



Financial Aid Suspension Appeal 2025-2026

If unusual circumstances contributed to your lack of academic progress, please complete this form to appeal your financial aid suspension. You must submit a written statement and supporting documentation with this form. **This appeal will not be evaluated if it is incomplete or you do not have a current FAFSA submitted to PJC.** Appeals accepted after the deadline will be evaluated for the following semester.

Name _____

Student ID# _____ Phone # _____

Email _____

Please circle the term you are appealing for: Fall Spring Summer

Deadline to submit this appeal is 7 business days prior to the first class-day of the term you circled above.

Check One	Reason for Financial Aid Suspension (check all that apply)
<input type="checkbox"/>	GPA below 2.0
<input type="checkbox"/>	Completion rate below 67%
<input type="checkbox"/>	Reached 150% max time frame for degree plan

Reason for Appealing Suspension

Select one option from the chart below and attach the appropriate documentation. All appeals **must** include supporting documentation.

Check One	Valid Mitigating Circumstances per Federal Guidelines	Examples of Acceptable Documentation But not limited to
<input type="checkbox"/>	Death of a family member	Copy of death certificate or obituary
<input type="checkbox"/>	Severe personal or family injury, illness, or hospitalization	Medical documents, statement from physician, accident report, police report
<input type="checkbox"/>	Divorce or Separation	Legal documents, police reports, statement from counselor
<input type="checkbox"/>	Job Interference	Letter from employer or pay stubs showing a change in work load/hours
<input type="checkbox"/>	Excessive Hours (more than 150% of degree plan) Current Degree plan: _____	Copy of degree audit SIGNED by advisor/counselor with # of hours remaining on your degree plan



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You must attach a letter (typed and signed) that answers the following questions:

1. Why the mitigating circumstances caused you to fail to meet Satisfactory Academic Progress (SAP)?
2. What has changed to help you improve your SAP in the future?

Please read and Initial each statement below.

- ____ I must have a processed FAFSA on file for the correct award year before my suspension appeal will be reviewed.
- ____ Only complete appeal packets will be reviewed.
- ____ The submission of an appeal does **not** guarantee the reinstatement of financial aid.
- ____ I will remain on Financial Aid Probation until my overall GPA is at least a 2.0 and my overall completion rate is at least 67%.
- ____ My financial aid will be suspended at the end of the term if I do not meet the SAP standards.
- ____ It may take up to 3 business weeks to hear a response from my suspension appeal.
- ____ Submitting false documentation will result in an appeal denial.
- ____ If appeal is approved for 150% max time frame, withdrawing or failing a course(s) will result in permanent suspension until program is complete.

By signing this document, I certify the explanation, documentation, and all information I have provided are true and correct.

Student Signature

Date

All appeals must have a physical signature and initials. Computer generated will NOT be accepted.