

Paris Junior College Campus Police Department



Traffic Safety Rules and Regulations



*Paris Junior College
2400 Clarksville Street
Paris, TX 75460-6298
903-785-7661*

***In case of auto accident on the campus of Paris Junior College,
you must notify campus police or the Paris Police Department.***

FORWARD

The policies and regulations contained herein are given the effect of law by Senate Bill 162, 60th Legislature, 1967, of which Section 2 is quoted in part below:

“Each governing board of the State instructions of higher education of this state is hereby authorized to promulgate rules and regulations for safety and welfare of students, employees and property and such other rules and regulations as may deem necessary to carry out the provisions of this Act and the governance of the respective instructions, providing for the operation and parking of vehicles upon the grounds, streets, drives and alleys or another institutional property under its control”.

INTRODUCTION

The control of traffic on campus is a necessary part of the efficient operation of the college.

All members of the college community are urged to familiarize themselves with these regulations and cooperate in respecting them.

Section 1: Authority

SB 162 of the 60th Legislature, now incorporated into the Texas Higher Education Code Subchapter E, paragraph 51.201-51.221, as adopted by the Board of Regents June 28, 1976, amended June 22, 1981, February 22, 1982, May 18, 1984 June 27, 1987, June 26, 1995, May 9, 2005.

Section 2: Laws

State laws, city ordinances and college rules and regulations (adopted by the Board of Regents) are applicable and may be enforced on the college premises and referrals made to the appropriate court of jurisdiction.

Section 3: Vehicle Registration

SECTION A. All vehicles, as defined by state law, operated on college premises must be registered with the Paris Junior College Police Department and the permit must be properly displayed.

SECTION B. The person who owns or registers a vehicle on campus is responsible for that vehicle and all parking violation citations issued thereto. If the person operating the vehicle is other than the registrant when the violation is committed, both the driver and the registrant may be cited.

SECTION C. The operation of motor vehicles on the premises of PJC will be restricted to campus drives and parking lots unless special permission is granted by the Paris Junior College Police Department for a specific purpose.

SECTION D. Citations received for any violation stated herein could result in the loss of driving privileges on the premises of PJC unless the fines are paid within ten days excluding holidays, weekends and appeal processes.

SECTION F. Vehicles may be registered during regular class registration or at the Paris Junior College Police Department.

Section 4: Types of Permits

SECTION A. Yellow permits are issued to full time faculty and staff members for their use exclusively.

SECTION B. Green permits are issued to students not listed in Section A, and C.

SECTION C. Red permits are issued to “Disabled persons”. (See Section 8, Part B.)

SECTION D. All the above permits become void on the effective date of any status change of the individual, provided the new status is not eligible for the original type permit issue.

Section Five: Visitor’s Permits

A visitor shall be defined as one who has no affiliation, association or relationship with PJC as a student, faculty member, or employee, or as determined by the Chief of Campus Police.

SECTION A. Visitors are required to register the motor vehicle that is to be operated on the premises of PJC. Visitors must obey traffic and parking regulations as a condition to remain on the premises of PJC.

Section Six: Registration Fees

There is no charge for the registration of a motor vehicle.

Section Seven: Display of Permit

SECTION A. Hangtags, when issued, are properly displayed when hung on the rear view mirror and numbers are facing the windshield. These tags are transferable to vehicles operated by the student who has been issued the tag.

SECTION B. Lost permits will be replaced at no charge.

Section 8: Temporary Operation Permits

SECTION A. Persons who have motor vehicle registered and due to mechanical failure are not able to operate the registered vehicle, may obtain a temporary operating permit for a second vehicle from the Paris Junior College Police Department at no charge.

1. The vehicle must be registered immediately upon arrival on the premises of PJC.
2. The maximum registration period is for one week, but may be renewed.

SECTION B. Those persons permanently disabled and who are confined to wheelchairs or severe paralytic cases are issued identifiable motor vehicle registration permits (RED) that allow the registrant to park in areas reserved for permanently disabled persons. The registration is valid for the remainder of the registration year, unless otherwise specified.

