 05/02 Chapter 9 8. 05/09 Final Review – Final Exam due 5/11 by midnight – no exceptions
Evaluation methods	Chapter Homework- 60% ICD-10-CM Exercises (using SpeedECoder) –30% Finals Exam – 10%

Paris Junior College Syllabus

Year	2022	Faculty	Jennifer Washington
Term	Spring	Office	WTC 1048
Section	100	Phone	903 782 0731
		email	jwashington@parisjc.edu

Course	POFM 1300
Title	Basic Medical Coding

Description	Presentation and application of basic coding rules, principles, guidelines, and conventions utilizing various coding systems.
Textbooks	9780134699813 Vines, Braceland, Rollins, Miller Comprehensive Health Insurance Pearson
Student Learning Outcomes (SLO)	Abstract information from health records for appropriate code validation; code procedures and diagnoses; and apply decision-making skills to ensure proper sequencing. The student will define terms and abbreviations which apply to medical coding and learn the basics to code patient charts by applying the rules for accurate medical coding
Schedule	Course Schedule: 1. 03/21 Chapter 1 2. 03/28 Start Chapter 5 3. 04/04 Finish Chapter 5 – Start SpeedECoder +Exercises 4. 04/11 Chapter 6 5. 04/18 Chapter 7 6. 04/25 Chapter 8 7. 05/02 Chapter 9 8. 05/09 Final Review – Final Exam due 5/11 by midnight – no exceptions
Evaluation methods	Chapter Homework- 60% ICD-10-CM Exercises (using SpeedECoder) –30% Finals Exam – 10%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Jennifer Washington
Office	1048 WTC
Phone	903-782-0731
email	jwashington@parisjc.edu

Course	POFM 1302
Title	Medical Software Application

Description

Medical software applications for the management and operation of health care information systems. The student will utilize medical software applications; manage patient database; process billing; maintain schedules; and generate reports.

Textbooks

Integrated Health Records (LoosePgs)(w/Connect Access Card)
1.Edition: 4th
ISBN10: 1264004699 | ISBN13: 9781264004690
2.Author: Shanholtzer
3.Publisher: McGraw-Hill

Student Learning Outcomes (SLO)

Demonstrate understanding of medical software application functions such as scheduling, billing, posting payments, and generating revenue cycle reports.

Schedule

All assignments below are due on the following Sunday by midnight

Week #:	Start Date:	Assignment:
1	01/18	Chapter 1
		SmartBook
		Homework
		Test
2	01/24	Chapter 2
		SmartBook
		Homework
		Test
3	01/31	Chapter 3
		SmartBook
		Homework
		Test
4	02/07	Chapter 3 EHR
		EHR Demo/Practice
		EHR Exam
5	02/14	Chapter 4

Evaluation methods

Grade Breakdown:
SmartBook: 15%
Tests: 10%
Homework: 30%
EHR Exams:40%
Final Exam: 5%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	POFT 1319
Title	Records & Information Management

Description

Introduction to basic records information management systems including manual and electronic filing.

Textbooks

Records Management. 10th Edition.
Read/Ginn.
Cengage Learning
ISBN: 978-1-305-62125-1

Textbook is a loose-leaf version bundled with MindTap, 1 term (6 months) Printed Access Card.

Cengage Unlimited is an unlimited all-you-can-learn access to a library of more than 22,000 products which is less than the cost of individual Cengage course materials.

Microsoft Office 365 (includes Word, Excel, Access, and PowerPoint) must be installed on your home computer if you work on your assignments at home. If you work on your assignments on campus, the software is already installed on those computers.

Student Learning Outcomes (SLO)

Perform records management activities.

Schedule

Week 1: IceBreaker, Syllabus Quiz, Register for MindTap
Week 2: Chapter 1
Week 3: Chapter 2
Week 4/5: Chapter 3
Week 6/7: Chapter 4
Week 8/9: Chapter 5
Week 10/11: Chapter 6
Week 12/13: Chapter 7
Week 14: Chapter 8
Week 15: Chapter 9
Week 16: Chapter 10

This schedule is a rough guide only and is subject to change as the semester progresses.

Evaluation methods	Grades are based on a point system for completion of assessments which include MindTap assessments, simulations, applications, activities, and self-checks. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access. Letter grades will be assigned based on the following point scale: 3476 - 3862 = A 3090 - 3475 = B 2703 - 3089 = C 2317 - 2702 = D 0 - 2316 = F Checking your Grade: To check your grades, click “My Grades” tab. BlackBoard may show only the total number of points possible for each assessment and your score. The total points possible for the course may include work which you have not been assigned yet. To turn any score into a percentage, divide the number of points you received by the number of points possible. Viewing Grades: Grades as usually posted in BlackBoard within one week following the due date. All assessments will be completed within BlackBoard utilizing MindTap.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	165

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	POFT 1329
Title	Beginning Keyboarding

Description

Skill development in keyboarding techniques. Emphasis on development of acceptable speed and accuracy levels and formatting basic documents.

Textbooks

Gregg College Keyboarding & Document Processing, Lessons 1-60, 11th edition
Ober/Johnson/Zimmerly
McGraw-Hill
ISBN: 9780077956431
Bundled: Textbook and GDP Access Code

Student Learning Outcomes (SLO)

Demonstrate employability and workplace skills.

Schedule

Week 1: IceBreaker, Syllabus Quiz, Lessons 1 - 5
Week 2: Lessons 6 – 10
Week 3: Lessons 11 – 15
Week 4: Review Part 1 Study Guide and Lessons 16 – 20
Week 5: Part 1 Test and Lessons 21 – 24
Week 6: Lessons 25 - 28
Week 7: Lessons 29 - 30 and Timed Writings
Week 8: Complete any missing assignments

This schedule is a rough guide only and is subject to change as the semester progresses.

Evaluation methods	Evaluations consist of Part 1 Objective Test, timed writings, and completion of Lessons 1-30 in GDP. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Objective Tests: 20% (3) Three timed writings: 50%. Completion of Lessons 1-30: 30% Grading scale: 90 - 100 = A 80 - 89 = B 70 - 79 = C 60 - 69 = D Below 60 = F Grading Scale for three minute timed writings: 36+ wpm = A 31 - 35 wpm = B 26 - 30 wpm = C 21 - 25 wpm = D Below 20 wpm = F Other Guidelines: All lesson assignments must be submitted to the instructor by March 3; No test can be taken until all assigned assignments (Lessons 1 – 20) have been completed and submitted; if you are unable to take a test on the scheduled date, contact your instructor immediately; do not share your work or your jump drive with anyone; if you lose your jump drive, please notify your Instructor immediately.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	903-782-0378
email	wduncan@parisjc.edu

Course	POFT 1364
Title	Practicum - Administrative Assistant & Secretarial Science, General

Description

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and student. This course may be repeated if topics and learning outcomes vary.

Textbooks

Medical Assisting: Administrative and Clinical Procedures, 7th edition.
Booth
McGraw-Hill
9781260476958

Purchase the Access Code only

Student Learning Outcomes (SLO)

The student will be able to demonstrate appropriate workplace behaviors and competencies.

Schedule

Although there are no classes, students are expected to stay on schedule with their work experience, remain in contact with the instructor, and complete all work and reports on time.

1. Read Welcome Letter
2. Read Procedures for Practicum informational document
3. Register for the Employability Training through Adult Education (NOT mandatory but high recommended)

Due before practicum placement:
• Background Check
• Drug Test
• TB Test

Due to the Instructor within three (3) weeks after placement:
• Training Station Agreement
• Learning Contract Objectives
• Summary of Skills Learned and Objectives Completed

Employability Training, Evaluation Form, CONNECT exercises, and All Practicum Forms – Due by May 9.

Student must complete Practicum hours + Employability Training to equal 21 hours per week for a total of 280 hours.

Evaluation methods	Grades are based on a letter grade system for completion of Employability Training, assessments, and workplace practicum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful online learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Office 365. Letter grades will be assigned based on the following point scale: 90 - 100 = A 80 - 89 = B 70 - 79 = C 60 - 69 = D Below 60 = F The assessments are broken-down as follows: Discussion Board: 5% On-the-job Practicum Evaluation by employer: 50% CONNECT exercises: 45% To pass this course, you must maintain an overall “C” Average.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Wanda Duncan
Office	AS 155
Phone	903-782-0378
email	wduncan@parisjc.edu

Course	POFT 1365
Title	Practicum - Administrative Assistant & Secretarial Science, General

Description

Practical general training and experiences in the workplace. The college with the employer develops and documents an individualized plan for the student. The plan relates the workplace training and experiences to the student's general and technical course of study. The guided external experiences may be for pay or no pay. This course may be repeated if topics and learning outcomes vary.

Textbooks

No textbook required.

Student Learning Outcomes (SLO)

The student will be able to demonstrate appropriate workplace behaviors and competencies.

Schedule

Although there are no classes, students are expected to stay on schedule with their work experience, remain in contact with the instructor, and complete all work and reports on time.

1. Read Welcome Letter
2. Read Procedures for Practicum informational document
3. Registers for the Employability Training through Adult Education (NOT mandatory but highly recommended)

Due before practicum placement:

- Background Check
- Drug Test
- TB Test

Due to the Instructor within three (3) weeks after placement:

- Training Station Agreement
- Learning Contract Objectives

Due by May 9:

- Employability Training (through Adult Education)
- Evaluation Form (submit documents to Instructor)
- Training Station Agreement (submit documents to Instructor)
- Summary of Skills Learned and Objectives Completed (submit documents to Instructor)
- Time Sheets (submit documents to Instructor)
- Exercises 1 – 8 (submit through BlackBoard)

Student must complete a minimum of 280 volunteer hours in a workplace setting that relates to the student's general and technical studies.

Evaluation methods	Grades are based on a letter grade system for completion of assessments and workplace practicum. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful online learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Office 365. Letter grades will be assigned based on the following point scale: 90 - 100 = A 80 - 89 = B 70 - 79 = C 60 - 69 = D Below 60 = F The assessments are broken-down as follows: Discussion Board: 5% On-the-job Practicum Evaluation by employer: 50% Exercises: 45% To pass this course, you must maintain an overall “C” Average.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	169

Faculty	Wanda Duncan
Office	AS 155
Phone	(903) 782-0378
email	wduncan@parisjc.edu

Course	POFT 2301
Title	Intermediate Keyboarding

Description

A continuation of keyboarding skills emphazising acceptable speed and accuracy levels and formatting documents.

Textbooks

Gregg College Keyboarding & Document Processing, Lessons 1-120, 11th edition
Ober/Johnson/Zimmerly
McGraw-Hill
ISBN: 9780077956431
Bundled: Textbook and GDP Access Code

Student Learning Outcomes (SLO)

Demonstrate employability and workplace skills.

Schedule

Week 1: IceBreaker Discussion Board, Syllabus Quiz, Lessons 31 – 35, Review Study Guide Part 2 Test

Week 2: Lessons 36 – 40

Week 3: Part 2 Test, Correspondence Test 2-21, Report Test 2-12, Table Test 2-16, 3-Minute Timed Writing

Week 4: Lessons 41 - 45

Week 5: Lessons 46 – 50

Week 6: Lessons 51 – 55, Review Study Guide Part 3 Test

Week 7: Lessons 56 – 60

Week 8: Part 3 Test, Correspondence Test 3-53, Correspondence Test 3-54, Report Test 3-33, 5-minute timed writing

This schedule is a rough guide only and is subject to change as the semester progresses.

Evaluation methods	Evaluations consist of Part 2 Objective Test, Part 3 Objective Test, timed writings, correspondence test, report test, table test, and completion of Lessons 31-60. All work will be graded for completeness, accuracy, and punctuality. All work must be submitted by the due date schedule. A grade of zero (0) will be recorded for any assessment which is not submitted. No late assignments accepted. No make-up or extra credit is awarded. Successful learners are good at scheduling their time in an organized manner. Remember that your work can be done from anywhere on any computer that has Internet access and Microsoft Word. Objective Tests: 20% (3) five-minute timed writings: 50% Completion of Lessons 31-60: 30% Grading scale: 90 - 100 = A 80 - 89 = B 70 - 79 = C 60 - 69 = D Below 60 = F Grading Scale for three minute timed writings: 43 - 48+ wpm = A 38 - 42 wpm = B 33 - 37 wpm = C 28 - 32 wpm = D Below 27 wpm = F Other Guidelines: All lesson assignments must be submitted by May 5; Part 2 Test cannot be completed until Lessons 31-40 have been submitted; Part 3 Test cannot be completed until Lessons 41-60 have been submitted; Do not share your work or your jump drive with anyone; If you lose your jump drive, please notify your Instructor immediately.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	250

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	PSYC 1100
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	265

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	PSYC 1100
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	150

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	PSYC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	250

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	PSYC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	300

Faculty	Dr. Pamela Anglin
Office	AD 148
Phone	903-782-0330
email	panglin@parisjc.edu

Course	PSYC 1300
Title	Learning Frameworks

Description

A study of the research and theory in the psychology of learning, cognition, and motivation; factors that implact learning, and application of learning strategies. Theoretical models of strategic learning, cognition, and motivation serve as the conceptual basis for the introduction of college-level sstudent academic strategies. Students use assessment instruments (e.g., learning inventories) to help them identify their own strengths and weaknesses as strategic learners. Students are

Textbooks

No textbook is required.

Student Learning Outcomes (SLO)

1. Understand the importance of goal setting and build decision-making and goal setting skills. 2. Complete a learning inventory and identify your personal learning style. 3. Complete an invetory to determine personality type. 4. Develop critical thinking skills. 5. Understand the educational degree requirements for different types of careers and occupations. 6. Complete an interest invetory to

Schedule

Week 1- Navigating the Website, myPJC, Reviewing the Student Handbook, & Learning Styles
Week 2- Reading Skills, Writing Skills, Use of the Library and Note Taking
Week 3- Test Taking and Financial Responsibility
Week 4- Time Management and Stress Management
Week 5- Planning, Goal Setting and Exploring Careers
Week 6- Core Curriculum, Degree Requirements, Job Applications, Resumes and Interviewing
Week 7-Growth Mindset and Diversity
Week 8- Final Exam
Week 9-
Week 10-
Week 11-
Week 12-
Week 13-
Week 14-
Week 15-
Week 16-

Evaluation methods	Sixteen lessons with assignments in each lesson and one final exam. A total of 250 points are available in the course with 200 from assignments and 50 from a final exam.

Paris Junior College Syllabus

Year	2022	Faculty	R. R. Cooper, Ph.D., J.D.
Term	Spring	Office	Online Office Hours Only
Section	100	Phone	(903) 989-7202 Ext. 4
		email	rcooper@parisjc.edu

Course	PSYC-2301
Title	General Psychology

Description

The study of: fundamental principles of behavior; motivation, the emotions, the senses and perception, learning remembering, and personality; theoretical approaches in psychology, past and present; group behavior in terms relationships; intelligence and individual differences; an overview of psychological disorders and treatment.

Textbooks

Hockenbury S. E. & Nolan, S. A (2019). Discovering Psychology (8th Ed.) Worth Publishers. ISBN # 97813

NOTE: Do NOT purchase any supplimental materials.

Student Learning Outcomes (SLO)

Required Core Objectives:
• Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synth information
• Communication Skills -- to include effective development, interpretation and expression of ideas through wri

Schedule

Week 1 (Jan 19) - Intro & Research Methods (Ch 1)
Week 2 (Jan 24 & 26) - Neuroscience & Behavior (Ch 2)
Week 3 (Jan 31 & Feb 2) - Sensation & Perception (Ch 3)
Week 4 (Feb 7 & 9) - Conciousness (Ch 4)
Week 5 (Feb 14 & 16) - Leaning (Ch 5)
Week 6 (Feb 21 & 23) - Memory (Ch 6)
Week 7 (Feb 28 & Mar 2) - Thinking, Lang, IQ (Ch 7)
Week 8 (Mar 7 & 9) - Motivation & Emotion (Ch 8)
-- SPRING BREAK --
Week 9 (Mar 21 & 23) - Lifespan (Ch 9)
Week 10 (Mar 28 & 30) - Personality (Ch 10)
Week 11 (Apr 4 & 6) - Social Psychology (Ch 11)
Week 12 (Apr 11 & 13) - Stress, Health, & Coping Ch 12)
Week 13 (Apr 18 & 19) - Psychological Disorders (Ch 13)
Week 14 (Apr 25 & 27) - Psychotherapy (Ch 14)
Week 15 (May 2 & 4) - Forensic Psychology & Catch Up
Week 16 (May 9 & 11) - Review and Finals

Evaluation methods	Performance is evaluated via objective examinations and qualitative writing. EVALUATION BY EXAMINATION: Students will have four major objective examinations which occur at th weeks 4, 8, 12, and 16. Each examination is worth 18 points, and only covers the material in that examination's EVALUATION BY QUALITATIVE WRITING: Students will have one major writing assignment also worth which includes four milestones throughout the course, and each milestone occurs parallel to a respective exami end of week 4 students must submit a research paper topic request, with a rough outline of their papers propose organization. At the end of week 8 students must submit an annotated bibliography with no less than 4 research supporting their topic of interest (worth five points). At the end of week 12 students must submit at least 75% o a peer for feedback and editing (worth five points). At the end of week 16 students must submit their final rese

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	101

Faculty	Linda Miles, MS
Office	FGC A104A
Phone	903-782-0724
email	lmiles@parisjc.edu

Course	PSYC 2301
Title	General Psychology

Description

The study of: fundamental principles of behavior; motivation, the emotions, the senses and perception, learning and remembering, and personality; theoretical approaches in psychology, past and present; group behavior in terms of social relationships; intelligence and individual differences; an overview of psychological disorders and treatment.

Textbooks

Hockenbury S. E. & Nolan, S. A (2019). Discovering Psychology (8th Ed.) Worth Publishers, Plus Achieve Read and Learn. ISBN # 9781319256630

Student Learning Outcomes (SLO)

Required Core Objectives:

• Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

• Communication Skills -- to include effective development, interpretation and expression of ideas through written, oral and visual communication

• Empirical and Quantitative Skills-to include the manipulation and analysis of numerical data or observable facts resulting informed conclusions.

• Social Responsibility -- to include intercultural competence, knowledge of civic responsibility, and

Schedule

Week 1- Introduction to Class, Chapters 1
Week 2- Chapter 1 & APA
Week 3- Chapters 2 and 3
Week 4- Quiz 1 & Chapters 4
Week 5- Chapters 4 & 5
Week 6- Chapters 5 & 6
Week 7- Chapter 6 and Quiz 4
Week 8- Chapters 6 and Midterm
Wee 9 Midterm
Week 10- Chapter 7

Evaluation methods

Evaluation Methods

• Students will have three major objective exams in which to demonstrate their knowledge of the course material. Each exam is worth 100 points, students can earn a total of 300 points on exams.

• Students are required to complete Collaborative Quizzes. Students can earn up to 100 points on Collaborative Quizzes.

• Engagement/participation is an important part of the classes. Therefore, students can earn up to 100 points for engagement/participation (50 points-attendance, 50 points—in-class activities, cross-cultural assignments, etc.).

• Students can earn up to 100 points on Achieve Read and Learn assignments.

• Extra Credit is built into the Course: Students can earn up to seven (7) extra credit points on the

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	102

Faculty	Linda Miles, MS
Office	FGC A104A
Phone	903-782-0724
email	lmiles@parisjc.edu

Course	PSYC 2301
Title	General Psychology

Description

The study of: fundamental principles of behavior; motivation, the emotions, the senses and perception, learning and remembering, and personality; theoretical approaches in psychology, past and present; group behavior in terms of social relationships; intelligence and individual differences; an overview of psychological disorders and treatment.

Textbooks

Hockenbury S. E. & Nolan, S. A (2019). Discovering Psychology (8th Ed.) Worth Publishers, Plus Achieve Read and Learn. ISBN # 9781319256630

Student Learning Outcomes (SLO)

Required Core Objectives:

• Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information

• Communication Skills -- to include effective development, interpretation and expression of ideas through written, oral and visual communication

• Empirical and Quantitative Skills-to include the manipulation and analysis of numerical data or observable facts resulting informed conclusions.

• Social Responsibility -- to include intercultural competence, knowledge of civic responsibility, and

Schedule

Week 1- Introduction to Class, Chapters 1
Week 2- Chapter 1 & APA
Week 3- Chapters 2 and 3
Week 4- Quiz 1 & Chapters 4
Week 5- Chapters 4 & 5
Week 6- Chapters 5 & 6
Week 7- Chapter 6 and Quiz 4
Week 8- Chapters 6 and Midterm
Wee 9 Midterm
Week 10- Chapter 7

Evaluation methods

Evaluation Methods

• Students will have three major objective exams in which to demonstrate their knowledge of the course material. Each exam is worth 100 points, students can earn a total of 300 points on exams.

• Students are required to complete Collaborative Quizzes. Students can earn up to 100 points on Collaborative Quizzes.

• Engagement/participation is an important part of the classes. Therefore, students can earn up to 100 points for engagement/participation (50 points-attendance, 50 points—in-class activities, cross-cultural assignments, etc.).

• Students can earn up to 100 points on Achieve Read and Learn assignments.

• Extra Credit is built into the Course: Students can earn up to seven (7) extra credit points on the

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Marla Elliott
Office	Greenville Campus #209
Phone	903-454-9333
email	melliott@parisjc.edu

Course	PSYC 2301
Title	General Psychology

Description

General Psychology is a survey of the major psychological topics, theories and approaches to the scientific study of behavior and mental processes.
Credits: 3 SCH
TSI Requirement: Reading Complete, or minimum score of 351 on TSI placement test.

Textbooks

Hockenbury, S. E. & Nolan, S. A. (2019). Discovering Psychology (8th Ed.). New York: Worth Publishers. Loose-Leaf Edition of Discovering Psychology and Achieve: Read and Practice can be ordered together with ISBN #9781319243074

Student Learning Outcomes (SLO)

Required Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives:
1) Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1-Course introduction, syllabus review, and introductory assignments
Week 2-Chapter 1 video, discussion, Achieve work, & quiz.
Week 3-Chapters 2 video, discussion, Achieve work, & quiz.
Week 4-Chapter 4 video, discussion, Achieve work, & quiz.
Week 5- Section 1 Exam Week.
Week 6-Self-Evaluation-Part 1. Chapter 5 video, discussion, Achieve work, & quiz.
Week 7-Chapter 6 video, discussion, Achieve work, & quiz.
Week 8-Chapter 9 video, discussion, Achieve work, & quiz.
Week 9-Spring Break!
Week 10-Chapter 10 video, discussion, Achieve work, & quiz.
Week 11- Section 2 Exam Week.
Week 12-Chapter 11 videos, discussion, Achieve work, & quiz.
Week 13-Chapter 13 videos, discussion, Achieve work, & quiz.
Week 14- Chapter 14 video, discussion, Achieve work, & quiz.
Week 15-Section 3 Exam Week. SLO assignment.
Week 16-Review/Prepare for the Final Exam.
Week 17-Final Comprehensive Examination, Self-Evaluation-Part 2

Evaluation methods	• Students will be given the following opportunities to demonstrate knowledge of class material: 350 points-Exams: Students will complete 4 major examinations. Students will complete 3, open-book, Essay Exams over Sections 1, 2, & 3. Each is worth 50 points, for a total of 150 possible points. Students will complete 1, objective, Final Comprehensive Exam, during Final Exams' Week, worth 200 total possible points. 100 points-Chapter Quizzes: Students will complete 10 online, timed, chapter quizzes. Students can use their textbooks, and each quiz is worth 10 points. 100 points- Achieve: Read & Practice: Students will have the opportunity to complete learning curve assignments in the Achieve: Read & Practice Interactive course space embedded in the Blackboard course space for which they will need an access code. 50 points-Participation/Discussions: Students will be required to participate in online discussions, with peers, associated with topics relevant to each chapter covered this semester.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	201

Faculty	Marla Elliott
Office	Greenville Campus #209
Phone	903-454-9333
email	melliott@parisjc.edu

Course	PSYC 2301
Title	General Psychology

Description

General Psychology is a survey of the major psychological topics, theories and approaches to the scientific study of behavior and mental processes.
Credits: 3 SCH
TSI Requirement: Reading Complete, or minimum score of 351 on TSI placement test.

