

**Title IX Discrimination Complaint Form
(Including gender equity/sexual harassment/sexual violence)**

Title IX Coordinator at Paris Junior College:

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Director of Human Resources
2400 Clarksville Street
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To file a complaint with PJC, please complete and mail, email or bring this form to the appropriate office as listed above. Or, you may call the appropriate office to make arrangements for a representative to meet with you there or at another location. If you are unable for any reason to complete this form and would like to make a verbal complaint, please call to schedule an appointment.

Although the college cannot commit to keeping a complaint of discrimination confidential because of the college's obligation to investigate the complaint, the college will use its best efforts not to disseminate information concerning the complaint beyond those who have a need to know.

Please feel free to contact our office if you have any questions regarding the process for filing or investigating complaints of discrimination (including sexual harassment).

Note: a victim of discrimination or harassment is encouraged to use the college's internal complaint process. Persons believing they have been discriminated against or harassed may seek assistance from government agencies such as the federal Equal Opportunity Commission, the federal Department of Labor, or Office of Civil Rights.

First and Last Name:	Contact Number:
Address:	Email Address:
College Affiliation (please circle): Faculty Staff Student Other	If other, please explain:
Nature of Complaint (circle one or more): Sexual Orientation Gender/Sex Sexual Harassment/Violence Other	If other, please explain:
Person who discriminated/retaliated against you:	
<p>Description of Complaint: Describe your complaint and why you believe this person discriminated/retaliated against you. Explain why you have contact with this individual, e.g. supervisor, co-worker, faculty, customer, etc. Give date(s), time(s), and place(s) the discrimination/retaliation occurred. (Attach additional pages as necessary)</p>	

Previous Action: Have you brought this matter to the attention of any other department(s) at the college? If so, please list the name(s) and department(s) of all other persons with whom you have discussed this matter.

Complaint Documentation: Explain any documentation supporting your complaint. ATTACHMENT

Corrective Action Sought:

List witnesses to the discrimination/retaliation along with their relationship (co-worker, supervisor, faculty, student, customer, etc.). Please provide contact information.

I declare under penalty of perjury that the foregoing is true and correct. Your email address in lieu of your signature if this complaint is filed via email.

Signature

Print Name

Date