SECTION C. Those persons temporary disabled are issued identifiable permits that allow them parking in handicapped areas. The temporary disabled motor vehicle registration permit must accompany the standard motor vehicle registration permit as directed under Article III of this publication. There is no charge for the temporary motor vehicle permit. The temporary permits expire at 12 midnight on the date of expiration stated on the permit.

SECTION D. Only one disabled motor vehicle registration permit may be issued for each disabled person.

SECTION E. Disabled permits will be issued only upon presentation of certificate from a medical doctor. Student certificates must be presented to the Director of Counseling/Advising. Employee certificates must be presented to the Director of Counseling on the Paris Campus. Greenville students should contact Donna Glass on Tuesdays for authorization for disabled permits. Sulphur Springs Students should contact Linda Miles on Thursdays for disabled permits.

Section 9: Permits Assignment and Enforcements

Traffic and parking regulations are enforced 24 hours daily. The purchase or issuance of a motor vehicle registration permit does not guarantee a parking space on the premises of PJC nor does the absence of parking space or inclement weather, constitute a valid justification for violation of traffic and parking regulations. The mere fact that citations are not issued for any offense does not indicate that the regulations have been modified excluding that offense.

Section 10: Special Occasions and Emergencies

On special occasions and in emergencies, parking and traffic limitations may be imposed by officer of the Paris Junior College Police Department or Paris Junior College Physical Plant, as required by conditions which prevail.

Section 11: Traffic and Parking Violation, Penalties

The following are acts that constitute a violation of the traffic and parking regulations of Paris Junior College and the fines that pertain to each.

PARKING is defined as"..... parking, stopping or standing."

SECTION A. Regulations which are unique to this institution:

1. Failure to register a vehicle and display current permit	10.00
2. Improperly displaying a permit	10.00
3. Parked disregarding barricades, traffic cones or traffic control devices	25.00
4. Parked in areas not specifically designated as parking space to include but not limited to:	
a. Lawn, grass area and turf	25.00
b. Sidewalks, Crosswalks	20.00
c. No Parking	20.00
d. Loading zone (when not loading)	20.00
e. Service / Delivery area	20.00
f. Blocking drive/alley	20.00
g. Fire lane	25.00
h. Area not striped	25.00
5. Parked in/blocking handicap area or ramp	50.00
6. Parked in visitor area	25.00
7. Double/multiple parking	20.00
8. Transferring citation to another vehicle	20.00
9. Fail to remove citation	10.00
10. Park/store non-operating vehicle	10.00
11. Park/store trailer or boat	10.00
12. Parked in flow of traffic	20.00
13. Parked two (2) hours in same location after citation issued	15.00
14. Parked in authorized or restricted area without appropriate permit	25.00
15. Failed to display valid license plate or vehicle inspection sticker on a parked vehicle	20.00
16. Remove special permit	20.00
17. Failure to comply with a lawful order or direction given by the Paris Junior College Police Department officer	25.00

SECTION B. Registration enforced and not covered by this publication:

1. VCS article 6701 D and all other laws regulating traffic within the State of Texas.
2. All regulations embodied in the ordinances of the City of Paris governing and regulating traffic.

All the above laws and regulation may be cited in the Justice of the Peace Court or Municipal Court of Paris. In any event, persons receiving a citation will comply with the instructions on the citation or with the officer's directions.

Section 12: Procedure to Follow for Recipients of Traffic or Parking Violations

SECTION A. Students, faculty and staff members receiving PJC traffic regulation citation will report to the Paris Junior College Police Department within five (5) days to appeal, or ten (10) days to pay the citation.

SECTION B. Students with outstanding and overdue traffic and /or parking regulation violations are reported to the Director of Student Life. The Business Office and the Records Office. The citations must be paid in full as a condition of re-entry into academic study, or to receive any permanent academic record.

SECTION C. Faculty and staff members with overdue traffic and/or parking regulation violations will be reported to the appropriate department head. Failure to pay fines by the following semester will result in the loss of driving and parking privilege on campus until the citations are paid in full.