Textbooks

Hockenbury, S. E. & Nolan, S. A. (2019). Discovering Psychology (8th Ed.). New York: Worth Publishers. Loose-Leaf Edition of Discovering Psychology and Achieve: Read and Practice can be ordered together with ISBN #9781319243074

Student Learning Outcomes (SLO)

Required Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives:
1) Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1-Course introduction, syllabus review, and introductory assignments
Week 2-Chapter 1 video, discussion, Achieve work, & quiz.
Week 3-Chapters 2 video, discussion, Achieve work, & quiz.
Week 4-Chapter 4 video, discussion, Achieve work, & quiz.
Week 5- Section 1 Exam Week.
Week 6-Self-Evaluation-Part 1. Chapter 5 video, discussion, Achieve work, & quiz.
Week 7-Chapter 6 video, discussion, Achieve work, & quiz.
Week 8-Chapter 9 video, discussion, Achieve work, & quiz.
Week 9-Spring Break!
Week 10-Chapter 10 video, discussion, Achieve work, & quiz.
Week 11- Section 2 Exam Week.
Week 12-Chapter 11 videos, discussion, Achieve work, & quiz.
Week 13-Chapter 13 videos, discussion, Achieve work, & quiz.
Week 14- Chapter 14 video, discussion, Achieve work, & quiz.
Week 15-Section 3 Exam Week. SLO assignment.
Week 16-Review/Prepare for the Final Exam.
Week 17-Final Comprehensive Examination, Self-Evaluation-Part 2

Evaluation methods	• Students will be given the following opportunities to demonstrate knowledge of class material: 350 points-Exams: Students will complete 4 major examinations. Students will complete 3, open-book, Essay Exams over Sections 1, 2, & 3. Each is worth 50 points, for a total of 150 possible points. Students will complete 1, objective, Final Comprehensive Exam, during Final Exams' Week, worth 200 total possible points. 100 points-Chapter Quizzes: Students will complete 10 online, timed, chapter quizzes. Students can use their textbooks, and each quiz is worth 10 points. 100 points- Achieve: Read & Practice: Students will have the opportunity to complete learning curve assignments in the Achieve: Read & Practice Interactive course space embedded in the Blackboard course space for which they will need an access code. 50 points-Participation/Discussions: Students will be required to participate in online discussions, with peers, associated with topics relevant to each chapter covered this semester.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Marla Elliott
Office	Greenville Campus #209
Phone	903-454-9333
email	melliott@parisjc.edu

Course	PSYC 2301
Title	General Psychology

Description

General Psychology is a survey of the major psychological topics, theories and approaches to the scientific study of behavior and mental processes.
Credits: 3 SCH
TSI Requirement: Reading Complete, or minimum score of 351 on TSI placement test.

Textbooks

Hockenbury, S. E. & Nolan, S. A. (2019). Discovering Psychology (8th Ed.). New York: Worth Publishers. Loose-Leaf Edition of Discovering Psychology and Achieve: Read and Practice can be ordered together with ISBN #9781319243074

Student Learning Outcomes (SLO)

Required Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives:
1) Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1-MLK holiday. Course introduction and syllabus review.
Week 2- Chapter 1 lecture/discussion.
Week 3-Chapters 2 lecture/discussion
Week 4-Chapter 4 lecture/discussion.
Week 5- Collaborative Quiz A. Chapter 5 lecture/discussion. Self-Evaluation-Part 1.
Week 6-Chaptera 5 & 6 lecture/discussion.
Week 7-Chapters 6 & Collaborative Quiz B. Section 1 Achieve: Read & Practice work final deadline.
Week 8-Section 1 Major Exam. Chapter 9 lecture/discussion. Self-Evaluation-Part 2.
Week 9-Spring Break!
Week 10-Chapters 9 & 10 lecture/discussion.
Week 11- Chapters 10 & 11 lecture/discussion.
Week 12-Chapters 11 & Collaborative Quiz C.
Week 13-Chapter 13 lecture/discussion.
Week 14- Chapter 14 lecture/discussion.
Week 15-Chapter 14 lecture/discussion & Collaborative Quiz D. Section 2 Achieve: Read & Practice work final deadline

Evaluation methods	• Students will be given the following opportunities to demonstrate knowledge of class material: -100 points-Quizzes: Students will complete four, open-book, in-class, quizzes. Each quiz is worth 25 points. Quiz A will cover chapters 1, 2, & 4. Quiz B will cover chapters 5 & 6. Quiz C will cover chapters 9, 10, & 11. Quiz D will cover chapters 13 & 14. Students are welcome to collaborate with classmates, but all students must submit their own quiz for an individual grade and must maintain social distancing guidelines . -100 points-Achieve: Read & Practice: Students will have the opportunity to complete learning curve quiz assignments, in the Achieve: Read & Practice interactive course space, embedded in Blackboard, for which they will need an access code. There will be 2 Achieve assignments required for each of the 10 chapters covered this semester, worth 5 points each. -300 points-Exams: Students will complete 3 major exams over the course of the semester. All

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	Marla Elliott
Office	Greenville Campus #209
Phone	903-454-9333
email	melliott@parisjc.edu

Course	PSYC 2301
Title	General Psychology

Description

General Psychology is a survey of the major psychological topics, theories and approaches to the scientific study of behavior and mental processes.
Credits: 3 SCH
TSI Requirement: Reading Complete, or minimum score of 351 on TSI placement test.

Textbooks

Hockenbury, S. E. & Nolan, S. A. (2019). Discovering Psychology (8th Ed.). New York: Worth Publishers. Loose-Leaf Edition of Discovering Psychology and Achieve: Read and Practice can be ordered together with ISBN #9781319243074

Student Learning Outcomes (SLO)

Required Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives:
1) Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1-Course introduction and syllabus review. Chapter 1 lecture/discussion.
Week 2- Chapter 1 lecture/discussion.
Week 3-Chapters 2 lecture/discussion
Week 4-Chapter 4 lecture/discussion.
Week 5- Collaborative Quiz A. Chapter 5 lecture/discussion. Self-Evaluation-Part 1.
Week 6-Chaptera 5 & 6 lecture/discussion.
Week 7-Chapters 6 & Collaborative Quiz B. Section 1 Achieve: Read & Practice work final deadline.
Week 8-Section 1 Major Exam. Chapter 9 lecture/discussion. Self-Evaluation-Part 2.
Week 9-Spring Break!
Week 10-Chapters 9 & 10 lecture/discussion.
Week 11- Chapters 10 & 11 lecture/discussion.
Week 12-Chapters 11 & Collaborative Quiz C.
Week 13-Chapter 13 lecture/discussion.
Week 14- Chapter 14 lecture/discussion.
Week 15-Chapter 14 lecture/discussion & Collaborative Quiz D. Section 2 Achieve: Read & Practice work final deadline

Evaluation methods	• Students will be given the following opportunities to demonstrate knowledge of class material: -100 points-Quizzes: Students will complete four, open-book, in-class, quizzes. Each quiz is worth 25 points. Quiz A will cover chapters 1, 2, & 4. Quiz B will cover chapters 5 & 6. Quiz C will cover chapters 9, 10, & 11. Quiz D will cover chapters 13 & 14. Students are welcome to collaborate with classmates, but all students must submit their own quiz for an individual grade and must maintain social distancing guidelines . -100 points-Achieve: Read & Practice: Students will have the opportunity to complete learning curve quiz assignments, in the Achieve: Read & Practice interactive course space, embedded in Blackboard, for which they will need an access code. There will be 2 Achieve assignments required for each of the 10 chapters covered this semester, worth 5 points each. -300 points-Exams: Students will complete 3 major exams over the course of the semester. All

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	130

Faculty	Linda Miles
Office	FGC A104A
Phone	903-782-0724
email	lmiles@parisjc.edu

Course	PSYC 2314
Title	Human Growth and Development

Description

A study of the physical, mental, emotional, and social growth and development of children and throughout the lifespan.

Textbooks

Feldman, R. S. (2019) Life Span Development: A Topical Approach with REVEL – Access Card Package. 4rd ed. Upper Saddle River, NJ: Pearson. ISBN # 9780135464816.

Student Learning Outcomes (SLO)

Upon completion of this course:
• Students will demonstrate familiarity with the major theoretical perspectives in developmental psychology.
• Identify and understand tRequired Core Objectives:
• Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
• Communication Skills—to include effective development, interpretation and expression of ideas through written, oral and visual communication
• Empirical and Quantitative Skills—to include the manipulation and analysis of numerical data or observable facts resulting informed conclusions
• Social Responsibility—to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Psychology Student Learner Outcomes: Upon successful completion of PSYC 2314, the student

Schedule

Week 1-Course introduction and syllabus review
Week 2-Chapter 1
Week 3-Chapter 2
Week 4-Chapter 3
Week 5-Chapter 4
Week 6-Chapter 5
Week 7-Chapter 6
Week 8- research assignment
Week 9 Chapter 7

Evaluation methods	Evaluation Methods Students will have two major objective exams in which to demonstrate their knowledge of the course material. Each exam is worth 100 points, students can earn up to 200 points on major exams. Students are required to complete chapter quizzes for each section. Students can earn up to 100 points on quizzes (25 points for each section) for the semester. Engagement/participation is an important part of internet classes; therefore, students can earn up to 100 points for engagement/participation (15 points – RAC Assignment, 15 points – APA Quiz, 20 points – Cultural Psychology Assignments, & 50 points surveys). Students may earn up to 100 points on the Research assignment. Students can earn 100 points on REVEL (50 points REVEL Reading Quizzes, and 50 points discussions). Students can earn extra credit points by completing extra credit assignments that are built into the class; however, extra credit options are not designed to replace an assignment or exam grade. Grading Criteria •Students can earn up to a total of 600 points during the semester 200 points – Two Major Exams: Students will complete an online Midterm and a final examination. Each exam is worth

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Linda Miles
Office	FGC A104A
Phone	903-782-0724
email	lmiles@parisjc.edu

Course	PSYC 2314
Title	Human Growth and Development

Description

A study of the physical, mental, emotional, and social growth and development of children and throughout the lifespan.

Textbooks

Feldman, R. S. (2019) Life Span Development: A Topical Approach with REVEL – Access Card Package. 4rd ed. Upper Saddle River, NJ: Pearson. ISBN # 9780135464816.

Student Learning Outcomes (SLO)

Upon completion of this course:
• Students will demonstrate familiarity with the major theoretical perspectives in developmental psychology.
• Identify and understand tRequired Core Objectives:
• Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
• Communication Skills—to include effective development, interpretation and expression of ideas through written, oral and visual communication
• Empirical and Quantitative Skills—to include the manipulation and analysis of numerical data or observable facts resulting informed conclusions
• Social Responsibility—to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Psychology Student Learner Outcomes: Upon successful completion of PSYC 2314, the student

Schedule

Week 1-Course introduction and syllabus review
Week 2-Chapter 1
Week 3-Chapter 2
Week 4-Chapter 3
Week 5-Chapter 4
Week 6-Chapter 5
Week 7-Chapter 6
Week 8- research assignment
Week 9 Chapter 7

Evaluation methods	Evaluation Methods Students will have two major objective exams in which to demonstrate their knowledge of the course material. Each exam is worth 100 points, students can earn up to 200 points on major exams. Students are required to complete chapter quizzes for each section. Students can earn up to 100 points on quizzes (25 points for each section) for the semester. Engagement/participation is an important part of internet classes; therefore, students can earn up to 100 points for engagement/participation (15 points – RAC Assignment, 15 points – APA Quiz, 20 points – Cultural Psychology Assignments, & 50 points surveys). Students may earn up to 100 points on the Research assignment. Students can earn 100 points on REVEL (50 points REVEL Reading Quizzes, and 50 points discussions). Students can earn extra credit points by completing extra credit assignments that are built into the class; however, extra credit options are not designed to replace an assignment or exam grade. Grading Criteria •Students can earn up to a total of 600 points during the semester 200 points – Two Major Exams: Students will complete an online Midterm and a final examination. Each exam is worth

Paris Junior College Syllabus

Year	2021-2022	Faculty	Linda Miles
Term	Spring	Office	FGC A104A
Section	201	Phone	903-782-0724
		email	lmiles@parisjc.edu

Course	PSYC 2314
Title	Human Growth and Development

Description

A study of the physical, mental, emotional, and social growth and development of children and throughout the lifespan.

Textbooks

Feldman, R. S. (2019) Life Span Development: A Topical Approach with REVEL – Access Card Package. 4rd ed. Upper Saddle River, NJ: Pearson. ISBN # 9780135464816.

Student Learning Outcomes (SLO)

Upon completion of this course:
• Students will demonstrate familiarity with the major theoretical perspectives in developmental psychology.
• Identify and understand tRequired Core Objectives:
• Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
• Communication Skills—to include effective development, interpretation and expression of ideas through written, oral and visual communication
• Empirical and Quantitative Skills—to include the manipulation and analysis of numerical data or observable facts resulting informed conclusions
• Social Responsibility—to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Psychology Student Learner Outcomes: Upon successful completion of PSYC 2314, the student

Schedule

Week 1-Course introduction and syllabus review
Week 2-Chapter 1
Week 3-Chapter 2
Week 4-Chapter 3
Week 5-Chapter 4
Week 6-Chapter 5
Week 7-Chapter 6
Week 8- research assignment
Week 9 Chapter 7

Evaluation methods	Evaluation Methods Students will have two major objective exams in which to demonstrate their knowledge of the course material. Each exam is worth 100 points, students can earn up to 200 points on major exams. Students are required to complete chapter quizzes for each section. Students can earn up to 100 points on quizzes (25 points for each section) for the semester. Engagement/participation is an important part of internet classes; therefore, students can earn up to 100 points for engagement/participation (15 points – RAC Assignment, 15 points – APA Quiz, 20 points – Cultural Psychology Assignments, & 50 points surveys). Students may earn up to 100 points on the Research assignment. Students can earn 100 points on REVEL (50 points REVEL Reading Quizzes, and 50 points discussions). Students can earn extra credit points by completing extra credit assignments that are built into the class; however, extra credit options are not designed to replace an assignment or exam grade. Grading Criteria •Students can earn up to a total of 600 points during the semester 200 points – Two Major Exams: Students will complete an online Midterm and a final examination. Each exam is worth

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	400

Faculty	Marla Elliott
Office	Greenville Campus #209
Phone	903-454-9333
email	melliott@parisjc.edu

Course	PSYC 2314
Title	Lifespan Growth & Development

Description

Life-Span Growth and Development is a study of social, emotional, cognitive and physical factors and influences of a developing human from conception to death.
Credits: 3 SCH
TSI Requirement: Reading Complete, or minimum score of 351 on TSI placement test.

Textbooks

Feldman, R.S. (2020). Life Span Development: A Topical Approach (4th Ed.). New Jersey: Pearson Education, Inc. ISBN # 9780135178751 The ISBN # is for the REVEL E-book, which includes access to all REVEL work.

Student Learning Outcomes (SLO)

Required Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives:
1) Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1-MLK Holiday. Course introduction & syllabus review.
Week 2- REVEL & Blackboard tutorial.. Chapter 1 lecture/discussion.
Week 3- Chapters 1 & 2 lecture/discussion.
Week 4- Chapters 3 & 4 lecture/discussion.
Week 5-Collaborative Quiz A. Chapter 5 lecture/discussion. Self-Evaluation-Part 1.
Week 6- Chapters' 6 & 7 lecture/discussion.
Week 7-Chapter 8 lecture/discussion. Collaborative Quiz B. Final Deadline for Sections' 1 & 2 Essay Exams, online.
Week 8-Major Exam 1. Chapter 9 lecture/discussion.
Week 9-Spring Break!
Week 10-Chapters 10 & 11 lecture/discussion and online assignments.
Week 11-Chapter 12 lecture/discussion. Collaborative Quiz C.
Week 12-Chapters' 13 & 14 lecture/discussion.
Week 13-Chapter 15 lecture/discussion. Collaborative Quiz D. Final Deadline for Sections' 3 & 4 Essay Exams.
Week 14. Major Exam 2. Final Project instructions/assignment.
Week 15-Final Group activity. Final Project individual feedback and final deadline.

Evaluation methods	Evaluation Methods: Students will be given the following opportunities to demonstrate knowledge of class material: Major Objective Exams: Students will complete 3 major exams in the class. Exams are closed-book, and will be proctored in the classroom. Exam 1 will cover Chapters 1-8, and Exam 2 will cover Chapters 9-15. The Final Comprehensive Exam will be completed during Final Exam's week, and will cover chapters 1-15. (300 points) Collaborative Quizzes: Students will complete four, open-book, collaborative quizzes. Each quiz is worth 25 points. Quiz A will cover chapters 1-4, Quiz B will cover chapters 5-8. Quiz C will cover chapters 9-12, and Quiz D will cover chapters 13-15. Students are welcome to collaborate with classmates, but all students must submit their own quiz for an individual grade and maintain social distancing guidelines. (100 points) Section Essay Exams: Students will complete 4 essay exams (over Sections 1, 2, 3, & 4). These

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	Marla Elliott
Office	Greenville Campus #209
Phone	903-454-9333
email	melliott@parisjc.edu

Course	PSYC 2314
Title	Lifespan Growth & Development

Description

Life-Span Growth and Development is a study of social, emotional, cognitive and physical factors and influences of a developing human from conception to death.
Credits: 3 SCH
TSI Requirement: Reading Complete, or minimum score of 351 on TSI placement test.

Textbooks

Feldman, R.S. (2020). Life Span Development: A Topical Approach (4th Ed.). New Jersey: Pearson Education, Inc. ISBN # 9780135178751 The ISBN # is for the REVEL E-book, which includes access to all REVEL work.

Student Learning Outcomes (SLO)

Required Core Objectives: Students successfully completing this course will demonstrate competency in the following Core Objectives:
1) Critical Thinking Skills -- to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week 1-Course introduction & syllabus review. REVEL & Blackboard tutorial.
Week 2- Chapter 1 lecture/discussion.
Week 3- Chapters 1 & 2 lecture/discussion.
Week 4- Chapters 3 & 4 lecture/discussion.
Week 5-Collaborative Quiz A. Chapter 5 lecture/discussion. Self-Evaluation-Part 1.
Week 6- Chapters' 6 & 7 lecture/discussion.
Week 7-Chapter 8 lecture/discussion. Collaborative Quiz B. Final Deadline for Sections' 1 & 2 Essay Exams, online.
Week 8-Major Exam 1. Chapter 9 lecture/discussion.
Week 9-Spring Break!
Week 10-Chapters 10 & 11 lecture/discussion and online assignments.
Week 11-Chapter 12 lecture/discussion. Collaborative Quiz C.
Week 12-Chapters' 13 & 14 lecture/discussion.
Week 13-Chapter 15 lecture/discussion. Collaborative Quiz D. Final Deadline for Sections' 3 & 4 Essay Exams.
Week 14. Major Exam 2. Final Project instructions/assignment.
Week 15-Final Group activity. Final Project individual feedback and final deadline.

Evaluation methods	Evaluation Methods: Students will be given the following opportunities to demonstrate knowledge of class material: Major Objective Exams: Students will complete 3 major exams in the class. Exams are closed-book, and will be proctored in the classroom. Exam 1 will cover Chapters 1-8, and Exam 2 will cover Chapters 9-15. The Final Comprehensive Exam will be completed during Final Exam's week, and will cover chapters 1-15. (300 points) Collaborative Quizzes: Students will complete four, open-book, collaborative quizzes. Each quiz is worth 25 points. Quiz A will cover chapters 1-4, Quiz B will cover chapters 5-8. Quiz C will cover chapters 9-12, and Quiz D will cover chapters 13-15. Students are welcome to collaborate with classmates, but all students must submit their own quiz for an individual grade and maintain social distancing guidelines. (100 points) Section Essay Exams: Students will complete 4 essay exams (over Sections 1, 2, 3, & 4). These

Paris Junior College Syllabus

Year	2021-22
Term	Spring
Section	200

Faculty	Callie Thompson
Office	AC 107
Phone	903-782-0446
email	cthompson@parisjc.edu

Course	PSYC 2315
Title	Psychology of Personal Adjustment

Description

Psychology of Personal Adjustment is the study of the processes involved in adjustment of individuals to their personal and social environments.

Textbooks

Psychology Applied to Modern Life: Adjustment in the 21st Century, Twelfth Edition, by Weiten, Dunn, and Hammer

Student Learning Outcomes (SLO)

Demonstrate knowledge of the major theoretical perspectives in psychology.
Interpret what constitutes valid research in the field of psychology.
Identify differences and commonalities within diverse cultures and the effects of cultural forces on human behavior and mental processes.

Schedule

Week 1-Course introduction, complete syllabus quiz and sample Discussion Activity, and Adjusting to Modern Life
Week 2-Theories of Personality
Week 3-Stress and Its Effects
Week 4-Coping Processes & Alcohol and Other Drug Abuse Training
Week 5-Psychology and Physical Health
Week 6-The Self
Week 7-Social Thinking and Social Influence
Week 8-Interpersonal Communication
Week 9-Friendship and Love
Week 10-Marriage and Intimate Relationships
Week 11-Gender and Behavior
Week 12-Development and Expression of Sexuality
Week 13-Psycholgical Disorders
Week 14-Psychotherapy
Week 15-Positive Psychology
Week 16-Final Exam

Evaluation methods	Exams=50%--3 major exams will be proctored at a PJC testing center Discussion Activities=15%--3 discussion activities will be completed and submitted online Quizzes=20%--16 weekly quizzes will be completed online through MindTap Content Mastery Training=15%--15 weekly MindTap Chapter Mastery Training assignments A=average of 90 or better B=average of 80 or better C=average of 70 or better D=average of 60 or better F=average of 59 or below

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	200

Faculty	Linda Miles
Office	FRC A104A
Phone	903-782-0734
email	lmiles@parisjc.edu

Course	PSYC 2319
Title	Social Psychology

Description

Study of individual behavior within the social environment. Topics may include socio-psychological processes, attitude formation and
change, interpersonal relations, group processes, self, social cognition, and research methods. (PSYC 2319 is included in the
Psychology Field of Study.)

Textbooks

Greenberg, J. (2018) Social Psychology with Launchpad Access. 2nd ed. New York, NY: Worth Publishers. ISBN # 9781319231279.

Student Learning Outcomes (SLO)

Required Core Objectives:
• Critical Thinking Skills – to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
• Communication Skills—to include effective development, interpretation and expression of ideas through written, oral and visual communication
• Empirical and Quantitative Skills—to include the manipulation and analysis of numerical data or observable facts resulting informed conclusions
• Social Responsibility—to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

Psychology Student Learner Outcomes: Upon successful completion of PSYC 2314, the student will……
• Demonstrate knowledge of the major theoretical perspectives in psychology.
• Interpret what constitutes valid research in the field of psychology

Schedule

Week 1-Course introduction and syllabus review
Week 2-Chapter 1
Week 3-Chapter 2
Week 4-Chapter 3
Week 5-Chapter 4

Evaluation methods	Evaluation Methods Students will have two major objective exams in which to demonstrate their knowledge of the course material. Each major exam is worth 100 points, students can earn 200 points on major exams. Students can earn up to 100 points on discussions. Students are required to complete quizzes for each section. Students can earn up to a total of 100 points on quizzes (25 points for each section). Engagement/participation is an important part of the internet course; therefore, students can earn up to 50 points for engagement/participation based on video quizzes. Students can earn up to 50 total Essay Exam points for the semester. Students can earn up to 100 points of Launchpad points. Students can earn extra credit points by completing extra credit assignments that are built into the class; however, extra credit options are not designed to replace an assignment or exam grade. Grading Criteria •Students can earn up to a total of 600 points during the semester 200 points – Two Major Exams: Students will complete an online Midterm and a final examination. Each exam is worth 100 points each.

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Laura Fendley
Office	WTC 1066
Phone	903-782-0765
email	lfendley@parisjc.edu

Course	RADR 1201
Title	Introduction to Radiography

Description

On overview of the historical development of radiography, basic radiation protection, an introduction to medical terminology, ethical and legal issues for health care professionals, and an orientation to the program and the health care system.

Textbooks

Introduction to Radiologic Science and Patient Care, Adler, Carlton, 7th edition, 2019, ISBN: 978-0-323-56671-1
Radiologic Science for Technologists Physics, Biology, & Protection, Bushong, 11th edition, 2016, ISBN: 978-0-3233-5377-9
Principles of Radiologic Imaging: An Art and A Science, Carlton, Alder, 6th edition, 2018, ISBN: 978-1-337-71106-7 Merrill's
Atlas of Radiographic Positions & Radiologic Procedures Volume I,
Frank, Long, Smith,14th edition, 2018, Mosby-Elsevier, ISBN-13:978-0-3235-6768-8

Student Learning Outcomes (SLO)

After completion of the course, the graduate will be able to:
1. Explain basic radiation protection practices.
2. Identify professional, legal and ethical standards/practices.
3. Identify development and factors of radiography images.
4. Define basic medical terms.
5. Relate the role of radiography to total healthcare.
6. Identify healthcare agencies/institutions and accreditations, credentialing, certification, licensure, and regulations.
7. Identify basic radiation production and characteristics

Schedule

Week 1 - Orientation, Educational Survival
Week 2-4 - Medical Terminology, Fundamentals of Radiological Science and Healthcare
Week 5-8 - Ethics and Laws in Radiologic Sciences and Radiation Protection
Week 9 - Spring Break
Week 10-11 - Radiation Production and Charateristics
Week 12-16 - Development and Factors of Radiography
Week 17- Final Exam

Evaluation methods

Exams 50%
Quizzes/Assignments 40%
Final Exam 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Heather Unruh
Office	WTC 1064
Phone	903-782-0734
email	hunruh@parisjc.edu

Course	RADR 1266
Title	Practicum - Radiologic I

Description

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.

Textbooks

1. Introduction to Radiologic Science and Patient Care, Adler, Carlton, 7th edition, 2019, Saunders-Elsevier, ISBN: 978-0-3233-56671-1
2. Merrill's Atlas of Radiographic Positions & Radiologic Procedures Volume I, Frank, Long, Smith,14th edition, 2018, Mosby-Elsevier, ISBN-13:978-0-3235-6768-8
3. Merrill's Atlas of Radiographic Positions & Radiologic Procedures Volume II, Frank, Long, Smith, 14th edition, 2018, Mosby-Elsevier, ISBN-13: 978-0-3235-6767-1
4. The Workbook - Merrill's Atlas of Radiographic Positioning, & Procedures, Frank, Long, Smith, 14th edition, 2018, ISBN: 978-0-3235-9704-3
5. Merrill's Pocket Guide to Radiography, Frank, Long, Smith, 14th edition, 2018, Mosby-Elsevier, ISBN-13: 978-0-3236-1213-5

Student Learning Outcomes (SLO)

After completion of the course, the graduate will be able to:
1. Apply proper positioning skills.
2. Select appropriate technical factors for digital imaging.
3. Demonstrate radiation protection.
4. Demonstrate effective oral communication skills with staff, preceptors, and patients.
5. Demonstrate effective written communication skills.
6. Manipulate technical factors for non-routine examinations.
7. Demonstrate positioning for trauma patients.
8. Demonstrate professionalism in clinical situations.
9. Demonstrate exemplary customer service.
10. Evaluate radiographic images effectively.
11. Demonstrate critical thinking in trauma situations.

Schedule

Week 1-Clinical Orientation
Week 2-15: 16 hours Precepted Clinical Experiences
Week 16-Final Evaluations

Evaluation methods

Based on the number of mastered competencies 49%
Based on an average of all clinical instructors' evaluation forms:
- PT Care 15%
- Professional 15%
- Knowledge/Skills 16%
- Attendance 5%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Heather Unruh
Term	Spring	Office	WTC 1064
Section	100	Phone	903-782-0774
		email	lhunruh@parisjc.edu

Course	RADR 1303
Title	Patient Care

Description

An introduction in patient assessment, infection control procedures, emergency and safety procedures, communication and patient interaction skills, and basic pharmacology.

Textbooks

Introduction to Radiologic Science and Patient Care, Adler, Carlton, 7th edition, 2019, ISBN: 978-0-3233-56671-1
Principles of Radiologic Imaging: An Art and A Science, Carlton, Alder, 6th edition, 2018, ISBN: 978-1-337-71106-7
Merrill's Atlas of Radiographic Positions & Radiologic Procedures, Volume 2, Long, 14th edition, 2018, ISBN: 978-0-3235-6767-1
Merrill's Atlas of Radiographic Positions & Radiologic Procedures, Volume 3, Long, 14th edition, 2018, ISBN: 978-0-3235-6766-4

Student Learning Outcomes (SLO)

After completion of the course, the graduate will be able to:
1. Identify the Radiographer and Healthcare Team roles and responsibilities.
2. Identify the differences between the cultural, ethnicity, and diversity in healthcare.
3. Demonstrate communication skills.
4. Identify the psychological considerations in healthcare.
5. Demonstrate Patient transfers and movements.
6. Demonstrate patient/technologist interactions
7. Demonstrate proper history taking.
8. Identify safety and transfer positioning.
9. Identify specific tubes, catheters, lines, and collection devices.
10. Identify infection control in healthcare.
11. Identify sources of infection control and modes of transmission.
12. Demonstrate patient assessment and monitoring.
13. Identify mobile procedures steps.
14. Identify mobile and surgical procedures health, safety, and radiations procedures and precautions.
15. Demonstrate standard precautions and isolation procedures/practices.
16. Identify Isolation techniques and communicable diseases.
17. Identify emergency/trauma/unique situations.
18. Identify emergency medical code systems and each healthcare members role.
19. Demonstrate CPR.
20. Demonstrate use of medical emergency equipment and supplies.
21. Identify different types of traumas/injuries/fractures/wounds/burns/reactions.
22. Identify different types of prep for various procedures in radiology.
23. Identify pharmacokinetic and pharmacodynamics differences and principles
24. Identify drug categories, side effects, uses, and impacts on patients.
25. Identify different types of drug administration/therapies.
26. Identify Radiographer’s current practices status.
27. Identify classification of contrast agents.
28. Demonstrate the current legal and ethical status of a radiographer.

Schedule	Week 1-Orientation Week 2-Health Care Team Week 3-Communication, Role of Radiographer Week 4-Exam 1 Week 5-Safety Week 6-Safety Week 7-Exam 2 Week 8-Spring Break Week 9-Safety Week 10-Infection Control Week 11-Infection Control Week 12-Exam 3 Week 13- Medical Emergencies and Unique Situations, Pharmacology and Drug Adminstration Week 14-Pharmacology and Drug Administration Week 15- Exam 4 Week 16- Final Exam
Evaluation methods	Exams 50% Quizzes/Assignments 40% Final Exam 10%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Heather Unruh
Office	WTC 1064
Phone	903-782-0734
email	hunruh@parisjc.edu

Course	RADR 1311
Title	Basic Radiographic Procedures

Description

An introduction to radiographic positioning terminology, the proper manipulation of equipment, positioning and alignment of the anatomical structure and equipment, and evaluation of images for proper demonstration of basic anatomy.

Textbooks

1. Introduction to Radiologic Science and Patient Care, Adler, Carlton, 7th edition, 2019, Saunders-Elsevier, ISBN: 978-0-3233-5667-1
2. Merrill's Atlas of Radiographic Positions & Radiologic Procedures Volume I, Frank, Long, Smith,14th edition, 2018, Mosby-Elsevier, ISBN-13:978-0-3235-6768-8
3. Merrill's Atlas of Radiographic Positions & Radiologic Procedures Volume II, Frank, Long, Smith, 14th edition, 2018, Mosby-Elsevier, ISBN-13: 978-0-3235-6767-1
4. The Workbook - Merrill's Atlas of Radiographic Positioning, & Procedures, Frank, Long, Smith, 14th edition, 2018, ISBN: 978-0-3235-9704-3
5. Merrill's Pocket Guide to Radiography, Frank, Long, Smith, 14th edition, 2018, Mosby-Elsevier, ISBN-13: 978-0-3236-1213-5

Student Learning Outcomes (SLO)

After completion of the course, the graduate will be able to:
1. Perform basic level and trauma procedures and positioning
2. Align anatomic structures and equipment
3. Evaluate images.
4. Define Pathology diseases.
5. Identify and Apply Radiation Safety and Protection in classroom laboratory and for radiographer, healthcare team, patient, and general public.
6. Identify supplies necessary for basic and trauma procedures.
7. Perform patient education.

Schedule

Week 1 Orientation, Positioning, Terminology, Manipulaiton of Equipment
Week 2-4 Anatomy, Positioning Considerations, Upper Extreminities and Shoulder Girdle Procedures
Week 5-7Anatomy, Positioning Considerations, Lower Extreminities and Pelvic Girdle Procedures
Week 8 Spring Break
Week 9-11 Anatomy, Positioning Considerations, Vertebral Column
Week 12-14 Anatomy, Positioning Considerations, Bony Thorax, Abdomen, Thoracic Viscera
Week 15 Final Review

Evaluation methods

Exams 50%
Quizes 25%
Assignments 15%
Final Exam 10%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Laura Fendley
Office	WTC 1066
Phone	903-782-0765
email	lfendley@parisjc.edu

Course	RADR 2205
Title	Principles of Radiographic Imaging II

Description

Radiographic image quality and the effects of exposure variables, and the synthesis of all variables in image production. Radiographic image technique formulation including quality control and assurance.

Textbooks

1. Radiologic Science for Technologists Physics, Biology, & Protection, Bushong, 11th edition, 2017, ISBN: 978-0-323-35377-9
2. Principles of Radiographic Imaging, Adler & Carlton, 6th edition, 2018, ISBN: 978-1-337-71106-7

Student Learning Outcomes (SLO)

After completion of the course, the graduate will be able to:
1. Analyze image quality standards.
2. Evaluate images.
3. Identify Characteristics of Image Receptors
4. Define the imaging process
5. Adapt technical variables to changing conditions.
6. Identify image equipment quality control standards
7. Identify image quality assurance.
8. Identify effects of exposure variables
9. Analyze techniques for procedures to minimize patient exposure

Schedule

Week 1-Orientation, Minimizing Patient Dose
Week 2 - Imaging Quality Standards, Exposure Prime Factors
Week 3 - Beam Restriction, Patient as Emitter
Week 4 - Pathology, Grid
Week 5 - Exam, Digital Radiography
Week 6 - Digital Radiography
Week 7 - PACS, Imaging Process
Week 8 - Exposure, Characteristics of Image Receptors & Exposure - (D/C)
Week 9 - Spring Break
Week 10 - Exam
Week 11 - Image Critque and Analysis
Week 12 - Image Processing, Critque, & Analysis
Week 13 - Exam
Week 14 - Exposure Systems, Exposure Conversions
Week 15 - Spatial Resolution (RD), Distortion
Week 16 - Exam, Review
Week 17 - Final Exam

Evaluation methods

Exams 50%
Quizzes/Assignments 40%
Final Exam 10%

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Laura Fendley
Office	WTC 1066
Phone	903-782-0765
email	lfendley@parisjc.edu

Course	RADR 2213
Title	Radiation Biology and Protection

Description

Effects of radiation exposure on biological systems. Includes typical medical exposure levels, methods for measuring and monitoring radiation, and methods for protecting personnel and patients from excessive exposure.

Textbooks

1. Radiologic Science for Technologists Physics, Biology, & Protection, Bushong, 11th edition, 2016, ISBN: 978-0-3233-5377-9
2. Principles of Radiographic Imaging, Adler & Carlton, 6th edition, 2018, ISBN: 978-1-337-71106-7

Student Learning Outcomes (SLO)

After completion of the course, the graduate will be able to:
1. Identify medical exposure/dose ranges/levels..
2. Describe methods for measuring/monitoring radiation for personnel and patients.
3. Describe methods of detecting and measuring radiation.
4. Identify safety and radiation protection practices/exposures.
5. Identify effects of radiation exposure on biological systems.
6. Identify somatic and genetic effects on humans from radiation exposure.

Schedule

Week 1 - Orientation
Week 2 - Concepts of Radiologic Science, Structure of Matter, Electromagnetic Energy
Week 3 - Human Biology, Fundamental Principles of Radiobiology
Week 4 - Exam
Week 5 - Molecular and Cellular Radiobiology, Biophysical Events
Week 6 - Deterministic Effects of Radiation
Week 7 - Stochastic Effects of Radiation
Week 8 - Exam
Week 9 - Spring Break
Week 10 - Patient/Personnel Radiation Protection, Concepts, and Equipment
Week 11 - Health Physics
Week 12 - Designing for Radiation Protection
Week 13 - Exam
Week 14 - Radiography/Fluoroscopy Patient Radiation Doses
Week 15 - Patient Radiation Dose Management, Occupational Radiation Dose Management
Week 16 - Exam, Review/Research Paper/Project Presentation

Evaluation methods

Exams 50%
Quizzes/Assignments 30%
Final Exam 10%
Research Paper 10%

Paris Junior College Syllabus

Year	2022	Faculty	Laura Fendley
Term	Spring	Office	WTC 1066
Section	100	Phone	903-782-0765
		email	lfendley@parisjc.edu

Course RADR 2366

Title Radiology Practicum IV

Description

Practical, general workplace training supported by an individualized learning plan developed by the employer, college, and the student.

Textbooks

1. Introduction to Radiologic Science and Patient Care, Adler, Carlton, 6th edition, 2016, Saunders-Elsevier, ISBN: 978-0-3233-1579-1
2. Merrill's Atlas of Radiographic Positions & Radiologic Procedures Volume 1, Frank, Long, Smith, 14th edition, 2018, Mosby-Elsevier, ISBN: 13-978-0-3235-6768-8
3. Merrill's Atlas of Radiographic Positions & Radiologic Procedures Volume 2, Frank, Long, Smith, 14th edition, 2018, Mosby- Elsevier, ISBN: 13-978-0-3235-6767-1
4. Merrill's Atlas of Radiographic Positioning, & Procedures Volume III, Frank, Long, Smith, 14th edition, 2018, Mosby-Elsevier, ISBN: 13-978-0-3235-6766-4
5. The Work Book-Merrill's Atlas of Radiographic Positioning, & Procedures, Frank, Long, Smith, 13th editon, 2015, ISBN: 978-0-3232-6338-2 6. Principles of Radiologic Imaging: An Art and A Science, Carlton, Adler 6th edition, 2019, ISBN: 978-1-337-71106-7
7. Merrill's Pocket Guide to Radiography, Frank, Long, Smith, 14th edition, 2018, Mosby-Elsevier, ISBN: 13- 978-0-3236-1213-5

Student Learning Outcomes (SLO)

Upon completion of this program, it is expected that a graduate will be able to:
1. Apply proper positioning skills.
2. Select appropriate technical factors for digital imaging.
3. Demonstrate radiation protection.
4. Demonstrate effective oral communication skills with staff, preceptors, and patients.
5. Demonstrate effective written communication skills.
6. Manipulate technical factors for non-routine examinations.
7. Demonstrate positioning for trauma patients.
8. Demonstrate professionalism in clinical situations.
9. Demonstrate exemplary customer service.
10. Evaluate radiographic images effectively.
11. Demonstrate critical thinking in trauma situations.

Schedule

Week 1-Clinical Orientation/Review
Week 2-16: 16 hours weekly Precepted Clinical Experience at facilities
Week 17-Final Evaluations/Paperwork

Evaluation methods

Based on the number of mastered competencies 49%
Based on an average of all clinical instructor' evaluation forms:
- PT Care 15%
- Professional 15%
- Knowledge/Skills 16%
- Attendance 5%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	.101

Faculty	Jeff Frankland
Office	WTC 1111
Phone	903-782-0726
email	jfrankland@parisjc.edu

Course	RBTC 1301
Title	Programmable Logic Controllers

Description

A study in programmable controllers. Topics include processor units, numbering systems, memory organization, relay type devices, timers, counters, data manipulators, and programming.

Textbooks

Online Subscription to Learnamatrol.com sold in 4, 6, and 12 month durations from the Paris Junior College Bookstore. Minimum 4 month subscription required for this class

Student Learning Outcomes (SLO)

Learning objectives include describing basic PLC operation and functionality; describe basic logic circuits and numbering systems; convert elementary ladder diagrams into programs; incorporate timers and counters utilizing programmable controllers; and execute and evaluate programs.

Schedule

Week 1 - Introduction, Handouts, Policies and Procedures
Week 2 – LAP 1: Intro to Programmable Controllers
Week 3 – Complete LAP 1 Assessments
Week 4 – LAP 2: Basic PLC Programming
Week 5 – Complete LAP 2 Assessments
Week 6 – LAP 3: PLC Motor Control
Week 7 – Complete LAP 3 Assessments
Week 8 – LAP 4: PLC Timer Instructions
Week 9 – Complete LAP 4 Assessments
Week 10 – LAP 5: PLC Counter Instructions
Week 11 – Complete LAP 5 Assessments
Week 12 – LAP 6: Event Sequencing
Week 13 – Complete LAP 6 Assessments
Week 14 – LAP 8: Program Control Instructions
Week 15 – Complete LAP 8 Assessments
Week 16 – Finals

Evaluation methods	Grading: 40% : Quizzes 60% : Hands on Skill Assessments	A grade of “D” or below is failing 90 –100 is an “A” 80 – 89 is a “B” 70 – 79 is a “C”

Associate Degree
Nursing Program

Paris Junior College
Paris, Texas

RNSG 2514
Integrated Care of the Client with Complex Healthcare Needs

Course Syllabus
Spring, 2022

DH: dh
12/13/2021

Course Description

RNSG 2514 (5 semester credit hours, 5 didactic, 0 clinical/laboratory)
Introductory Level Course

Application of a systemic problem-solving process, critical thinking skills, and concepts to provide comprehensive nursing care to patients and families across the lifespan with complex health care needs including, but not limited to, complex childhood/adolescent diseases, complicated perinatal care, acute mental illness, complex perioperative care, mental illness, complex perioperative care, serious adult health problems and health issues related to aging. Emphasis will also be placed on tertiary disease prevention, health maintenance/restoration, and collaboration with the interdisciplinary health care team members. Content includes the roles of the professional nurse and applicable competencies in knowledge, judgment, skills, and professional values within a legal/ethical framework. This course must be taken as a co-requisite to RNSG 2560.

Objectives

Upon successful completion of this course, the student will be able to:
1. Identify variances in physiological and psychosocial integrity among clients with complex health needs across the lifespan. (BON DECS: 1B, 2C, 2G)
2. Identify the principles of quality management. (BON DECS: 3B, 3C)
3. Utilize critical thinking to develop individualized plans and client outcomes to maintain safety, reduce risk potential, promote health maintenance, and improve physiologic and psychosocial integrity. (BON DECS: 2A-H)
4. Demonstrate therapeutic communication skills with diverse clients and families. (BON DECS: 4A, 4E)

COVID-19

Paris Junior College will continue to monitor and assess the COVID-19 impact on our community and the safety of all PJC community members (students, faculty and staff) and campus visitors. PJC may adjust hours, services and instructional modes as necessitated by the pandemic. We all need to be fully prepared for changes in daily practices to keep us healthy and our campus safe. Please continue to check the PJC website, Blackboard and your Dragon-Mail routinely for updates that may affect you.

Course Attendance

Class attendance is critical for the successful completion of this course. Withdrawals must be initiated by the student. The last day for a student to withdraw from a course with a grade of "W" is April 14, 2022.

General Expectations

- Students are responsible for all missed course information.
- Students will follow the Attendance Policies 6.0, 6.1 and 6.2 found in the Nursing Student Handbook.
- This course employs active learning strategies. Student participation in group and didactic learning activities is expected.
- Students who are not in the classroom ready to participate when attendance is taken will be counted tardy (3 tardy episodes = 1 absence).
- Students who miss attendance roll call, fail to sign in on the class roster, or miss more than 30 minutes of the class time will be counted absent.
- No children are allowed in class or to be left alone in the lobby of the Bobby Walters Workforce Training Center.

Class Conduct

Please turn off or silence and put away all cell phones, pagers, iPods, headphones, etc., before entering the classroom, laboratory, or clinical setting. No obscene/vulgar language will be permitted. Faculty reserve the right to drop a student for violations of the Student Conduct rules as listed in the general PJC Student Handbook.

Academic Honesty

In the pursuit of learning, it is expected that students will engage in honest academic endeavors to the highest degree of honor and integrity. Students who are found to engage in academic dishonesty through such activities as cheating on exams, plagiarism, or collusion with others will be referred to the Dean of Health Sciences, Dr. Greg Ferenchak for disciplinary action such as dismissal from the college. The student(s) will immediately receive a score of zero on the exam/assignment in question with no possibility of makeup work for the remainder of the semester. Students who are suspected of cheating due to questionable activities may be required to prove their innocence. See the general PJC Student Handbook for additional details for Academic Honesty AKA Scholastic Dishonesty.

Course Facilitators

Christy Armes, MSN, RN-BC, CIC CPPS, HACP
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0730
Office: 1036
Email: carmes@parisjc.edu

Deborah Elmore, MSN, APRN
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0756
Office: 1034
Email: delmore@parisjc.edu

Dwana Hollidai, MBA, BSN, BS, RN
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0766
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Tamera Lewis, MSN, RN
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0759
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Lance Neill, MSN, BSE, RN
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0751
Office: 1042
Email: lneill@parisjc.edu

Faculty Office Hours

Paris Junior College Nursing Faculty office hours are on non-clinical days. Appointments are recommended. Clinical faculty will not have scheduled office hours. Questions and/or concerns may be directed to full-time faculty. Please follow the Chain-of-Command outlined in the Paris Junior College Student Handbook.

Course Guidelines

Evaluation will be based on techniques designed to determine if course objectives have been met. These measures include:

Course Components	Percentage
Unit Exams (5 @ 15% each)	75%
Final Exam	15%
Quizzes	5%
Adolescent Group Project	5%

*ALL COURSE COMPONENTS ARE MANDATORY

Grading Scale

A = 89.5 -100
B = 79.5 - 89.4
C = 74.5 – 79.4
D = 69-74.4
F = 68 or below

All course components must be completed in order to receive full credit for the course. If any components are omitted or not completed, the student's grade may result in an incomplete or a failure.

It is the policy of Paris Junior College to provide reasonable accommodations for qualified individuals with disabilities. PJC will adhere to all applicable federal, state and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College Success Coach in the Advising and Counseling Center to obtain a Request for Accommodations form. For more information, please refer to the Paris Junior College Catalog or Student Handbook.

Rounding of Final Grade

Faculty may round final grades in alignment with the American Standard for Testing and Materials (ASTM) International Standards, which allow for 'rounding only after all calculations leading to the final result are completed.' Therefore, rounding of grades for individual assignments is not an accepted practice. Rounding will be calculated using the "five-up" rule allowing for decimal numbers that meet or exceed the halfway point between two values to be rounded up to the larger value. For example, a grade of 89.5 equals an A, whereas a grade of 89.49 equals a B. Therefore faculty, prior to the awarding of final course grades, shall ensure gradebook software in a course is in alignment with this policy. Rule retrieved from https://www.astm.org/SNEWS/SO_2008/datapoints_so08.html

No extra credit will be offered.

Remediation/Success Program

Students who are unable to satisfactorily meet course requirements, course standards, objectives, or score less than 75 on any component of the course could be referred for remediation. Students can self-refer or be referred by faculty for reasons other than scores below 75 in an effort to enhance student success in the program.

Paris Junior College Nursing Program utilizes Health Education Systems, Inc. (HESI) learning materials (study materials, tutorials, practice exams, and proctored assessments) to guide and assess mastery of nursing content necessary for entry into practice.

Difficulties Accessing the PJC Learning Platform System

The student is responsible for contacting Information Technology (IT) to seek technical assistance and notifying the course faculty of any problems or confusion regarding any assignment or problem with PJC learning platform. Students must make note of the faculty contact information provided within the course. If the student does not contact the course facilitator of the problem, a grade will be issued for the assignment based on what the student was able to do.

Exams and quizzes may be proctored on campus or online using remote proctoring software, such as Respondus Lock Down Browser. If using Respondus Lock Down Browser, students should contact IT for instructions on system requirements prior to the scheduled quiz or exam. If a different remote proctoring software is used, the course facilitator will provide instructions prior to the quiz or exam.

Assignment Description

- *Unit Exams*

Each unit exam will consist of a minimum of 50 questions divided among the lecture content as determined by the faculty. Each question is allotted 1.5 minutes of test time. Refer to the course schedule for dates and times. Required items for exam days includes a laptop with the Respondus program and a pencil.

Students scoring less than 75% on any individual exam or those with an exam average below 75% are required to complete concept remediation review (regardless of the collaborative exam score or points) and an Academic Success Plan.

Test Review

Test reviews are incorporated within collaborative testing. Students have the option not to participate in collaborative testing. Exam grades will be released following Test Item Clarification.

- *Final Exam*

The final exam will be a compilation of the content taught throughout the semester. This exam will consist of a minimum of 75 questions divided among the lecture content as determined by the faculty. Refer to the course schedule for the date of the exam. Required items for exam day include a laptop with the Respondus program and a pencil.

The student is held accountable for the following Testing Policy:
The unweighted average of the exams and final MUST be 75.0% or greater, without rounding, before ANY other course grades are calculated to compose the final grade. If the unweighted exam average is below 75%, the student will receive the grade of **"D", or** lower, for the course regardless of any other grade(s).

Exam scores with collaborative points added will be utilized when calculating the exam average. However, only individual exam scores will be used for calculation of the course grade. Please see Collaborative Testing Policy.

Absences from Exams and Quizzes

Students must notify course faculty of any absence before the start of the exam, following instructions provided in the syllabus and Nursing Student Handbook for contacting faculty.