SECTION D. Multiple traffic and parking regulation violations; the following conditions are enforced for those persons receiving numerous traffic and/or parking regulation citations on a per semester basis:

1. First offense – fee based on violation (see Section 11).
2. Second offense – fee based on violation (Section 11).
3. Third offense – fee based on violation (see Section 11), plus referral to the Director of Student Life for disciplinary action.
4. Fourth offense – Fee based on violation (see Section 11), plus referral to Director of Student Life for disciplinary action (normally the suspension of the violator's driving privileges)
5. Fifth offense – fee based on violation (see Section 11), plus referral to the Director of Student Life for disciplinary action, referral to employee's supervisor and removal of the vehicle from the campus at the owners expense.

Section 13: Extension and Appeals

SECTION A. Special arrangement and/or extensions to pay fines will be made by the registrant or person who owns the motor vehicle at the Paris Junior College Police Department within ten (10) days of the infraction. All extensions expire at the end of the specified time.

SECTION B. Students with outstanding and overdue traffic and parking citations are reported to the Director of Student Life. Business Office, and Records Office and these must be paid in full as conditions to re-entry into academic study, or to receive any permanent

academic records.

Students will follow the procedure here indicated:

1. Appear at the campus police department within five (5) days beginning with the day of the citation where an appointment will be made and date set for appeal.
2. Appear at the Director of Student Life's office at the appointed time where the case will be heard.
3. If the appeal is denied, the fine must be paid within (5) days after the date of the ruling or Section B of Article 13 will be enforced. Failure to appear before the Director will result in the original fine being assessed.

SECTION C. Faculty and staff appeals must be made within five (5) days beginning with the infraction. The faculty/staff appeal is made by the following procedure here indicated:

1. Appear at the campus police department where an appointment will be made and date set for the appeal.
2. Appear at the Vice President of Finance at the appointed time where the case will be heard.
3. If the appeal is denied, the fine must be paid within five (5) days after the date of the ruling or Section C Section 13, will be enforced.
4. Failure to appear before the Vice President of Finance will result in the original fine being assessed. This fine must be paid within five (5) days from the date when the appeal was scheduled or Section C Section 13 will be enforced.

Section 14: Removal of Vehicles from Premises of Paris Junior College

SECTION A. The shift commander of Paris Junior College Campus Police Department may have vehicles removed from the premises of Paris Junior College at the owner's expense for the following reasons:

1. Five or more traffic rules and regulation violation per semester.
2. Displaying a lost or stolen permit on vehicle.
3. Displaying an unauthorized permit on a vehicle.
4. Parking a vehicle on campus after driving privileges have been denied.
5. Failure to display current valid license plates.
6. Parking, stopping or standing in any fire lane.
7. Parked disregarding barricades or traffic cones erected by the Campus Police Department or Physical Plant.
8. Parking on any lawn, sidewalk or in any area that is restricted vehicular or pedestrian traffic.

9. If the vehicle is endangering any life or property (e.g. vehicle on fire, leaking gas, etc.).
10. If the vehicle is an obstruction to any emergency equipment.
11. If the vehicle is blocking access to any building, loading zone, reserved area, barricades or maintenance equipment.
12. If a motor vehicle is parked in an area where “NO PARKING” signs, markings or area not striped for parking.
13. Failure to obey the order of a Paris Junior College Campus Police Officer.
14. Parking on non-paved (grass or grounds) area.
15. If a motor vehicle is parked in violation of the parking regulations and is blocking in another vehicle to the point where the other vehicle is unable to move. **Note: Reasonable attempts to contact the offending vehicle’s owner will be made prior to removal, whenever possible.**

Section 15: Bicycle Regulations

SECTION A. Students, faculty and staff members riding bicycles on the premises of Paris Junior College are s object to all state laws pertaining to bicycles.