- Excused Absence: Absence from an exam or quiz may be excused only for such reasons as a family death, court-mandated appearance, and personal illness (requiring HCP documentation). Any absence must have appropriate documentation in order to be excused. The faculty will make the determination of whether an absence is excused. The make-up exam or quiz may be an alternative test format (i.e., short answer or essay type questions). The faculty will determine date, time, place, and type of make-up exam.
- Unexcused Absences for exams: If a make-up exam or quiz is offered, it will be at the discretion of the faculty after review of the circumstances surrounding the event.

- *Quizzes*

In class or post class quizzes may be assigned to assess content mastery and will pull information from assigned reading materials, class activities, HESI Practice Tests and The Point resources.

- *Adolescent Teaching Project (Group Project)*

This assignment requires students to work in groups to submit a health or safety related teaching topic for an adolescent. Students will present researched information to the class utilizing PowerPoint slides, and/or other visual aids. Due dates and details of the assignment are found under Assignment Instructions in Blackboard.

Disruptive Conduct

Disruptive conduct is defined as conduct that substantially or repeatedly interferes with the instructor's ability to teach or impedes student learning. Distractive or inappropriate behavior in the face-to-face or online discussions, emails, chat rooms, web and or video conferences or other online educational technology are examples of disruptive conduct. Electronic communication, must be respectful and honest at all times. Any posting to the course deemed by the course faculty to be disruptive or interfering with learning will be removed. Any students involved in disruptive behavior will receive a written warning from the course faculty. Continued instances of disruptive behavior after the initial warning will result in referral to the program director for academic counseling. Consequences of disruptive conduct are outlined in the *Nursing Student Handbook*.

Communication

Voice and email communication will be acknowledged by faculty within 36 hours (Monday - Friday). Students should also acknowledge voice and email communication within 36 hours.

Professional Writing Guidelines:

- A professional writing style is the standard for any nurse. As such, the following principles should be followed when drafting any assignment(s) or posting any comments to Blackboard:
  - All written assignments must reflect APA style and APA citation/reference guidelines (Seventh edition).
  - Absolutely no plagiarism will be tolerated. Please cite your source(s) appropriately.

Email

- Students and faculty will keep email related to course content within the course for archival purposes. While a student may choose to phone the faculty for emergencies, email within the Blackboard course is the preferred method of communication.
- Faculty will read and respond to email messages within 36 hours Monday – Friday. Students are also expected to read and respond to email messages within the same stated timeframe.

Announcements

- Information that impacts or benefits the class will be posted as an announcement.

Dress Code

Students are expected to adhere to the *Classroom Attire* as posted in the Nursing Student Handbook at all times. In addition, students are expected to adhere to the dress code established by their assigned clinical setting. Students may be sent home for not adhering to the dress code and equipment requirements. This can directly affect the student's grade and may result in the student not passing the course.

Required Resources

Alfaro-LaFevre, R. (2017). Critical thinking, clinical reasoning and clinical judgment: A practical approach (7th ed.). Philadelphia PA: Elsevier. ISBN: 9780323581257

American Psychological Association. (2020). Publication manual of the American Psychological Association (7th ed.) ISBN: 9781433832178

Carpenito, L. (2016). Handbook of nursing diagnosis (15th ed.). Lippincott Williams & Wilkins. ISBN: 978-1-4963-3839-6

Evolve Student Access to HESI RN Practice Test – Classic Version, 2nd Edition https://evolve.elsevier.com/

Jean, Giddens (2017). Concepts for Nursing Practice (3rd Edition). Elsevier Health Sciences (US). ISBN: 9780323581936

Hinkle, J. L. & Cheever, K. H. (2018). Textbook of medical-surgical nursing (14th ed.). Lippincott Williams & Wilkins, ISBN: 978-197-512-446-5

Lippincott Course Point Enhanced for Brunner & Suddath's Textbook of Medical-Surgical Nursing (14th Edition). https://thepoint.lww.com/gateway

Ricci, Kyle & Carman (2017) Essentials of Maternity, Newborn and Women's Health Nursing (3rd Edition). ISBN: 9781451194005

Silvestri, L. A. (2017). Saunders comprehensive review for NCLEX-RN (7th ed.). ISBN: 9780323358514

Taylor, C., Lillis, C.J. & Lemone, P. (2019). Fundamental of nursing: The art & science of nursing care (9th ed.). Lippincott Williams & Wilkins, ISBN: 978-1975-1241-51

Texas Board of Nursing: (2017) Texas nursing practice act and nursing peer review act. Retrieved from https://www.bon.texas.gov/laws_and_rules_nursing_practice_act.asp

Videbeck, S. (2014). Psychiatric-mental health nursing. Lippincott Williams & Wilkins (7th ed.). Lippincott Williams & Wilkins, ISBN: 9781496357038

Plagiarism and Academic Dishonesty

Plagiarism is the act of representing directly or indirectly another person's work as his or her own. It can involve copying someone else's work in a paper without citations; quoting without acknowledging the true source of the quoted material; performing a cut and paste of work from an internet source and submitting with your name on it; submitting a paper purchased or received from another source, along with similar infractions as detailed in the Nursing Student Handbook.

It is important that your individual assignments be completed with your thoughts alone, but supported by authoritative sources through use of citations and references, following APA style. Failing to use proper citations and references, whether intentional or unintentional, is plagiarism. To do so knowingly is dishonest and not fitting the standards expected of a professional. The faculty reserve the right to select assignments to be scanned by anti-plagiarism software. Students caught submitting plagiarized work will be reprimanded at minimum and subject to receiving a zero for the assignment. The faculty and administration reserve the right to file a complaint for academic misconduct within the school for plagiarism, and a complaint to the State's Board of Nursing for poor professional character. For more information, refer to the Nursing Student Handbook, and the Texas Administrative Code § 213.27.

Nursing Program Policies and Expectations

The Nursing Student Handbook and the general PJC Student Handbook contains information about policies and expectations that apply throughout a student's academic life. Additional attention is specifically required for the following policies and expectations:

- Scholastic Dishonesty
- Practice and Procedure
- Confidentiality
- Immunization Requirements
- Unsafe Conduct and Practice
- Attendance
- Services for Students with Disabilities
- Admission Procedures: Paying attention to BLS requirements
- Health Policies and Physical Condition
- Dress Code
- Freedom from Discrimination, Harassment, and Retaliation/Sexual Violence

Associate Degree
Nursing Program

Paris Junior College
Paris, Texas

RNSG2560
Clinical-Registered Nursing/Registered Nurse

Course Syllabus Spring,
2022

Course Description

RNSG2560 (5 semester credit hours, 0 didactic, 16 clinical/laboratory)

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional. This course must be taken as a co-requisite to RNSG2514. RNSG2560 and RNSG2514 must be completed and passed within the same semester. If the student does not successfully complete both courses, future admission will require enrolling in both courses within the same semester (16 clinical hours/per week). Pre-requisites include RNSG1226, and RNSG1262.

Objectives

Upon successful completion of this course, the student will be able to:

1. Incorporate knowledge of comfort, illness and disease management, human diversity, nutrition, and nontraditional and complementary modalities in the delivery of evidence-based nursing care for clients and families experiencing chronic health alterations. (DECS: 1B, 1C, 1D, 2A, 2B, 2C, 2D, 2E, 2F, 2G, 2H, 3C, 4A, 4B, 4C)
2. Use relevant laws and ethical models in the delivery of care to clients and their families. (DECS: 1B, 1C, 1D, 2A, 2B, 2C, 2D, 2E, 3A, 3B, 3C, 3D, 3E, 3F, 4A, 4B, 4C, 4F, 4G)
3. Identify strategies for injury prevention and safety maintenance in a variety of health care settings. (DECS: 1B, 1C, 1D, 2A, 2C, 2G, 3A, 3B, 3C, 4A, 4B)
4. Collaborate with members of the interprofessional healthcare team to provide client-centered care for clients and families. (DECS: 1A, 1B, 1C, 2A, 2B, 2C, 2H, 3C, 4A, 4B, 4C, 4D)
5. Incorporate knowledge of health care and information management systems to organize the delivery of safe and optimal care for clients and families. (DECS: 1A, 1B, 2A, 2B, 2C, 2D, 2G, 3F, 4A, 4C, 4E)
6. Demonstrate accurate documentation of nursing and nursing care for clients and families. (DECS: 1D, 2F, 3A, 3B, 4A, 4C, 4E)
7. Incorporate knowledge of assessment, pharmacologic therapies, genetics, and diagnostic procedures when providing safe care to clients and families. (DECS: 1B, 1D, 2A, 2B, 2F, 3C, 4A, 4B, 4C, 4G)

COVID-19

COVID-19 Paris Junior College will continue to monitor and assess the COVID-19 impact on the communities served.
Per CDC guidelines:

- All COVID-19 vaccines currently available in the United States have been shown to be safe and effective at preventing COVID-19. Getting vaccinated yourself may also protect people around you, particularly people at increased risk for severe illness from COVID-19.
- Anyone on PJC campus/property will be expected to govern themselves by the CDC's cleaning and disinfection, hand hygiene, and respiratory etiquette.
- Masks are no longer required on a PJC campus. However, if you have not been vaccinated, you should consider wearing a mask to protect your own health.
- Mask are required at all clinical sites

Course Attendance

Class attendance is critical for the successful completion of this course. Withdrawals must be initiated by the student. The last day for a student to withdraw from a course with a grade of "W" is Wednesday April 14, 2022.

Class Conduct

Please turn off or silence and put away all cell phones, pagers, iPods, headphones, etc. before entering the classroom, laboratory, or clinical setting. No obscene/vulgar language will be permitted. Faculty reserve the right to drop a student for violations of the Student Conduct rules as listed in the general PJC Student Handbook.

Academic Honesty

In the pursuit of learning, it is expected that students will engage in an honest academic endeavor to the highest degree of honor and integrity. Students who are found to engage in academic dishonesty through such activities as cheating on exams, plagiarism, or collusion with others will be referred to the Vice President of Student Access and Success for disciplinary action such as dismissal from the college. The student(s) will immediately receive a score of zero on the exam/assignment in question with no possibility of makeup work for the remainder of the semester. Students who are suspected of cheating due to questionable activities may be required to prove their innocence. See the general PJC Student Handbook for additional details for Academic Honesty AKA Scholastic Dishonesty.

Nursing Faculty

A list of all faculty teaching in the course, along with a list of what aspects they will be teaching i.e., classroom/clinical/simulation.

Course Facilitators:

Christy Armes, MSN, RN-BC, CIC, CPPS
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0730
Office: 1036
Email: carmes@parisjc.edu

Deborah Elmore, MSN, APRN
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0756
Office: 1034
Email: delmore@parisjc.edu

Dwana Hollidai, MBA, BSN, RN
Instructor: Classroom/Clinical/Simulation
Office Phone: 903-782-0766
Office: 1032
Email: dhollidai@parisjc.edu

Tamera Lewis, MSN, RN
Interim Director of Nursing
Office: 1044
Office Phone: 903-782-0759
Email: tlewis@parisjc.edu

Lance Neill, MSN, RN
Instructor: Classroom/Clinical/Simulation Interim
Office Phone: 903-782-0751
Office: 1042
Email: lneill@parisjc.edu

Faculty Office Hours

Paris Junior College Nursing Faculty office hours are on non-clinical days. Appointments are recommended. Questions and/or concerns may be directed to full-time faculty or the Director of Nursing.

Course Guidelines

Evaluation will be based on techniques designed to determine if course objectives have been met. These measures include:

Course Components	Percentage
Critical Thinking Assignment	8%
Lab Values & Dosage Calculation Quiz	10%
vSim (10 scenarios total at 2% each)	20%
Simulation Checkpoint	10%
Clinical Performance Evaluation (Midterm: Formative)	Pass/Fail
Mental Health Assignment #1 (SIM)	10%
Mental Health Assignment #2 (Movie)	7%
Data Collection	10%
Clinical Performance Evaluation (Final: Summative)	25%
Clinical Checklist & Participation in Clinical Post Conferences	Pass/Fail
Clinical Reflections (Total of 5)	Pass/Fail
Clinical Expectation: 256 Clinical Hours	Pass/Fail

*ALL COURSE COMPONENT ARE MANDATORY

Grading Scale

A = 89.5-100
B = 80.5-89.4
C = 74.5-80.4
D = 69-74.4
F = 68 or below

All course components must be completed to receive full credit for the course. If any components are omitted or not completed, the student's grade may result in an Incomplete or a failure.
It is the policy of Paris Junior College to provide reasonable accommodations for qualified individuals with disabilities. PJC will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College Success Coach in the Advising and Counseling Center to obtain a Request for Accommodations form. For more information, please refer to the Paris Junior College Catalog or Student Handbook

Rounding of Final Grade

Faculty may round final grades in alignment with the American Standard for Testing and Materials (ASTM) International Standards, which allow for 'rounding only after all calculations leading to the final results are completed.' Therefore, rounding of grades for individual assignments is not an accepted
practice. Rounding will be calculated using the "five-up" rule allowing for decimal numbers that meet or exceed the halfway point between two values to be rounded up to the larger value. For example, a grade of 89.5 equals an A, whereas a grade of 89.49 equals a B. Therefore faculty, prior to the awarding of final course grades, shall ensure gradebook software in a course is in alignment with this policy. Rule retrieved from https://www.astm.org/SNEWS/SO_2008/datapoints_so08.html

Remediation/Success Program

Students who are unable to satisfactorily meet course requirements, course standards, objectives, or score less than 80 on any component of the course could be referred for

remediation. Students can self-refer or be referred by faculty for reasons other than scores below 80 in an effort to enhance student success in the program. Student resources to support success in the PJC Nursing Programs can be accessed on Blackboard and by reaching out to a faculty member.

Late Assignments

Course components will be considered late if submitted after the deadline identified on the class schedule. Assignments may be submitted up to three days late with a ten-point deduction per day. No assignment will be accepted after the three days, and a zero will placed into the gradebook. No extra credit will be offered.

Assignment Description

Critical Thinking Assignment:

Students will complete exercises within the Critical Thinking and Clinical Judgment textbook, learning the importance of clinical reasoning, clinical judgment, ethical reasoning, evidence-based practice, learning cultures, interprofessional practice skills, professionalism, and quality improvement. Due dates and details of the assignment are found under Assignment Instructions/Assignment Submissions in Blackboard.

Lab Values & Dosage Calculation Quiz:

A Respondus proctored Lab Values & Dosage Calculation quiz will be administered online via Blackboard per the course schedule. The quiz will cover lab values commonly encountered in chronic care, as well as dosage calculations and aspects of safe medication administration. The quiz will consist of short answer, multiple choice, and matching. Students who score below 90 must complete remediation and retest to achieve a minimum score of 90.
The original score will be recorded in the grade book. NOTE: Students are expected to apply the Joint Commission rules regarding leading and trailing zeroes. (Refer to the Joint Commission Do Not Use List.)
A Lab Values & Dosage Calculation study guide can be found in course documents.

vSim:

Students will participate in adaptive, interactive virtual simulations with integrated curriculum resources and personalized feedback. Students will complete a total of 10 virtual client simulation scenarios and other curricular content based on the National League for Nursing (NLN) Health Assessment Scenarios. Assignment objectives include demonstrating clinical reasoning skills, competence and confidence related to a) safety measures, b) communication, c) assessments, d) interventions, e) drugs and IV management, f) test and diagnostics, g) electronic health record, h) provider interactions, i) client handoff. Students must complete the pre-quiz, vSim, and post quiz to obtain credit for the vSim assignment with a minimum grade of 85% or better. Students must complete all vSims by the due date with an 85% or better. Refer to course schedule for due dates.

Simulation Checkpoint:

Students will complete a simulated client scenario in the clinical simulation lab utilizing a medium and/or high-fidelity simulation manikin. Detailed instructions and a prep packet can be found in the Assignment instructions located in Blackboard closer to the checkpoint date. Refer to the grading tool posted in Blackboard for details. If a student does not earn a passing score (75% or greater), the student will need to complete an individual remediation program outlined by course faculty. Students who earn a pass on the checkpoint may be assigned remediation for any deficiency noted by faculty during the simulation, including missing critical elements. Students who are not in uniform or who do not arrive on time may not be allowed to test, and at the discretion of the faculty member, may deduct points from the Detailed Description of Standards, or enter a failure for the assignment.

Clinical Performance Evaluation (Midterm/Final):

Students will be evaluated using the Clinical Evaluation Tool, which is in Blackboard under Course Documents. Faculty will schedule final evaluations with students. To pass RNSG2560, the student must achieve a minimum grade of 75% on the clinical evaluation.
If the student earns less than 75% on the clinical evaluation tool, the student will receive a failing grade for the entire course. If a student is unsuccessful in RNSG2514, the student may not progress in the LVN to RN Transition track. The student will receive a grade of F in the course in which the failure is earned. The student must withdraw from the co-requisite course(s).
A student who demonstrates any unsafe practices as outlined below may be subject to disciplinary actions dependent upon the severity of the unsafe practice, including but not limited to, the following: verbal warning, written warning, formal reprimand, failure, and/or dismissal. Every effort will be made to use progressive discipline; however, at the discretion of the faculty member, a student can be failed at any time during the semester for an unsafe practice as defined below:

- Violates or threatens the physical, psychological, microbiological, chemical, pharmacological, or thermal safety of the client.
- Violates previously mastered principles/learning objectives in carrying nursing care skills or delegated medical functions.
- Accepts assignments beyond knowledge, education, experience, or competence.
- Fails to recognize or accept legal/ethical responsibility for actions as defined in the Nursing Practice Act for the State of Texas or the Code for Nurses of the American Nurses Association.
- Fails to carry out CDC Standard Precautions.

Mental Health Assignment #1

A Mental Health Assignment has been designed to assist the ADN student in:

- Developing collegiality while working as a member of the mental-health care team.
- Identifying ethics and legalities related to mental health care.
- Demonstrating therapeutic communication, including therapeutic use of self.
- Acting appropriately to ensure the safety of clients, yourself, and others.

The assignment includes:

- Participation in a Mental Health Simulation Day
- A written assignment, and
- Teamwork with your peers

Due dates and details of the assignment are found under Assignment Instructions/Assignment Submissions in Blackboard.

Mental Health Assignment #2

A Mental Health Assignment has been designed to supplement the ADN student in:

- Knowledge and comprehension of common mental health disorders such as:
  - Anxiety
  - Bipolar
  - Eating disorders
  - Autism
  - Alzheimer's
  - Borderline personality disorder
  - PTSD
  - OCD
  - Psychosis
  - Schizophrenia

The assignment includes:

- Analyzing and evaluating portrayal of selected media.

Due dates and details of the assignment are found under Assignment Instructions/Assignment Submissions in Blackboard.

Data Collection

The Data Collection Assignment is based upon the gathering of information about a client during clinical. Detailed instructions and grading criteria are in Assignment Instructions/Assignment Submissions. The assignment will allow the student to explore client care through the integration of pathophysiology, collected data, and the nursing process. The due date for the data collection assignment can be located on the course schedule, and the completed assignment should be submitted under the "*Assignments*" link in Blackboard.

Clinical Checklists & Participation in Post Clinical Conferences

The checklists can be found under *Course Documents* in Blackboard. The clinical checklists are graded on a pass/fail basis. Students must complete a minimum of half of the checklists by midterm to be considered passing on the midterm Clinical Evaluation discussed in the Clinical Performance section. The checklists must be finished by the end of the semester. The checklist should be typed. Checklists do not need to be turned in to faculty on a weekly basis; however, students must have the checklists available for faculty review during clinical rotations to verify student progress. Students should also share the checklists with facilities staff nurses at all scheduled clinical shifts throughout the semester to facilitate learning in the clinical setting.

Additionally, faculty will schedule mandatory periodic post clinical conferences. Post clinical conferences are considered clinical experiences and students are expected to adhere to the detailed clinical standards; students must notify faculty in a timely fashion for any anticipated tardiness or absences (valid reasons must be provided for excused absences). Points will be deducted from the student's clinical performance grade for any deviations from the standards.

Students are expected to complete clinical checklists by the due dates identified on the course schedule.

Clinical Reflections

Students must answer reflection questions, in detail, pertaining to clinical experiences. Due dates and details of the assignment are found under Assignment Instructions/Assignment Submissions in Blackboard. There is a total of five (5) for the semester. Refer to the *Detailed Description of Standards* for point deductions associated with not completing clinical reflections in a timely manner.

Clinical Expectation (256 Clinical Hours):

A minimum of 256 clinical hours are required for this course. Hours will be completed using a combination of bedside experiences with faculty, nursing staff, observation shifts, vSim, assignments, and additional technology to meet clinical objectives and student learning outcomes. Refer to schedule and units within Blackboard for additional details regarding assignments required to fulfill clinical hours.

Detailed Description of Standards

Students are evaluated for adherence to the Detailed Standards each clinical and classroom day. Points are deducted for failure to adhere to Clinical Standards. Points deducted are cumulative and will be deducted from the *Final Clinical Evaluation* assignment grade. Detailed Description of Standards are in Blackboard under *Course Documents*.

Communication

Voice and email communication will be acknowledged by faculty within 36 hours (Monday - Friday). Students should also acknowledge voice and email communication within 36 hours.
Lab/Clinical-Related Communication:

- *If unable to attend lab or clinical*, notify faculty, two hours prior to scheduled lab or clinical via telephone. If no response, leave a message.

Professional Writing Guidelines:

- A professional writing style is the standard for any nurse. As such, the following principles should be followed when drafting any assignment(s) or posting any comments to Blackboard:
    - All written assignments must reflect APA style and APA citation/reference guidelines (Seventh edition).
    - Absolutely no plagiarism will be tolerated. Please cite your source(s) appropriately.

Email

- Students and faculty will keep email related to course content within the course for archival purposes. While a student may choose to phone the faculty for emergencies, email within the course is the preferred method of communication.
- Faculty will read and respond to email messages within 36 hours Monday – Friday. Students are also expected to read and respond to email messages within the same stated timeframe.
- Faculty will use PJC email for communication with individuals or small groups.

Announcements

- Questions that may benefit the class should be posted as an announcement.

Dress Code

Students are expected to adhere to the Nursing Student Handbook *Clinical Attire* as posted in the Nursing Student Handbook. In addition, students are expected to adhere to the dress code established by their assigned clinical setting. Students may be sent home for not maintaining the following dress code and equipment requirements. This can directly affect the student's grade and may result in the student not passing the course.

Cell phones may be carried during clinical for drug guide and lab value reference use only.

Required Resources

Alfaro-Lafevre, R. (2017). Critical thinking, clinical reasoning and clinical judgment: A practical approach (7th ed.). Philadelphia PA: Elsevier. ISBN: 9780323581257

American Psychological Association. (2020). Publication manual of the American Psychological Association (7th ed.) ISBN: 9781433832178

Carpenito, L. (2016). Handbook of nursing diagnosis (15th ed.). Lippincott Williams & Wilkins. ISBN: 978-1-4963-3839-6

Evolve Student Access to HESI RN Practice Test – Classic Version, 2nd Edition https://evolve.elsevier.com/

Hinkle, J. L. & Cheever, K. H. (2018). Textbook of medical-surgical nursing (14th ed.). Lippincott Williams & Wilkins, ISBN: 978-197-512-446-5

Jean, Giddens (2017). Concepts for Nursing Practice (3rd Edition). Elsevier Health Sciences (US). ISBN: 9780323581936

Lippincott Course Point Enhanced for Brunner & Suddath's Textbook of Medical-Surgical Nursing (14th Edition). https://thepoint.lww.com/gateway

Ricci, Kyle & Carman (2017) Essentials of Maternity, Newborn and Women's Health Nursing (3rd Edition). ISBN: 9781451194005

Silvestri, L. A. (2020). Saunders comprehensive review for NCLEX-RN (7th ed.). ISBN: 9780323358514

Taylor, C., Lillis, C.J. & Lemone, P. (2019). Fundamental of nursing: The art & science of nursing care (9th ed.). Lippincott Williams & Wilkins, ISBN: 978-1975-1241-51

Texas Board of Nursing: (2017) Texas nursing practice act and nursing peer review act. Retrieved from https://www.bon.texas.gov/laws_and_rules_nursing_practice_act.asp
Videbeck, S. (2014). Psychiatric-mental health nursing. Lippincott Williams & Wilkins (7th ed.). Lippincott Williams & Wilkins, ISBN: 9781496357038

Recommended Resources

Curren, A.M. (2020). Dimensional Analysis for Meds: A Modern Guide Focusing on the Metric System, Fifth Edition. Jones & Bartlett learning LLC ISBN 978-1284172911

Plagiarism and Academic Dishonesty

Plagiarism is the act of representing directly or indirectly, another person's work as his or her own. It can involve copying someone else's work in a paper without citations; quoting without acknowledging the true source of the quoted material; performing a cut and paste of work from an internet source and submitting with your name on it, submitting a paper purchased or received from another source; along with similar infractions as detailed in the PJC Workforce Training Center Nursing Student Handbook.
In this course, there will be individual assignments and group assignments. It is important that your individual assignments be completed with your thoughts alone but supported by authoritative sources through use of citations and references, following APA style. Failing to use proper citations and references, whether intentional or unintentional, is plagiarism. To do so knowingly is dishonest and not fitting the standards expected of a professional. The faculty reserve the right to select assignments to be scanned by anti-plagiarism software. Students caught submitting plagiarized work will be reprimanded at minimum and subject to receiving a zero for the assignment. The faculty and administration reserve the right to file a complaint for academic misconduct within the school for plagiarism, and a complaint to the State's Board of Nursing for poor professional character. For more information, refer to the Nursing Student Handbook Student Handbook, and the Texas Administrative Code § 213.27.

Nursing Program Policies and Expectations

The Nursing Student Handbook Student Handbook and the general PJC Student Handbook contains information about policies and expectations that apply throughout a student's academic life. Additional attention is specifically required for the following policies and expectations:
Scholastic Dishonesty Attendance
Practice and Procedure Services for Students with Disabilities
Confidentiality Admission Procedures: Paying attention to BLS requirements Immunization Requirements Health Policies and Physical Condition
Dress Code
Unsafe Conduct and Practice
Freedom from Discrimination, Harassment, and Retaliation/Sexual Violence

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	100

Faculty	Jon Rutherford
Office	Grimes Center A104E
Phone	903 782-0721
email	jrutherford@parisjc.edu

Course	SOCI 1301
Title	Introduction to sociology

Description

Soci 1301 is a study of social interaction, social groups, culture, personalities, social institutions and human ecology.

Textbooks

"Society: The Basics." by John Macionis. 15th Edition. ISBN # 9781323856772

Student Learning Outcomes (SLO)

1. The student will be able to differentiate between the three major theoretical perspectives in sociology: the structural functional approach, the conflict approach, and the symbolic interactionist approach. 2. The student will be able to demonstrate knowledge of the origins of sociology. . 3. The

Schedule

Week 1-Introductions/definitions
Week 2-Historic emergence of sociology
Week 3-Theory and research methodology
Week 4-Culture and its component parts. Exam 1
Week 5-Define socialization.
Week 6-Major agents of socialization
Week 7-Theories of personality
Week 8-Status and Role (Sociology in daily life.) Exam 2.
Week 9-Humorology
Week 10-Formal organizations and bureaucracy
Week 11-Deviance
Week 12-Stratification/Exam 3
Week 13-Gender and inequality
Week 14-Race/Ethnicity
Week 15-History and theory of population growth
Week 16-Final exam

Evaluation methods	Students will be required to take 4 exams, worth 100 points each. They will be a combination of multiple choice and essay. A=360-400 B=320-359 C=280-319 D=240-279 F=Below 240

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	101

Faculty	Jon Rutherford
Office	Grimes Center A104E
Phone	903 782-0721
email	jrutherford@parisjc.edu

Course	SOCI 1301
Title	Introduction to sociology

Description

Soci 1301 is a study of social interaction, social groups, culture, personalities, social institutions and human ecology.

Textbooks

"Society: The Basics." by John Macionis. 15th Edition. ISBN # 9781323856772

Student Learning Outcomes (SLO)

1. The student will be able to differentiate between the three major theoretical perspectives in sociology: the structural functional approach, the conflict approach, and the symbolic interactionist approach. 2. The student will be able to demonstrate knowledge of the origins of sociology. . 3. The

Schedule

Week 1-Introductions/definitions
Week 2-Historic emergence of sociology
Week 3-Theory and research methodology
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Week 5-Define socialization.
Week 6-Major agents of socialization
Week 7-Theories of personality
Week 8-Status and Role (Sociology in daily life.) Exam 2.
Week 9-Humorology
Week 10-Formal organizations and bureaucracy
Week 11-Deviance
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Week 13-Gender and inequality
Week 14-Race/Ethnicity
Week 15-History and theory of population growth
Week 16-Final exam

Evaluation methods	Students will be required to take 4 exams, worth 100 points each. They will be a combination of multiple choice and essay. A=360-400 B=320-359 C=280-319 D=240-279 F=Below 240

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	102

Faculty	Jon Rutherford
Office	Grimes Center A104E
Phone	903 782-0721
email	jrutherford@parisjc.edu

Course	SOCI 1301
Title	Introduction to sociology

Description

Soci 1301 is a study of social interaction, social groups, culture, personalities, social institutions and human ecology.

Textbooks

"Society: The Basics." by John Macionis. 15th Edition. ISBN # 9781323856772

Student Learning Outcomes (SLO)

1. The student will be able to differentiate between the three major theoretical perspectives in sociology: the structural functional approach, the conflict approach, and the symbolic interactionist approach. 2. The student will be able to demonstrate knowledge of the origins of sociology. . 3. The

Schedule

Week 1-Introductions/definitions
Week 2-Historic emergence of sociology
Week 3-Theory and research methodology
Week 4-Culture and its component parts. Exam 1
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Week 7-Theories of personality
Week 8-Status and Role (Sociology in daily life.) Exam 2.
Week 9-Humorology
Week 10-Formal organizations and bureaucracy
Week 11-Deviance
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Week 13-Gender and inequality
Week 14-Race/Ethnicity
Week 15-History and theory of population growth
Week 16-Final exam

Evaluation methods	Students will be required to take 4 exams, worth 100 points each. They will be a combination of multiple choice and essay. A=360-400 B=320-359 C=280-319 D=240-279 F=Below 240

Paris Junior College Syllabus

Year	2022
Term	Spring
Section	200

Faculty	Jon Rutherford
Office	Grimes Center A104E
Phone	903 782-0721
email	jrutherford@parisjc.edu

Course	SOCI 1301
Title	Introduction to sociology

Description

Soci 1301 is a study of social interaction, social groups, culture, personalities, social institutions and human ecology.

Textbooks

"Society: The Basics." by John Macionis. 15th Edition. ISBN # 9781323856772

Student Learning Outcomes (SLO)

1. The student will be able to differentiate between the three major theoretical perspectives in sociology: the structural functional approach, the conflict approach, and the symbolic interactionist approach. 2. The student will be able to demonstrate knowledge of the origins of sociology. . 3. The

Schedule

Week 1-Introductions/definitions
Week 2-Historic emergence of sociology
Week 3-Theory and research methodology
Week 4-Culture and its component parts. Exam 1
Week 5-Define socialization.
Week 6-Major agents of socialization
Week 7-Theories of personality
Week 8-Status and Role (Sociology in daily life.) Exam 2.
Week 9-Humorology
Week 10-Formal organizations and bureaucracy
Week 11-Deviance
Week 12-Stratification/Exam 3
Week 13-Gender and inequality
Week 14-Race/Ethnicity
Week 15-History and theory of population growth
Week 16-Final exam

Evaluation methods	Students will be required to take 4 exams, worth 100 points each. They will be a combination of multiple choice and essay. A=360-400 B=320-359 C=280-319 D=240-279 F=Below 240

Paris Junior College Syllabus

Year	2022	Faculty	Sarah Latham-Staton
Term	Spring Subterm A	Office	Online/Email
Section	250	Phone	(903) 473-4580
		email	slatham@parisjc.edu

Course	SOCI 1301
Title	Introduction to Sociology

Description	This course is designed as an introduction to the science of sociology. Emphasis is given to the foundations of foundations of social life, social inequality, and social change. The objective of this course is to provide a basic understanding of sociology concepts and theories. Throughou this course will provide opportunities for the student to expand their ability to think critically through a range o interactions and assignments.
Textbooks	Society: The Basics, John J. Macionis, 15th Edition; ISBN 9780134711409 (Older editions will also work; onl Access not required.)
Student Learning Outcomes (SLO)	1. Demonstrate a basic understanding of the three major sociological concepts (structural functionalism, confli symbolic interaction) exhibited through weekly assignments and course exams. 2. Demonstrate an understanding and application of sociological theories to discussion topics measured by wri assignments. 3. Demonstrate the ability to think critically as measured by chapter assignments, writing assignment and exam

Schedule	Section 1: •Introduction Discussion (10 pts) •Sociology Overview Section 2: •Introduction to Influential Sociologists •Chapter Assignment (20 pts) •Chapter Discussion (10 pts) Section 3: •Chapter 1: Perspective, Theory, and Method •Chapter Assignment (20 pts) •Chapter Discussion (10 pts) Section 4: •Chapter 2: Culture •Chapter Assignment (20 pts) •Chapter Discussion (10 pts) Section 5: •Chapter 4: Social Interaction •Chapter Assignment (20 pts) •Chapter Discussion (10 pts) Section 6: •Chapter 7: Deviance •Chapter Assignment (20 pts) •Chapter Discussion (10 pts) Section 7:
Evaluation methods	Students are expected to read the assigned chapters and supplemental material in the above listed text and parti exercises. Section assignments will be worth a total of 200 points. Course is fast paced, covering roughly two s week; all assignments will be completed online. Section discussions posts are worth a total of 100 points. The assignment, mid-term, and final exams are worth 100 points each. The exams will consist of multiple-choice qu covering material from the assigned readings and class discussions. Your grade percentage will be calculated i Blackboard Grade Center.

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Paris Junior College Syllabus

Year	2022
Term	Spring
Section	300

Faculty	Jon Rutherford
Office	Grimes Center A104E
Phone	903 782-0721
email	jrutherford@parisjc.edu

Course	SOCI 1301
Title	Introduction to sociology

Description

Soci 1301 is a study of social interaction, social groups, culture, personalities, social institutions and human ecology.

Textbooks

"Society: The Basics." by John Macionis. 15th Edition. ISBN # 9781323856772

Student Learning Outcomes (SLO)

1. The student will be able to differentiate between the three major theoretical perspectives in sociology: the structural functional approach, the conflict approach, and the symbolic interactionist approach. 2. The student will be able to demonstrate knowledge of the origins of sociology. . 3. The

Schedule

Week 1-Introductions/definitions
Week 2-Historic emergence of sociology
Week 3-Theory and research methodology
Week 4-Culture and its component parts. Exam 1
Week 5-Define socialization.
Week 6-Major agents of socialization
Week 7-Theories of personality
Week 8-Status and Role (Sociology in daily life.) Exam 2.
Week 9-Humorology
Week 10-Formal organizations and bureaucracy
Week 11-Deviance
Week 12-Stratification/Exam 3
Week 13-Gender and inequality
Week 14-Race/Ethnicity
Week 15-History and theory of population growth
Week 16-Final exam

Evaluation methods	Students will be required to take 4 exams, worth 100 points each. They will be a combination of multiple choice and essay. A=360-400 B=320-359 C=280-319 D=240-279 F=Below 240

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	400

Faculty	Mayra Camacho Cummings
Office	SSC Office 111
Phone	903.885.1232 ext. 2209
email	mcummings@parisjc.edu

Course	SOCI 1301
Title	SOCI 1301-Introduction to Sociology

Description

SOCI 1301-Introduction to Sociology. The scientific study of human society, including ways in which groups, social institutions, and individuals affect each other. Causes of social stability and social change are explored through the application of various theoretical perspectives, key concepts, and related research methods of sociology. Analysis of social issues in their institutional context may include topics such as social stratification, gender, race/ethnicity, and deviance.
SOCI 1301 has an online component on Blackboard.

Textbooks

Required Textbook:
Society the Basics (15th ed.) by John J. Macionis 2019.
ISBN13: 9780134711409
ISBN10: 0134711408

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.
2. Demonstrate Communications Skills—to include effective development, interpretation and expression of ideas through written, oral and visual communication.
3. Demonstrate Empirical and Quantitative Skills—to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions.
4. Demonstrate Social Responsibility—to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities.

Student Learning Outcomes (Sociology Program-Level):
Upon successful completion of this course, students will:
1. Compare and contrast the basic theoretical perspectives of sociology.
2. Identify the various methodological approaches to the collection and analysis of data in sociology.

Schedule	Week #1 Sociology: Chapter 1 Theory, Perspective, and Method. Chapter 2 Culture Discussion #1- Chapter 3 Socialization: From Infancy to Old Age Chapter 4 Social Interaction in Everyday Life Review for Exam #1 Chapter 5 Mass Media and Social Media Exam #1-Chapters 1-2-3-4-5 Video Discussion Assignment-See BB for instructions Week #2 Chapter 6 Groups and Organizations Chapter 7 Sexuality and Society Chapter 8 Deviance Chapter 9 Social Stratification and the Social Class System Chapter 10 Global Stratification Chapter 11 Gender Stratification Exam #2 Mid-Term Chapters 6-7-8-9-10
Evaluation methods	Student is graded on a 100 point scale .Participation/Attendance 20% Chapter Exams 30% Assignments & Presentation 20% Comprehensive Semester Exam 30% Total 100%

Paris Junior College Syllabus

Year	2022	Faculty	Jon Rutherford
Term	Spring	Office	Grimes Center A104E
Section	540	Phone	903 782-0721
		email	jrutherford@parisjc.edu

Course	SOCI 1301
Title	Introduction to sociology

Description	Soci 1301 is a study of social interaction, social groups, culture, personalities, social institutions and human ecology.
Textbooks	"Society: The Basics." by John Macionis. 15th Edition. ISBN # 9781323856772
Student Learning Outcomes (SLO)	1. The student will be able to differentiate between the three major theoretical perspectives in sociology: the structural functional approach, the conflict approach, and the symbolic interactionist approach. 2. The student will be able to demonstrate knowledge of the origins of sociology. . 3. The
Schedule	Week 1-Introductions/definitions Week 2-Historic emergence of sociology Week 3-Theory and research methodology Week 4-Culture and its component parts. Exam 1 Week 5-Define socialization. Week 6-Major agents of socialization Week 7-Theories of personality Week 8-Status and Role (Sociology in daily life.) Exam 2. Week 9-Humorology Week 10-Formal organizations and bureaucracy Week 11-Deviance Week 12-Stratification/Exam 3 Week 13-Gender and inequality Week 14-Race/Ethnicity Week 15-History and theory of population growth Week 16-Final exam

Evaluation methods	Students will be required to take 4 exams, worth 100 points each. They will be a combination of multiple choice and essay. A=360-400 B=320-359 C=280-319 D=240-279 F=Below 240

Paris Junior College Syllabus

Year	2022	Faculty	Jon Rutherford
Term	Spring	Office	Grimes Center A104E
Section	266	Phone	903 782-0721
		email	jrutherford@parisjc.edu

Course	Sociology 1306
Title	Social Problems

Description

Social Problems is a survey of various social ills, through the employment of the sociological perspective.

Textbooks

Social Problems' 14th Edition. By D. Stanley Eitzen. ISBN: 9781323856772.

Student Learning Outcomes (SLO)

1. The student will be able to differentiate between the three major theoretical perspectives in sociology: the structural functional approach, the conflict approach, and the symbolic interactionist approach. 2. The student will be able to demonstrate knowledge of the origins of sociology. . 3. The

Schedule

Week 1-Sociological approach to social problems; wealth and power
Week 2-Demographic changes; Exam 1
Week 3-Problems of place; poverty
Week 4-Racial and Ethnic inequality; Exam 2
Week 5-Gender inequality;Crime and Justice
Week 6-Drugs; Exam 3
Week 7-The economy and work; Family problems
Week 8-Education; Final Exam

Evaluation methods	Students will be required to take 4 exams, worth 100 points each. They will be a combination of multiple choice and essay. A=360-400 B=320-359 C=280-319 D=240-279 F=Below 240

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	200

Faculty	Mayra Camacho Cummings
Office	PJC SSC Office 111
Phone	903.885.1232 ext. 2209
email	mcummings@parisjc.edu

Course	SPAN 1411
Title	Beginning Spanish I

Description

Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level. HYBRID ITV COURSE/ONLINE COMPONENT Must submit audio/video attachments.

Textbooks

Becher, Anne, Dorwick, Thalia, lsabelli, Casilde, Pérez-Gironés, Ana . Puntos de Partida. Boston: McGraw-Hill, 2011.
ISBN: 0073385417 / ISBN-13: 9780073385419 9th ed.

Student Learning Outcomes (SLO)

Student Learning Outcomes:
Upon successful completion of this course, students will:
1. Engage in conversations using level appropriate grammatical structures
including narrating events that take place in the present and producing questions and responses on a

Schedule

Week 1- Capitulo Ante Todo
Week 2- Capítulo Ante Todo
Week 3- Capítulo 1 En la universidad
Week 4- Capítulo 1 En la universidad
Week 5- Capítulo 2 La familia
Week 6-Capítulo 2 La familia
Week 7- Capítulo 3 De Compras
Week 8- Capítulo 3 De Compras
Week 9- Capítulo 4 En Casa
Week 10- Capítulo 4 En Casa
Week 11- Capítulo 5 Las estaciones y el tiempo
Week 12- Capítulo 6 Las estaciones y el tiempo
Week 13- Capítulo 7 !A Comer!
Week 14- Capítulo 6 !A Comer!
Week 14- De Viaje/REPASO FINAL Capítulos Preliminar, 1, 2, 3, 4, 5, 6
Week 15- Final Exam

Evaluation methods

Participation/Attendance	20%
Exams	30%
Assignments	20%
Presentations	30%
Total	100%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	200

Faculty	Mayra Camacho Cummings
Office	SSC Office 111
Phone	903.885.1232 ext. 2209
email	mcummings@parisjc.edu

Course	SPAN 1412
Title	Beginning Spanish II

Description

Continued development of basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the high beginner to low intermediate level. ONLINE COURSE SPAN 1412 requires for students to upload and attach audio and video files for assignments/quizzes/laboratory/exams.

Textbooks

M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 9th edition. Boston: McGraw-Hill, 2009. ISBN: 978-0-07-338541-9
This is an online course. Must submit audio/video attachments.

Student Learning Outcomes (SLO)

1. Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the past.
2. Demonstrate understanding of level-appropriate spoken Spanish produced by Spanish speakers of diverse origins.
3. Write simple to moderately complex sentences using level-appropriate grammatical structures and organize them into cohesive paragraphs.
4. Read and comprehend level-appropriate authentic texts.
5. Identify and discuss traditions, customs and values of the Hispanic world.
6. Compare and contrast the traditions, customs and values of the Hispanic word with characteristics of their own culture.

Schedule

Week 1- REPASO/REVIEW Capitulo Ante Todo,1,2,3,4,5,6
Week 2- Capítulo 7 De vacaciones
Week 3- Capítulo 7 De Vacaciones
Week 4- Capítulo 8 Los dias festivos
Week 5- Capítulo 8 Los dias festivos
Week 6-Capítulo 8 Los dias festivos
Week 7- Capítulo 9 El tiempo libre
Week 8- Capítulo 9 El tiempo libre
Week 9- Capítulo 10 La salud
Week 10- Capítulo 10 La salud
Week 11- Capítulo 11 Las presiones de la vida moderna
Week 12- Capítulo 11 Las presiones de la vida moderna
Week 13- Capítulo 12 La calidad de la vida
Week 14- Capítulo 12 La calidad de la vida
Week 15- REPASO FINAL Capítulos 7,8,9,10,11,12
Week 16- Final Exam

Evaluation methods	Student is graded on a 100 point scale .Participation/Attendance 20% Chapter Exams 30% Assignments & Presentation 20% Comprehensive Semester Exam 30% Total 100%

Paris Junior College Syllabus

Year	2022	Faculty	Mayra Camacho Cummings
Term	SPRING	Office	SSC Offic 111
Section	141	Phone	903.885.1232 ext 2209
		email	mcummings@parisjc.edu

Course	SPAN 2311
Title	SPAN 2311 Intermediate Spanish I (3rd semester Spanish)

Description	The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Core curriculum satisfied for Humanities. ONLINE BLACKBOARD COMPONENT Must submit audio/video attachments.
Textbooks	M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 9th edition. Boston: McGraw-Hill, 2009. ISBN: 978-0-07-338541-9 ISBN 978 007 353 442 This is an online course. Must submit audio/video attachments.
Student Learning Outcomes (SLO)	Course Goals and Objectives: 1. Learning Outcomes Upon successful completion of this course, students will. 2. Demonstrate comprehension of authentic spoken discourse produced by Spanish speakers of diverse origins.

Schedule

Unit #1
Grammar REVIEW, Present indicative/subjunctive, present/past perfect, intro. literature, vocabulary, culture, lab
Grammar Review por y para , se, hace que..., imperfect, vocabulary, culture, lab
Preterit, vocabulary, culture, literature,lab EXAM #1
Subjunctive-emotion & ojalá, para que/por que, vocabulary, culture, literature, lab
The subjunctive to express uncertain, doubtful, or hypothetical situations, vocabulary, culture, literature, lab
Unit #2
Subjunctive clauses, vocabulary, culture, literature, lab
Future tense-Future tense Reading of short story, lab
Future tense, géneros literarios, lab. EXAM #2
Past subjunctive, vocabulary, culture, literature, lab
Conditional, vocabulary, culture, literature/lab
Unit # 3
Present perfect subjunctive, vocabulary, culture, literature, lab
Imperfect subjunctive If clauses, lab

Evaluation methods

Student will be graded upon a 100-point scale:

Participation/Attendance	20%
Assignments (Wkbk/La b Manual, Quizzes)	20%
Chapter Exams/Final Exam (3)	30%
Oral Presentation	30%

Total 100%

Paris Junior College Syllabus

Year	2022	Faculty	Mayra Camacho Cummings
Term	SPRING	Office	SSC Offic 111
Section	441	Phone	903.885.1232 ext 2209
		email	mcummings@parisjc.edu

Course	SPAN 2311
Title	SPAN 2311 Intermediate Spanish I (3rd semester Spanish)

Description	The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Core curriculum satisfied for Humanities. ONLINE BLACKBOARD COMPONENT Must submit audio/video attachments.
Textbooks	M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 9th edition. Boston: McGraw-Hill, 2009. ISBN: 978-0-07-338541-9 ISBN 978 007 353 442 This is an online course. Must submit audio/video attachments.
Student Learning Outcomes (SLO)	Course Goals and Objectives: 1. Learning Outcomes Upon successful completion of this course, students will. 2. Demonstrate comprehension of authentic spoken discourse produced by Spanish speakers of diverse origins.

Schedule

Unit #1
Grammar REVIEW, Present indicative/subjunctive, present/past perfect, intro. literature, vocabulary, culture, lab
Grammar Review por y para , se, hace que..., imperfect, vocabulary, culture, lab
Preterit, vocabulary, culture, literature,lab EXAM #1
Subjunctive-emotion & ojalá, para que/por que, vocabulary, culture, literature, lab
The subjunctive to express uncertain, doubtful, or hypothetical situations, vocabulary, culture, literature, lab
Unit #2
Subjunctive clauses, vocabulary, culture, literature, lab
Future tense-Future tense Reading of short story, lab
Future tense, géneros literarios, lab. EXAM #2
Past subjunctive, vocabulary, culture, literature, lab
Conditional, vocabulary, culture, literature/lab
Unit # 3
Present perfect subjunctive, vocabulary, culture, literature, lab
Imperfect subjunctive If clauses, lab

Evaluation methods

Student will be graded upon a 100-point scale:

Participation/Attendance	20%
Assignments (Wkbk/La b Manual, Quizzes)	20%
Chapter Exams/Final Exam (3)	30%
Oral Presentation	30%

Total 100%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	540

Faculty	Mayra Camacho Cummings
Office	SSC Offic 111
Phone	903.885.1232 ext 2209
email	mcummings@parisjc.edu

Course	SPAN 2311
Title	SPAN 2311 Intermediate Spanish I (3rd semester Spanish)

Description	The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Core curriculum satisfied for Humanities. ONLINE BLACKBOARD COMPONENT Must submit audio/video attachments.
Textbooks	M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 9th edition. Boston: McGraw-Hill, 2009. ISBN: 978-0-07-338541-9 ISBN 978 007 353 442 This is an online course. Must submit audio/video attachments.
Student Learning Outcomes (SLO)	Course Goals and Objectives: 1. Learning Outcomes Upon successful completion of this course, students will. 2. Demonstrate comprehension of authentic spoken discourse produced by Spanish speakers of diverse origins.