SECTION B. Additional Traffic and Parking regulation violation:

1. No bicycle will be ridden on sidewalk, walkways, lawn or in any building unless expressly approved for bicycle traffic by the Campus Police Department.
2. Bicycles may not be tied, locked or secured in any way to permanent fixtures to include.
 - a. Trees, shrubs
 - b. Handrails
 - c. Walk guardrails
 - d. In or on any walkway
3. Bicycles secured to any permanent fixtures will be removed at the owner’s expense.
4. Bicycles will not be taken into any building unless approved by both the Campus Police Department and the department head in charge of the building.
5. Violators of the above regulations will be identified and disciplinary actions will be taken. Necessary removal of a bicycle from the premises of Paris Junior College will be accomplished at the owner’s expense

Section 16: Pedestrian Regulations

SECTION A. Pedestrians on the premises of Paris Junior College must not endanger their safety of constitute an unreasonable impediment to lawful vehicular traffic by crossing

streets at than authorized lanes, or by willfully walking on or congregating in the streets.

SECTION B. Pedestrians will avoid walking across lawns or any area not designated for pedestrian traffic.

Section 17: Parking Regulations B. E. Masters

SECTION A. Students housed in the B.E. Masters Apartment complex are entitled to park in their numbered parking lot space adjoining the complex. However, due to the limited number of parking spaces, only one permit will be allowed per apartment. All other vehicles shall park in the lot adjacent to the Music Building.

SECTION B. Handicap parking spaces are provided on each side and at each end of the apartment parking lot. (See Section 9) In some cases special arrangements are made to accommodate handicap residents.

SECTION C. Parking is restricted in the B.E. Masters parking lot to students. These apartment spaces will be on “first come” basis only. Other residents and visitors will use the Music Building parking lot.

SECTION D. Parking is not permitted on 23rd SE in the parking lot next to or on the sidewalk. State law and city ordinance govern the ability to park on 23rd SE.

SECTION E. Parking is not permitted on 24th SE in the parking lot next to or on the sidewalk. Parking is prohibited in the street on 24th SE.

SECTION F. Boats and trailers may be temporarily parked on the concrete slabs located on the eastside of the apartments. Permission must be received from the Campus Police Department and a permit issued. Trash dumpsters and mailboxes must not be blocked or vehicles will be removed at the owner’s expense.

SECTION G. Noyes Stadium parking lot is available for additional parking.

Section 18: Parking Restrictions Campus Housing (If needed)

SECTION A. Students living in campus housing may be required to display a special permit in addition to a campus parking permit. If issued, the permit will be permanently attached to the outside center front windshield above the rear view mirror. It shall be placed as not to obstruct the driver’s view. The removal of the special permit shall result in a fine and suspension of driving privileges or removal of the vehicle from the college premises.

Section 19: Parking Zone Markings

SECTION A. All “No Parking” zones shall be marked with a sign or by yellow paint applied to the street or curb or both.

SECTION B. All “Fire Zones” shall be marked with a sign or by red paint applied to the curb or street and stenciled “No Parking Fire Zone/Lane” or both.

SECTION C. Handicap zones shall be marked with a handicap sign and have the curb marked with blue paint or handicap symbol or both.

SECTION D. Visitors zones shall be marked with a sign or have the curb marked with green paint or both.

Paris Junior College is an affirmative action and equal opportunity institution and does not discriminate on the basis of sex, disability, race, creed or religion, color, age or national origin.

Paris Junior College Campus Map



1. Williams Administration Building (& Ray Karrer Theatre)
2. Grimes Natural Sciences & Mathematics Center
3. DeShong Chapel & Carillon Tower
4. Masters Apartments
5. Mayer Center for Musical Arts
6. Old Gymnasium/EOC
7. Alford Center/Student Development Center
8. College Store/Bookstore
9. Mechanical Building
10. Tennis Courts
11. Plant Operations & Maintenance
12. Cosmetology
13. South Campus Residence Hall
14. Art Building
15. Innovative Enterprises
16. Rheudasil Learning Center
17. Aikin Archives
18. Aikin Plaza
19. Applied Science Center
20. McLemore Student Center
21. Science & Math Building (under construction)
22. Hatcher Hall
23. Thompson Hall
24. Hunt Physical Education Center
25. Gabbert Building/SBDC
26. Talent Search/Upward Bound
27. Workforce Training Center
28. Noyes Stadium
29. Volleyball Court
30. Bus Barn
31. Hub Hollis Baseball Field