Schedule

Unit #1
Grammar REVIEW, Present indicative/subjunctive, present/past perfect, intro. literature, vocabulary, culture, lab
Grammar Review por y para , se, hace que..., imperfect, vocabulary, culture, lab
Preterit, vocabulary, culture, literature,lab EXAM #1
Subjunctive-emotion & ojalá, para que/por que, vocabulary, culture, literature, lab
The subjunctive to express uncertain, doubtful, or hypothetical situations, vocabulary, culture, literature, lab
Unit #2
Subjunctive clauses, vocabulary, culture, literature, lab
Future tense-Future tense Reading of short story, lab
Future tense, géneros literarios, lab. EXAM #2
Past subjunctive, vocabulary, culture, literature, lab
Conditional, vocabulary, culture, literature/lab
Unit # 3
Present perfect subjunctive, vocabulary, culture, literature, lab
Imperfect subjunctive If clauses, lab

Evaluation methods

Student will be graded upon a 100-point scale:

Participation/Attendance	20%
Assignments (Wkbk/La b Manual, Quizzes)	20%
Chapter Exams/Final Exam (3)	30%
Oral Presentation	30%

Total 100%

Paris Junior College Syllabus

Year	2022	Faculty	Mayra Camacho Cummings
Term	SPRING	Office	SSC Offic 111
Section	541	Phone	903.885.1232 ext 2209
		email	mcummings@parisjc.edu

Course	SPAN 2311
Title	SPAN 2311 Intermediate Spanish I (3rd semester Spanish)

Description	The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Core curriculum satisfied for Humanities. ONLINE BLACKBOARD COMPONENT Must submit audio/video attachments.
Textbooks	M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 9th edition. Boston: McGraw-Hill, 2009. ISBN: 978-0-07-338541-9 ISBN 978 007 353 442 This is an online course. Must submit audio/video attachments.
Student Learning Outcomes (SLO)	Course Goals and Objectives: 1. Learning Outcomes Upon successful completion of this course, students will. 2. Demonstrate comprehension of authentic spoken discourse produced by Spanish speakers of diverse origins.

Schedule

Unit #1
Grammar REVIEW, Present indicative/subjunctive, present/past perfect, intro. literature, vocabulary, culture, lab
Grammar Review por y para , se, hace que..., imperfect, vocabulary, culture, lab
Preterit, vocabulary, culture, literature,lab EXAM #1
Subjunctive-emotion & ojalá, para que/por que, vocabulary, culture, literature, lab
The subjunctive to express uncertain, doubtful, or hypothetical situations, vocabulary, culture, literature, lab
Unit #2
Subjunctive clauses, vocabulary, culture, literature, lab
Future tense-Future tense Reading of short story, lab
Future tense, géneros literarios, lab. EXAM #2
Past subjunctive, vocabulary, culture, literature, lab
Conditional, vocabulary, culture, literature/lab
Unit # 3
Present perfect subjunctive, vocabulary, culture, literature, lab
Imperfect subjunctive If clauses, lab

Evaluation methods

Student will be graded upon a 100-point scale:

Participation/Attendance	20%
Assignments (Wkbk/La b Manual, Quizzes)	20%
Chapter Exams/Final Exam (3)	30%
Oral Presentation	30%

Total 100%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	140

Faculty	Mayra Camacho Cummings
Office	SSC Offic C
Phone	903.885.1232 ext 2209
email	mcummings@parisjc.edu

Course	SPAN 2312
Title	SPAN 2312 Intermediate Spanish II (4th semester Spanish)

Description

The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Approval of instructor needed if taken out of sequence or student needs a second year language requirement.

Textbooks

M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 9th edition. Boston: McGraw-Hill, 2009. ISBN: 978-0-07-338541-9
ISBN 978 007 353 442 This is an online course. Must submit audio/video attachments.

Student Learning Outcomes (SLO)

1. Demonstrate comprehension of authentic spoken discourse produced by Spanish speakers of diverse origins.
2. Produce oral Spanish comprehensible to native speakers using complex grammatical structures to narrate, describe and elicit information.

Schedule

SPAN 2312 Spanish Verb Tenses
Week 1 Introduction/Review Present Tense
Week 2 Imperfect
Week 3 Preterit Culture
Week 4 Subjunctive-emotion & ojalá
Week 5 Subjunctive to express uncertain, doubtful or hypothetical situations
Week 6 Subjunctive clauses Culture
Week 7 Se -Intro to Hispanic Authors Reading of short stories
Week 8 Past participle Culture
Week 9 Future tense
Week 10 Conditional Hispanic Authors Reading of short stories
Week 11 Present perfect subjunctive Culture
Week 12 Imperfect subjunctive
Week 13 Presentation I
Week 14 Review
Week 15 Presentation II
Week 16 Final Exam

Evaluation methods

Student will be graded upon a 100-point scale:

Participation/Attendance	20%
Assignments (Wkbk/La b Manual, Quizzes)	20%
Chapter Exams/Final Exam (3)	30%
Oral Presentation	30%

Total 100%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	200

Faculty	Mayra Camacho Cummings
Office	SSC Office 111
Phone	903.885.1232 ext 2209
email	mcummings@parisjc.edu

Course	SPAN 2312
Title	Intermediate Spanish

Description	The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Hybrid course with online component for assignments and lab.
Textbooks	M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 8th ed. Boston: McGraw-Hill, 2009. ISBN 978 007 353 442
Student Learning Outcomes (SLO)	Learning Outcomes Upon successful completion of this course, students will: 1. Summarize authentic spoken discourse produced by Spanish speakers of diverse origins. 2. Produce Spanish comprehensible to native speakers using complex grammatical structures

Schedule	ek 1 Introduction/Review Present Tense Week 2 Imperfect Week 3 Preterite Week 4 Subjunctive-emotion & ojalá Week 5 Subjunctive to express uncertain, doubtful or hypothetical situations Week 6 Subjunctive clauses Week 7 Se -Intro to Hispanic Authors Reading of short story Week 8 Past participle Week 9 Future tense Week 10 Conditional Week 11 Present perfect subjunctive Week 12 Imperfect subjunctive Week 13 Presentation I Week 14 Review Week 15 Presentation II Week 16 Final Exam
Evaluation methods	Student will be graded upon a 100-point scale: Participation/Attendance 20% Assignments (Wkbk/La b Manual, Quizzes) 20% Chapter Exams/Final Exam (3) 30% Oral Presentation 30% Total 100%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	300

Faculty	Mayra Camacho Cummings
Office	SSC Office 111
Phone	903.885.1232 ext 2209
email	mcummings@parisjc.edu

Course	SPAN 2312
Title	Intermediate Spanish

Description	The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Hybrid course with online component for assignments and lab.
Textbooks	M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 8th ed. Boston: McGraw-Hill, 2009. ISBN 978 007 353 442
Student Learning Outcomes (SLO)	Learning Outcomes Upon successful completion of this course, students will: 1. Summarize authentic spoken discourse produced by Spanish speakers of diverse origins. 2. Produce Spanish comprehensible to native speakers using complex grammatical structures

Schedule	ek 1 Introduction/Review Present Tense Week 2 Imperfect Week 3 Preterite Week 4 Subjunctive-emotion & ojalá Week 5 Subjunctive to express uncertain, doubtful or hypothetical situations Week 6 Subjunctive clauses Week 7 Se -Intro to Hispanic Authors Reading of short story Week 8 Past participle Week 9 Future tense Week 10 Conditional Week 11 Present perfect subjunctive Week 12 Imperfect subjunctive Week 13 Presentation I Week 14 Review Week 15 Presentation II Week 16 Final Exam
Evaluation methods	Student will be graded upon a 100-point scale: Participation/Attendance 20% Assignments (Wkbk/La b Manual, Quizzes) 20% Chapter Exams/Final Exam (3) 30% Oral Presentation 30% Total 100%

Paris Junior College Syllabus

Year	2022
Term	SPRING
Section	440

Faculty	Mayra Camacho Cummings
Office	SSC Offic C
Phone	903.885.1232 ext 2209
email	mcummings@parisjc.edu

Course	SPAN 2312
Title	SPAN 2312 Intermediate Spanish II (4th semester Spanish)

Description

The consolidation of skills acquired at the introductory level. Further development of proficiency in listening, speaking, reading and writing. Emphasis on comprehension, appreciation, and interpretation of the cultures of the Spanish-speaking world. Approval of instructor needed if taken out of sequence or student needs a second year language requirement.

Textbooks

M. Knorre, T. Dorwick, A. Pérez-Gironés, W. Glass, and H. Villareal. Puntos de Partida, 9th edition. Boston: McGraw-Hill, 2009. ISBN: 978-0-07-338541-9
ISBN 978 007 353 442 This is an online course. Must submit audio/video attachments.

Student Learning Outcomes (SLO)

1. Demonstrate comprehension of authentic spoken discourse produced by Spanish speakers of diverse origins.
2. Produce oral Spanish comprehensible to native speakers using complex grammatical structures to narrate, describe and elicit information.

Schedule

SPAN 2312 Spanish Verb Tenses
Week 1 Introduction/Review Present Tense
Week 2 Imperfect
Week 3 Preterit Culture
Week 4 Subjunctive-emotion & ojalá
Week 5 Subjunctive to express uncertain, doubtful or hypothetical situations
Week 6 Subjunctive clauses Culture
Week 7 Se -Intro to Hispanic Authors Reading of short stories
Week 8 Past participle Culture
Week 9 Future tense
Week 10 Conditional Hispanic Authors Reading of short stories
Week 11 Present perfect subjunctive Culture
Week 12 Imperfect subjunctive
Week 13 Presentation I
Week 14 Review
Week 15 Presentation II
Week 16 Final Exam

Evaluation methods

Student will be graded upon a 100-point scale:

Participation/Attendance	20%
Assignments (Wkbk/La b Manual, Quizzes)	20%
Chapter Exams/Final Exam (3)	30%
Oral Presentation	30%

Total 100%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Robyn Huizinga
Office	AD 159
Phone	903-782-0410
email	rhuizinga@parisjc.edu

Course	SPCH 1315
Title	Public Speaking

Description

Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students' speaking abilities, as well as ability to effectively evaluate oral presentations.

Textbooks

Required Textbook(s) and Materials:

Textbook: The Public Speaking Project. United States, Public Speaking Project, 2011. (Included in the course in PDF format)

Student Learning Outcomes (SLO)

Course Goals and Objectives:

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the

Schedule

Course Schedule/Calendar:

SPCH 1315 100 meets every Monday & Wednesday throughout the semester unless otherwise noted on the schedule. The dates below are final deadlines for major course assignments. Daily participation is expected throughout the semester.

Dr. Martin Luther King, Jr. Holiday January 17- All PJC Campuses Closed

Class Begins January 19- Introduction to the course and icebreaker activities

1st ASSIGNMENT DUE January 21- Syllabus Quiz Due by 11:59 PM

ORD February 2- Students must complete coursework to remain enrolled in the course past ORD

February 4- Unit 1 (Chapters 1, 11, 12, and 14) Quizzes Due by 11:59 PM

February 7- Writing Assignment 1 Due by 11:59 PM

Evaluation methods	Course Requirements and Evaluation: During the course, students will complete five (5) major Performance Exams, one of which is a Group Project, and one of which is the Final Exam for the course. Students will also compose five short writing assignments based on course readings and presentations on TED.com. Daily participation is expected. Class Activities and Homework Assignments are graded. Lastly, students will complete Chapter Quizzes and a Syllabus Quiz. (Copies of the rubrics used in this course can be accessed at any time on Blackboard.) *Please note: This is a percentage-based course, not a points-based course. Each component- Quizzes, Writing Assignments, and Performance Exams- makes up a percentage of the final course grade. Your grade is not complete until all components are graded. Some components are more heavily weighted than others. (Ex: Exam 1 comprises 5% of the course grade and Exam 5 comprises

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	101

Faculty	Robyn Huizinga
Office	AD 159
Phone	903-782-0410
email	rhuizinga@parisjc.edu

Course	SPCH 1315
Title	Public Speaking

Description

Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students' speaking abilities, as well as ability to effectively evaluate oral presentations.

Textbooks

Required Textbook(s) and Materials:

Textbook: The Public Speaking Project. United States, Public Speaking Project, 2011. (Included in the course in PDF format)

Student Learning Outcomes (SLO)

Course Goals and Objectives:

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the

Schedule

Course Schedule/Calendar:

SPCH 1315 100 meets every Monday & Wednesday throughout the semester unless otherwise noted on the schedule. The dates below are final deadlines for major course assignments. Daily participation is expected throughout the semester.

Dr. Martin Luther King, Jr. Holiday January 17- All PJC Campuses Closed

Class Begins January 19- Introduction to the course and icebreaker activities

1st ASSIGNMENT DUE January 21- Syllabus Quiz Due by 11:59 PM

ORD February 2- Students must complete coursework to remain enrolled in the course past ORD

February 4- Unit 1 (Chapters 1, 11, 12, and 14) Quizzes Due by 11:59 PM

February 7- Writing Assignment 1 Due by 11:59 PM

Evaluation methods	Course Requirements and Evaluation: During the course, students will complete five (5) major Performance Exams, one of which is a Group Project, and one of which is the Final Exam for the course. Students will also compose five short writing assignments based on course readings and presentations on TED.com. Daily participation is expected. Class Activities and Homework Assignments are graded. Lastly, students will complete Chapter Quizzes and a Syllabus Quiz. (Copies of the rubrics used in this course can be accessed at any time on Blackboard.) *Please note: This is a percentage-based course, not a points-based course. Each component- Quizzes, Writing Assignments, and Performance Exams- makes up a percentage of the final course grade. Your grade is not complete until all components are graded. Some components are more heavily weighted than others. (Ex: Exam 1 comprises 5% of the course grade and Exam 5 comprises

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	200

Faculty	Paul May
Office	GVL 208
Phone	903.457.8718
email	pmay@parisjc.edu

Course	SPCH 1315
Title	Fundamentals of Public Speaking

Description	Fundamentals of Public Speaking: Research, composition, organization, delivery, and analysis of speeches for purposes and occasions. Core Curriculum is satisfied for Oral Communication.
Textbooks	Public Speaking: A virtual text (open-source online test)
Student Learning Outcomes (SLO)	1. The student will create presentations that demonstrate an understanding of the audience's importance, and de appreciation of the diverse opinions of the audience. 2. The student will recognize elements of communicati employ the necessary skills to control and reduce this discomfort during a presentation. 3. The student wil presentation for clarity, and deliver it with fluency, projection, and variety appropriate to the occasion.
Schedule	Jan./Feb.: Foundations of Communication and Anxiety Management March: Speaking with Visual Support and Delivery techniques April: Small Group Dynamics and Audience Analysis, Informing and Persuading May: Wrap up and Finals

Evaluation methods	3 Tests = 40%; 4 Presentations = 40%; Online assessments = 20%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	201

Faculty	Robyn Huizinga
Office	AD 159
Phone	903-782-0410
email	rhuizinga@parisjc.edu

Course	SPCH 1315
Title	Public Speaking

Description

Description: Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students' speaking abilities, as well as ability to effectively evaluate oral presentations.

Textbooks

Required Textbook(s) and Materials:

Textbook: The Public Speaking Project. United States, Public Speaking Project, 2011. (Included in the course in PDF format)

Student Learning Outcomes (SLO)

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that

Schedule

Course Schedule/Calendar:

COURSE OPENS January 17- Complete readings, view tutorials, Syllabus Quiz (Blackboard Start Here)

1st ASSIGNMENT DUE January 21- Syllabus Quiz Due

January 28- Unit 1 (Chapters 1, 11, 12, and 14) Quizzes Due

January 31- Writing Assignment 1 Due

ORD February 2- Students must complete coursework to remain enrolled in the course past ORD

February 7- Performance Exam 1: Speech of Introduction Due

February 18- Unit 2 (Chapters 3, 4, and 18) Quizzes Due

Evaluation methods	Course Requirements and Evaluation: During the course, students will complete five (5) major Performance Exams, one of which includes a group discussion, and one of which is the Final Exam for the course. Students will also compose five short writing assignments based on course readings and presentations on TED.com. Lastly, students will complete chapter quizzes contained in each unit and a syllabus quiz. *Please note: This is a percentage-based course, not a points-based course. Each component- Quizzes, Writing Assignments, and Performance Exams- makes up a percentage of the final course grade. Your grade is not complete until all components are graded. Some components are more heavily weighted than others. (Ex: Exam 1 comprises 5% of the course grade and Exam 5 comprises 20% of the course grade.) Blank copies of the Rubrics used to grade Performance Exams and Writing Assignments in the course are available in Blackboard for students to view before

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	300

Faculty	Robyn Huizinga
Office	AD 159
Phone	903-782-0410
email	rhuizinga@parisjc.edu

Course	SPCH 1315
Title	Public Speaking

Description

Description: Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students' speaking abilities, as well as ability to effectively evaluate oral presentations.

Textbooks

Required Textbook(s) and Materials:

Textbook: The Public Speaking Project. United States, Public Speaking Project, 2011. (Included in the course in PDF format)

Student Learning Outcomes (SLO)

Foundational Component Area: Communication
Courses in this category focus on developing ideas and expressing them clearly, considering the effect of the message, fostering understanding, and building the skills needed to communicate persuasively. Courses involve the command of oral, aural, written, and visual literacy skills that

Schedule

Course Schedule/Calendar:

COURSE OPENS January 17- Complete readings, view tutorials, Syllabus Quiz (Blackboard Start Here)

1st ASSIGNMENT DUE January 21- Syllabus Quiz Due

January 28- Unit 1 (Chapters 1, 11, 12, and 14) Quizzes Due

January 31- Writing Assignment 1 Due

ORD February 2- Students must complete coursework to remain enrolled in the course past ORD

February 7- Performance Exam 1: Speech of Introduction Due

February 18- Unit 2 (Chapters 3, 4, and 18) Quizzes Due

Evaluation methods	Course Requirements and Evaluation: During the course, students will complete five (5) major Performance Exams, one of which includes a group discussion, and one of which is the Final Exam for the course. Students will also compose five short writing assignments based on course readings and presentations on TED.com. Lastly, students will complete chapter quizzes contained in each unit and a syllabus quiz. *Please note: This is a percentage-based course, not a points-based course. Each component- Quizzes, Writing Assignments, and Performance Exams- makes up a percentage of the final course grade. Your grade is not complete until all components are graded. Some components are more heavily weighted than others. (Ex: Exam 1 comprises 5% of the course grade and Exam 5 comprises 20% of the course grade.) Blank copies of the Rubrics used to grade Performance Exams and Writing Assignments in the course are available in Blackboard for students to view before

Paris Junior College Syllabus

Year	2021-2022	Faculty	Alex Peevy
Term	Spring	Office	AD 158
Section	301	Phone	903-782-0321
		email	apeevy@parisjc.edu

Course SPCH 1315

Title Fundamentals of Public Speaking

Description

Description:
Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students' speaking abilities, as well as ability to effectively evaluate oral presentations.

Textbooks

Textbook/Materials

The Public Speaking Project. United States, Public Speaking Project, 2011. (Included in the course in PDF format, with a link to the online edition)

Student Learning Outcomes (SLO)

Required Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills--to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week Content Due Due
Week 1
Week 2 First assignment Tue, Jan 25
Unit 1 quizzes Thur, Jan 27
Week 3 Performance Exam 1 Mon, Jan 31 Zoom: TBA
Week 4 Unit 2 quizzes Thur, Feb 10
Week 5 Performance Exam 2 Mon, Feb 14 Zoom: TBA
Week 6 Essay 1 Thur, Feb 24
Week 7 Unit 3 quizzes Thur, Mar 3
Week 8 Performance Exam 3 Mon, Mar 7 Zoom: TBA
Week 9 Spring Break Mar14-19
Week 10 Essay 2 Thur Mar 24
Week 11 TBA Thur, Mar 31
Week 12 Unit 4 quizzes Thur, Apr 7
Week 13 Performance Exam 4 Mon, Apr 11 Zoom: TBA
Last day to withdraw Thur, Apr 14
Week 14 Essay 3 Thur, May 21

Evaluation methods	Evaluation Methods: During the course, students will complete five (5) major Performance Exams, one of which includes a group project, and one of which is the Final Exam for the course. Students will also complete writing assignments based on course readings and presentations on TED.com. Lastly, students will complete chapter quizzes contained in each unit and a syllabus quiz. Grade Evaluation: Speech of Introduction 10% Group Project 10% Speech of Demonstration 15% Tribute Speech 15% Persuasive Speech (Final) 20%

Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	400

Faculty	Paul May
Office	GVL 208
Phone	903.457.8718
email	pmay@parisjc.edu

Course	SPCH 1315
Title	Fundamentals of Public Speaking

Description	Fundamentals of Public Speaking: Research, composition, organization, delivery, and analysis of speeches for purposes and occasions. Core Curriculum is satisfied for Oral Communication.
Textbooks	Public Speaking: A virtual text (open-source online test)
Student Learning Outcomes (SLO)	1. The student will create presentations that demonstrate an understanding of the audience's importance, and de appreciation of the diverse opinions of the audience. 2. The student will recognize elements of communicati employ the necessary skills to control and reduce this discomfort during a presentation. 3. The student wil presentation for clarity, and deliver it with fluency, projection, and variety appropriate to the occasion.
Schedule	Jan./Feb.: Foundations of Communication and Anxiety Management March: Speaking with Visual Support and Delivery techniques April: Small Group Dynamics and Audience Analysis, Informing and Persuading May: Wrap up and Finals

Evaluation methods	3 Tests = 40%; 4 Presentations = 40%; Online assessments = 20%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring 2022
Section	441

Faculty	Paul May
Office	GVL 208
Phone	903.457.8718
email	pmay@parisjc.edu

Course	SPCH 1315
Title	Fundamentals of Public Speaking

Description	Fundamentals of Public Speaking: Research, composition, organization, delivery, and analysis of speeches for purposes and occasions. Core Curriculum is satisfied for Oral Communication.
Textbooks	Public Speaking: A virtual text (open-source online test)
Student Learning Outcomes (SLO)	1. The student will create presentations that demonstrate an understanding of the audience's importance, and de appreciation of the diverse opinions of the audience. 2. The student will recognize elements of communicati employ the necessary skills to control and reduce this discomfort during a presentation. 3. The student wil presentation for clarity, and deliver it with fluency, projection, and variety appropriate to the occasion.
Schedule	Jan./Feb.: Foundations of Communication and Anxiety Management March: Speaking with Visual Support and Delivery techniques April: Small Group Dynamics and Audience Analysis, Informing and Persuading May: Wrap up and Finals

Evaluation methods	3 Tests = 40%; 4 Presentations = 40%; Online assessments = 20%

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Paris Junior College Syllabus

Year	2021-2022	Faculty	Paul May
Term	Spring 2022	Office	GVL 208
Section	501	Phone	903.457.8718
		email	pmay@parisjc.edu

Course	SPCH 1315
Title	Fundamentals of Public Speaking

Description	Fundamentals of Public Speaking: Research, composition, organization, delivery, and analysis of speeches for purposes and occasions. Core Curriculum is satisfied for Oral Communication.
Textbooks	Public Speaking: A virtual text (open-source online test)
Student Learning Outcomes (SLO)	1. The student will create presentations that demonstrate an understanding of the audience's importance, and de appreciation of the diverse opinions of the audience. 2. The student will recognize elements of communicati employ the necessary skills to control and reduce this discomfort during a presentation. 3. The student wil presentation for clarity, and deliver it with fluency, projection, and variety appropriate to the occasion.
Schedule	Jan./Feb.: Foundations of Communication and Anxiety Management March: Speaking with Visual Support and Delivery techniques April: Small Group Dynamics and Audience Analysis, Informing and Persuading May: Wrap up and Finals

Evaluation methods	3 Tests = 40%; 4 Presentations = 40%; Online assessments = 20%

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Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	100

Faculty	Alex Peevy
Office	AD 158
Phone	903-782-0321
email	apeevy@parisjc.edu

Course	SPCH 1321
Title	Business and Professional Speaking

Description

Study and application of communication within the business and professional context. Special emphasis will be given to communication competencies in presentations, dyads, teams and technologically mediated formats.

Textbooks

This course uses a free OPEN SOURCE E-textbook. It can be accessed through Blackboard. Other materials needed: Student will need a notebook for taking lecture notes and collecting class handouts, note cards, a flash drive, and other study materials as assigned.

Student Learning Outcomes (SLO)

Core Objectives
Student Learning Outcomes (Core Curriculum-Level):
1. Demonstrate Critical Thinking Skills--to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information.

Schedule

Week Content Due Due Date Topic Chapter Study
Week 1 First Course Assignment 20-Jan Professional Business Chapter 1
Week 2 Introduction 25-Jan Delivering your Message Chapter 2
Week 3 Exam 1 3-Feb Interpersonal Intrapersonal Chapter 9
Week 4 You and Your Audience Chapter 3
Week 5 Interview 15-Feb Nonverbal Communication Chapter 4
Week 6 Exam 2 24-Feb Presentation Organization Chapter 5
Week 7 Developing Presentations Chapter 6
Week 8 Informative 8-Mar Presentation to Inform Chapter 7
Week 9 Spring Break
Week 10Exam 3 24-Mar
Week 11Ted Talk Essay 31-Mar Group Communication Chapter 11
Week 12 Intercultural Communication Chapter 10
Week 13 Group Project 12-AprExam 4 14-Apr
Last day to withdraw 14-Apr
Week 14 19-Apr Presentations to Persuade Chapter 8
Week 15 26-Apr Digital Media and Communication Chapter 12

Evaluation methods	Evaluation Methods: Assignments involve a study of the basic principles of communication and practice in various speaking situations, public and interpersonal: informative, sales, interview, discussion, persuasion, and special occasions. Grade Evaluation: Speech of Introduction 10% Employment Interview 10% Informative Presentation 10% Group Presentation 15% Persuasive Speech (Final) 25% Exams 25% Crticial analysis Essay 10%

Paris Junior College Syllabus

Year	2021-2022	Faculty	Paul May
Term	Spring 2022	Office	GVL 208
Section	400	Phone	903.457.8718
		email	pmay@parisjc.edu

Course	SPCH 1321
Title	Business and Professional Speaking

Description	Professional Speaking for all occasions and for interviewing
Textbooks	Business Communication for Success, S. McLean
Student Learning Outcomes (SLO)	1. The student will create presentations that demonstrate an understanding of the business setting and demonstr appreciation of the diverse cultural opinions of the audience. 2. The student will recognize elements of com anxiety and employ the necessary skills to control and reduce this discomfort during a presentation. 3. Th structure a business presentation for clarity, and deliver it with confidence
Schedule	Jan/Feb: Foundations of Business Communication Speaking with Purpose Anxiety Management Speaking with Visual Support and Delivery techniques April : S Dynamics Audience Analysis May: Informing an Wrap up and Finals

Evaluation methods	3 Tests = 50%; 4 Presentations = 40%; Online assessments = 10%

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Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Norman Gilbert
Office	WTC 1046
Phone	903-782-0734
email	ngilbert@parisjc.edu

Course	SRGT 1405
Title	Introduction to Surgical Technology

Description

Orientation to surgical technology theory, surgical pharmacology and anesthesia, technological sciences, and patient care concepts.

Textbooks

Required: Surgical Technology for the Surgical Technologist: A Positive Care Approach (5th ed., 2018), and Study Guide (workbook) to accompany the textbook, Surgical Technology for the Surgical Technologist: A Positive Care Approach, Cengage Delmar publisher with printed digital content Access Card.
Available as bundle, ISBN: 978-1-337-584-87-6
Recommended: Rutherford, Colleen J., (2019), Differentiating Surgical Instruments, (3rd ed.) FA Davis,
ISBN: 978-0-8036-6831-7 (Note: previous edition is acceptable for this text)
Choose one of two Dictionaries:
Mosby, (2013), Mosby's Dictionary of Medicine, Nursing & Health Professions, (9th ed. or newer)
Mosby-Elsevier, ISBN: 978-0-3230-7403-3-2
Venes, (2013), Taber's Cyclopedic Medical Dictionary, (22nd ed. or newer), FA Davis,

Student Learning Outcomes (SLO)

Upon completion of this program, it is expected that a graduate will be able to:
1. Explain the physical, interpersonal, and ethical aspects of the operating room environment.
2. Relate basic concepts of surgical pharmacology and anesthesia.
3. Identify and demonstrate patient care concepts including the psychosocial needs of the client.
4. Identify and describe terminology and theories associated with the surgical environment.
5. Distinguish varied job roles of surgical personnel and their responsibilities including professional, legal and ethical aspects.
6. Identify and demonstrate an understanding of different types of health care facilities.

Schedule

Week 1- Syllabus/Handbook Review
Week 2- Unit I (textbook Chapters 1 and 2) Orientation to Surgical Technology; History of Surgery; Surgical Team Members; Standards of Conduct, Professionalism; and Hospital Organization
Week 3- Unit I cont. (textbook Chapters 1-2); Legal Environment; Risk Management; Ethics; Scope of Practice
Week 4- Unit II (textbook Chapters 5); Physical Environment and Safety Standards
Week 5- Unit II cont.
Week 6- Unit III (textbook Chapters 3-4); The Surgical Patient and Special Populations Unit IV cont. (textbook Chapter 8); Mandatory Hospital Orientation
Week 7- Unit III cont.
Week 8- Unit IV (textbook Chapters 8 and 13); Emergency Situations and All-Hazard Preparation
Week 9- Unit IV cont. (textbook chapters 8 and 13); Diagnostic Procedures; Vital Signs; Laboratory Studies; and Surgical Specimens
Week 10- Unit V (textbook Chapter 9); Surgical Pharmacology and Anesthesia

Evaluation methods	5 Unit Examinations (averaged) 65% of course grade Daily Grades (avg.): workbook assignments, quizes, etc. 20% of course grade Comprehensive Final Examination 15% of course grade

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Norman Gilbert
Office	WTC 1046
Phone	903-782-0734
email	ngilbert@parisjc.edu

Course	SRGT 1409
Title	Perioperative Concepts and Asceptic Technique

Description

In-depth coverage of perioperative concepts such as aseptic/sterile principles and practices, infectious processes, wound healing, and creation and management of the sterile field.

Textbooks

Same as used in concurrent course, SRGT1405:
Required: Surgical Technology for the Surgical Technologist: A Positive Care Approach (5th ed., 2018), and Study Guide (workbook) to accompany the textbook, Surgical Technology for the Surgical Technologist: A Positive Care Approach, Cengage Delmar publisher with printed digital content Access Card.
Available as bundle, ISBN: 978-1-337-584-87-6
Recommended: Rutherford, Colleen J., (2019), Differentiating Surgical Instruments, (3rd ed.) FA Davis,
ISBN: 978-0-8036-6831-7 (Note: previous edition is acceptable for this text)
Choose one of two Dictionaries:
Mosby, (2013), Mosby's Dictionary of Medicine, Nursing & Health Professions, (9th ed. or newer)
Mosby-Elsevier, ISBN: 978-0-3230-7403-3-2

Student Learning Outcomes (SLO)

Upon completion of this program, it is expected that a graduate will be able to:
1. Identify and demonstrate principles and practices of aseptic techniques.
2. Explain infectious processes and concepts of wound healing.
3. Maintain a sterile field utilizing basic case preparation and procedures.
4. Identify basic instruments, equipment and supplies by type and function.
5. Demonstrate the care, handling and assembly of basic instruments, equipment and supplies in the operating room.

Schedule

Week 1- Orientation; Syllabus/Handbook Review
Week 2- Unit I (textbook Chapter 10); Instrumentation, Equipment and Supplies
Week 3- Unit I cont.; Skills LAB
Week 4- Unit II (textbook Chapter 7); Preventing Perioperative Disease Transmission; Microbiology of Surgical Site Infection; Decontamination and Sterilization; Principles of Asepsis
Week 5- Unit II cont.; Skills LAB
Week 6- Unit III (textbook Chapter 12); Surgical Case Management; Perioperative Routines; Patient Transport and Positioning; Skin Prep; OR Attire; Sterile Fields; Draping; Turnover
Week 7- Unit III cont.; Skills LAB
Week 8- Unit IV (textbook Chapter 11); Wound Healing, Sutures/Needles and Stapling Devices
Week 9- Unit IV cont.; Skills LAB
Week 10- Unit V (textbook Chapter 6); Biomedical Sciences; Minimally Invasive Surgery; LASER applications; Robotics
Week 11- Unit V cont.; Skills LAB

Evaluation methods

4-5 Unit Examinations (averaged) 50% of course grade
Lab Skills and Daily Grades (avg.): workbook assignments, quizes, etc. 10% of course grade
Two-part Comprehensive Final Examination, 40% of course grade, including Pre-Clinical Skills Practicum requiring 75% minimum score.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Norman Taylor Gilbert
Office	WTC 1046
Phone	903-782-0734
email	ngilbert@parisjc.edu

Course	SRGT 1442
Title	Surgical Procedures II

Description

Introduction to surgical pathology and its relationship to surgical procedures. Emphasis on surgical procedures related to the cardiothoracic, peripheral vascular, plastic/reconstructive , ophthalmology, oral/maxillofacial, and neurological surgical specialties incorporating instruments, equipment, and supplies required for safe patient care.

Textbooks

Surgical Technology for the Surgical Technologist: A Positive Care Approach, 5th ed., 2018, Caruthers-Delmar Publishing.
Study Guide to accompany above. Note: Textbook, Study Guide, and electronic Access Code bundled; ISBN: 9781337584876
Differentiating Surgical Instruments, 2nd ed., 2012. Rutherford, F.A. Davis Publishing, ISBN: 978-0-8036-2545-7

Student Learning Outcomes (SLO)

Relate anatomy and pathology to indications for selected surgical procedures; summarize patient preparation for selected surgical procedures; select instruments, equipment, and supplies and reconstruct the sequence for related surgical procedures; and identify expected outcomes and possible complications for surgical procedures.

Schedule

Week 1- Unit I (Ch. 22) Cardiothoracic anatomy
Week 2- Unit I cont. Cardiothoracic procedures
Week 3- Unit I cont. Cardiothoracic procedures cont.
Week 4- Unit II Peripheral vascular anatomy
Week 5- Unit II cont. peripheral vascular procedures
Week 6- Unit III maxillofacial reconstruction anatomy/pathology
Week 7- Unit III cont. maxillofacial reconstruction procedures
Week 8- Unit IV Cosmetic/Plastic Reconstructive anatomy
Week 9- Unit IV cont. Cosmetic/ Plastic Reconstructive procedures
Week 10- Unit V Neurological anatomy/ pathology
Week 11- Unit V cont. Neurological procedures
Week 12- Unit V cont. Neurological procedures cont.
Week 13- Comprehensive Review
Week 14- PAE pre-professional predictor examination
Week 15- Research Reports; Student Presentations
Week 16: Comprehensive Final Examination

Evaluation methods

In order to pass SRGT 1441, the student must achieve a final-grade computation of 75% or higher. The final grade average will consist of:
5 Exams (averaged) 60%
Daily Grades (averaged) 20%
Comprehensive Final Exam 20%

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Norman Taylor Gilbert
Office	WTC 1046
Phone	903-782-0734
email	ngilbert@parisjc.edu

Course	SRGT 2462
Title	Clinical - Surgical Technology/ Technologist

Description

A health-related work-based learning experience that enables the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional.

Textbooks

Surgical Technology for the Surgical Technologist: A Positive Care Approach, 5th ed., 2018, Caruthers-Delmar Publishing.
Study Guide to accompany above. Note: Textbook, Study Guide and electronic Access Code bundled; ISBN: 9781337584876
Differentiating Surgical Instruments, 2nd ed., 2012. Rutherford, F.A. Davis Publishing, ISBN: 978-0-8036-2545-7

Student Learning Outcomes (SLO)

As outlined in the learning plan, apply the theory, concepts, and skills involving specialized materials, tools, equipment, procedures, regulations, laws, and interactions within and among political, economic, environmental, social, and legal systems associated with the occupation and the business/industry; and will demonstrate legal and ethical behavior, safety practices, interpersonal and teamwork skills, and appropriate written and verbal communication skills using the terminology of the occupation and the business/industry.

Schedule

Week 1	No clinical attendance
Week 2-5	Clinical site attendance (rotation 1) per student schedule
Week 6-8	Clinical site attendance (rotation 2) per student schedule
Week 9-12	Clinical attendance (rotation 3) per student schedule
Week 13-15	Clinical attendance (rotation 4) per student schedule
Week 16	Final Evaluations

Evaluation methods

Clinical grade computation is determined by over-all participation (number of cases scrubbed, minimum 120), reported scrub-roles (observation, first scrub, second scrub), observation-based skills-evaluation (preceptor/instructor), and average of graded assignments (workbook, quizzes, PAE, etc.).
Instructor evaluation of skills 35% of course grade
Preceptor evaluation of skills 45% of course grade
Instructor assignments (avg.) 20% of course grade

Paris Junior College Syllabus

Year	2021-2022	Faculty	Dani Gerhardt-Gilbreath
Term	Spring	Office	WTC 1058
Section	100	Phone	903.782.0745
		email	dgilbreath@parisjc.edu

Course	VNSG 1219
Title	Professional Development

Description

Study of the importance of professional growth. Topics include the role of the licensed vocational nurse in the multi-disciplinary health care team, professional organizations, and continuing education.

Textbooks

Ackley, B., & Ladwig, G. (2020). Nursing diagnosis handbook: An evidence-based guide to planning
care (12th. Ed.). St. Louis, MO: Elsevier
Elsevier. (2021). Nursing concepts online

Student Learning Outcomes (SLO)

1.Describe the role of the licensed vocational nurse in multi-disciplinary settings inclusive of basic principles of leadership and management.

2.Discuss the role of professional organizations and regulatory agencies.

Schedule

Week 1- Resume/Interview/APA Lecture (Hurst information session)
Week 2- Delegation/Prioritization Lecture
Week 3- Dysrhythmia Lecture
Week 4- Dysrhythmia Lecture
Week 5- Eyes/Ears
Week 6- Med/Surg HESI Exam
Week 7- Exit HESI Exam
Week 8- Med/Surg and Exit HESI Retakes

Evaluation methods	Direct observation, class activities, APA paper

Paris Junior College Syllabus

Year	2021-2022	Faculty	Brad Bolton
Term	Spring	Office	WTC 1028
Section	100	Phone	903.782.0754
		email	bbolton@parisjc.edu

Course	VNSG 2410
Title	Nursing in Health and Illness III

Description

Further study of medical-surgical health problems of the patient including concepts such as mental illness. Incorporates knowledge necessary to make the transition from student to graduate vocational nurse.

Textbooks

Ackley, B., & Ladwig, G. (2020). Nursing diagnosis handbook: An evidence-based guide to planning
care (12th. Ed.). St. Louis, MO: Elsevier
Elsevier. (2021). Nursing concepts online

Student Learning Outcomes (SLO)

1.Compare and contrast normal physiology of body systems to pathologic variations in the client with medical-surgical health problems.

2.Evaluate and treat clients with medical-surgical health problems using the nursing process,

Schedule

Week 1- Neurological disorders
Week 2- Neurological disorders
Week 3- Neurological disorders
Week 4- Endocrine disorders
Week 5- Endocrine disorders
Week 6- Endocrine disorders
Week 7- Endocrine disorders
Week 8- Renal disorders
Week 9- Renal disorders
Week 10- Renal disorders
Week 11- GI/heptic disorders
Week 12- GI/heptic disorders
Week 13- GI/heptic disorders
Week 14- Eyes/ear disorders
Week 15- Evaulation
Week 16- Final exam

Evaluation methods	Exams and direct obsveration

Paris Junior College Syllabus

Year	2021-2022	Faculty	Jenny Sullivan
Term	Spring	Office	WTC 1050
Section	100	Phone	903-782-0757
		email	jsullivan@parisjc.edu

Course	VNSG 2460
Title	Medical Surgical Clinical - Practical Nurse

Description

A health-related work-based learning experience enabling the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional and will guide the vocational student into their independent practice under the direct supervision of an RN or other licensed health-care professional

Textbooks

Ackley, B., & Ladwig, G. (2020). Nursing diagnosis handbook: An evidence-based guide to planning care (12th. Ed.). St. Louis, MO: Elsevier

Elsevier. (2021). Nursing concepts online

Giddens, J. F. (2021). Concepts for nursing practice (3rd. ed.). St. Louis, MO: Elsevier.

Knecht, P. (2021). Success in practical/vocational nursing: From student to leader (9th. ed.). St. Louis, MO: Elsevier

Perry, S., Hockenberry, M., et. al. (2018). Maternal child nursing care (6th ed.). St. Louis, MO: Elsevier.

Skidmore-Roth, L. (2022). Mosby's 2022 nursing drug reference (35th ed.). St. Louis, MO: Elsevier

Stromber, H. K. (2021). DeWit's Medical-surgical nursing: Concepts and practice. St. Louis, MO: Elsevier

Varcarolis, E., & Fosbre, C. (2021). Essentials of psychiatric-mental health nursing (4th ed.). St. Louis, MO: Elsevier

Willihnganz, M., Gurevitz, S., & Clayton, B. (2020). Clayton's basic pharmacology for nurses (18th ed.). St. Louis, MO: Elsevier

Yoost, B., & Crawford, L. (2020). Fundamentals of nursing: Active learning for collaborative practice (2nd. Ed.). St. Louis, MO: Elsevier

Student Learning Outcomes (SLO)

Upon successful completion of this course, the student will be able to: 1. Demonstrate the utilization of the nursing process when caring for clients with common medical-surgical health care problems. (BON DECS: I: A, B, D; II: C, D, E, H; III: D; IV: A, D, F, G) 2. Demonstrate competency in dosage calculation and safe administration of pharmacological agents. (BON DEC: I: A, B, C; II: A, D; III: B; IV: B) 3. Demonstrate legal and ethical behavior, safety practice, intrapersonal and teamwork skills, communicating in the appropriate language in the occupation and the business or industry. (BON DECS: I: A, D; II: E; III: A, E) 4. Apply theoretical concepts to direct client care for clients with chronic care illnesses. (BON DECS: I: B, C, D; II: A, B, C, D, E, F, G, H; III: B; IV: A, B, C, D, E) 5. Implement care for clients with common health problems by comparing and contrasting normal physiology of body systems to pathologic variations and diagnostic evaluation and treatment. (BON DECS: I: B, C, D; II: A, B, C, D, E, F, G, H; III: B; IV: A, B, C, D, E) 6. Analyze and implement basic teaching activities in relation to identified client needs. (BON DECS: II: H; III: B, C; IV: A, D, E)

Schedule

Week 1-2 Orientation
Week 3-15 On site clinical experience with faculty and lab
Week 16 Clinical Evaluations

Evaluation methods

Course Components:
6 TPC Clinical Documentation & Reflections (at 14% ea/84% total)
2 Skills Check-offs (at 8% ea/16% total)
- IV Piggyback Administration
- IV Push Administration

6 Specialty Area Reflections Pass/Fail
At Home Clinical Assignments:
- 5 HESI PN Case Studies Pass/Fail
- 2 Shadow Health AssignmentsPass/Fail

Clinical Expectations: 256 Clinical HoursPass/Fail

Paris Junior College Syllabus

Year	2021-2022	Faculty	Jenny Sullivan
Term	Spring	Office	WTC 1050
Section	100	Phone	903-782-0757
		email	jsullivan@parisjc.edu

Course	VNSG 2460
Title	Medical Surgical Clinical - Practical Nurse

Description

A health-related work-based learning experience enabling the student to apply specialized occupational theory, skills, and concepts. Direct supervision is provided by the clinical professional and will guide the vocational student into their independent practice under the direct supervision of an RN or other licensed health-care professional

Textbooks

Ackley, B., & Ladwig, G. (2020). Nursing diagnosis handbook: An evidence-based guide to planning care (12th. Ed.). St. Louis, MO: Elsevier

Elsevier. (2021). Nursing concepts online

Giddens, J. F. (2021). Concepts for nursing practice (3rd. ed.). St. Louis, MO: Elsevier.

Knecht, P. (2021). Success in practical/vocational nursing: From student to leader (9th. ed.). St. Louis, MO: Elsevier

Perry, S., Hockenberry, M., et. al. (2018). Maternal child nursing care (6th ed.). St. Louis, MO: Elsevier.

Skidmore-Roth, L. (2022). Mosby's 2022 nursing drug reference (35th ed.). St. Louis, MO: Elsevier

Stromber, H. K. (2021). DeWit's Medical-surgical nursing: Concepts and practice. St. Louis, MO: Elsevier

Varcarolis, E., & Fosbre, C. (2021). Essentials of psychiatric-mental health nursing (4th ed.). St. Louis, MO: Elsevier

Willihnganz, M., Gurevitz, S., & Clayton, B. (2020). Clayton's basic pharmacology for nurses (18th ed.). St. Louis, MO: Elsevier

Yoost, B., & Crawford, L. (2020). Fundamentals of nursing: Active learning for collaborative practice (2nd. Ed.). St. Louis, MO: Elsevier

Student Learning Outcomes (SLO)

Upon successful completion of this course, the student will be able to: 1. Demonstrate the utilization of the nursing process when caring for clients with common medical-surgical health care problems. (BON DECS: I: A, B, D; II: C, D, E, H; III: D; IV: A, D, F, G) 2. Demonstrate competency in dosage calculation and safe administration of pharmacological agents. (BON DEC: I: A, B, C; II: A, D; III: B; IV: B) 3. Demonstrate legal and ethical behavior, safety practice, intrapersonal and teamwork skills, communicating in the appropriate language in the occupation and the business or industry. (BON DECS: I: A, D; II: E; III: A, E) 4. Apply theoretical concepts to direct client care for clients with chronic care illnesses. (BON DECS: I: B, C, D; II: A, B, C, D, E, F, G, H; III: B; IV: A, B, C, D, E) 5. Implement care for clients with common health problems by comparing and contrasting normal physiology of body systems to pathologic variations and diagnostic evaluation and treatment. (BON DECS: I: B, C, D; II: A, B, C, D, E, F, G, H; III: B; IV: A, B, C, D, E) 6. Analyze and implement basic teaching activities in relation to identified client needs. (BON DECS: II: H; III: B, C; IV: A, D, E)

Schedule

Week 1-2 Orientation
Week 3-15 On site clinical experience with faculty and lab
Week 16 Clinical Evaluations

Evaluation methods

Course Components:
6 TPC Clinical Documentation & Reflections (at 14% ea/84% total)
2 Skills Check-offs (at 8% ea/16% total)
- IV Piggyback Administration
- IV Push Administration

6 Specialty Area Reflections Pass/Fail
At Home Clinical Assignments:
- 5 HESI PN Case Studies Pass/Fail
- 2 Shadow Health AssignmentsPass/Fail

Clinical Expectations: 256 Clinical HoursPass/Fail

Paris Junior College Syllabus

Year	2021-2022	Faculty	Matt Siddens
Term	SPRING	Office	AS119
Section	100	Phone	903-782-0449
		email	msiddens@parisjc.edu

Course	WLDG 1307
Title	Introduction to Multi Processes

Description	Basic welding techniques using some of the following processes: Flux Cored Arc Welding (FCAW), and Gas metal arc welding (GMAW)
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Have the ability to setup and operate a semi-automatic wire feed machine. 2. Have the ability to identify basic weld joints.
Schedule	Week 1-13 Skills obtained in this course will be revisited as needed during the remainder of the semester. Scheduled projects will be fillet/butt weld projects utilizing the SMAW/GMAW/FCAW processes in the vertical position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	John J Plemons
Term	Spring	Office	103
Section	500	Phone	903-782-0385
		email	Jplemons@parisjc.edu

Course: WLDG 1307

Title: Introduction to Multi Processes

Description

Basic welding techniques using some of the following processes: Flux Cored Arc Welding (FCAW), and Gas metal arc welding (GMAW)

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to setup and operate a semi-automatic wire feed machine.

2. Have the ability to identify basic weld joints.

Schedule

Week 1-15 Skills obtained in this course will be revisited as needed during the remainder of the semester. Scheduled projects will be fillet/butt weld projects utilizing the SMAW/GMAW/FCAW processes in the vertical position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nick Leija
Term	SPRING	Office	SSC Welding Lab
Section	501	Phone	903-782-0385
		email	nleija@parisjc.edu

Course	WLDG 1307
Title	Introduction to Multi Processes

Description	Basic welding techniques using some of the following processes: Flux Cored Arc Welding (FCAW), and Gas metal arc welding (GMAW)
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Have the ability to setup and operate a semi-automatic wire feed machine. 2. Have the ability to identify basic weld joints.
Schedule	Week 1-13 Skills obtained in this course will be revisited as needed during the remainder of the semester. Scheduled projects will be fillet/butt weld projects utilizing the SMAW/GMAW/FCAW processes in the vertical position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1313
Title	Blue Print Reading for Welders

Description

A study of industrial blueprints. Emphasis placed on terminology, symbols, graphic description, and welding processes. Includes systems of measurement and industry standards. Also includes interpretation of plans and drawings used by industry to facilitate field application and production.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to, safely setup, turn on, and adjust an oxygen/fuel cutting rig.

2. Have the ability to, safely, make quality cuts in all positions using an oxygen/fuel cutting rig.

Schedule

Week 1- 13
The skills obtained in this course will be utilized in preparation for for reading industrial blueprints.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 1313
Title	Blue Print Reading for Welders

Description

A study of industrial blueprints. Emphasis placed on terminology, symbols, graphic description, and welding processes. Includes systems of measurement and industry standards. Also includes interpretation of plans and drawings used by industry to facilitate field application and production.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to, safely setup, turn on, and adjust an oxygen/fuel cutting rig.

2. Have the ability to, safely, make quality cuts in all positions using an oxygen/fuel cutting rig.

Schedule

Week 1- 15
The skills obtained in this course will be utilized in preparation for for reading industrial blueprints.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nick Leija
Term	SPRING	Office	SSC Welding Lab
Section	501	Phone	903-782-0385
		email	nleija@parisjc.edu

Course	WLDG 1313
Title	Blue Print Reading for Welders

Description	A study of industrial blueprints. Emphasis placed on terminology, symbols, graphic description, and welding processes. Includes systems of measurement and industry standards. Also includes interpretation of plans and drawings used by industry to facilitate field application and production.
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Have the ability to, safely setup, turn on, and adjust an oxygen/fuel cutting rig. 2. Have the ability to, safely, make quality cuts in all positions using an oxygen/fuel cutting rig.
Schedule	Week 1- 13 The skills obtained in this course will be utilized in preparation for for reading industrial blueprints.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1327
Title	Codes and Standards

Description	An in-depth study of welding codes and their development in accordance with structural standards, welding processes, destructive and nondestructive test methods.
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Categorize major codes; identify welding procedures; identify welding and NDT symbols; list responsibilities of inspectors; evaluate destructive testing; list alloys/phases of metals; state the effects of heating and cooling; and shop inspection standards; develop welding procedures; and identify NDT test methods and welding discontinuities.
Schedule	Week 4-13 Students will practice safe welding concepts while learning the SMAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the E6010/E7018 electrodes. Emphasis will be put on the GMAW/FCAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 1327
Title	Codes and Standards

Description

An in-depth study of welding codes and their development in accordance with structural standards, welding processes, destructive and nondestructive test methods.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Categorize major codes; identify welding procedures; identify welding and NDT symbols; list responsibilities of inspectors; evaluate destructive testing; list alloys/phases of metals; state the effects of heating and cooling; and shop inspection standards; develop welding procedures; and identify NDT test methods and welding discontinuities.

Schedule

Week 4-13
Students will practice safe welding concepts while learning the SMAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the E6010/E7018 electrodes. Emphasis will be put on the GMAW/FCAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 1327
Title	Codes and Standards

Description

An in-depth study of welding codes and their development in accordance with structural standards, welding processes, destructive and nondestructive test methods.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Categorize major codes; identify welding procedures; identify welding and NDT symbols; list responsibilities of inspectors; evaluate destructive testing; list alloys/phases of metals; state the effects of heating and cooling; and shop inspection standards; develop welding procedures; and identify NDT test methods and welding discontinuities.

Schedule

Week 4-13

Students will practice safe welding concepts while learning the SMAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the E6010/E7018 electrodes. Emphasis will be put on the GMAW/FCAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS 119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1417
Title	Introduction to Layout and Fabrication)

Description

A fundamental course in layout and fabrication related to the welding industry. Major emphasis on structural shapes and use in construction.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify welding symbols;
2. identify and select measuring instruments and tools for fabricating projects;
3. recognize correct layout and fabrication terminology;
4. identify structural shapes and materials.

Schedule

Week 1- 15

Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 1417
Title	Introduction to Layout and Fabrication)

Description

A fundamental course in layout and fabrication related to the welding industry. Major emphasis on structural shapes and use in construction.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify welding symbols;
2. identify and select measuring instruments and tools for fabricating projects;
3. recognize correct layout and fabrication terminology;
4. identify structural shapes and materials.

Schedule

Week 1- 15

Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 1417
Title	Introduction to Layout and Fabrication)

Description

A fundamental course in layout and fabrication related to the welding industry. Major emphasis on structural shapes and use in construction.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify welding symbols;
2. identify and select measuring instruments and tools for fabricating projects;
3. recognize correct layout and fabrication terminology;
4. identify structural shapes and materials.

Schedule

Week 1- 15

Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	795

Faculty	Matt Siddens
Office	AS 119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1417
Title	Introduction to Layout and Fabrication)

Description

A fundamental course in layout and fabrication related to the welding industry. Major emphasis on structural shapes and use in construction.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify welding symbols;
2. identify and select measuring instruments and tools for fabricating projects;
3. recognize correct layout and fabrication terminology;
4. identify structural shapes and materials.

Schedule

Week 1- 15

Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	865

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 1417
Title	Introduction to Layout and Fabrication)

Description

A fundamental course in layout and fabrication related to the welding industry. Major emphasis on structural shapes and use in construction.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify welding symbols;
2. identify and select measuring instruments and tools for fabricating projects;
3. recognize correct layout and fabrication terminology;
4. identify structural shapes and materials.

Schedule

Week 1- 15

Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1428
Title	Introduction to SMAW (Sheilded Metal Arc Welding)

Description

An introduction to the shielded metal arc welding process. Emphasis placed on power sources, electrode selection, oxy-fuel cutting, and various joint designs. Instruction provided in SMAW fillet welds in various positions.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to set up, turn on, and operate welding equipment safely.

2. Have the ability to select the correct equipment to weld with.

Schedule

Week 2-4 with subjects/topics to be revisited as needed throughout semester. Scheduled projects will be fillet/butt weld projects utilizing the SMAW/GMAW/FCAW processes in the flat position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	John J Plemons
Term	Spring	Office	103
Section	500	Phone	903-782-0385
		email	jplemons@parisjc.edu

Course: WLDG 1428

Title: Introduction to SMAW (Sheilded Metal Arc Welding)

Description

An introduction to the shielded metal arc welding process. Emphasis placed on power sources, electrode selection, oxy-fuel cutting, and various joint designs. Instruction provided in SMAW fillet welds in various positions.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to set up, turn on, and operate welding equipment safely.

2. Have the ability to select the correct equipment to weld with.

Schedule

Week 2-4 with subjects/topics to be revisited as needed throughout semester. Scheduled projects will be fillet/butt weld projects utilizing the SMAW/GMAW/FCAW processes in the flat position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nick Leija
Term	SPRING	Office	SSC Welding Lab
Section	501	Phone	903-782-0385
		email	nleija@parisjc.edu

Course	WLDG 1428
Title	Introduction to SMAW (Sheilded Metal Arc Welding)

Description	An introduction to the shielded metal arc welding process. Emphasis placed on power sources, electrode selection, oxy-fuel cutting, and various joint designs. Instruction provided in SMAW fillet welds in various positions.
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Have the ability to set up, turn on, and operate welding equipment safely. 2. Have the ability to select the correct equipment to weld with.
Schedule	Week 2-4 with subjects/topics to be revisited as needed throughout semester. Scheduled projects will be fillet/butt weld projects utilizing the SMAW/GMAW/FCAW processes in the flat position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1434
Title	Introduction to Gas Tungsten Arc Welding (GTAW)

Description

Principles of gas tungsten arc welding (GTAW), including setup, GTAW equipment. Instruction in various positions and joint designs

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to setup and adjust a TIG welding outfit for different applications.

2. Have the ability to properly select the proper tungsten, filler rod, and shielding gas for different TIG welding applications.

Schedule

Week 4-13
Students will practice safe welding concepts while learning the GTAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the ER70S2 electrodes. Emphasis will be put on the FCAW/SMAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 1434
Title	Introduction to Gas Tungsten Arc Welding (GTAW)

Description

Principles of gas tungsten arc welding (GTAW), including setup, GTAW equipment. Instruction in various positions and joint designs

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to setup and adjust a TIG welding outfit for different applications.

2. Have the ability to properly select the proper tungsten, filler rod, and shielding gas for different TIG welding applications.

Schedule

Week 4-13
Students will practice safe welding concepts while learning the GTAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the ER70S2 electrodes. Emphasis will be put on the FCAW/SMAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 1434
Title	Introduction to Gas Tungsten Arc Welding (GTAW)

Description

Principles of gas tungsten arc welding (GTAW), including setup, GTAW equipment. Instruction in various positions and joint designs

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to setup and adjust a TIG welding outfit for different applications.

2. Have the ability to properly select the proper tungsten, filler rod, and shielding gas for different TIG welding applications.

Schedule

Week 4-13
Students will practice safe welding concepts while learning the GTAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the ER70S2 electrodes. Emphasis will be put on the FCAW/SMAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1435
Title	Introduction to Pipe Welding

Description

An introduction to welding of pipe using the shielded metal arc welding process (SMAW), including electrode selection, equipment setup, and safe shop practices. Emphasis on weld positions 1G and 2G using various electrodes.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to translate API codes.

2. Have the ability to select the right rod for the job.

Schedule

Week 1- 3
Students will practice safe welding concepts while learning the SMAW process in the 1G & 2G welding positions. Emphasis will be on the E6010 & E7018 electrodes. Some emphasis will be put on the FCAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 1435
Title	Introduction to Pipe Welding

Description

An introduction to welding of pipe using the shielded metal arc welding process (SMAW), including electrode selection, equipment setup, and safe shop practices. Emphasis on weld positions 1G and 2G using various electrodes.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to translate API codes.

2. Have the ability to select the right rod for the job.

Schedule

Week 1- 3
Students will practice safe welding concepts while learning the SMAW process in the 1G & 2G welding positions. Emphasis will be on the E6010 & E7018 electrodes. Some emphasis will be put on the FCAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nick Leija
Term	SPRING	Office	SSC Welding Lab
Section	501	Phone	903-782-0385
		email	nleija@parisjc.edu

Course	WLDG 1435
Title	Introduction to Pipe Welding

Description

An introduction to welding of pipe using the shielded metal arc welding process (SMAW), including electrode selection, equipment setup, and safe shop practices. Emphasis on weld positions 1G and 2G using various electrodes.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to translate API codes.

2. Have the ability to select the right rod for the job.

Schedule

Week 1- 3
Students will practice safe welding concepts while learning the SMAW process in the 1G & 2G welding positions. Emphasis will be on the E6010 & E7018 electrodes. Some emphasis will be put on the FCAW process in these positions also.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Matt Siddens
Term	SPRING	Office	AS119
Section	100	Phone	903-782-0449
		email	msiddens@parisjc.edu

Course WLDG 1453

Title INTERMEDIATE LAYOUT AND FABRICATION

Description

An intermediate course in layout and fabrication. Includes design and production of shop layout and fabrication. Emphasis placed on symbols, blueprints, and written specifications.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

. Identify auxiliary views and calculate steel and pipe dimensions using layout tools and construction templates.

2. Identify fittings, weldments, templates, and tools

Schedule

Week 1-13

Students will participate in layout and fabrication exercises to increase skill sets in various methods of field measurement and field verification to include field sketching and interpretation. Emphasis being placed on pipe fitting and fabrication. Group projects as well as individual projects will be required. These skill sets will be utilized and revisited throughout the remainder of the semester.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	John Plemons
Term	Spring	Office	103
Section	500	Phone	903-782-0385
		email	jplemons@parisjc.edu

Course	WLDG 1453
Title	INTERMEDIATE LAYOUT AND FABRICATION

Description

An intermediate course in layout and fabrication. Includes design and production of shop layout and fabrication. Emphasis placed on symbols, blueprints, and written specifications.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

. Identify auxiliary views and calculate steel and pipe dimensions using layout tools and construction templates.

2. Identify fittings, weldments, templates, and tools

Schedule

Week 1-13

Students will participate in layout and fabrication exercises to increase skill sets in various methods of field measurement and field verification to include field sketching and interpretation. Emphasis being placed on pipe fitting and fabrication. Group projects as well as individual projects will be required. These skill sets will be utilized and revisited throughout the remainder of the semester.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 1453
Title	INTERMEDIATE LAYOUT AND FABRICATION

Description

An intermediate course in layout and fabrication. Includes design and production of shop layout and fabrication. Emphasis placed on symbols, blueprints, and written specifications.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

. Identify auxiliary views and calculate steel and pipe dimensions using layout tools and construction templates.

2. Identify fittings, weldments, templates, and tools

Schedule

Week 1-13

Students will participate in layout and fabrication exercises to increase skill sets in various methods of field measurement and field verification to include field sketching and interpretation. Emphasis being placed on pipe fitting and fabrication. Group projects as well as individual projects will be required. These skill sets will be utilized and revisited throughout the remainder of the semester.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 1457
Title	Intermediate SMAW

Description

A study of the production of various fillets and groove welds. Preparation of specimens for testing in various positions.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify principles of arc welding;
2. describe arc welding operations of fillet and groove joints
3. explain heat treatments of low alloy steels
4. explain weld size and profiles

Schedule

Week 8-15 Skills learned in this course will prepare students for certification to AWS D1.1

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	John J Plemons
Term	Spring	Office	103
Section	500	Phone	903-782-0385
		email	jplemons@parisjc.edu

Course	WLDG 1457
Title	Intermediate SMAW

Description	A study of the production of various fillets and groove welds. Preparation of specimens for testing in various positions.
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Identify principles of arc welding; 2. describe arc welding operations of fillet and groove joints 3. explain heat treatments of low alloy steels 4. explain weld size and profiles
Schedule	Week 8-15 Skills learned in this course will prepare students for certification to AWS D1.1

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 1457
Title	Intermediate SMAW

Description

A study of the production of various fillets and groove welds. Preparation of specimens for testing in various positions.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify principles of arc welding;
2. describe arc welding operations of fillet and groove joints
3. explain heat treatments of low alloy steels
4. explain weld size and profiles

Schedule

Week 8-15 Skills learned in this course will prepare students for certification to AWS D1.1

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 2406
Title	Intermediate Pipe Welding

Description

A comprehensive course on the welding of pipe using the shielded metal arc welding (SMAW) process. Position of welds will be 2G, 5G, and 6G using E6010 and E7018 electrodes. Topics covered include electrode selection, equipment setup, and safe shop practices.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to describe equipment and required pipe preparation.

2. Have the ability perform 2G welds using E6010 and E7018 electrodes.

Schedule

Week 4-6
Skill sets learned in this course will be revisited as needed in the remainder of the semester. Scheduled projects will be S-O-Weld/Butt weld projects on the 2G/5G/6G positions utilizing the GMAW/FCAW/SMAW processes.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 2406
Title	Intermediate Pipe Welding

Description

A comprehensive course on the welding of pipe using the shielded metal arc welding (SMAW) process. Position of welds will be 2G, 5G, and 6G using E6010 and E7018 electrodes. Topics covered include electrode selection, equipment setup, and safe shop practices.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to describe equipment and required pipe preparation.

2. Have the ability perform 2G welds using E6010 and E7018 electrodes.

Schedule

Week 4-6
Skill sets learned in this course will be revisited as needed in the remainder of the semester. Scheduled projects will be S-O-Weld/Butt weld projects on the 2G/5G/6G positions utilizing the GMAW/FCAW/SMAW processes.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nick Leija
Term	SPRING	Office	SSC Welding Lab
Section	501	Phone	903-782-0385
		email	nleija@parisjc.edu

Course	WLDG 2406
Title	Intermediate Pipe Welding

Description	A comprehensive course on the welding of pipe using the shielded metal arc welding (SMAW) process. Position of welds will be 2G, 5G, and 6G using E6010 and E7018 electrodes. Topics covered include electrode selection, equipment setup, and safe shop practices.
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Have the ability to describe equipment and required pipe preparation. 2. Have the ability perform 2G welds using E6010 and E7018 electrodes.
Schedule	Week 4-6 Skill sets learned in this course will be revisited as needed in the remainder of the semester. Scheduled projects will be S-O-Weld/Butt weld projects on the 2G/5G/6G positions utilizing the GMAW/FCAW/SMAW processes.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Matt Siddens
Term	SPRING	Office	AS119
Section	100	Phone	903-782-0449
		email	msiddens@parisjc.edu

Course	WLDG 2413
Title	INTERMEDIATE WELDING USING MULTIPLE PROCESSES

Description

Instruction using layout tools and blueprint reading with demonstration and guided practices with some of the following welding processes: oxy-fuel gas cutting and welding, shield metal arc welding (SMAW), gas metal arc welding (GMAW), flux-cored arc welding (FCAW), gas tungsten arc welding (GTAW), or any other approved welding process.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify proper safety equipment and tools and identify and select the proper welding process for a given application.

Schedule

Week 1- 13

Students will use various welding processes during layout and fabrication exercises to mirror real job shop/construction site atmospheres, emphasis being equally placed on safety, layout and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	John J Plemons
Term	Spring	Office	103
Section	500	Phone	903-782-0385
		email	jplemons@parisjc.edu

Course	WLDG 2413
Title	INTERMEDIATE WELDING USING MULTIPLE PROCESSES

Description

Instruction using layout tools and blueprint reading with demonstration and guided practices with some of the following welding processes: oxy-fuel gas cutting and welding, shield metal arc welding (SMAW), gas metal arc welding (GMAW), flux-cored arc welding (FCAW), gas tungsten arc welding (GTAW), or any other approved welding process.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify proper safety equipment and tools and identify and select the proper welding process for a given application.

Schedule

Week 1- 15

Students will use various welding processes during layout and fabrication exercises to mirror real job shop/construction site atmospheres, emphasis being equally placed on safety, layout and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nick Leija
Term	SPRING	Office	SSC Welding
Section	501	Phone	903-782-0385
		email	nleija@parisjc.edu

Course	WLDG 2413
Title	INTERMEDIATE WELDING USING MULTIPLE PROCESSES

Description

Instruction using layout tools and blueprint reading with demonstration and guided practices with some of the following welding processes: oxy-fuel gas cutting and welding, shield metal arc welding (SMAW), gas metal arc welding (GMAW), flux-cored arc welding (FCAW), gas tungsten arc welding (GTAW), or any other approved welding process.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Identify proper safety equipment and tools and identify and select the proper welding process for a given application.

Schedule

Week 1- 13

Students will use various welding processes during layout and fabrication exercises to mirror real job shop/construction site atmospheres, emphasis being equally placed on safety, layout and fabrication. Group projects as well as individual projects are required.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 2435
Title	ADVANCED LAYOUT AND FABRICATION

Description

An advanced course in layout and fabrication. Includes production and fabrication of layout, tools, and processes. Emphasis on application of fabrication and layout skills..

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

Apply appropriate techniques of fabrication.

2. Design welding projects.

Schedule

Week 1- 13
Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required and will evaluated with safety being priority.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	John J Plemons
Term	Spring	Office	103
Section	500	Phone	903-782-0385
		email	jplemons@parisjc.edu

Course	WLDG 2435
Title	ADVANCED LAYOUT AND FABRICATION

Description	An advanced course in layout and fabrication. Includes production and fabrication of layout, tools, and processes. Emphasis on application of fabrication and layout skills..
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	Apply appropriate techniques of fabrication. 2. Design welding projects.
Schedule	Week 1- 15 Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required and will evaluated with safety being priority.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 2435
Title	ADVANCED LAYOUT AND FABRICATION

Description

An advanced course in layout and fabrication. Includes production and fabrication of layout, tools, and processes. Emphasis on application of fabrication and layout skills..

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

Apply appropriate techniques of fabrication.

2. Design welding projects.

Schedule

Week 1- 13
Students will use various types of layout and fabrication exercises to mirror real job shop/construction site atmospheres, both on paper and hands on with emphasis being on all types of pipe fitting and fabrication. Group projects as well as individual projects are required and will evaluated with safety being priority.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 2443
Title	Advanced SMAW

Description

Advanced topics based on accepted welding codes. Training provided with various electrodes in shielded metal arc welding processes with open V-groove joints in all positions.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to make quality welds in the overhead position using various welding techniques.

2. Have the ability to pass the AWS overhead welding test using an E6010 electrode.

Schedule

Week 11-13
Students in this course are utilizing all of the skills learned during the semester in preparation for the AWS Certification test which is taken the following week. Scheduled projects will be fillet/butt weld projects utilizing the SMAW process in the all position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 2443
Title	Advanced SMAW

Description

Advanced topics based on accepted welding codes. Training provided with various electrodes in shielded metal arc welding processes with open V-groove joints in all positions.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to make quality welds in the overhead position using various welding techniques.

2. Have the ability to pass the AWS overhead welding test using an E6010 electrode.

Schedule

Week 11-13
Students in this course are utilizing all of the skills learned during the semester in preparation for the AWS Certification test which is taken the following week. Scheduled projects will be fillet/butt weld projects utilizing the SMAW process in the all position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 2443
Title	Advanced SMAW

Description

Advanced topics based on accepted welding codes. Training provided with various electrodes in shielded metal arc welding processes with open V-groove joints in all positions.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to make quality welds in the overhead position using various welding techniques.

2. Have the ability to pass the AWS overhead welding test using an E6010 electrode.

Schedule

Week 11-13
Students in this course are utilizing all of the skills learned during the semester in preparation for the AWS Certification test which is taken the following week. Scheduled projects will be fillet/butt weld projects utilizing the SMAW process in the all position.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 2451
Title	Advanced Gas Tungsten Arc Welding (GTAW)

Description	Advanced topics in GTAW welding, including welding in various positions and directions.v
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Demonstrate proficiency in various welding positions; 2. describe safety rules and equipment used; 3. describe the effects of welding parameters in GTAW; 4. weld various joint designs; 5. diagnose welding problems; 6. perform visual inspection.
Schedule	Week 4-13 Students will practice safe welding concepts while learning the GTAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the ER70S2 filler metal.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	Spring
Section	500

Faculty	John J Plemons
Office	103
Phone	903-782-0385
email	jplemons@parisjc.edu

Course	WLDG 2451
Title	Advanced Gas Tungsten Arc Welding (GTAW)

Description	Advanced topics in GTAW welding, including welding in various positions and directions.v
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Demonstrate proficiency in various welding positions; 2. describe safety rules and equipment used; 3. describe the effects of welding parameters in GTAW; 4. weld various joint designs; 5. diagnose welding problems; 6. perform visual inspection.
Schedule	Week 4-13 Students will practice safe welding concepts while learning the GTAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the ER70S2 filler metal.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	501

Faculty	Nick Leija
Office	SSC Welding Lab
Phone	903-782-0385
email	nleija@parisjc.edu

Course	WLDG 2451
Title	Advanced Gas Tungsten Arc Welding (GTAW)

Description	Advanced topics in GTAW welding, including welding in various positions and directions.v
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Demonstrate proficiency in various welding positions; 2. describe safety rules and equipment used; 3. describe the effects of welding parameters in GTAW; 4. weld various joint designs; 5. diagnose welding problems; 6. perform visual inspection.
Schedule	Week 4-13 Students will practice safe welding concepts while learning the GTAW process in the 1G, 2G,5G, and 6G welding positions. Emphasis will be on the ER70S2 filler metal.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022
Term	SPRING
Section	100

Faculty	Matt Siddens
Office	AS119
Phone	903-782-0449
email	msiddens@parisjc.edu

Course	WLDG 2453
Title	Advanced Pipe Welding

Description

dvanced topics involving welding of pipe using the shielded metal arc welding (SMAW) process. Topics include electrode selection, equipment setup, and safe shop practices. Emphasis on weld positions 5G and 6G using various electrodes.

Textbooks

No Text book required, class hand outs will be given on an as needed basis

Student Learning Outcomes (SLO)

1. Have the ability to translate ASME and AWS codes.

2. Have the ability to weld pipe in the 2G position using SMAW process.

Schedule

Week 7-9
Skill sets learned in this course will be revisited as needed in the remainder of the semester. Scheduled projects will be S-O-Weld/Butt weld projects on the 5G/6G positions utilizing the GTAW/GMAW/FCAW/SMAW processes.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	John J Plemons
Term	Spring	Office	103
Section	500	Phone	903-782-0385
		email	jplemons@parisjc.edu

Course	WLDG 2453
Title	Advanced Pipe Welding

Description	dvanced topics involving welding of pipe using the shielded metal arc welding (SMAW) process. Topics include electrode selection, equipment setup, and safe shop practices. Emphasis on weld positions 5G and 6G using various electrodes.
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Have the ability to translate ASME and AWS codes. 2. Have the ability to weld pipe in the 2G position using SMAW process.
Schedule	Week 7-9 Skill sets learned in this course will be revisited as needed in the remainder of the semester. Scheduled projects will be S-O-Weld/Butt weld projects on the 5G/6G positions utilizing the GTAW/GMAW/FCAW/SMAW processes.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.

Paris Junior College Syllabus

Year	2021-2022	Faculty	Nick Leija
Term	SPRING	Office	SSC Welding Lab
Section	501	Phone	903-782-0385
		email	nleija@parisjc.edu

Course	WLDG 2453
Title	Advanced Pipe Welding

Description	dvanced topics involving welding of pipe using the shielded metal arc welding (SMAW) process. Topics include electrode selection, equipment setup, and safe shop practices. Emphasis on weld positions 5G and 6G using various electrodes.
Textbooks	No Text book required, class hand outs will be given on an as needed basis
Student Learning Outcomes (SLO)	1. Have the ability to translate ASME and AWS codes. 2. Have the ability to weld pipe in the 2G position using SMAW process.
Schedule	Week 7-9 Skill sets learned in this course will be revisited as needed in the remainder of the semester. Scheduled projects will be S-O-Weld/Butt weld projects on the 5G/6G positions utilizing the GTAW/GMAW/FCAW/SMAW processes.

Evaluation methods	All projects, tests (written/hands on), and daily attendance grades are averaged on an equal part basis for the semester grade.